

# Region 2 Planning Commission

*Serving Hillsdale, Jackson and Lenawee Counties*

## Region 2 Planning Commission Call-In Meeting Notice

In accordance with Governor Gretchen Whitmer and the Michigan Department of Health and Human Services' recommendations designed to help prevent the spread of Coronavirus (COVID-19) and Executive Order 2020-15 declaring public bodies subject to the Open Meetings Act can use telephone or video conferencing technology to meet and conduct business, the Region 2 Planning Commission (R2PC) will be holding the April 9, 2020 Executive Committee meeting via **conference call**. Please follow the instructions below to participate in the conference call which will take place at **2:00 p.m. on Thursday, April 9, 2020**:

**WHAT:** Region 2 Planning Commission Executive Committee Meeting

**WHEN:** Thursday, April 9, 2020 at 2:00 p.m.

**CONFERENCE PHONE NUMBER:** 701-802-5271

**ACCESS CODE:** 638318 #

### **INSTRUCTIONS:**

- \* Dial the conference phone number listed above, a few minutes prior to 2:00 p.m.
- \* Input the Access Code listed above, followed by # symbol.
- \* Mute your phone. During the meeting, un-mute when you wish to speak.
- \* Simply wait for the meeting to start. You will hear music while waiting for the meeting to start.

*Please do not hesitate to contact Steve at (517) 768-6706 or Jill at (517) 768-6701 at any time with any questions. We understand how difficult times are right now and will do our best to help make this as easy as possible.*

# AGENDA

# REGION 2 PLANNING COMMISSION

## Executive Committee

### FOR FURTHER INFORMATION, CONTACT:

**Steven Duke, Executive Director  
(517) 768-6706**

**DATE:** Thursday, April 9, 2020

**TIME:** 2:00 P.M.

**WHERE:**

**\*\* TELECONFERENCE \*\***  
(Please see instructions on cover of  
agenda packet)

Comments will be solicited on each item following discussion and prior to any final action.

### PAGE #

1. Call to Order
2. Pledge of Allegiance
3. Approval of the Agenda – **ACTION**
4. Public Comment
5. Approval of Minutes of the February 13, 2020 Executive Committee Meeting  
(see enclosure) – **ACTION** **3**
6. Receipt of Treasurer's Report of April 9, 2020 (see enclosure) – **ACTION** **8**
7. Approval of the April 9, 2020 Submitted Bills (see enclosure) – **ACTION** **12**
8. Staff Progress Report for March, 2020 (see enclosure) – **DISCUSSION** **13**
9. Approval of Amendments to the JACTS FY 2020-2023 Transportation  
Improvement Program (TIP) (see enclosure) – **ACTION** **18**
  - Michigan Department of Transportation
  - Jackson County Department of Transportation
10. Other Business
  - Notice of Intent – Jackson County Parks (see enclosure) **21**
  - Notice of Intent – Raisin Charter Township (see enclosure) **22**
  - Notice of Intent – MDNR – Wildlife Division (see enclosure) **23**
11. Public Comment/Commissioner Comments
12. Adjournment

### **Region 2 Planning Commission**

**120 West Michigan Avenue • Jackson, Michigan 49201 • ☎ (517) 788-4426 • 📠 (517) 788-4635**

# Region 2 Planning Commission

*Serving Hillsdale, Jackson and Lenawee Counties*

## MINUTES

Region 2 Planning Commission – Executive Committee  
Hillsdale City Hall  
97 N. Broad Street  
Hillsdale, MI 49242

**Thursday, February 13, 2020**

- I. **Call to Order** – Chair Tillotson called the meeting to order at 2:02 p.m. A quorum was present.

Executive Committee Members:

✓ Beeker	Gould	✓ Poole
Burtch	✓ Grabert	Sigers
✓ Drake	Guetschow	✓ Terry
✓ Driskill	✓ Jancek	✓ Tillotson
✓ Duckham	✓ Knoblauch	✓ Welsh
✓ Elwell	Kubish	✓ Wittenbach
✓ Gaede	Overton	

**Key: ✓ = present**

Other Commissioners Present: Bair and Frey

Others Present: Kelby Wallace, MDOT; Susan Smith, Economic Partnership of Hillsdale County

Staff Present: Bauman, Duke

- II. **Pledge of Allegiance** – Those in attendance joined in the Pledge of Allegiance.
- III. **Approval of the Agenda** – A motion was made by Comm. Beeker, supported by Comm. Driskill, to approve the February 13, 2020, Executive Committee agenda as presented. The motion carried unanimously.
- IV. **Public Comment** – Chair Tillotson announced the first opportunity for public comment. No public comments were received.

