

Region 2 Planning Commission

Serving Hillsdale, Jackson and Lenawee Counties

Region 2 Planning Commission Call-In Meeting Notice

In accordance with Governor Gretchen Whitmer and the Michigan Department of Health and Human Services' recommendations designed to help prevent the spread of Coronavirus (COVID-19) and Executive Order 2020-15 declaring public bodies subject to the Open Meetings Act can use telephone or video conferencing technology to meet and conduct business, the Region 2 Planning Commission (R2PC) will be holding the July 9, 2020 Full Commission meeting via **conference call**. Please follow the instructions below to participate in the conference call which will take place at **2:00 p.m. on Thursday, July 9, 2020**:

WHAT: Region 2 Planning Commission Full Commission Meeting

WHEN: Thursday, July 9, 2020 at 2:00 p.m.

CONFERENCE PHONE NUMBER: 1-701-802-5271

ACCESS CODE: 638318 #

INSTRUCTIONS:

- * Dial the conference phone number listed above, a few minutes prior to 2:00 p.m.
- * Input the Access Code listed above, followed by # symbol.
- * Mute your phone. During the meeting, un-mute when you wish to speak.
- * Simply wait for the meeting to start. You will hear music while waiting for the meeting to start.

Please do not hesitate to contact Steve at (517) 768-6706 or Jill at (517) 768-6701 at any time with questions. We understand how difficult times are right now and will do our best to help make this as easy as possible.

AGENDA

REGION 2 PLANNING COMMISSION

Full Commission

FOR FURTHER INFORMATION, CONTACT:

**Steven Duke, Executive Director
(517) 768-6706**

DATE: Thursday, July 9, 2020

TIME: 2:00 P.M.

WHERE:

**** TELECONFERENCE ****
(Please see instructions on cover of
agenda packet)

Comments will be solicited on each item following discussion and prior to any final action.

PAGE

1. Call to Order
2. Pledge of Allegiance
3. Approval of the Agenda – **ACTION**
4. Public Comment
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10. Lenawee Now Update, Jim Van Doren, (see enclosure) – **PRESENTATION** 23
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Tanya DeOliveira, (see enclosure) – **ACTION** 44
13. Approval of Amendments to the JACTS FY 2020-2023 Transportation Improvement
Program (TIP) (see enclosure) – **ACTION** 51
 - Michigan Department of Transportation
14. Other Business
 - Cancellation of R2PC Annual Dinner ?
 - New Employee – Jacob Hurt, Principal Planner-Economic Development
15. Public Comment/Commissioner Comments
16. Adjournment

Region 2 Planning Commission

120 West Michigan Avenue • Jackson, Michigan 49201 • ☎ (517) 788-4426 • 📠 (517) 788-4635

Region 2 Planning Commission

Serving Hillsdale, Jackson and Lenawee Counties

MEETING MINUTES

Region 2 Planning Commission - Full Commission

Jackson County Tower Bldg., 5th Floor
120 W. Michigan Ave.
Jackson, MI 49201

Thursday, March 12, 2020

I. **Call to Order** – Chair Terry called the meeting to order at 2:00 p.m. A quorum was present.

Attendance:

Acker	Cure	✓ Jancek (E)	Sessions
Adams	David	✓ Jenkins	✓ Shotwell
Arno	DeBoe	✓ Jennings	✓ Sigers (E)
✓ Bair	✓ Dillon	Johnson	Spencer
Baker	✓ Drake	Jones	Spink
Bales	Driskill (E)	Karnaz	Stormont
Barnhart	Duckham (E)	Kastel	Swartzlander
Beach	✓ Elwell	Keck	✓ Terry (E)
Beckner	Emmons	✓ Knoblauch (E)	✓ Tillotson (E)
✓ Beeker (E)	✓ Frey	Koehn	VanValkenburg
Blythe	✓ Gaede (E)	✓ Kubish (E)	Votzke
Boggs	Gallagher	Lance	Wagner
Bolton	Gould, J.	Linnabary	Wardius
Bower	✓ Gould, L. (E)	Navarro	Webb
Burns	Grabert (E)	✓ O'Dowd	✓ Welsh (E)
Burruss	✓ Greene	✓ Overton (E)	Williams
Bush	Greenleaf	Palmer	Wilson
Cavasin	✓ Guetschow (E)	Poole (E)	Winter
Chamberlain	Hartsel	Richardson, C.	Witt
Collins	Hawley	✓ Richardson, R.	Wittenbach (E)
Cornish	Heath	Ries	Wymer
Cousino	Herlein	Schlecte	
Craig	Isley	Seegert	

Key: ✓ = present (E) = Executive Committee member

Staff Present: Grant Bauman, Tanya DeOliveira, Steve Duke, and Jim Latham

Others Present: Mike Davis, MDOT

- II. **Pledge of Allegiance** – Those in attendance rose and joined in the Pledge of Allegiance.
- III. **Approval of the Agenda** – Mr. Duke requested that approval of MDOT TIP amendments be added to the agenda. The motion was made by Comm. Tillotson, supported by Comm. Guetschow, to approve the March 12, 2020 agenda as amended. The motion carried unanimously.
- IV. **Public Comment** – Chair Terry requested public comment. No public comments were received.
- V. **Approval of the Full Commission Minutes for January 9, 2020** – The motion was made by Comm. Guetschow, supported by Comm. Knoblauch, to approve the January 9, 2020 Full Commission meeting minutes as submitted. The motion carried unanimously.
- VI. **Approval of Action Taken at the February 13, 2020 Executive Committee Meeting** – The motion was made by Comm. Knoblauch, supported by Comm. Shotwell, to approve the Executive Committee meeting minutes of February 13, 2020 as submitted. The motion carried unanimously.
- VII. **Receipt of Treasurer's Report of February 29, 2020** – A motion was made by Comm. Drake, and supported by Comm. Guetschow, to receive the February 29, 2020 Treasurer's Report as presented. The motion carried unanimously.
- VIII. **Approval of March 12, 2020 Submitted Bills** – A motion was made by Comm. Tillotson, supported by Comm. Guetschow, to approve payment of the March 12, 2020 submitted bills. The motion carried unanimously.
- IX. **Staff Progress Report for February, 2020** – Mr. Duke explained that the staff progress report was included in the agenda packet and asked if the Commissioners had any questions. No comments were received.
- X. **R2PC FY 2019 Annual Audit Report** – Mr. Latham, R2PC Accountant, reviewed the recently completed FY 2019 Annual Audit Report prepared by Smith & Klaczkiewicz, PC. Mr. Latham reported that the auditors found no significant findings or deficiencies. The motion was made by Comm. Gould, supported by Mr. Beeker, to accept the R2PC FY 2019 audit and place a copy on file. The motion carried unanimously.
- XI. **Approval of MDOT Amendments to the JACTS FY 2020-2023 Transportation Improvement Program** – Mr. Davis reported that MDOT was requesting the following amendments to the JACTS FY 2020-2023 Transportation Improvement Program (TIP):

FY	Job no.	Phase	Project Name	Limits	Length	Project Description	Funds	Fund Source	Amendment Type
2020	208524	CON	I-94	I94/US-127 North West Avenue Interchange	2.794	Freeway Interchange Reconstruction	Federal - \$0 State - \$78,000,000	State – RBMP	Phase Add
2022	210047	CON	I-94	Jackson/Calhoun County Line to Michigan Avenue	4.905	Concrete inlay, concrete pavement repair, cable rail installation	Federal - \$28,800,000 State - \$3,200,000 Total - \$32,000,000	Federal - IM	Phase Add
2020	209934	CON	Ganson Street	Ganson Street over the Grand River	0	Bridge Replacement	Federal \$1,053,768 State - \$240,390 Total I- \$1,317,210	Federal – HIPB	Phase Add
2022	127621	CON	I-94	Michigan Ave to M-60	7.583	Reconstruction (road) and Bridge CPM on 6 structures	Federal - \$2,212,430 State - \$86,523,082 Total - \$88,735,512	Federal – IM State – RBMP	CON phase now using RBMP funding for road items. Added 6 structures for proposed bridge CPM work. These items will be funded using IM
2020	129153	CON	I-94	At Elm Road	1.367	Reconstruct interchange	Federal - \$20,219,063 State - \$2,246,562 Total - \$22,465,625	Federal – IM	Adjusted CON phase budgets to get an increase in the CE budget that is 20% of the construction amount due to the Design/Build Requirement / Special Letting, Updated to October 30, 2020
2020	202121	CON	I-94 E	I-94 under Lansing Ave	0.464	Bridge replacement & freeway reconstruct	Federal - \$10,256,545 State - \$2,274,360 Total - \$12,530,905	Federal – IM	Adjusted CON phase budgets to get an increase in the CE budget that is 20% of the construction amount due to the Design/Build Requirement / Special Letting, Updated to October 30, 2020
2020	201001	CON	M-50	M-124 to Goose Creek	1.02	HMA Cold milling & single course overlay	Federal – \$777,902 State – \$172,498 Total – \$950,400		Due to ongoing STIP review & upcoming approval, letting date has been moved to April 3, 2020

The motion was made by Comm. Guetschow, supported by Comm. Bair, to approve the posed MDOT amendments to the JACTS FY 2020-2023 Transportation Improvement Program as presented. The motion carried unanimously.

- XII. Jackson City+County Non-Motorized Plan** – Ms. DeOliveira presented a broad overview of the *Jackson City + County Non-Motorized Plan* as well as its development methodology. She revealed that the proposed priority regional/countywide network is comprised of various trails, gravel road routes, and paved shoulder routes. The priority trails include 9 proposed routes that will complete the network of trails which already have regional/countywide significance. Ms. DeOliveira announced that the draft document includes subarea plans for the following areas: The villages of Brooklyn, Concord, Grass Lake, Hanover, Parma, and Springport; the unincorporated Village of Spring Arbor; and the City of Jackson, Blackman Township, and Summit Township (which comprise the Jackson Urbanized Area). She also mentioned that the plan contains a section regarding recommended policies, programs, and metrics that will aid in its implementation. Ms. DeOliveira concluded by inviting Commissioners to review and comment on the plan—which will be posted on <https://walkbike.info/jackson/plan/>—once it is released for public comment.

- XIII. Appointment of the R2PC Personnel & Finance Committee** – Mr. Duke explained that per the R2PC Bylaws, the Board annually appoints the representatives to the Personnel & Finance Committee at the March Full Commission meeting. The 2019 members of the Committee included Chair Tillotson, Treasurer Wittenbach, and Comms. Burtch, Gaede, Jancek, and Terry.

The motion was made by Comm. Drake, supported by Comm. Shotwell, to close nominations and cast a unanimous vote for the following slate of candidates for the 2020 P & F Committee: Chair Terry, Treasurer Beeker, and Comms. Gaede, Jancek, Tillotson, and Bair. The motion carried unanimously.

- XIV. Region 2 Area – Existing Land Use Patterns & Major Community Facilities** – Staff presented the results of the existing land use patterns and major community facilities study recently completed for Jackson County, the entire Region 2 Area, and Hillsdale and Lenawee Counties. Approximately 46% of Jackson County's assessed acreage is used agriculturally, compared to 63% region-wide (and 72% in the other counties). Approximately 40% of Jackson County's assessed acreage is used agriculturally, compared to 29% region-wide (and 24% in Hillsdale County and 22% in Lenawee County). Approximately 5% of Jackson County's assessed acreage is used commercially and industrially, compared to 3% region-wide (and 3% in Lenawee County and 1.5% in Hillsdale County). Approximately 8% of Jackson County's assessed acreage is exempt, compared to 5% region-wide (and 4% in Lenawee County and 2% in Hillsdale County). Major community facilities found throughout Jackson County and the entire Region 2 Area can be organized in the following categories: municipal & county parks, state parks & private nature preserves, private recreation facilities, regional trails & scenic railroads, hospital campuses, jails & prisons, college & university campuses, airports, and landfills & transfer facilities. The full reports for the region and each of the counties can be viewed/downloaded from the [Economic Development](http://www.region2planning.com) webpage on www.region2planning.com. Staff concluded by stating that the resources will be of great value as the Planning Commission develops the master plan's goals and objectives and its future land use element.

XV. PASER Ratings for Hillsdale, Jackson, and Lenawee Counties – Ms. DeOliveira briefly reviewed the results of the FY 2018/2019 PASER ratings for all the federal-aid roadway pavement surfaces in all three counties. Overall, the trend has been a continuing deterioration in surface conditions. Detailed maps of individual jurisdictions are available by contacting Ms. DeOliveira.

XVI. Other Business – Mr. Duke reported that per the Michigan Enabling Act, R2PC was notified by the City of Tecumseh that they plan to create a corridor plan for the Russell Road Corridor.