- V. **Approval of Minutes of the December 12, 2019, Executive Committee Meeting** – A motion was made by Comm. Jancek, supported by Comm. Grabert, to approve the December 12, 2019, Executive Committee meeting minutes as presented. The motion carried unanimously.
- VI. **Receipt of the Treasurer's Report of January 31, 2020** – A motion was made by Comm. Drake, supported by Comm. Knoblauch, to approve receipt of the R2PC Treasurer's Report for January 31, 2020. The motion carried unanimously.
- VII. **Approval of the February 13, 2020, Submitted Bills** – A motion was made by Comm. Driskill, supported by Comm. Grabert, to approve payment of the February 13, 2020, submitted bills as presented. The motion carried unanimously.
- VIII. **Staff Progress Report for January, 2020** – Mr. Duke highlighted staff activities for January, 2020, as follows:
- Staff created a series of land use maps for Hillsdale County and a map of major community facilities in the county.
  - Staff met with Toole Design regarding the RPI rural mobility study.
  - The R2PC FY 2019 Annual audit was completed and will be presented at the March meeting.
  - Staff set the 3-County Rural Task Force selection committee meeting for February 25 at JCDOT in Jackson.
  - Staff prepared and submitted the year-end final acceptance report summarizing FY 2019 urban and rural project activities.
  - Staff attended the quarterly I-94 Corridor Alignment Review Team (CART) meeting to review progress on the Cooper Street interchange and Grand River bridge reconstruction. The M-60 interchange reconstruction is set to begin in March. Upcoming I-94 projects beginning in FY 2021 include reconstruction of the West Avenue and Elm Rod interchanges and the Lansing Avenue bridge over I-94.
  - Staff facilitated the process of updating recreation plans in Jackson County and the City of Jackson and provided data to Lenawee County (which is updating its plan in-house).
  - Staff prepared a proposal to develop a recreation plan for a 14-community multijurisdictional area in southeast Jackson County continuing into Lenawee County.
- IX. **Report of Nominating Committee – Election of R2PC Officers for 2020** – Mr. Duke reported that Section VII of the R2PC bylaws specifies that the four (4) officer positions (Chair, Vice-Chair, Treasurer, and Secretary) shall be elected by the Executive Committee from its membership. Officers shall not serve more than 2 years and are to be rotated among Committee members representing Hillsdale, Jackson, and Lenawee counties. All current officers have served the maximum two years in their positions.

The Nominating Committee met on January 6, 2020 and unanimously endorsed the following slate of officers for 2020 – Chair, Doug Terry (Hillsdale County); Vice-Chair Pete Jancek (Jackson County); Treasurer, Alan Beeker (Hillsdale County); and Secretary, Chris Wittenbach, (Lenawee County). No nominations from the floor were received.

The motion was made by Comm. Elwell, supported by Comm. Duckham, to close nominations and cast a unanimous ballot for the 2020 slate of officers as submitted by the Nominating Committee. The motion carried unanimously.

- X. **Update – Economic Development Partnership of Hillsdale County** – Ms. Susan Smith, CEO of the Hillsdale County EDP, summarized various programs and projects her agency is working on including developing a leadership foundation, assisting MEDC with an agricultural summit, and continuing retention visits with employers throughout the county.
- XI. **MDOT Project Updates** – Mr. Kelby Wallace, MDOT-Jackson TSC, provided handouts and a PowerPoint presentation reviewing the status of the MDOT projects in Hillsdale and Lenawee counties programmed for 2020-2021. He also reviewed the status of the I-94/Cooper Street interchange and the Grand River bridge reconstruction. I-94 projects programmed for FY 2021-2023 include the reconstruction of both the West Avenue and Elm Road interchanges, and the replacement of the Lansing Avenue bridge.
- XII. **Approval of Amendments to the JACTS FY 2020-2023 Transportation Improvement Program (TIP)** – Mr. Wallace, MDOT-Jackson TSC, presented the following proposed MDOT amendments:

FY	Job no.	Phase	Project Name	Limits	Length	Project Description	Funds	Federal Source	Amendment Type
2020	209494	PE	M-106 & US-127 BR	Various Locations – Jackson TSC	0	Traffic Signal Modernization, connected vehicle installations	Federal - \$419,886 State - \$0 Total - \$419,886	STG	Phase Add
2021	209494	ROW	M-106 & US-127 BR	Various Locations – Jackson TSC	0	Traffic Signal Modernization, connected vehicle installations	Federal - \$10,000 State - \$0 Total - \$10,000	STG	Phase Add
2023	209494	CON	M-106 & US-127 BR	Various Locations – Jackson TSC	0	Traffic Signal Modernization, connected vehicle installations	Federal - \$2,694,539 State - \$0 Total - \$2,694,539	STG	Phase Add
2020	201001	CON	M-50	M-124 to Goose Creek	0	HMA cold milling & single course HMA overlay	Federal - \$777,902 State - \$172,498 Total - \$950,400	ST	Phase Budget
2020	204793	CON	I-94 W	Various locations throughout Jackson County	15.962	Install ITS devices along I-94 throughout Jackson County	Federal - \$1,679,129 State - \$372,342 Total - \$2,051,471	NH	Length over ½ mile

Mr. Duke reported the City of Jackson was requesting the following amendment to the JACTS FY 2020-2023 Transportation Improvement Program (TIP):

FY	Street	Description	Length	Funding	Action
2020	Francis St – Morrell St to Mason St	Reconstruct	0.204	Federal \$587,000 City \$1,555,699.75	Rename Francis St to Martin Luther King Jr. Blvd  Increase the local funding

Mr. Duke explained that JCDOT was requesting the following amendment to the JACTS FY 2020-2023 Transportation Improvement Program (TIP):

FY	Job #	Project Name	Limits	Project Description	Funding	Action
2020	207164	King Road	Mathews Road to M- 60	Two course asphalt re- surfacing	\$504,000 STUL \$846,000 Local	Change Funding

A motion was made by Comm. Duckham, supported by Comm. Jancek, to approve the proposed MDOT, City of Jackson, and the JCDOT amendments as presented. The motion carried unanimously.