Blackman Township is submitting a MNRTF grant application for \$45,000, with \$45,000 local funds to construct a parking area and ramp on Canary Lane.

MDOT will be hosting a public meeting on April 7th at Blackman Township Hall to discuss upcoming I-94 projects including the reconstruction of the US-127/West Avenue interchange, Lansing Road bridge, and the Elm Road interchange.

No other business was brought before the Commission.

XVII. Public Comment / Commissioners' Comments – Chair Terry wished all the Commissioners stay safe during the Coronavirus pandemic.

XVIII. Adjournment – There being no further business, Chair Terry adjourned the meeting at 3:23 PM.

Chris Wittenbach
Secretary

Region 2 Planning Commission

Serving Hillsdale, Jackson and Lenawee Counties

MINUTES

Region 2 Planning Commission – Executive Committee

**** TELECONFERENCE MEETING ****

Thursday, June 11, 2020

- I. **Call to Order** – Chair Terry called the meeting to order at 2:05 p.m. A quorum was present.

Executive Committee Members:

✓ Beeker	Grabert	Poole
✓ Drake	Greene	✓ Sigers
Driskill	✓ Guetschow	✓ Terry
✓ Duckham	✓ Jancek	Tillotson
Elwell	✓ Knoblauch	✓ Welsh
Gaede	✓ Kubish	✓ Wittenbach
✓ Gould	Overton	

Key: ✓ = present

Other Commissioners Present: Bair

Others Present: Mike Davis, MDOT; Chad Cumberworth, JATA; Debby Kelly, Enterprise Group; Angie Kline, JCDOT

Staff Present: Duke

- II. **Pledge of Allegiance** – Due to the meeting being conducted via call-in, the Pledge of Allegiance was not conducted.
- III. **Approval of the Agenda** – Mr. Duke explained that Jackson County, in conjunction with the Jackson County Department of Transportation and the Enterprise Group, has applied for an EDA grant to develop an industrial in Blackman Township and fund necessary improvements to County Farm Road. Review of this application will be discussed under “Other Business.”

A motion was made by Comm. Jancek, supported by Comm. Duckham, to approve the June 11, 2020, Executive Committee agenda as amended. The motion carried unanimously.

- IV. **Public Comment** – Chair Terry announced the first opportunity for public comment. No public comments were received.
- V. **Approval of Minutes of the April 9, 2020 Executive Committee Meeting** – A motion was made by Comm. Duckham, supported by Comm. Drake, to approve the April 9, 2020 Executive Committee meeting minutes as presented. The motion carried unanimously.
- VI. **Receipt of the Treasurer’s Report of June 11, 2020** – A motion was made by Comm. Duckham, supported by Comm. Knoblauch, to approve receipt of the R2PC Treasurer’s Report for June 11, 2020. The motion carried unanimously.
- VII. **Approval of the June 11, 2020 Submitted Bills** – A motion was made by Comm. Duckham, supported by Comm. Jancek, to approve payment of the June 11, 2020, submitted bills as presented. The motion carried unanimously.
- VIII. **Staff Progress Report for April and May, 2020** – Mr. Duke reported that all R2PC staff were continuing to work remotely from home. Highlights of the staff report included:
- Staff completed, and submitted to the Economic Development Administration, a non-competitive Coronavirus Aid, Relief, and Security (CARES) Act grant application to address the economic consequences of the pandemic.
 - Staff initiated preparation of the R2PC FY 2021 Planning Work Program & budget.
 - The annual collection of PASER road condition data will most likely be canceled due to Covid-19.
 - The Jackson County – City non-motorized plan requested public comments on the final draft. Adoption of the plan by local jurisdictions is the next step in the process.
 - Staff completed the JACTS FY 2021 Unified Work Program and budget.
 - Staff continued working with local communities on new master plans and updates, zoning ordinance reviews and recreation plans.
 - Staff prepared and submitted a proposal to prepare a new edition of the Jackson County Hazard Mitigation Plan.
- IX. **Approval of the JACTS FY 2021 Unified Work Program** – Mr. Duke reported that he prepared the Jackson Area Comprehensive Transportation Study (JACTS) FY 2021 (October 1, 2020 – September 30, 2021) detailing the activities and projects the MPO will be responsible for completing in the new fiscal year. Staff has programmed \$241,449 in Federal Highway Administration (FHWA) funds with the required local matching funds provided by the Jackson County Department of Transportation, City of Jackson, and the Jackson Area Transportation Authority.

The motion was made by Comm. Duckham, supported by Comm. Drake, to approve the JACTS FY 2021 UWP as presented. The motion carried unanimously.

- X. **CARES Act Supplemental EDA Award Invitation Response** - Mr. Duke reported R2PC staff, in conjunction with Lenawee Now and the Hillsdale EDP, worked together to prepare an application to the Economic Development Administration for a Coronavirus Aid, Relief and Economic Security) CARES Act non-competitive 2-year grant to address the impacts of the Covid-19 pandemic. If awarded, the grant will begin in July 2020.

- XI. **Approval of Amendments to the JACTS FY 2020-2023 Transportation Improvement Program (TIP)** – The following amendments to the JACTS FY 2020-2023 Transportation Improvement Program (TIP) were submitted for review and approval.

Mr. Wallace, MDOT-TSC, presented the following amendments:

FY	Job number	Phase	Project Name	Limits	Length	Project Description	Funds & Source	Amendment Type
2020	202121	CON	I-94 E	I-94 under Lansing Ave	1.724	Bridge replacement and freeway reconstruct	Fed - \$13,268,710 NH Fed Source State - \$2,942,299 Total - \$16,211,009	Length change over 0.5 miles
2021	127621	ROW	I-94	Michigan Ave to M-60	7.583	Reconstruction road and bridge CPM on 6 structures	Fed - \$0 State - \$350,00 Rebuilding MI Bonding Program Total - \$350,000	Phase Add
2020	208524	ROW	I-94	I-94/US-127 North/West Avenue Interchange	5.222	Freeway Interchange Reconstruction	Fed - \$0 State - \$1,000,000 Rebuilding MI Bonding Program Total - \$1,000,000	Length change over 0.5 miles
2020	208524	ROW	I-94	I-94/US-127 North/West Avenue Interchange	2.794	Freeway Interchange Reconstruction	Fed - \$0 State - \$1,000,000 Rebuilding MI Bonding Program Total - \$1,000,000	Phase Budget Increase over 25%
2020	208524	UTL	I-94	I-94/US-127 North/West Avenue Interchange	5.222	Freeway Interchange Reconstruction	Fed - \$0 State - \$75,000 Rebuilding MI Bonding Program Total - \$75,000	Length change over 0.5 miles
2020	208524	UTL	I-94	I-94/US-127 North/West Avenue Interchange	2.794	Freeway Interchange Reconstruction	Fed - \$0 State - \$75,000 Rebuilding MI Bonding Program Total - \$75,000	Phase Add
2020	208524	CON	I-94	I-94/US-127 North/West Avenue Interchange	5.222	Freeway Interchange Reconstruction	Fed - \$0 State - \$78,000,000 Rebuilding MI Bonding Program Total - \$78,000,000	Length change over 0.5 miles

Chair Kline reported that JCDOT was requesting the following amendment:

FY	Job Number	Project Name	Limits	Project Description	Funding	Action
2021	206636	Countywide	Countywide (Various Roads)	One course asphalt overlay	Change from: \$135,859 – EDD \$995,000 – STP \$1,130,859 Total Change to: \$721,135 – EDD \$995,000 – STP \$199,000 – Local \$1,915,135 – Total	Change

Mr. Cumberworth reported that JATA was requesting the following amendments to the JACTS FY 2020 – 2023 Transportation Improvement Program (TIP):

FY	Project Name	Limits	Primary Work Type	Project Description	Federal Cost & Funding Source	State Cost & Funding Source	Local Cost & Funding Source	Total Project Cost
2020	5339 – Bus and Bus Facilities	Countywide	Bus and Bus Facilities Maintenance Equipment	Bus Facilities Maintenance Equipment	\$134,609 Source - 5339	\$33,652 Source – CTF	N/A	\$168,261
2020	5307 – Urbanized Formula	Countywide	Section 5307 Capital; Security Cameras	Section 5307 Capital; Security Cameras	\$13,170 Source – 5307	\$3,293 Source - CTF	N/A	\$16,463
2020	5339 – Bus and Bus Facilities	Countywide	Procure of 1 bus	Section 5339 Bus and Bus Facilities – ABANDON JOB	\$740,800 Source – 5339	\$185,200 Source – CTF	N/A	\$926,000
2020	5307 – Urbanized Formula	Countywide	Capital	Mobility Management; Operating Funds	\$1,005,142 Source – 5307	N/A	N/A	\$1,005,142
2020	5307 – Urbanized Formula	Countywide	Capital	Mobility Management; to procure 5 sedan vehicles	\$179,540 Source - 5307	N/A	N/A	\$179,540
2021	5307 – Urbanized Formula	Countywide	5307 – Urbanized Formula	Procuring 2 medium duty transit vehicles – ABANDON JOB	\$160,000 Source – 5307	\$40,000 Source CTF	N/A	\$200,000
2021	5339 – Bus and Bus Facilities	Countywide	5339 – Bus and Bus Facilities	Procuring 2 medium 26-foot transit vehicles	\$156,800 Source - 5339	\$29,200 Source – CTF	N/A	\$196,000

Mr. Cumberworth reported that JATA was requesting the following administrative modifications to the JACTS FY 2020 – 2023 Transportation Improvement Program (TIP):

FY	Project Name	Limits	Primary Work Type	Project Description	Federal Cost & Funding Source	State Cost & Funding Source	Local Cost & Funding Source	Total Project Cost
2020	5307 – Urbanized Formula	Countywide	Operating	Operating	\$1,316,971 Source – 5307	N/A	\$1,316,971 Source – N/A	\$2,633,942
2020	5311 – Non-Urban Formula	Countywide	Operating	Operating Assistance	\$57,645 Source – 5311	\$57,645 Source – CTF	N/A	\$115,290
2021	5307 – Urbanized Formula	Countywide	Operating Assistance	Operating Assistance	\$1,300,000 Source – 5307	\$1,300,000 Source – N/A	N/A	\$2,600,000
2021	5339 Bus and Bus Facilities	Countywide	5339 Bus and Bus Facilities	Replacing windows at the JATA admin. facility	\$18,266 Source – 5339	\$4,567 Source – CTF	N/A	\$22,833

The motion was made by Comm. Drake, supported by Comm. Duckham, to approve the proposed MDOT, JCDOT and JATA amendments as presented. The motion carried unanimously.

- XII. **Other Business** – Mr. Duke reported that pursuant to the Michigan Planning Enabling Act, R2PC received notification the City of Adrian's intent to update their Master Plan; and, pursuant to the Michigan Zoning Enabling Act, Deerfield Township has prepared an interim zoning ordinance.

Ms. Debbie Kelly, Jackson Enterprise Group, presented a brief summary of an Economic Development Administration (EDA) grant application being prepared for Jackson County and Blackman Township for the development of an industrial park on County Farm Road, including corridor improvements to the roadway. The project will be funded with approximately \$5.9 million in federal funds, with Blackman Township adding \$1.5 million to the project. No comments regarding the project were forthcoming from the Commissioners.

No additional business was brought before the Committee.

- XIII. **Public Comments/Commissioner Comments** – No further comments were received.

- XIV. **Adjournment** – There being no further business, the meeting was adjourned by Chair Terry at 2:55 p.m.

Chris Wittenbach
Secretary

REGION 2 PLANNING COMMISSION
Treasurer's Report - Monthly Summary
as of June 30, 2020

Checking Account Balance ending May31, 2020		\$	598,751.23
Deposit Summary:			
<i>June 2020 EFT Deposits</i>		\$	-
<i>June 2020 Bank Deposits</i>			-
<i>June 2020 Adjustments</i>			(1,210.74)
Total Deposits plus Bank Balance		\$	<u>597,540.49</u>
Expenses:			596,329.75
<i>Submitted Expenses - June 2020 **</i>	\$	(11,902.50)	
<i>Interim Expenses</i>		(3,152.28)	
<i>Payroll/Related Expenses</i>		(22,016.05)	
Subtotal of Expenses	\$	<u>(37,070.83)</u>	\$ (37,070.83)
Balance Checking Account ending June 30, 2020		\$	560,469.66
<i>Balance CD Investments ending June 30, 2020</i>		\$	<u>105,931.81</u>
Total Cash on Hand		\$	<u>666,401.47</u>

**Note that this amount can include cleared checks from prior months' submitted bills.

REGION 2 PLANNING COMMISSION
Deposits and Adjustments to Cash
as of June 30, 2020

6/30/2020	EFT Deposits:		
	None		-
	Subtotal - EFT Deposits	\$	-
6/30/2020	Check Deposits:		
	None		-
	Subtotal - Check Deposits	\$	-
6/30/2020	Adjustments to cash:		
	<i>Bank fees - June</i>	\$	(129.31)
	<i>Paycor Fees - June</i>		(239.24)
	<i>Credit Card charges - postage</i>		(116.80)
	<i>Credit Card charges - supplies- Amazon</i>		(693.88)
	<i>Credit Card charges - meals - Luceros Mexican Restaurant</i>		(31.51)
	Subtotal - Adjustments to Cash	\$	(1,210.74)
	Total Net Deposits for May	\$	(1,210.74)

REGION 2 PLANNING COMMISSION
INTERIM BILLING and PAYROLL EXPENSES
as of June 30, 2020

Interim Billing for June, 2020

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>	<u>Check #</u>
<i>Adrian Chamber of Commerce</i>	Membership Renewal	\$ 252.00	14766
<i>Allegra</i>	R2PC June Packet	\$ 164.26	14767
<i>Jackson County</i>	Postages/Wages (May)	\$ 1,048.90	14771
<i>Mlive</i>	JACTS Advertising	\$ 347.60	14773
<i>PSC</i>	RPI Consulting Serv. May 2020	\$ 1,150.00	14775
<i>Ricoh</i>	Maintenance Contract	\$ 189.52	14776
Total Interim Billing for June, 2020		\$ 3,152.28	

Payroll & Travel Related Expenses:

<i>Paid June 12, 2020</i>		<i>by Direct Deposit/EFT</i>	
Paycor	Payroll Disbursement	\$ 10,962.74	
	Total	\$ 10,962.74	
<i>Paid June 26, 2020</i>		<i>by Direct Deposit/EFT</i>	
Paycor	Payroll Disbursement	\$ 10,962.74	
G. Bauman	Travel Reimbursement	90.57	
	Total	\$ 11,053.31	

Total Payroll Expenses for May, 2020 **\$ 22,016.05**

Region 2 Planning Commission
Outstanding Accounts Receivable
as of June30, 2020

Municipality/Source	Date	Inv. No.	Amount
MDOT - Rural Task Force - Planning Services thru March 2020	4/30/2020	3901	6,782.21
MDOT - Regional Trans Planning - Services thru March 2020	4/30/2020	3902	1,697.00
MDOT - Asset Management - Planning Services thru March 2020	4/30/2020	3903	5,423.00
MDOT - FHWA - Planning Services thru March 2020	4/30/2020	3904	94,843.00

FY 2020 Balance as of June 30, 2020

\$ 108,745.21

REGION 2 PLANNING COMMISSION**Submitted Bills****July 9, 2020**

Vendor	Description	Amount Due
Blue Cross/Blue Shield	Office Coverage (Aug. 2020)	\$ 4,013.85
Blue Cross/Blue Shield	Supplement F (Aug. 2020)	\$ 195.71
Blue Cross/Blue Shield	Prescription Coverage (Aug. 2020)	\$ 105.10
Cash	Replenish Petty Cash	\$ 79.93
Charter Twp. of Ypsilanti	RPI 2020	\$ 4,088.00
County of Jackson	Rent Expense for July 2020	\$ 3,138.81
ICMA Retirement Trust	ICMA 401 Contribution	\$ 2,018.10
Jackson Area Transp. Auth.	JACTS UWP FY 2020	\$ 11,608.11
The Exponent	Annual Subscription	\$ 50.00
Vantage Point Transfer Agents	ICMA RHS Contribution	\$ 220.69

Total Submitted Billing - July, 2020	\$ 25,518.30
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Region 2 Planning Commission

Serving Hillsdale, Jackson and Lenawee Counties

Staff Progress Report *June, 2020*

Area-Wide Regional Planning Activities

Economic Development Activities

- **Economic Development Administration (EDA).** Staff was involved in the following activities on behalf of the R2PC Economic Development District (EDD):
 - Worked with the Chicago Office of the EDA to address ongoing payment issues.
 - Developed a noncompetitive EDD (Economic Development District) CARES (Coronavirus Aid, Relief, and Economic Security) Act supplemental grant application to address the economic consequences of the COVID-19 Pandemic in May. Submitted the application to the EDA in early June and then refined the application to address EDA concerns.
 - Attended a webinar hosted by the American Farmland Trust regarding Nationally Significant Agricultural Land (based upon various Productivity, Versatility, and Resiliency (PVR) Values), current Land Cover and Use; and the Conversion of Agricultural Land and used that data to develop a preliminary report for the Region 2 Area.
 - Attended the online EDA University Showcase held on Tuesdays throughout June. Developed memos on the Social Vulnerability Index (SVI) and Urban and Rural Areas as they apply to the Region 2 Area.
 - Participated in a teleconference between the EDA and the Enterprise Group regarding its application for County Farm Road improvements needed to support the expansion of the Jackson Technology Park.
 - Redesigned the suite of [Regional Economic Development](#) webpages on the [R2PC website](#) to make it more interesting and easy to use.
- **Downtown Development Authorities (DDAs).** Staff attended the monthly meetings of the City of Jackson. The Leoni DDA meetings were cancelled due to a lack of agenda items.

R2PC Activities

- **R2PC Website.** Staff continued updating www.region2planning.com.
- **Census.** Staff attended a US. Census webinar on June 16.
- **Training.** Staff attended the following trainings:

[June, 2020 Staff Progress Report]

- *Re-Opening Michigan: Operating safely and efficiently amid the pandemic*, a Virtual Wolverine Caucus (i.e., webinar) on May 23.
- Staff continued preparation of the R2PC FY 2021 Planning Work Program (PWP) and budget.
- Staff conducted the June R2PC monthly meeting via teleconference.
- The R2PC staff will continue to work remotely Mondays and Fridays through July 24th. The office will be open and staffed Tuesday – Thursday.

Regional Transportation Planning Hillsdale, Jackson, and Lenawee Counties

Program Management

- **Rural Task Force.** Staff submitted the Rural Task Force monthly progress reports to MDOT and participated in the monthly conference calls. Agencies that had unobligated projects for FY2020 were notified, and were encouraged to continue moving projects forward.

Asset Management

- Staff participated in the monthly Asset Management conference calls with MDOT.
- Staff is participating in conference calls regarding the statewide discussion on the collection of PASER federal aid and non-federal aid data for 2020 during the COVID-19 pandemic.

Metropolitan Area Transportation Planning Jackson Area Comprehensive Transportation Study

Program Management

- Due to the on-going pandemic, the June JACTS Technical Advisory and Policy committee meetings were conducted via teleconference.
- Staff met with MDOT staff to review the Jackson Transportation Model that is used to consider projects and traffic outcomes for the JACTS Long Range Transportation Plan. The model is being reviewed and updated ahead of the 2050 Long Range Transportation Plan project. Staff is working with MDOT to provide updated employment information as well as review the transportation network with local agencies.

Technical Assistance

- Staff continues to provide administrative services for the Active Jackson Coalition.
- Staff continues to provide assistance to a group discussing the possibility of a trail study for the Watkins Lake State Park/Brooklyn area.

[June, 2020 Staff Progress Report]

- **City of Jackson and Jackson County Non-Motorized Plan:** Staff reviewed the final draft, approved its release for public viewing, and transitioned the full plan and associated documentation from the consultant's website to a permanent home on the [Region 2 Planning Commission website](#). A recommendation to pass the Resolution to Adopt the Jackson City + County Non-Motorized Plan to the Region 2 Planning Commission was made by the JACTS Technical Advisory and Policy committees during the June 2020 meetings. Staff is actively working with Jackson County staff to develop and adopt a similar resolution to adopt the plan.

Staff will continue to facilitate plan approval by the Jackson City Council by the end of 2020 as well as any Jackson County villages and/or townships. Staff continues to work with townships and villages to approve the document and incorporate pertinent maps and sections into their local plans. Once the plan is approved/adopted, the R2PC will make it available to local communities.

Staff is also available to discuss moving forward and considering implementing any of the projects identified in the plan.

Transportation Improvement Program (TIP)

- Several amendments were approved by the JACTS committees to the FY 2020-2023 TIP.
- Staff monitored and updated JobNet as necessary.

Jackson Traffic Safety Program

- The May 2020 Seat Belt enforcement campaign was canceled due to the pandemic. There is an OWI enforcement campaign scheduled to begin on July 1, 2020 at each of the department's discretion. As of June 30, 2020, Jackson City Police, Jackson County Sheriff Department, and the Blackman-Leoni Public Safety Department have confirmed they will participate.

Local Planning Assistance

The requests of member units of government within Hillsdale, Jackson, and Lenawee Counties are listed below. These activities were prepared at cost to the individual units of government requesting the service (unless alternative funding was available).

Hillsdale County

Somerset Township. Staff provided the following service(s):

- **Zoning Ordinance Update.** Attended the June 23 public hearing regarding the reorganization, formatting and non-substantive editing of the Zoning Ordinance text and map, which includes the merging of two residential and two commercial districts. Presented to the Planning Commission on June 23 the sign regulations drafted for inclusion in the Zoning Ordinance and proposed changes to listing of uses contained in the various tables of permitted and conditional uses. Met with the Zoning Administrator on June 30 to discuss the next slate of proposed changes.

Village of Waldron. Staff provided the following service(s):

[June, 2020 Staff Progress Report]

- **Master Plan.** Met with the Planning Commission on June 16 to discuss the update of the 1997 edition of the *Village of Waldron Master Plan*.

Jackson County

Village of Brooklyn. Staff provided the following service(s):

- **Zoning Ordinance.** Met with the Village Manager on June 25 to discuss the next slate of proposed changes to the Zoning Chapter of the Code of Ordinances.

County of Jackson. Staff provided the following service(s):

- **County Planning Commission (JCPC).**
 - Met with a new Commissioner and provided an orientation session regarding the JCPC and its relationship to the R2PC
 - Cancelled the June 11 meeting of the JCPC, in consultation with its chair, due to a lack of agenda items.
- **Jackson County Hazard Mitigation Plan.** Learned that the Board of Commissioners accepted the R2PC proposal to update the County's hazard mitigation plan.
- **Upper Grand River Watershed Alliance.** Attended the June 24 meetings of the Jackson Urban Area MS4 Stormwater Committee and the Upper Grand River Water Trail Planning Committee.

Spring Arbor Township. Staff provided the following service(s):

- **Master Plan.** Met with the Zoning Administrator to discuss requested changes to the draft master plan update submitted in the spring for consideration.

Lenawee County

Adrian Charter Township. Staff provided the following service(s):

- **Existing Land Use Study.** Adapted the series of existing land use maps and a map of major community facilities (along with an accompanying analysis) covering Lenawee County for use in the Adrian Charter Township.

County of Lenawee. Staff provided the following service(s):

- **County Planning Commission (LCPC).** Facilitated the June 18 remote meeting and summarized staff advisements regarding the Deerfield Township Interim Zoning Ordinance, various amendments to the Rollin Township Zoning Ordinance, and two PA 116 applications in Medina Township.

Macon Township. Staff provided the following service(s):

- **Zoning Ordinance.** Attended the June 10 Planning Commission meeting to discuss the process for an anticipated solar farm special land use permit application and the potential changes to the home occupation requirements contained in the Zoning Ordinance.

Raisin Charter Township. Staff provided the following service(s):

- **Master Plan.** Attended the June 9 virtual meeting of the Planning Commission and discussed the

[June, 2020 Staff Progress Report]

initial draft of the goals and objective proposed for the master plan.

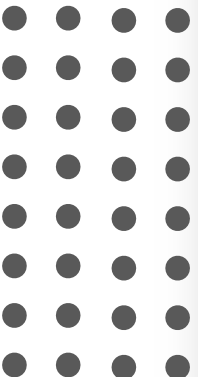
Rollin Township. Staff provided the following service(s):

- **Zoning Ordinance.** Provided an analysis of the setback requirements for accessory farm structures in the agricultural district at the request of the Township Supervisor. Spoke with the Planning Commission Chair regarding comments staff provided regarding proposed changes for the dwelling unit definition in the Zoning Ordinance.