- XIII. **JACTS FY 2019 List of Federally-Obligated Projects** – Mr. Duke reported that federal legislation requires each metropolitan planning organization (MPO) to prepare an annual listing of the federally-funded projects either constructed or obligated during the recently completed fiscal year. The report was presented to the R2PC Board and is posted on the [www.region2planning.com](http://www.region2planning.com) website.
- XIV. **Hillsdale County – Existing Land Use Patterns and Major Community Facilities** – Mr. Bauman reported that a goal of the R2PC 2017-2021 edition is the identification and mapping of cultural and recreational resources. A summary of these resources and locational maps were included in the agenda packet. Similar information for Jackson and Lenawee counties will be available soon.
- XV. **Other Business** – Mr. Bauman prepared a summary of bills that have been introduced during the 2019-2020 legislative sessions of the Michigan House of Representatives and the Michigan Senate that would amend the Michigan Zoning Enabling Act. Comm. Terry requested the information be emailed to all members.
- Mr. Duke reported that the New Commission orientation session will be held at 1:00 pm prior to the regular R2PC Commission meeting on March 12<sup>th</sup>.
- The Committee thanked Chair Tillotson for his guidance over the past two years of his chairmanship.
- No additional business was brought before the Committee.
- XVI. **Public Comments/Commissioner Comments** – No further comments were received.

XVII. **Adjournment** – There being no further business, the meeting was adjourned at 3:30 pm by Chair Tillotson.

Chris Wittenbach  
Secretary

**REGION 2 PLANNING COMMISSION**  
**Treasurer's Report - Monthly Summary**  
**as of March 31, 2020**

<b>Checking Account Balance ending February 29, 2019</b>		\$	<b>697,597.38</b>
Deposit Summary:			
<i>March 2020 EFT Deposits</i>		\$	48,021.57
<i>March 2020 Bank Deposits</i>			-
<i>March 2020 Adjustments</i>			(700.02)
Total Deposits plus Bank Balance		\$	<u>744,918.93</u>
Expenses:			
<i>Submitted Expenses - March 2020 **</i>	\$	(29,540.99)	
<i>Interim Expenses</i>		(35,147.89)	
<i>Payroll/Related Expenses</i>		(22,252.36)	
<b>Subtotal of Expenses</b>	\$	<u>(86,941.24)</u>	\$ (86,941.24)
<b>Balance Checking Account ending March 31, 2020</b>		\$	<b>657,977.69</b>
<i>Balance CD Investments ending March 31, 2020</i>		\$	<u>104,918.47</u>
<b>Total Cash on Hand</b>		\$	<b><u>762,896.16</u></b>

\*\*Note that this amount can include cleared checks from prior months' submitted bills.



**REGION 2 PLANNING COMMISSION**  
**Deposits and Adjustments to Cash**  
**as of March 31, 2020**

3/31/2020	<b>EFT Deposits:</b>	
	MDOT - Rural Task Force - Planning Services Oct-Dec 2019	768.29
	MDOT - Regional Transportation - Planning Services Oct-Dec 2019	3,279.33
	MDOT - Asset Management - Planning Services Oct-Dec 2019	3,517.84
	MDOT - FHWA - Planning Services Oct-Dec 2019	40,456.11
	<b>Subtotal - EFT Deposits</b>	<b>\$ 48,021.57</b>
3/31/2020	<b>Check Deposits:</b>	
	None	
	<b>Subtotal - Check Deposits</b>	<b>\$ -</b>
3/31/2020	<b>Adjustments to cash:</b>	
	Bank fees - February	\$ (250.92)
	Paycor Fees - February	(232.18)
	Credit Card Charges - Supplies	(59.92)
	Credit Card Charges - Postage	(142.00)
	Credit Card Charges - Miscellaneous	(15.00)
	<b>Subtotal - Adjustments to Cash</b>	<b>\$ (700.02)</b>
	<b>Total Net Deposits for January</b>	<b>\$ 47,321.55</b>

**REGION 2 PLANNING COMMISSION**  
**INTERIM BILLING and PAYROLL EXPENSES**  
**as of March 31, 2020**

Interim Billing for March, 2020

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>	<u>Check #</u>
<b>Hillsdale County Road Commission</b>	Paser	\$ 886.99	14728
<b>Hillsdale Daily News</b>	Public Notice	\$ 77.75	14729
<b>Jackson County</b>	Postage for Feb. 2020	\$ 22.11	14727
<b>Mlive</b>	Advertising	\$ 553.00	14731
<b>Michigan Works! Southeast</b>	RPI	\$ 30,000.00	14732
<b>PSC</b>	RPI	\$ 2,890.12	14733
<b>Ricoh</b>	Maintenance Contract	\$ 542.52	14734
<b>The Daily Telegram</b>	RTF Advertising	\$ 175.40	14735
<b>Total Interim Billing for March, 2020</b>		<b>\$ 35,147.89</b>	

**Payroll & Travel Related Expenses:**

<i>Paid March 6, 2020</i>		<i>by Direct Deposit/EFT</i>	
Paycor	Payroll Disbursement	\$ 10,962.74	
G. Bauman	Travel Reimbursement	\$ 27.37	
T. DeOliveira	Travel Reimbursement	\$ 82.15	
S. Duke	Travel Reimbursement	\$ 173.77	
S. Duke	Travel Reimbursement	\$ 43.59	
	<b>Total</b>	<b>\$ 11,289.62</b>	
<i>Paid March 20, 2020</i>			
Paycor	Payroll Disbursement	\$ 10,962.74	
	<b>Total</b>	<b>\$ 10,962.74</b>	
<b>Total Payroll Expenses for March, 2020</b>		<b>\$ 22,252.36</b>	

**Region 2 Planning Commission**  
**Outstanding Accounts Receivable**  
**as of March 31, 2020**

Municipality/Source	Date	Inv. No.	Amount
Village of Brooklyn - Planning Services for Jul-Sept 2019	12/31/2019	3700	1,282.25
Jackson County Transportation Dept - JACTS Local Match FY 2020	1/31/2020	3902	20,171.00

***FY 2020 Balance as of March 31, 2020***

**\$ 21,453.25**

**REGION 2 PLANNING COMMISSION****Submitted Bills****April 9, 2020**

Vendor	Description	Amount Due
Blue Cross/Blue Shield	Office Coverage (May 2020)	\$ 4,013.85
Blue Cross/Blue Shield	Supplement F (May 2019)	\$ 195.71
Blue Cross/Blue Shield	Prescription Coverage (May 2020)	\$ 105.10
County of Jackson	Rent Expense for Apr. 2020	\$ 3,077.26
County of Jackson	Phone Expense for Feb. 2020	\$ 203.70
County of Jackson	Accounting Services for Feb. 2020	\$ 550.08
ICMA Retirement Trust	ICMA 401 Contribution	\$ 2,018.10
Smith & Klaczkiwicz, PC	FY 2019 Audit/OPEB Assistance	\$ 5,500.00
The Greenway Collaborative	Non-Motorized Services Nov. '19 - Feb. '20	\$ 20,555.00
The Water Store	Supplies for Mar. 2020	\$ 12.75
Vantage Point Transfer Agents	ICMA RHS Contribution	\$ 220.69
Vineyard Village	RPI Grant 2020	\$ 1,929.00
<b>Total Submitted Billing - April, 2020</b>		<b>\$ 38,381.24</b>

# Region 2 Planning Commission

*Serving Hillsdale, Jackson and Lenawee Counties*

## Staff Progress Report *March, 2020*

### Area-Wide Regional Planning Activities

#### **Economic Development Activities**

- **Economic Development Administration (EDA).** Staff was involved in the following activities on behalf of the R2PC Economic Development District (EDD):
  - Adapted the series of existing land use maps and a map of major community facilities in Hillsdale County for use in the City of Hillsdale.
  - Participated in a teleconference regarding a FY 2020 Public Works and Economic Adjustment Assistance (PWEAA 2020) grant application for the proposed County Farm-Springport Corridor Improvement Project on March 20<sup>th</sup> and provided a letter of support for the project which will enable the development of the Jackson Technology Park North (JTPN) industrial park.
  - Updated [www.region2planning.com](http://www.region2planning.com) to consolidate all economic development related resources on the [Economic Development](#) webpage (with a link from the [Library](#) webpage).
- **Downtown Development Authorities (DDAs).** Staff attended the monthly meetings of the City of Jackson and Leoni Township DDA committees and provided administrative support to the Leoni Township DDA. Staff assisted the Jackson DDA in updating the authority's by-laws.

#### **Regional Prosperity Initiative**

- **Program Administration**
  - Provided advice and technical assistance to GAAR Grantees.
  - Reviewed match requirements for Ypsilanti Township.
  - Handled MOU revisions for two grantees -- Ypsilanti Township and Fresh Start Coffee House.
  - Revised contract with Region 2 that extends end date to August 31, 2020.
- **Communications and Engagement**
  - Secured January meeting materials from Toole Design and distributed to management team.
  - Assisted the management team with decision-making concerning grantee request to increase funding.

## [March, 2020 Staff Progress Report]

### R2PC Activities

- **R2PC Website.** Staff continued updating [www.region2planning.com](http://www.region2planning.com).
- Staff attended a two-day leadership training workshop sponsored by the Michigan Association of Regions.

### Regional Transportation Planning Hillsdale, Jackson, and Lenawee Counties

#### Program Management

- **Rural Task Force.** Staff submitted the Rural Task Force monthly progress report to MDOT and participated in the monthly conference call. Staff has been working to obtain the job change forms from the agencies that requested amendments and/or administrative modifications from the meeting that was held earlier this year.
- **Rural Task Force.** Staff was also asked to update project information in JobNet based on a MDOT Rural Task Force Audit that had taken place.
- Staff has been asked to provide guidance and consultation on a potential TAP grant for a group in Lenawee County. Conversations have taken place, but no formal action has been taken at this time.

### Metropolitan Area Transportation Planning Jackson Area Comprehensive Transportation Study

#### Program Management

- Staff attended the 2021 Pre-Unified Work Program meeting with MDOT to discuss the next year's Unified Work Program activities and budget.
- Staff attended the Jackson Area Transportation Authority's monthly Local Transit Advisory Council (LTAC) meeting.

#### Technical Assistance

- Staff wrote support letters for the Jackson Area Transportation Authority as they are pursuing three Federal Transit Agency grants: 1) for two 35 foot buses; 2) for five bus hoists that are used to repair and maintain buses at JATA's maintenance facility; and 3) to provide funds for two parking lot resurfacing projects – one at the administrative and maintenance facility buildings and the other at the downtown transfer center.
- Staff attended the monthly Active Jackson meeting and provided administrative services for the group.
- Staff is participating in a Safe Routes to School potential project between Lumen Christi High School and Dibble Elementary School near Robinson Road.

### [March, 2020 Staff Progress Report]

- **City of Jackson and Jackson County Non-Motorized Plan:** The Project Steering Committee met to review the final draft plan, and provided insightful comments and edits. A video conference meeting was also held to help the new City of Jackson Interim City Manager and staff get updated on the project. The consultant team is working to update the final draft plan based on these meetings. Upon completion, project stakeholders and members of the public will be invited to review and provide comments on the final draft plan. An email announcing that the project is open for a public review and comment period will follow from staff. Check the project website for the latest information on the project: <https://walkbike.info/jackson/>.

### Transportation Improvement Program (TIP)

- Several amendments were approved by the JACTS committees to the FY 2020-2023 TIP.
- Staff monitored and updated JobNet as necessary.

### Jackson Traffic Safety Program

- Staff attended the 2020 Michigan Traffic Safety Summit held in East Lansing.