AN ECONOMIC UPDATE

Our Economy and our Community in Crisis





Unemployment Rate

3.5%

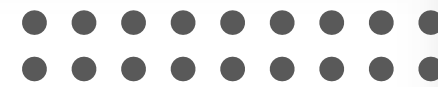
Feb 2020

22.5%

Today

27.5%

Realistic



PIVOTING AFTER A CRISIS – what we worked on

Pre-Coronavirus

Entrepreneurialism

Talent

Business Retention / Attraction



PIVOTING AFTER A CRISIS – survival of our local businesses

During Coronavirus

Local Business Crisis Support

MEDC Small Business Relief Program

COVID-19 Business Resources



PIVOTING AFTER A CRISIS – rethinking the economic future

Post-Coronavirus

Buy Local

Prepare for Attraction

Educational Support

Rethink Marketing

Post-Coronavirus

Buy Local

Lenawee County
BUY LOCAL

SUPPORT SMALL BUSINESS



PIVOTING AFTER A CRISIS – rethinking the economic future

Post-Coronavirus

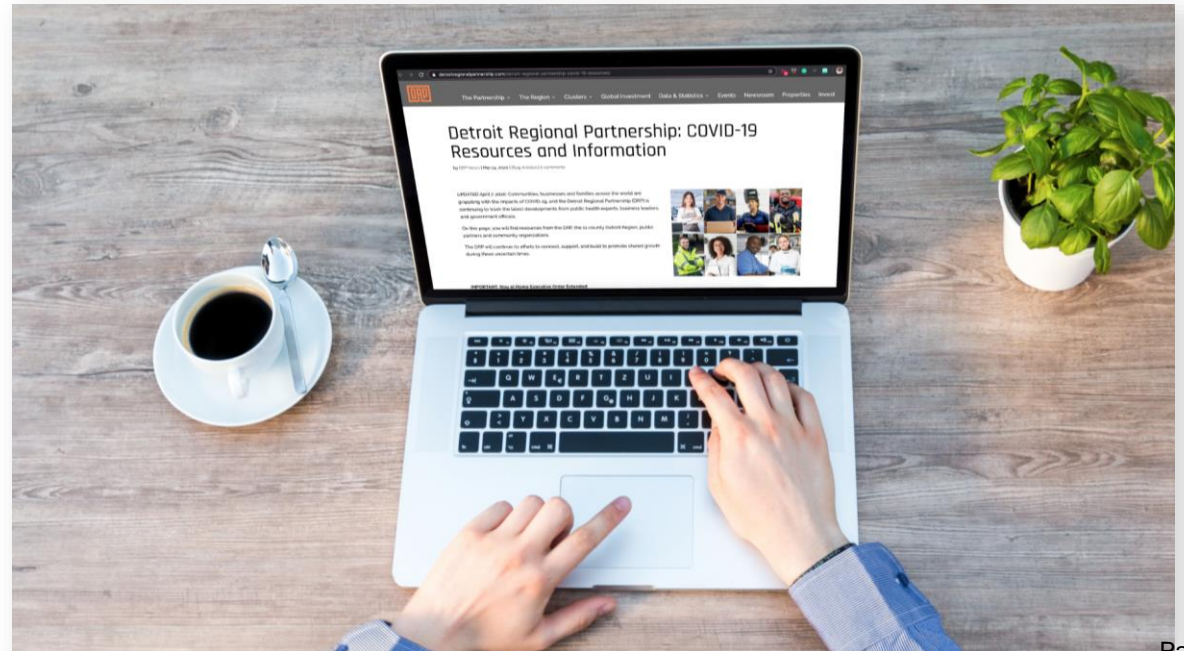
Prepare for Attraction

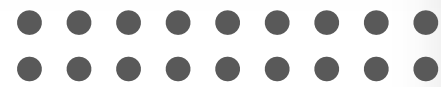


Detroit
Regional
Partnership



Regional Growth Partnership





Post-Coronavirus

Educational Support

Align Lenawee Talent Consortium

Marshall Plan Grant Navigators

MICA Grant Chemical Manufacturing Careers



CAUTION

TALENT DISRUPTION AHEAD
COMPANIES IN CRISIS



2015

Meetings with stakeholders in Lenawee County about the new focus on talent at Lenawee Now

2016

Align Playbook published

2017

Align used as model for regional discussion of talent in economic attraction and retention

2018

Hosted the five-county regional WOW Conference

2015

Talent system branded Align

2018

Collaborated with stakeholders to develop a consortium focused on Align driving educational outcomes that meet employers' needs

2019

Awarded Marshall Plan grant to develop competency-based certificate program for high school and college level students

2019

Created Career Navigator positions through a partnership with Lenawee County school systems

2019

Awarded MICA 2.0 grant to help solve identified talent gap in chemical manufacturing in Lenawee County

TALENT PIPELINE
UNDER CONSTRUCTION





Post-Coronavirus

Rethink Marketing

Detroit Regional Partnership Marketing Strategy

EDA Grant

Site Readiness Grant



A Resource for Local Businesses



Contact Us

Phone: 517.265.5141

Web: LenaweeNow.org

Jim Van Doren, *Executive Director*

Email: Jevd@LenaweeNow.org

Tim Robinson, *Director of Operations*

Email: Tim@LenaweeNow.org

Region 2 Planning Commission

Serving Hillsdale, Jackson and Lenawee Counties

To: Region 2 Planning Commissioners
From: Grant E. Bauman, R2PC Principal Planner
Date: June 25, 2020
Subject: **R2PC EDD Activity Update**

CARES Act Funding

Staff provided Commissioners with a synopsis of the EDD (Economic Development District) grant application submitted to the EDA's (U.S. Economic Development Administration's) Chicago Regional Office regarding funding for COVID-19 economic development recovery efforts through the federal CARES (Coronavirus Aid, Relief, and Economic Security) Act. EDA officials contacted the R2PC to discuss their questions/concerns regarding the application. Staff submitted an amended project narrative (attached) that reduces the requested grant request to approximately \$328,000 with the following focuses:



- Launching an easy-to-use interactive website that businesses can access for information regarding federal, state, and local recovery resources and access to material experts regarding human resources, legal counsel, accounting, health and safety, and finance issues regarding the continuing market changes driven by COVID-19.
- Implement other [Comprehensive Economic Development Strategy \(CEDS\)](#) goals as they relate to the Pandemic including goal #4 (diversify the economy) and its pertinent associated strategy (promote the value-added processing of agricultural goods produced in the Region) given COVID-19's impact on eateries and their local suppliers.
- Hiring an Economic Development Principal Planner who will serve as the Disaster Recovery Coordinator for the 24-month grant period and then transition into managing the R2PC's Partnership Planning grant. As the Disaster Recovery Coordinator, the planner will provide needed assistance to businesses/institutions throughout the Region 2 Area.

Farmland Preservation

The Comprehensive Economic Development Strategy (CEDS) authorizes the mapping of Region 2's unique cultural and recreational resources—including agriculture—because they add to its quality of life and placemaking and support globally competitiveness. Accordingly, staff attended a couple of webinars hosted by the American Farmland Trust (AFT) regarding the mapping of current land cover and use, nationally significant agricultural land (based upon various productivity, versatility, and resiliency values), and recent conversion of agricultural land for its Farms Under Threat study. Staff requested access to that data for analysis in the three-county area. In the meantime, he created a memo ([attached](#)) utilizing snapshots of the available online mapping.



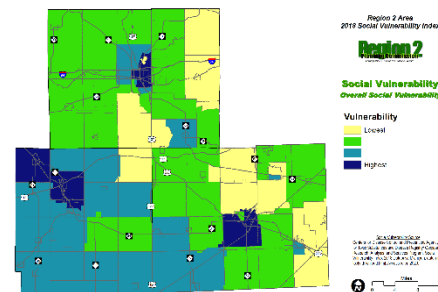
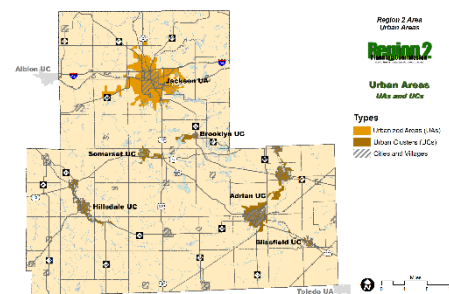


**2020 CHICAGO
REGIONAL EDA
UNIVERSITY CENTER
SHOWCASE**

2020 EDA University Center Showcase

The U.S. Economic Development Administration (EDA) funds various university programs across the county dedicated to making their resources available to the economic development community. The Chicago Region funds an annual University Center Showcase during which its University Centers present the results of their research and outreach efforts to EDA regional staff and their Economic Development District (EDD) partners (including Region 2). The [2020 EDA University Center Showcase](#), hosted by Cleveland State University's Maxine Goodman Levin College of Urban Affairs, occurred online on Tuesday mornings throughout the month of June due to COVID-19. Presentations made during the event motivated staff to conduct the following research/analysis that will be useful during the update of the Comprehensive Economic Development Strategy (CEDS) scheduled for 2021.

- Urban & Rural.** When asked to describe the Region 2 Area, most people are likely to speak of its rural/agricultural nature. However, it is important to note that although urban areas only cover approximately 4.8% of the Region 2 Area, an estimated 50% of its population lived in one of them in 2018. The Urban and Rural memo ([attached](#)) goes on to describe the distribution of Region 2's six urban areas, the rural area, and their populations.
- Social Vulnerability.** Disasters disproportionately affect segments of the population due to a variety of factors (i.e., economic, education, family characteristics, housing, language ability, ethnicity, and vehicle access). Those population segments are often concentrated in certain areas. The CDC (Centers for Disease Control and Prevention) created its Social Vulnerability Index (SVI) to identify and map those concentrated areas. Staff took that information to create reports for the entire Region 2 Area ([attached](#)) as well as each county.



Website Updates

Staff updated the [Regional Economic Development webpage](#) of the [Region 2 Planning Commission website](#) by making it more graphically interesting and easier to navigate. He also posted all of the reports attached to this memo on the webpage and imbedded links to the [webpage](#), [website](#), and the various cited reports.

Region 2 Planning Commission

Serving Hillsdale, Jackson and Lenawee Counties

Project Narrative

CARES Act Supplemental EDA Award Invitation Response | ED20CHI3020008

June 22, 2020

The Novel Coronavirus (i.e., COVID-19) — and the statewide social isolation policies instituted to mitigate its effects — will continue to impact the communities comprising the Region 2 Area until a vaccine is developed and readily available. The full effect of this Catastrophic Incident — an Economic Disaster as well as a Public Health Emergency — on small businesses/institutions and their employees, customers, and other beneficiaries is yet to be determined. For example, it is likely that the impact of the Pandemic on Michigan's School Aid Fund and Revenue Sharing Program will diminish the funds school districts and local units of government, respectively, have to serve their constituents. Moreover, it is likely that unanticipated costs related to the disaster will continue to become apparent for years.

COVID-19 — and the associated stay-at-home order — has also revealed systemic problems in how many local businesses/institutions function. For example, many restaurants and other retail shops do not have a business plan, lack the tools needed to operate on thin margins, and have insufficient savings. Although many local manufacturers currently employ these tools (at least to a certain extent) economic downturns still threaten them. Many of them supply the automotive industry, further exacerbating the risk. This proposal includes:

The Region 2 EDD

Although the District — comprising 90 local units of government in south-central Lower Michigan along the common border with Indiana and Ohio — is a largely rural, it contains the Jackson Urban Area and the Urban Clusters of Adrian and Hillsdale. Parts of the EDD are also within commuting distance of larger urban areas, including Ann Arbor, Lansing, Metropolitan Detroit, and Toledo.

A strong EDO serves each county and the R2PC is a relatively young EDD (i.e., designated in November of 2012). Given these factors, it has always been the goal of the EDD to complement, rather than replace, the services already provided by the EDOs.

Launching of an easy-to-use interactive website

The EDD will design the online resource to function as a trusted local one-stop-shop (i.e., single point of contact) that businesses/institutions can utilize as they recover from the effects of COVID-19 on their operations. This will be an attractive alternative to the current deluge of individual offers of assistance small businesses/institutions currently receive and are most likely too busy to research/implement independently.

Website Design/Maintenance. The website will be serve as an interactive portal regarding up-to-date information from Material Experts regarding human resources, legal counsel, accounting, health and safety, and finance issues regarding the continuing market changes driven by COVID-19. It will also link to pertinent and up-to-date Federal, State, and Local Resources

available for COVID-19 responses as well as provide the information normally contained on a website. A Point-of-Registration Module, for both Material Experts and their clients, will help to make the consultation between them more productive and efficient. The contractor will also maintain the website and ensure its dependability and functionality.

Database Management. The vendor will create a database from Point-of-Registration Module data that will provide specific reporting information on the businesses receiving assistance and what services they received. The contractor will also train the Disaster Recovery Coordinator and the various Material Experts to make their own updates in a timely manner and be available to assist them as needed.