### Local Planning Assistance

The requests of member units of government within Hillsdale, Jackson, and Lenawee Counties are listed below. These activities were prepared at cost to the individual units of government requesting the service (unless alternative funding was available).

### *Hillsdale County*

**City of Hillsdale.** Staff provided the following service(s):

- **Zoning Ordinance Update.** Adapted the series of existing land use maps and a map of major community facilities (along with an accompanying analysis) covering Hillsdale County for use in the City of Hillsdale.

**Somerset Township.** Staff provided the following service(s):

- **Zoning Ordinance Update.** Met telephonically with the Planning Commission on March 17<sup>th</sup> to discuss the zoning ordinance text as proposed for an all-encompassing reorganization. Made substantial changes to the proposed update, including the consolidation of some zoning districts, based upon that discussion and detailed notes provided by the Chair. Provided a summary of the proposed changes for use by the Township Clerk in preparing the notice of public hearing.

### *Jackson County*

**Village of Brooklyn.** Staff provided the following service(s):

- **Zoning Ordinance Update.** Spoke with the MEDC (Michigan Economic Development Corporation) regarding progress on the zoning ordinance update.

## [March, 2020 Staff Progress Report]

**County of Jackson.** Staff provided the following service(s):

- **County Planning Commission (JCPC).** Facilitated the March 12<sup>th</sup> JCPC meeting and summarized the staff analysis and advisements concerning: (1) the proposed rezoning of the Sentry Self Storage Facility along McDevitt Avenue in Summit Township to the more appropriate 'highway service commercial (C-3)' and the vacant portion of an adjacent residential lot to the same zoning in order to facilitate the expansion of the storage facility; (2) the proposed 'office (O-1)' rezoning of properties at the intersection of Spring Arbor and Robinson Roads in Summit Township; and (3) a Farmland and Open Space Preservation Agreement (PA 116) application for properties located on the north side of the Village of Hanover in Hanover Township. Cover letters and associated documentation, including meeting minutes, were subsequently sent to the municipalities regarding the recommendations made by the JCPC. The minutes were also posted on the [JCPC webpage](#) of the R2PC website.
- **Jackson City + County Nonmotorized Plan.** Attended the March 7<sup>th</sup> meeting of the Steering Committee at which the full draft of the nonmotorized plan was summarized and a March 18<sup>th</sup> telephonic meeting with new and interested officials from the City of Jackson regarding the proposed plan. Referenced the proposed plan in an endorsement letter for a grant application which would fund improvements to the County Farm/Springport Road Corridor, including nonmotorized facilities.

**Village of Springport.** Staff provided the following service(s):

- **Master Plan Update.** Spoke with the MEDC (Michigan Economic Development Corporation) regarding progress on the master plan update.

## *Lenawee County*

**Village of Addison.** Staff provided the following service(s):

- **Zoning.** Aided the Mayor in reconciling the Village's existing medical marihuana zoning provisions with proposed recreational marihuana zoning provisions.
- **Planning Commission.** Discussed with the Mayor how a public hearing before the Planning Commission could be held telephonically in light of COVID-19 and Governor Whitmer's Executive Order regarding Michigan's Open Meetings Act.

**County of Lenawee.** Staff provided the following service(s):

- **County Planning Commission (JCPC).** Cancelled the March 19<sup>th</sup> LCPC meeting due to COVID-19 and the closure of the R2PC office. Prepared staff analysis and advisements to pertinent communities concerning: (1) text amendments to Chapter 36 (Zoning) of the *Code of Ordinances of Cambridge Township* regarding 'Medical Marihuana Facilities and Recreational Marihuana Establishments'; (2) text amendments to the *Raisin Charter Township Zoning Ordinance* regarding the 'Zoning Board of Appeals'; and (3) Farmland and Open Space Preservation Agreement (PA 116) applications for properties located in Adrian and Madison Townships. Cover letters and associated documentation were subsequently sent to the municipalities regarding the recommendations.



### **[March, 2020 Staff Progress Report]**

**Raisin Township.** Staff provided the following service(s):

- **Master Plan.** Analyzed the 314 responses to the community survey conducted for the Township's new master plan (currently under development). A couple versions of the analysis were prepared and sent to the Township Supervisor for distribution to the Planning Commission. The first version analyses the responses of all participants in the survey. The second version compares the responses of those participants who were 45 years old and younger with the responses of all participants. This was done because of the advanced age of the majority of respondents.



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
**DEPARTMENT OF TRANSPORTATION**  
LANSING

PAUL C. AJEGBA  
DIRECTOR

March 9<sup>th</sup>, 2020

Mr. Steve Duke,  
Executive Director  
Region 2 Planning Commission  
Jackson County Tower Building  
120 W. Michigan Avenue, 9th Floor  
Jackson, Michigan 49201

Dear Mr. Duke:

This letter is sent by the Michigan Department of Transportation (MDOT) to inform the Jackson Area Comprehensive Transportation Study committees of several TIP amendments to the FY 2020-2023 Transportation Improvement Plan (TIP).

<u>Fiscal Year</u>	<u>Job no.</u>	<u>Phase</u>	<u>Project Name</u>	<u>Limits</u>	<u>Length</u>	<u>Project Description</u>	<u>Federal Budget</u>	<u>Federal Fund Source</u>	<u>State Budget</u>	<u>Total Phase Cost</u>	<u>Amendment Type</u>
2021	208868	CON	US-127 N	US 127 NB and SB over Conrail and M-50	0	Deck Replacement	\$8,742,586	NH	\$1,938,644	<del>\$4,650,549</del> \$10,681,230	Phase Budget and Scope

The following projects are to inform the Jackson Area Comprehensive Transportation Study committees of several administrative changes to projects in the FY 2020-2023 Transportation Improvement Plan (TIP).