Implementing other R2PC CEDS goals

The EDD is also taking the opportunity to implement other CEDS goals as they relate to the Pandemic. This includes goal #4 — diversify the economy — and its pertinent associated strategy — promote the value-added processing of agricultural goods produced in the Region — given COVID-19's impact on eateries and their local suppliers. That work will also contribute to the CEDS update scheduled for 2021, including an economic resiliency section/appendix.

Hiring a Principal Economic Development Planner/Disaster Recovery Coordinator

Region 2 will hire an Economic Development Principal Planner who will serve as the Disaster Recovery Coordinator for the grant period and then transition into managing the R2PC's Partnership Planning grant. As the Disaster Recovery Coordinator, they will provide needed assistance to businesses/institutions throughout the Region 2 Area by doing the following:

- Coordinating efforts among the three countywide EDOs (Economic Development Organizations) to improve efficiency and minimize duplication (i.e., function similarly to an air-traffic coordinator or a hotel concierge);
- Working with the website contractor on its development/maintenance, facilitating online (and other) communication between the various Material Experts and their clients, and maintaining and reporting on website metrics; and
- Working with other EDD staff to develop an economic resiliency section/appendix for the CEDS and other CEDS goals with a relationship to resiliency.

The approach outlined above will help local businesses/institutions become economically sustainable in the aftermath of the current Catastrophic Incident and more resilient when future disasters strike. Consequently, it will foster Transformative rather than merely Marginal change in response to the current crisis. The effort will be facilitated by a Disaster Recovery Coordinator who will listen to local needs in order to identify Thick solutions tailored to a unique situation as well as the more universal Big solutions advocated nationally/statewide (but may have limited local applicability).

COVID-19 Pandemic

Recovery Response

Regional Resiliency

Region 2 Planning Commission

Serving Hillsdale, Jackson and Lenawee Counties

To: Region 2 Planning Commissioners
Municipal and County Planning Commissioners in the Region 2 Area
Economic Development Organizations (EDOs) & Other Interested Parties

From: Grant E. Bauman, R2PC Principal Planner

Date: June 18, 2020

Subject: **Farmland Preservation**

The 2017-2021 edition of the *Region 2 Planning Commission Comprehensive Economic Development Strategy* recognizes that the Region 2 Area's unique cultural and recreational resources add to its quality of life and placemaking (see the inset). Those elements, in turn, support globally competitive environmental strategies. Accordingly, an action authorized by the CEDS is the mapping of those resources, which include agriculture.

Agriculture is an important component of Region 2's economy. A strategy of the CEDS is *Promote the value-added processing of agricultural goods produced in the Region*. Meanwhile, farmland continues to be lost to development in the Region in spite of the Great Recession and a slight population decrease (i.e., 0.6% from 2010-2015).

Farms Under Threat

Research conducted by the AFT (American Farmland Trust), and released in 2020 as *Farms under Threat*, shows that people act when changes to their landscape are visible [but that in] this century, land use changes have been hard to see. . . . The report—and its corresponding [website](#)/resources—maps the following at the national level:



- Land Cover and Use (2016)
- Nationally Significant Agricultural Land (2016), based upon various Productivity, Versatility, and Resiliency (PVR) Values (2016)
- Conversion of Agricultural Land (2001-2016)

Additional data is available at the state level and the maps are interactive. Staff has requested the data from the AFT so that he can conduct similar analysis at the regional and county levels. In the meantime, here are Regional 'snapshots' taken directly from the website:

R2PC CEDS

Goal 2

Provide opportunities to support globally competitive business environment strategies

Strategy C

Identify and map unique cultural and Regional recreational resources which add to quality of life and placemaking, thereby aiding economic development, including, but not limited to, arts and cultural institutions, agriculture, parks, trails, and other recreation facilities, and natural resources

Action 3

The mapping of cultural and recreational resources

Land Cover and Use

Land cover and use data the AFT obtained for 2016 reveals the following (see Map a):

- Urban development primarily in and around the communities of Adrian and Tecumseh; Blissfield; Hillsdale and Jonesville; Hudson, and Jackson.
- Low-density residential development is primarily located mainly around the periphery of those urban areas and near various lakes.
- The adjacent map reveals that significant forested areas are also located in all three counties.
- However, cropland and pastureland dominates the Region 2 Area, especially Lenawee County.

Nationally Significant Farmland

Analysis conducted by AFT reveals the following areas of significant farmland in 2016 from a national perspective (see Map 2):

- **Hillsdale County.** Concentrated bands countywide with a concentration in the southeast.
- **Jackson County.** Scattered bands, especially to the north, south, and west of Jackson.
- **Lenawee County.** Concentrated bands countywide with a concentration southeast of Adrian and Tecumseh.

The AFT identified nationally significant farmland by analyzing various productivity, versatility, and resiliency values (see Map 3).

Conversion of Agricultural Land

Further analysis conducted by AFT reveals the following areas of farmland converted to other uses from 2001-2016 (see Map 4):

- **Hillsdale County.** Parcels scattered across the County with no discernable pattern.
- **Jackson County.** Land near Jackson, other existing concentrations of settlement, and lakes.
- **Lenawee County.** Properties near Adrian and Tecumseh, other existing concentrations of settlement, and lakes.

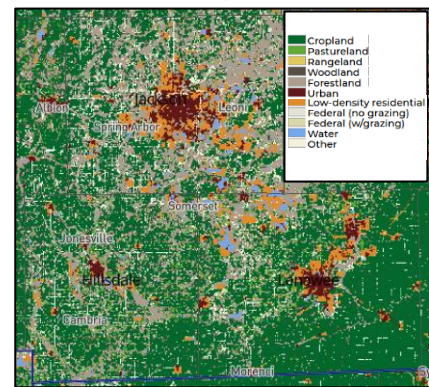
Addressing the Issue

The AFT states that *there is no silver bullet* since several interrelated factors drive conversion and recommends various [high-level actions](#) that staff has adapted for Region 2 and its municipalities:

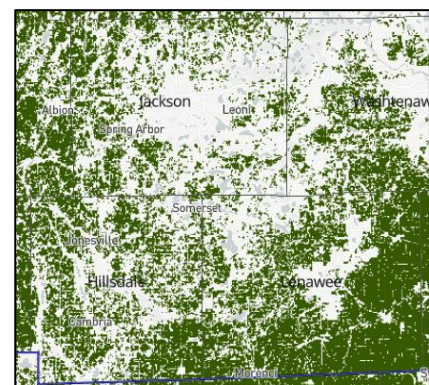
- Analyze and Map Agricultural Land Trends and Conditions
- Strengthen and/or Adopt a Suite of Coordinated Policies to Protect Farmland
- Plan for Agriculture, Not Just Around It
- Save the Best, but Don't Forget the Rest

Attached to this memo is the AFT's Agricultural Land Conversion Highlight Summary for Michigan.

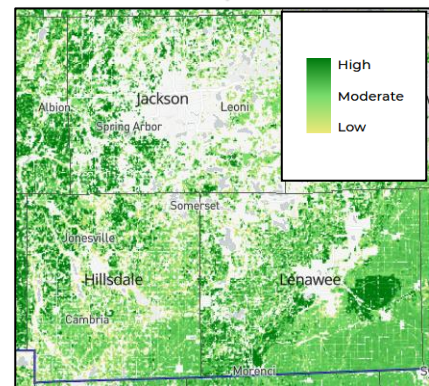
Map 1



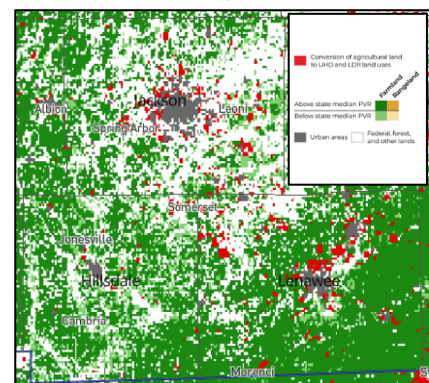
Map 2



Map 3



Map 4



Region 2 Planning Commission

Serving Hillsdale, Jackson and Lenawee Counties

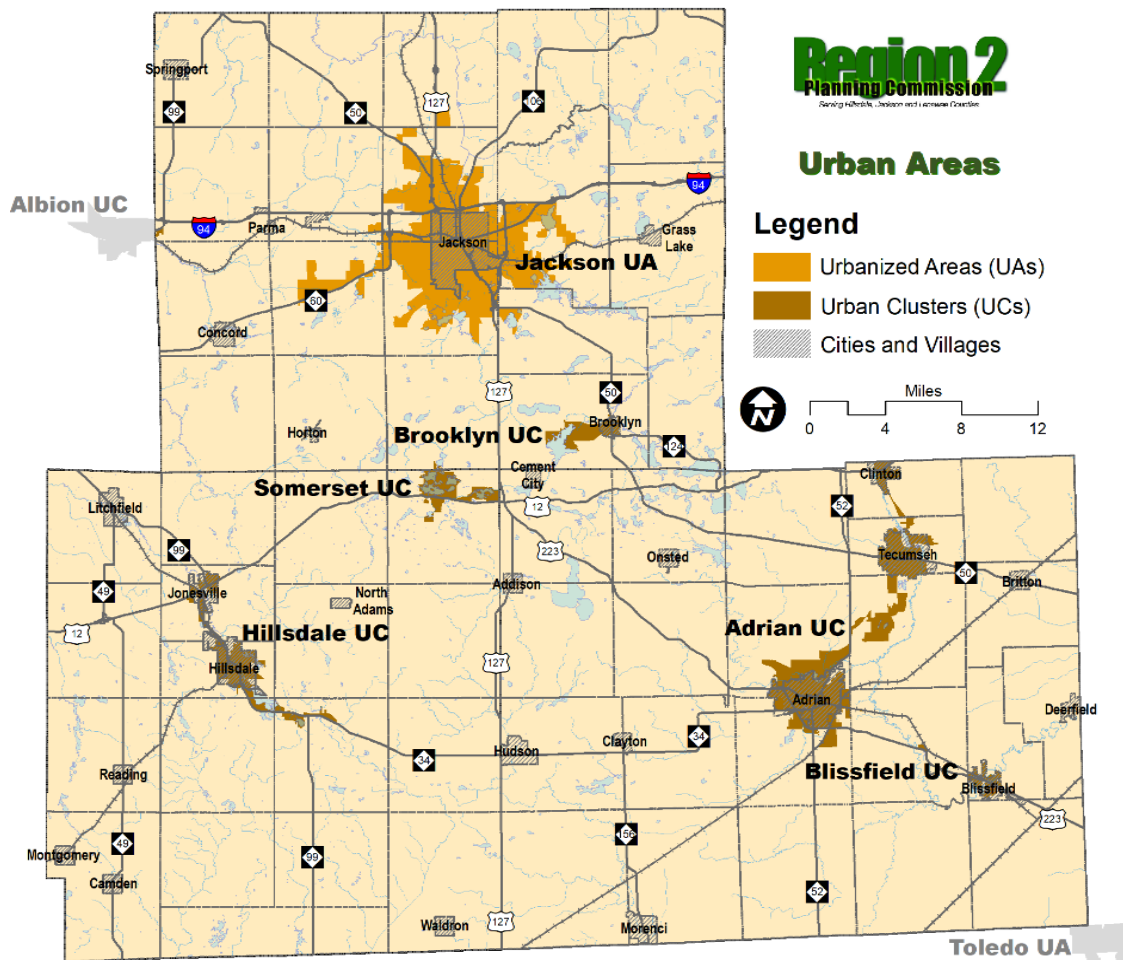
To: Region 2 Planning Commissioners
Municipal and County Planning Commissioners in the Region 2 Area
Economic Development Organizations (EDOs) & Other Interested Parties

From: Grant E. Bauman, R2PC Principal Planner

Date: June 24, 2020

Subject: **Urban and Rural Areas**

When asked to describe the Region 2 Area, most people are likely to speak of its rural/agricultural nature. This is certainly true given the metropolitan areas it borders: Lansing to the north, Ann Arbor/Metro Detroit to the east, and Toledo to the southeast. However, it is important to note that although urban areas only cover approximately 4.8% of the Region 2 Area, an estimated 50% of its population lived in one of them in 2018.



The Jackson UA—including significant portions of surrounding townships— comprises approximately 59% of the total square mileage of Region 2's urban areas. The Adrian UC—including Tecumseh, Clinton, and portions of surrounding townships— comprises approximate 25% and the Hillsdale UC—including Jonesville and portions of surrounding townships— another approximately 8%. UCs centered on smaller villages and/or residential lake developments comprise the remaining approximately 8% of the square mileage.

It is important to note that the approximately 87 acres of the Albion UC that extends into western Jackson County, and its associated population, are not included in this analysis.