<u>Fiscal Year</u>	<u>Job no.</u>	<u>Phase</u>	<u>Project Name</u>	<u>Limits</u>	<u>Length</u>	<u>Project Description</u>	<u>Federal Budget</u>	<u>Federal Fund Source</u>	<u>State Budget</u>	<u>Total Phase Cost</u>	<u>Administrative Reason</u>
2020	209934	CON	Ganson Street	Ganson Street over the Grand River	0	Bridge Replacement	\$1,053,768	HIPB	\$263,442	\$1,317,210	Removed local match

Thank you for your attention to this request. If you have any questions or need additional information, please contact me at 517-750-0405  
Sincerely,



# *Jackson County*

## *Department of Transportation*



*Keeping Our Community Safely in Motion...*

March 09, 2019

Mr. Steven Duke, Executive Director  
Region 2 Planning Commission  
120 W. Michigan Ave – 9<sup>th</sup> Floor  
Jackson MI 49201

Dear Mr. Duke:

Jackson Department of Transportation is requesting approval from the Region 2 Planning Commission, JACTS Technical Advisory, and JACTS Policy Committees concerning the following Transportation Improvement Program (TIP) Amendment for FY2020- 2023:

Fiscal Year	Job #	Project Name	Limits	Project Description	Funding	Action
2020	206633	N Elm Ave	Various Rds.	One course asphalt overlay	Change from: \$110,859 EDD \$160,000 STP Change to: \$ 0.00 EDD \$0.00 STP	ABANDON

Sincerely,

**Angela N. Kline, P.E.**  
*Deputy Managing Director*  
*Director of Engineering*



# Jackson County

## Department of Transportation



*Keeping Our Community Safely in Motion...*

March 09, 2019

Mr. Steven Duke, Executive Director  
Region 2 Planning Commission  
120 W. Michigan Ave – 9<sup>th</sup> Floor  
Jackson MI 49201

Dear Mr. Duke:

Jackson Department of Transportation, on behalf of the Village of Grass Lake, is requesting approval from the Region 2 Planning Commission, JACTS Technical Advisory, and JACTS Policy Committees concerning the following Transportation Improvement Program (TIP) Amendment for FY2020- 2023:

Fiscal Year	Job #	Project Name	Limits	Project Description	Funding	Action
2020		South Union Street	West Michigan Ave to the village limits	Spot crush and shaping with HMA resurface	\$110,859EDD \$160,000 STP	ADD

Sincerely,

**Angela N. Kline, P.E.**  
Deputy Managing Director  
Director of Engineering

**NOTICE OF INTENT FOR RECREATION GRANT PROJECTS***This information is requested by authority of Part 19, Act 451 of 1994, to be considered for a MNRTF grant.*

1. Name of Project IBT – Jackson County Mike Levine Lakelands Trail Extension		2. Date March 19, 2020
3a. Identity of the applicant agency, organization, or individual:  Jackson County Parks	3b. Indicate below the representative of the applicant to contact for additional information regarding this notice:  Name Kyle Lewis	
128 W Ganson Street	Address (Street/PO Box) same	
Jackson, MI 49201	City, State, ZIP Code	
(517) 768-2919	Telephone	
4a. Agency from which assistance will be sought: <input checked="" type="checkbox"/> Michigan Department of Natural Resources	Name of Program: Public Law or USC#: <input checked="" type="checkbox"/> Michigan Natural Resources Trust Fund Part 19 of Act 451 of 1994	
5. Estimated Cost:  FEDERAL: \$1,884,700 <hr/> STATE: \$ 1,100,000 <hr/> OTHER: \$ 792,700 <hr/> TOTAL: \$ 3,777,400	6. Estimated date by which time the applicant expects to formally file an application: April 1, 2020	
7. Geographic location of the project to be assisted: (indicate specific location as well as city or county. Attach map if necessary). It begins in the City of Jackson, at the end of the ArtsWalk Trail (Monroe St ) continues north along the Grand River, Lansing Ave, and east along Parnall Rd in Blackman Twp, Jackson County. Latitude: 42.291271 Longitude: -84.397315		
8. Brief description of the proposed project. This will help the clearinghouse identify agencies of state or local government having plans, programs, or projects that might be affected by the proposed project:		
8a. Type of project: Development of a shared-use path from Monroe Street in the City of Jackson to the intersection of Cooper Street and Parnall Road in Blackman Charter Township. The project is part of the Iron Belle Trail.		
8b. Purpose: To close the gap on an important statewide trail and provide recreational opportunities to the residents and visitors of Jackson County.		
8c. General size or scale: 2.8 miles of shared use path		
8d. Beneficiaries (persons or institutions benefited): The residents and visitors of Jackson County.		
8e. Indicate the relationship of this project to plans, programs, and other activities of your agency and other agencies (attach separate sheet if necessary): The proposed project will complete a critical gap in the regional and statewide non-motorized network. The proposed shared use path is not only an extension of the Mike Levine Lakelands Trail but also part of Route 1 of the Great Lake-to-Lake Trail as well as the Iron Belle Trail, all three significant regional and statewide trail systems. The need for the project has been identified, prioritized, and documented in numerous state and region-wide planning initiatives including: MDNR Michigan's Iron Belle Trail – Two Routes, One Great Trail; Falling Waters Trail, Jackson, Lakelands Trail, 2019; MDOT University Region: Regional Non-Motorized Plan, 2015 (Page 51-52); Jackson Trail Connector Feasibility Study, Jackson County Park, 2016 (Alternative 1); City of Jackson + Jackson County Non Motorized Plan (Currently being drafted); Jackson County Recreation Plan, 2020-2024 (Pages 4-9, 5-4, 6-3); and Blackman Charter Township Parks and Recreation Master Plan, 2017-2021 (Page 5-2).		