Urban and Rural Areas

	Popula- tion	Square Miles	People/ Sq. Mile	% of Pop- ulation	% of Area
Urban Areas*	152,758	97.5	1,567.5	50.4%	4.8%
Rural Area	150,161	1,952.2	76.9	49.6%	95.2%
	302,919	2,049.7	147.8	100.0%	100.0%

Urban Areas*

	Popula- tion	Square Miles	People/ Sq. Mile	% of Pop- ulation	% of Area
Jackson (Jackson UA)	88,059	57.8	1,524.8	57.6%	59.3%
Adrian/Tecumseh/Clinton (Adrian UC)	43,974	24.0	1,831.2	28.8%	24.6%
Hillsdale/Jonesville (Hillsdale UC)	11,722	7.5	1,557.6	7.7%	7.7%
Lake LeAnn/Lake Somerset (Somerset UC)	3,163	3.4	942.3	2.1%	3.4%
Blissfield/Palmyra (Blissfield UC)	3,105	1.8	1,685.9	2.0%	1.9%
Brooklyn/Lake Columbia (Brooklyn UC)	2,735	3.0	922.7	1.8%	3.0%
	152,758	97.5	1,567.5	100.0%	100.0%

* The small portion of the Albion Urban Cluster extending into Jackson County is not included in this analysis.

Source: 2018 American Community Survey (ACS) 5-Year Estimates

The U.S. Census Bureau defines an urban area as *a densely settled core of census tracts and/or census blocks that meet minimum population density requirements, along with adjacent territory containing non-residential urban land uses as well as territory with low population density included to link outlying densely settled territory with the densely settled core. To qualify as an urban area, the territory identified according to criteria must encompass at least 2,500 people, at least 1,500 of which reside outside institutional group quarters.* The Bureau identifies two types of urban areas:

- Urbanized Area (UA) = at least 50,000 people
- Urban Cluster (UC) = 2,500-49,999 people

Region 2 Planning Commission

Serving Hillsdale, Jackson and Lenawee Counties

To: Region 2 Planning Commissioners
Municipal and County Planning Commissioners in the Region 2 Area
Economic Development Organizations (EDOs) & Other Interested Parties

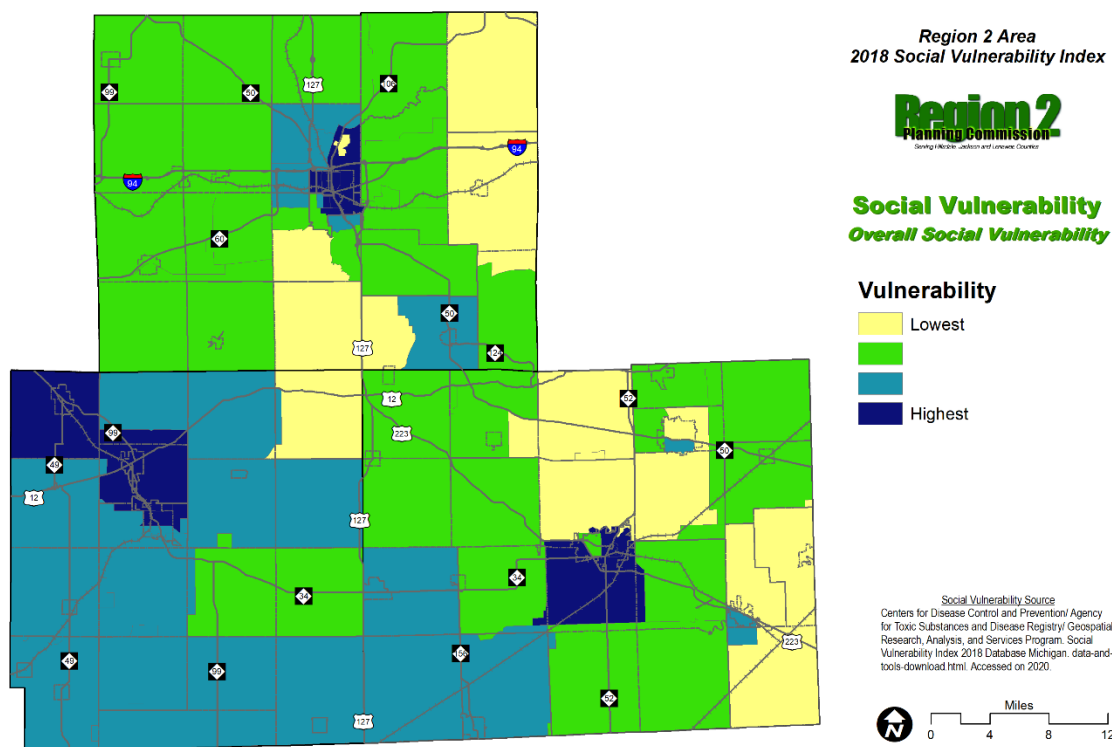
From: Grant E. Bauman, R2PC Principal Planner

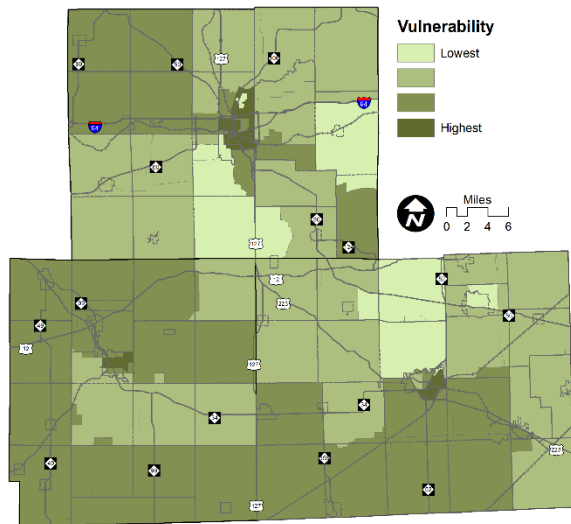
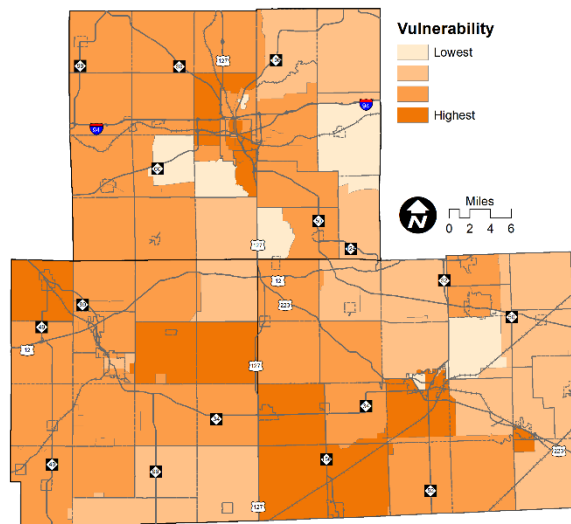
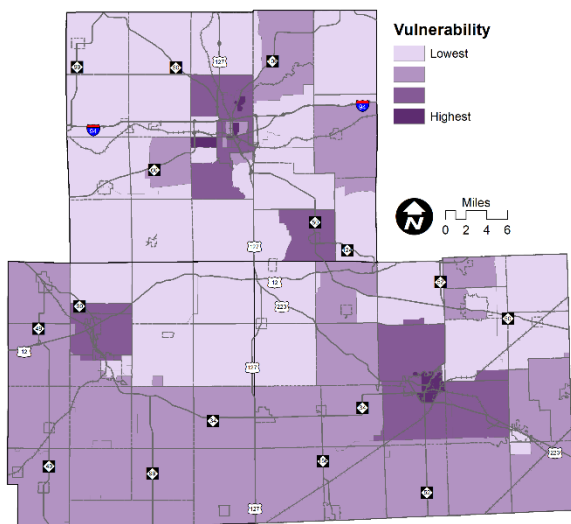
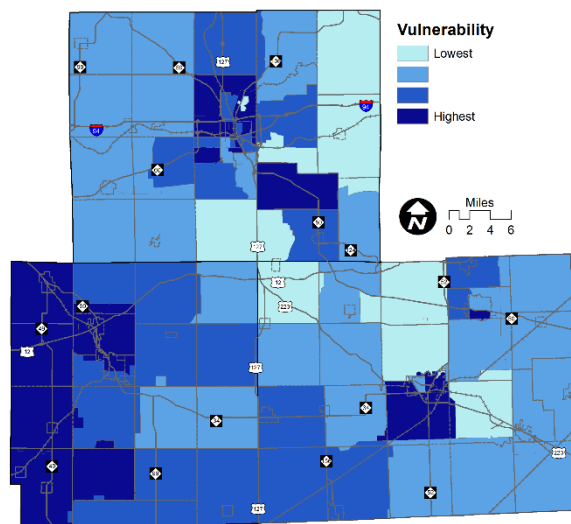
Date: June 10, 2020

Subject: **Region 2 Area | Social Vulnerability Index 2018**

According to the CDC's (Centers for Disease Control and Prevention's) Agency for Toxic Substances and Disease Registry (ATSDR), **social vulnerability** refers to a community's capacity to prepare for and respond to the stress of hazardous events ranging from natural disasters, such as tornadoes or disease outbreaks, to human caused threats, such as toxic chemical spills. The **Social Vulnerability Index (SVI [2018]¹ Regional) Map** depicts the social vulnerability of communities, at census tract level, within [the Region 2 Area]. SVI [2018] groups **fifteen census-derived factors** into **four themes** that summarize the extent to which the [Region] is socially vulnerable to disaster. The factors include economic data as well as data regarding education, family characteristics, housing, language ability, ethnicity, and vehicle access. Overall Social Vulnerability combines all the variables to provide a comprehensive assessment.

Overall Social Vulnerability²



Socioeconomic Status³**Household Composition/Disability⁴****Race/Ethnicity/Language⁵****Housing/Transportation⁶****Data Sources:**

Centers for Disease Control and Prevention/Agency for Toxic Substances and Disease Registry/ Geospatial Research, Analysis, and Services Program. Social Vulnerability Index 2018 Database Michigan. [data-and-tools-download.html](https://www.cdc.gov/nceh/atsdr/gis/atlantagis/data-and-tools-download.html). Accessed on 2020.

References:

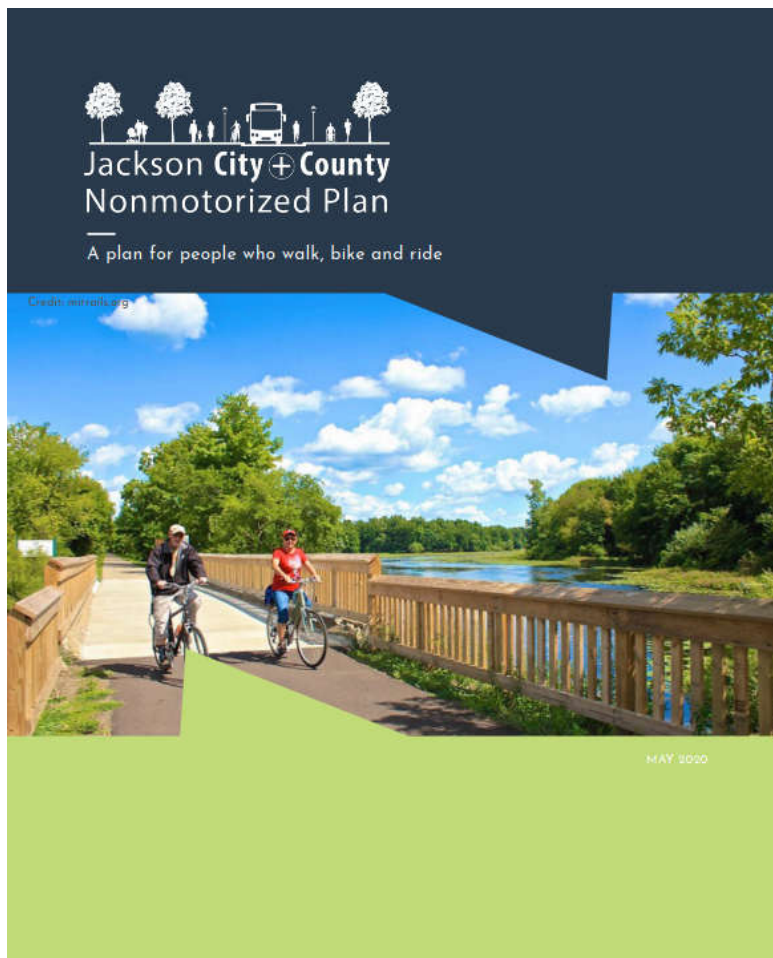
Flanagan, B.E., et al., A Social Vulnerability Index for Disaster Management. *Journal of Homeland Security and Emergency Management*, 2011. 8(1).