## NOTICE OF INTENT FOR RECREATION GRANT PROJECTS

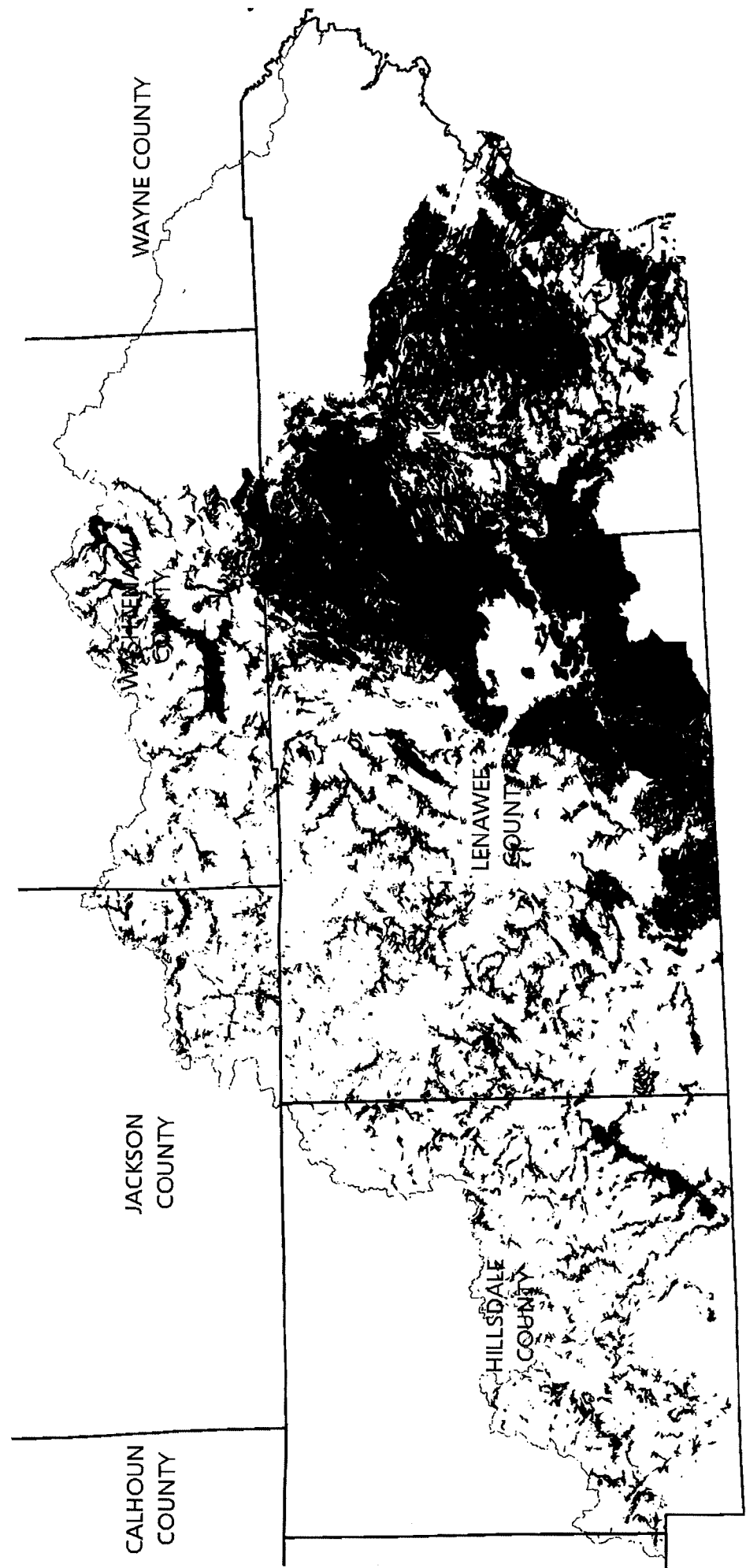
*This information is requested by authority of Part 19, Act 451 of 1994, to be considered for a MNRTF grant.*

1. Name of Project ADA Shelter Renovations & Pathways at Mitchell Park		2. Date March 26, 2020
3a. Identity of the applicant agency, organization, or individual:  Raisin Charter Township	3b. Indicate below the representative of the applicant to contact for additional information regarding this notice:  Name Dale Witt	
Planning Region 2	Address (Street/PO Box) 5525 S. Occidental Hwy.	
	City, State, ZIP Code Tecumseh, MI 49286	
	Telephone (517) 423-3162	
4a. Agency from which assistance will be sought: <input checked="" type="checkbox"/> Michigan Department of Natural Resources	Name of Program: <input checked="" type="checkbox"/> Michigan Natural Resources Trust Fund	
	Public Law or USC#: Part 19 of Act 451 of 1994	
5. Estimated Cost:  FEDERAL: _____  STATE: \$361,300  OTHER: _____  TOTAL: \$361,300	6. Estimated date by which time the applicant expects to formally file an application: April 1, 2020	
7. Geographic location of the project to be assisted: (indicate specific location as well as city or county. Attach map if necessary). 3000 Gady Road Block Tecumseh, MI 49286		
8. Brief description of the proposed project. This will help the clearinghouse identify agencies of state or local government having plans, programs, or projects that might be affected by the proposed project:		
8a. Type of project: ADA Shelter Renovations and new ADA pathways at Mitchell Park.		
8b. Purpose: The overall purpose, is to allow residents of all abilities, better access to the park and its amenities. Renovations and improvements include updates to existing shelters making them ADA accessible, with ADA restrooms. In addition new ADA asphalt pathways will be added along with other miscellaneous improvements.		
8c. General size or scale: The total size of the park is 38 acres.		
8d. Beneficiaries (persons or institutions benefited): The park serves all residents of Raisin Township and surrounding communities. The park has multiple ball fields which is used by the Tecumseh Little League and there are areas which support the area soccer programs. Both of the groups are attended by many spectators with numerous access needs. The proposed renovations in various ways, will benefit all individuals.		
8e. Indicate the relationship of this project to plans, programs, and other activities of your agency and other agencies (attach separate sheet if necessary): This project is a subset of the 5 Year Recreational Plan, that was locally adopted and is on file with the DNR. The 5 Year Recreational Plan was divided into multiple feasible phases by the Park Committee, with an overall goal of providing a park that, can be better utilized by all residents and area communities.		



**NOTICE OF INTENT FOR RECREATION GRANT PROJECTS***This information is requested by authority of Part 19, Act 451 of 1994, to be considered for a MNRTF grant.*

1. Name of Project <b>Nutrient Reduction Through Wetland Restoration Pilot Project</b>		2. Date <b>03/30/2020</b>
3a. Identity of the applicant agency, organization, or individual:  <b>Department of Natural Resources - Wildlife Division</b>  <b>Daniel Kennedy</b>  <b>525 W. Allegan Street</b>  <b>Lansing, MI 48909-7944</b>	3b. Indicate below the representative of the applicant to contact for additional information regarding this notice:  Name <b>Kristin M. Wildman</b>  Address (Street/PO Box) <b>4166 Legacy Parkway</b>  City, State, ZIP Code <b>Lansing, MI 48911</b>  Telephone <b>(517) 740-5085</b>	
4a. Agency from which assistance will be sought: <input checked="" type="checkbox"/> Michigan Department of Natural Resources	Name of Program: _____ Public Law or USC#: _____ <input checked="" type="checkbox"/> Michigan Natural Resources Trust Fund Part 19 of Act 451 of 1994	
5. Estimated Cost:  FEDERAL: _____  STATE: <b>\$2,800,000.00</b>  OTHER: _____  TOTAL: <b>\$2,800,000.00</b>	6. Estimated date by which time the applicant expects to formally file an application: <b>04/01/2020</b>  7. Geographic location of the project to be assisted: (indicate specific location as well as city or county. Attach map if necessary). <b>Within the Western Lake Erie Basin in either Hillsdale, Lenawee, or Monroe County (see attached map)</b>	
8. Brief description of the proposed project. This will help the clearinghouse identify agencies of state or local government having plans, programs, or projects that might be affected by the proposed project:		
8a. Type of project: <b>Acquisition of land within the Western Lake Erie Basin in either Hillsdale, Lenawee, or Monroe Counties on which a highly functioning wetland complex of scrub-brush and emergent wetlands will be constructed/restored to provide a biological filter assisting in mitigating nutrient runoff. The site will become a permanent conservation easement and wetland mitigation bank.</b>		
8b. Purpose: <b>Achieve the objectives in the Executive Directive 2019 - 14 – "to ensure full implementation of the DAP [Michigan Domestic Action Plan] and its objectives, including the objective of reducing the nutrient loadings from the following tributaries and priority watersheds by 40% by 2025." This will be a pilot project that is intended to demonstrate methods that reduce nutrient runoff that cause harmful algal blooms in Lake Erie.</b>		
8c. General size or scale: <b>A property and willing seller have not yet been identified; however, the land acquired will support a wetland restoration 30-80 acres in size.</b>		
8d. Beneficiaries (persons or institutions benefited): <b>The project will filter and mitigate nutrient runoff, reduce downstream flooding, increase carbon sequestration, establish new wildlife habitat, and create new public recreational opportunities (hunting, wildlife observation, potential kayaking/canoeing). Beneficiaries include the people of the State of Michigan associated with outdoor recreational opportunities and healthier environment. Local units of government will benefit as it relates their ability to complete public works projects without delay due to the availability of Wetland Mitigation Credits.</b>		
8e. Indicate the relationship of this project to plans, programs, and other activities of your agency and other agencies (attach separate sheet if necessary):  <b>Michigan DAP for Lake Erie (February 28, 2018): "Promote wetland restoration and other land management initiatives to reduce P [phosphorous] loading" (Action 10). Michigan Wildlife Action Plan – Warmwater Streams &amp; Their Headwaters: "Use the results of the Western Lake Erie Basin Conservation Effects Assessment Project (CEAP) to identify and target priority agricultural lands to reduce edge-of-field waterborne losses of sediments, nutrients, and pesticides" (Action H10). Great Lakes Marsh &amp; Inland Emergent Wetlands: "Use conservation easements and acquisition to increase long-term viability of restored habitats" (Action H10). Department of Natural Resources Managed Public Lands Strategy (July 1, 2013): "Increase hunter access in southern Michigan by 25%" (Goal 1, Objective 3). Michigan Statewide Comprehensive Outdoor Recreation Plan (2018 - 2022): "Integrate recreation planning into state and local natural resource and land management planning efforts to ensure that recreation plays a role in the state's broader effort to protect and manage natural and cultural resources" (Objective 1, Action 1), and "Manage recreational access to be sensitive to maintaining the quality of our natural resources." (Objective 1, Action 3).</b>		



# Wetland Restoration Potential Within the Western Lake Erie Basin in Michigan, USA

## LEGEND

Wetland Restoration Potential Score

- ≤2
- ≤8
- ≤10
- ≤12
- ≤18
- ≤20
- ≤22
- ≤28
- ≤30



Western Lake Erie Basin

County