Endnotes:

1. The SVI combines percentile rankings of US Census American Community Survey (ACS) 2014-2018 variables, for Michigan, at the census tract level.
2. Overall Social Vulnerability: All 15 variables.
3. Socioeconomic Status: Poverty, Unemployed, Per Capita Income, No High School Diploma.
4. Household Composition/Disability: Aged 65 and Over, Aged 17 and Younger, Single-parent Household, Aged 5 and over with a Disability.
5. Race/Ethnicity/Language: Minority, English Language Ability.
6. Housing/Transportation: Multi-unit, Mobile Homes, Crowding, No Vehicle, Group Quarters.

Jackson City + County Nonmotorized Plan Update

July 2020

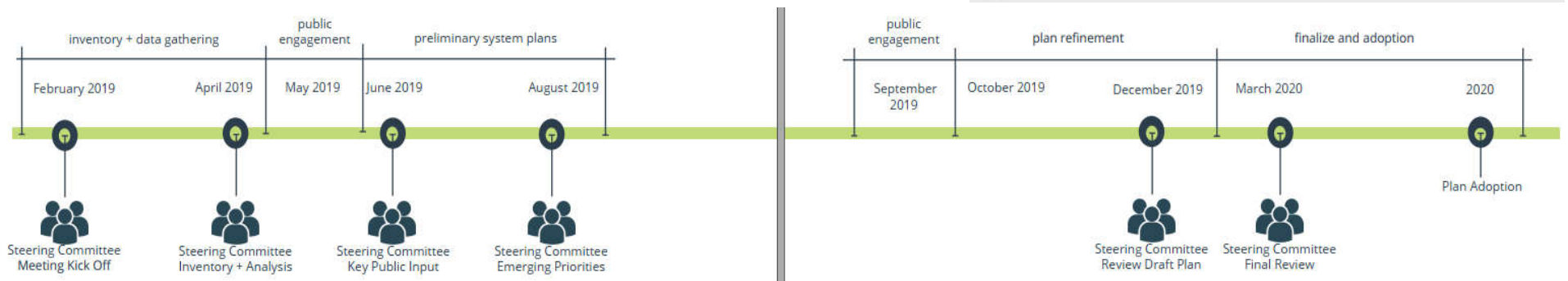
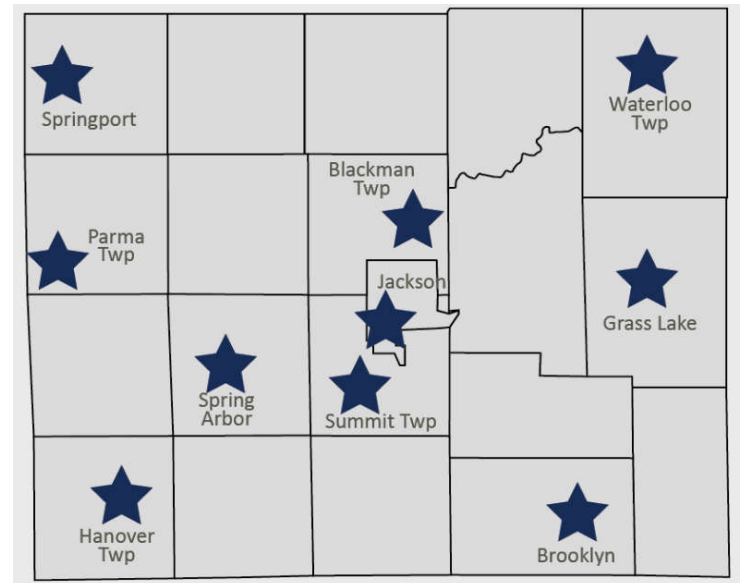


Project Website

www.region2planning.com/jackson-area-comprehensive-transportation-study/jackson-city-county-nonmotorized-plan/

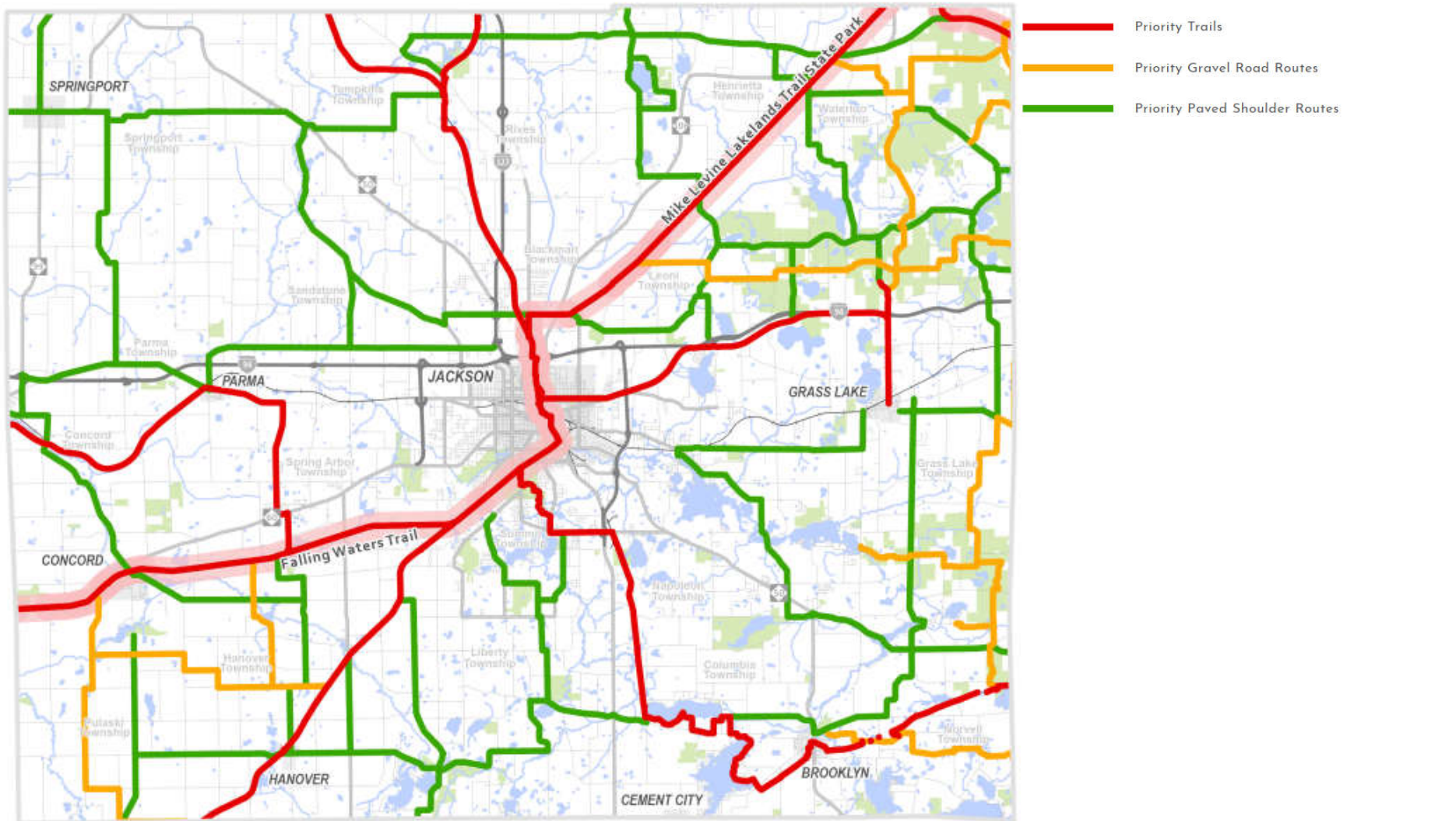
Public Input: Engaged, Varied

- **300+** completed surveys
- **160+** people attended public meetings (Spring/Fall 2019) **=PUBLIC SUPPORT OF PROJECT**
- **80** comments on project website



Regional + County Network: Trails & Routes

Jackson Regional | County Network



Local Network: Community plan & map



Brooklyn

The Brooklyn area is an important anchor in the Greater Irish Hills region with a walkable downtown. It is within biking distance to Watkins and Hayes State Parks, Columbia Central High School and MIS.

Priorities

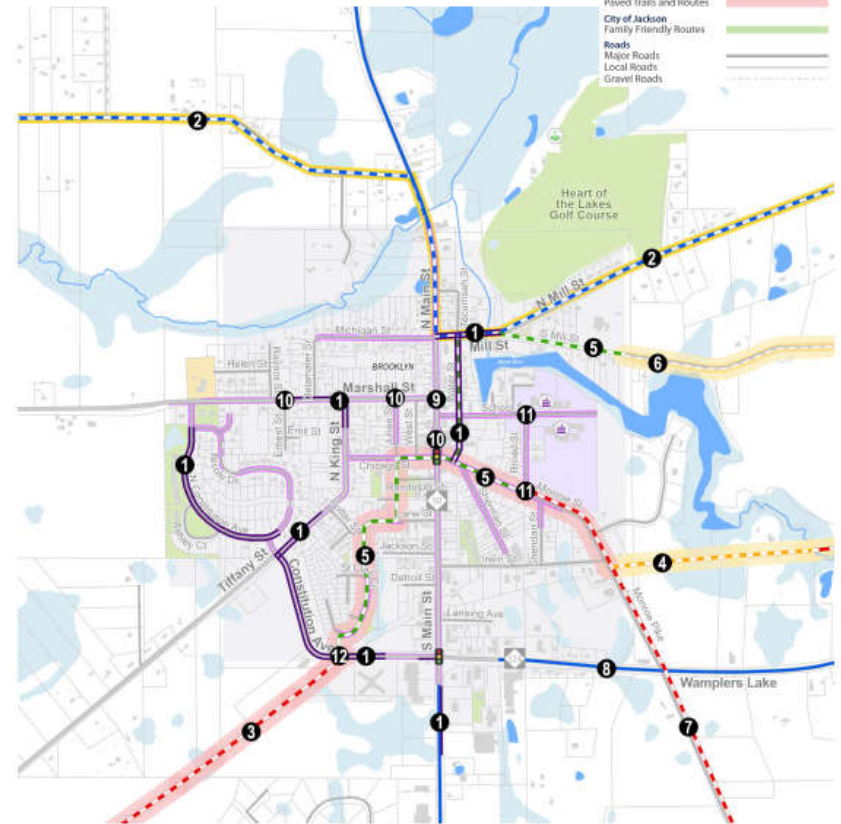
- Complete sidewalk gaps
- Improved crosswalks so they are compliant with the Americans with Disabilities Act and provide safe routes to schools
- Provide trail connections to Watkins Lake State Park, Hayes State Park, Columbia Central High School/Columbia Lake, Clark Lake Spirit Trail and the Michigan International Speedway
- Provide trail connection to Lake Columbia and Clark Lake Spirit Trail



Main Street in Brooklyn

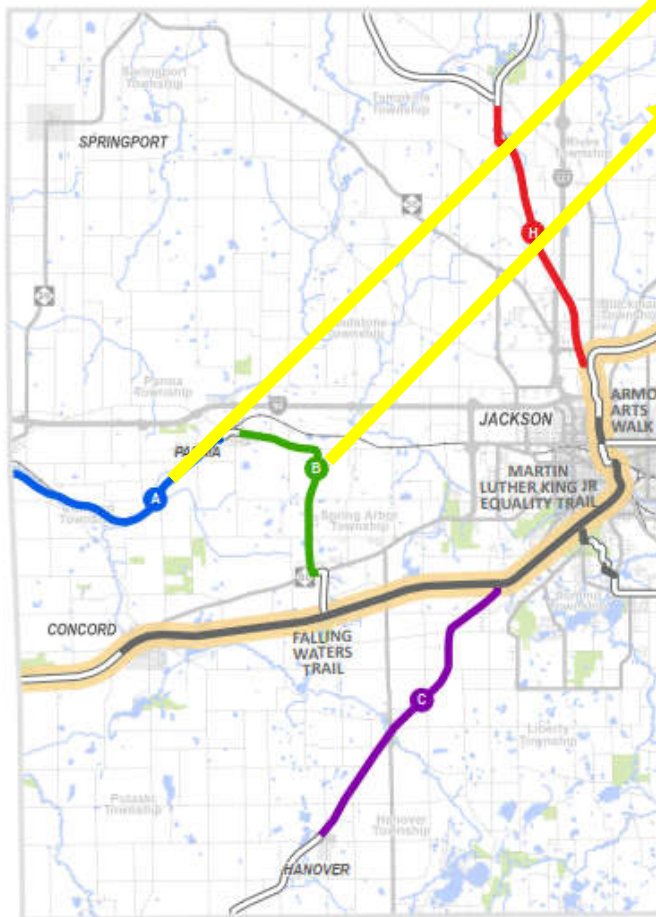
- 1 Complete sidewalk gaps on Mill, King, Marshall, Tiffany, Constitution, Water and S Main
- 2 Paved shoulder on Mill St/Case and Riverside
- 3 Trail following abandoned rail corridor, in private property, connecting to Columbia Central High School and Lake Columbia
- 4 Unpaved trail following abandoned rail corridor, in private property, connecting to Watkins Lake State Park
- 5 Bike route on local roads
- 6 Bike route on local roads
- 7 Sidepath along Monroe Pike connecting to the Michigan International Speedway
- 8 MDOT plans to provide enhanced paved shoulders on Wampers Lake Road
- 9 Improve crosswalk - rectangular rapid flash beacon with in-road pedestrian signs
- 10 Improve crosswalk - detectable warning, curb ramps, high visibility markings, signs
- 11 Improve crosswalk - detectable warnings and in-road pedestrian signs
- 12 New crosswalk with in-road pedestrian signs

Brooklyn Nonmotorized Network



Implementation Strategy: High-Level Cost Estimate

Priority Trail Implementation Strategy



ID	Priority Trails	Miles	Total Cost	Proposed Funding Strategy				Local	Private
				Federal (TAP)	State				
A	Parma to Albion Rail-with-Trail \$ 308,386 Per Mile \$ 20,009,726 Potential Extras Evaluate wetlands prior to programing	8.3	\$ 2,552,940	\$ 255,294 10%	\$ 1,276,470 50%			\$ 765,882 30%	\$ 510,588 20%
B	Michigan Avenue Chapel Road Pathway \$ 892,987 Per Mile Potential Safe Routes to School Project	5.8	\$ 5,179,668	\$ 2,589,834 50%	\$ 517,967 10%			\$ 1,553,901 30%	\$ 517,967 10%
C	Hanover Horton Rail-Trail \$ 361,073 Per Mile	8.7	\$ 3,151,443	\$ 315,144 10%	\$ 1,575,721 50%			\$ 630,289 20%	\$ 630,289 20%
D	Summit to Clark Lake Rail-Trail \$ 192,237 Per Mile \$ 7,079,745 Potential Extras Evaluate wetlands prior to programing	6.7	\$ 1,283,290	\$ 256,658 20%	\$ 384,987 30%			\$ 384,987 30%	\$ 256,658 20%
E	Columbia Twp Rail-Trail \$ 763,315 Per Mile	2.1	\$ 1,608,102	\$ 482,431 30%	\$ 482,431 30%			\$ 482,431 30%	\$ 160,810 10%
F	Watkins Lake Rail-Trail \$ 306,443 Per Mile \$ 15,698,189 Potential Extras Evaluate wetlands prior to programing	5.2	\$ 1,593,562	\$ 318,712 20%	\$ 796,781 50%			\$ 318,712 20%	\$ 159,356 10%
G	Ann Arbor Road Pathway \$ 726,458 Per Mile	8.7	\$ 6,295,204	\$ 3,147,602 50%	\$ 629,520 10%			\$ 1,888,561 30%	\$ 629,520 10%
H	Rives Rail-With-Trail \$ 445,421 Per Mile \$ 21,296,858 Potential Extras Evaluate wetlands prior to programing	8.0	\$ 3,577,739	\$ 715,548 20%	\$ 1,073,322 30%			\$ 1,073,322 30%	\$ 715,548 20%
I	Mount Hope Road Sidepath \$ 1,297,362 Per Mile	3.7	\$ 4,856,835	\$ 2,428,418 50%	\$ 485,684 10%			\$ 1,457,051 30%	\$ 485,684 10%
Total Project Costs		57.2	\$ 30,098,784	\$ 10,509,641 35%	\$ 7,222,882 24%			\$ 8,555,135 28%	\$ 4,066,420 14%
20 Year Plan - Annual Costs		2.9	\$ 1,504,939	\$ 525,482	\$ 361,144			\$ 427,757	\$ 203,321

Region 2 Planning Commission



MEMORANDUM

To: JACTS Technical Advisory Committee, JACTS Policy Committee, & Region 2 Planning Commission Committee members

From: Tanya DeOliveira, Principal Transportation Planner & Project Manager

Date: June 10, 2020

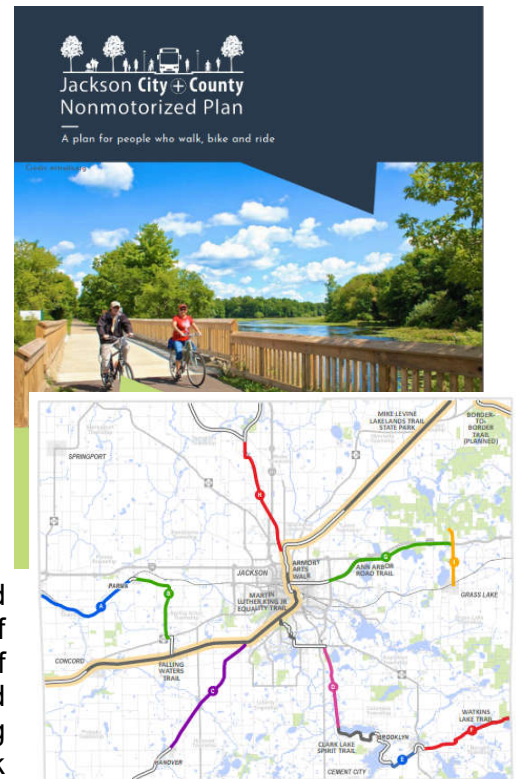
Subject: Jackson City + County Nonmotorized Plan – Final Update & Resolution

The Jackson City + County Nonmotorized Plan was completed in May. As you may recall, the City of Jackson, Jackson County, and the Region 2 Planning Commission funded this study and selected the consultants The Greenway Collaborative to develop a comprehensive master plan for a nonmotorized system within Jackson County. **The plan provides a compelling vision of for those who walk, bike, ride and drive.**

The plan's recommendations are divided into a series of two different types of maps – one set of maps highlights the countywide network, and the other set of maps focuses on local community connections. The countywide network is comprised of a system of trails, paved shoulders, and gravel roads. The local community recommendations are more detailed, and include future plans for sidewalks, bike lanes, and local trails.

The plan is the result of a 14-month planning effort that engaged the public through a project steering committee, two series of public workshops in the Spring and Fall of 2019, two sets of surveys, and a project website where information was shared and gathered. The consultants also reviewed a number of existing plans, studies and reports to make sure that previous work completed by the City, County and State was incorporated.

The plan is being presented for adoption to the JACTS Technical Advisory Committee, the JACTS Policy Committee, the Region 2 Planning Commission, the Jackson County Board of Commissioners, the Jackson City Council, and any other interested Jackson County villages and townships. Staff will work with local communities to adopt the plan. The plan will have a permanent home on the Region 2 Planning Commission website. Printed copies of the plan are also available.





Region 2 Planning Commission Resolution to Adopt the Jackson City + County Nonmotorized Plan

WHEREAS, The Jackson Area Comprehensive Transportation Study (JACTS) is the designated Metropolitan Planning Organization (MPO) for the Jackson, Michigan urbanized area; and

WHEREAS, the JACTS 2045 Long Range Transportation Plan, developed according to the Fixing America's Surface Transportation (FAST) Act, identifies the nonmotorized transportation system that function as an integrated part of the transportation system; and

WHEREAS, The City of Jackson, Jackson County and several communities within the County have been working to improve walking and biking conditions for many years; and

WHEREAS, the City of Jackson, Jackson County, and the Region 2 Planning Commission joined together to fund the study that resulted in a nonmotorized plan that addresses mobility and recreation; and

WHEREAS, the study builds on numerous regional, county, and local plans and studies and also incorporates many of the significant nonmotorized improvements that have been made throughout the County in recent years; and

WHEREAS, a variety of public involvement opportunities were provided, including:

- a project website where project information could be reviewed and input collected;
- a steering committee comprised of stakeholders from a cross-section of various agencies and municipalities met numerous times to gather input and feedback; and
- two series of public workshops were held (with 10 meetings in May 2019 and 10 meetings in September 2019) where people could come to learn more about the project and give feedback on preliminary ideas and priorities, supplemented by two online surveys; and

WHEREAS, the plan provides a vision for a connected network that will serve those who walk, bike, ride and drive; and

WHEREAS, the plan is visionary and pragmatic with near-term recommendations and a long-term vision that reflect desires and priorities driven by stakeholder input; and

WHEREAS, flexibility is built into the plan given the rapidly changing nature of transportation; and

WHEREAS, the City of Jackson and Jackson County Nonmotorized Plan can be amended and/or updated periodically upon request with appropriate documentation to support such a request.

NOW THEREFORE BE IT RESOLVED, that the MPO committees of the Jackson Area Transportation Study approves and adopts the City of Jackson and Jackson County Nonmotorized Plan.

PASSED, ADOPTED, and APPROVED this ninth day of July 2020.

By: _____

Doug Terry, Chairperson
Region 2 Planning Commission

Steven M. Duke, Executive Director
Region 2 Planning Commission



STATE OF MICHIGAN
DEPARTMENT OF TRANSPORTATION
LANSING

GRETCHEN WHITMER
GOVERNOR

PAUL C. AJEGBA
DIRECTOR

June 9, 2020

Mr. Steve Duke,
Executive Director
Region 2 Planning Commission
Jackson County Tower Building
120 W. Michigan Avenue, 9th Floor
Jackson, Michigan 49201

Dear Mr. Duke:

This letter is sent by the Michigan Department of Transportation (MDOT) to inform the Jackson Area Comprehensive Transportation Study committees of several TIP amendments to the FY 2020-2023 Transportation Improvement Plan (TIP).

<u>Fiscal Year</u>	<u>Job no.</u>	<u>Phase</u>	<u>Project Name</u>	<u>Limits</u>	<u>Length</u>	<u>Project Description</u>	<u>Federal Budget</u>	<u>State Budget</u>	<u>Federal Fund Source</u>	<u>Total Phase Cost</u>	<u>Amendment Type</u>
2020	207299	PE	Regionwide	Region2 MPO Limits		Longitudinal pavement marking application on University Region trunklines	\$2,592	\$288	HSIP	\$10,000 \$20,000 \$2,880 w/in Region2	Phase Budget Increase over 25%
2020	207302	PE	Regionwide	Region2 MPO Limits		Special pavement marking application on trunklines in University Region	\$2,592	\$288	HSIP	\$10,000 \$20,000 \$2,880 w/in Region2	Phase Budget Increase over 25%
2021	111058	PE	Regionwide	University Region Limits		Install RWIS stations	\$245,550	\$54,450	ST	\$300,000	Abandon Phase
2022	111058	CON	Regionwide	University Region Limits		Install RWIS stations	\$2,455,500	\$544,500	ST	\$3,000,000	Abandon Phase



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF TRANSPORTATION
LANSING

PAUL C. AJEGBA
DIRECTOR

Thank you for your attention to this request. If you have any questions or need additional information, please contact me at 517-257-9248

Sincerely,

Mike Davis Jr, Transportation Planner

Name
Page 1
Date

June 11, 2020

Mr. Steve Duke,
Executive Director
Region 2 Planning Commission
Jackson County Tower Building
120 W. Michigan Avenue, 9th Floor
Jackson, Michigan 49201

Dear Mr. Duke:

This letter is sent by the Michigan Department of Transportation (MDOT) to inform the Jackson Area Comprehensive Transportation Study committees of several TIP amendments to the FY 2020-2023 Transportation Improvement Plan (TIP). These jobs were programmed as local projects however, they were added by MDOT local safety office. While not typically submitted by MDOT to JACTS these jobs were previously missed by staff.

<u>Fiscal Year</u>	<u>Job no.</u>	<u>Phase</u>	<u>Project Name</u>	<u>Limits</u>	<u>Length</u>	<u>Project Description</u>	<u>Federal Budget</u>	<u>State Budget</u>	<u>Federal Fund Source</u>	<u>Total Phase Cost</u>	<u>Amendment Type</u>
2020	210306	EPE	Airport Road	Airport Road from Boardman Road to County Farm Road, Jackson County	0.614	Road Safety Audit	\$16,000	\$4,000	HSIP	\$20,000	Phase Add
2020	210307	EPE	Hinckley Boulevard	Hinckley Boulevard at Badgley Road and at Browns Lake Road, Jackson County	0.027	Road Safety Audit	\$16,000	\$4,000	HSIP	\$20,000	Phase Add

Name
Page 2
Date

Thank you for your attention to this request. If you have any questions or need additional information, please contact me at 517-257-9248

Sincerely,
Mike Davis Jr, Transportation Planner
Mark Kloha, Transportation Planner