

AGENDA

REGION 2 PLANNING COMMISSION

Executive Committee

FOR FURTHER INFORMATION, CONTACT:

**Steven Duke, Executive Director
(517) 768-6706**

DATE: Thursday, February 13, 2020

TIME: 2:00 P.M.

WHERE:

Hillsdale City Hall
97 N. Broad Street
Hillsdale, MI 49242

Comments will be solicited on each item following discussion and prior to any final action.

PAGE

1. Call to Order
2. Pledge of Allegiance
3. Approval of the Agenda – **ACTION**
4. Public Comment
5. Approval of Minutes of the December 12, 2019 Executive Committee Meeting (see enclosure) – **ACTION** 3
6. Receipt of Treasurer's Report of January 31, 2020 (see enclosure) – **ACTION** 6
7. Approval of the February 13, 2019 Submitted Bills (see enclosure) – **ACTION** 10
8. Staff Progress Report for January, 2020 (see enclosure) – **DISCUSSION** 11
9. Report of Nominating Committee – Election of R2PC Officers for 2020 (see enclosure) – **ACTION** 16
10. Update - Economic Development Partnership of Hillsdale County, Susan Smith – **PRESENTATION**
11. MDOT Project Updates, Kelby Wallace, Jackson TSC – **PRESENTATION**
12. Approval of Amendments to the JACTS FY 2020-2023 Transportation Improvement Program (TIP) (see enclosure) – **ACTION** 17
 - Michigan Department of Transportation
 - Jackson County Department of Transportation
 - City of Jackson
13. JACTS FY 2019 List of Federally-Obligated Projects (see enclosure) – **DISCUSSION** 21
14. Hillsdale County – Existing Land Use Patterns and Major Community Facilities (see enclosure) – **PRESENTATION** 23

Region 2 Planning Commission

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15. Other Business

- New Commissioner Orientation, March 12, 2020 at 1:00 p.m., Jackson County Tower Bldg., 120 W. Michigan Ave., Jackson.

16. Public Comment/Commissioner Comments

17. Adjournment

Region 2 Planning Commission

Serving Hillsdale, Jackson and Lenawee Counties

MINUTES

Region 2 Planning Commission – Executive Committee
Jackson County Tower Building
120 W. Michigan Ave. – 5th Floor
Jackson, MI 49201

Thursday, December 12, 2019

- I. **Call to Order** – Chair Tillotson called the meeting to order at 2:04 p.m. A quorum was present.

Executive Committee Members:

✓ Beeker	✓ Guetschow	✓ Sigers
✓ Burtch	✓ Jancek	✓ Terry
✓ Driskill	✓ Knoblauch	✓ Tillotson
✓ Duckham	✓ Kubish	✓ Welsh
✓ Gaede	✓ Overton	✓ Wittenbach
✓ Gould	✓ Poole	✓ Wonacott
✓ Grabert	✓ Rohr	

Key: ✓ = present

Other Commissioners Present: Bair, Jennings, O'Dowd, Shotwell, Southworth, and Witt

Others Present: Mike Davis, MDOT – University Region; Dustin Krasny, Congressman Tim Walberg's Office

Staff Present: Bauman, Duke

- II. **Pledge of Allegiance** – Those in attendance joined in the Pledge of Allegiance.
- III. **Approval of the Agenda** – A motion was made by Comm. Jancek, supported by Comm. Duckham, to approve the December 12, 2019, Executive Committee agenda as presented. The motion carried unanimously.
- IV. **Public Comment** – Chair Tillotson announced the first opportunity for public comment. No public comments were received.

- V. **Approval of Minutes of the October 10, 2019, Executive Committee Meeting** – A motion was made by Comm. Jancek, supported by Comm. Beeker, to approve the October 10, 2019, Executive Committee meeting minutes as presented. The motion carried unanimously.
- VI. **Receipt of the Treasurer's Report of November 30, 2019** – A motion was made by Comm. Jancek, supported by Comm. Overton, to approve receipt of the R2PC Treasurer's Report for November 30, 2019. The motion carried unanimously.
- VII. **Approval of the December 12, 2019, Submitted Bills** – A motion was made by Comm. Jancek, supported by Comm. Grabert, to approve payment of the December 12, 2019, submitted bills as presented. The motion carried unanimously.
- VIII. **Staff Progress Report for October and November, 2019** – Mr. Bauman highlighted staff activities for October and November, 2019, as follows:
- Staff completed and submitted an application for \$70,000 through the EDA's Partnership Planning program. The funds will be used to fund economic development activities throughout the region during the 2020 calendar year. The EDA also conducted their triennial review of the R2PC Economic Development District.
 - Staff continued to administer the Regional Prosperity Initiative (RPI) program in the three-county region as well as the counties of Livingston, Washtenaw, and Monroe.
 - Staff completed the 2019 PASER data collection for all three counties. The federal-aid pavement condition maps will be available after the New Year.
 - Staff has continued to attend meetings related to the development of a trail that would run through Watkins Lake State Park, connecting the villages of Brooklyn and Manchester.
 - Staff facilitated the process of updating recreation plans in Jackson County and the City of Jackson and provided data to Lenawee County (which is updating its plan in-house).
 - Staff assisted MDOT in hosting their annual traffic summits in each of the Region's counties.
 - Staff prepared a proposal to develop recreation plan for a 14-community multijurisdictional area in southeast Jackson County continuing into Lenawee County.
- IX. **Approval of Amendments to the JACTS FY 2020-2023 Transportation Improvement Program (TIP)** – Mr. Mike Davis, Transportation Planner for the MDOT University Region, presented the following proposed MDOT amendments:

FY	Job no.	Phase	Project Name	Limits	Length	Project Description	Federal Funds	Total Project Cost	Amendment Type
2022	209381	PE Design	US-127S	I-96 to I-94	11.06	Freeway signing upgrade	\$180,000	\$180,000	ADD
2022	209481	PE Design	US-127S	I-94 to M-50	6.76	Freeway signing upgrade	\$240,000	\$240,000	ADD
2022	209391	PE Design	M-50	At Clark Lake Road	0.15	Install center left-turn lane	\$36,619	\$40,688	ADD

A motion was made by Comm. Jancek, supported by Comm. Beeker, to approve the proposed MDOT amendments to the JACTS FY 2020-2023 TIP as presented. The motion carried unanimously.

- X. **Property Assessment Data and Cultural and Recreational Resources for Jackson 2020 EDA Partnership Planning Grant** – Mr. Bauman gave a presentation discussing existing land use patterns and major community facilities in Jackson County. He explained that similar maps can also be prepared for Hillsdale and Lenawee counties.
- XI. **Approval of the R2PC Meeting Calendar for 2020** – The motion was made by Comm. Jancek, supported by Comm. Duckham, to approve the R2PC meeting calendar and locations for 2020. The motion carried unanimously.
- XII. **Other Business** – Mr. Dustin Krasny, U.S. State Representative Tim Walberg's office, gave a brief overview of the Congressman's recent activities both in Washington and within his district.
- XIII. **Public Comment / Commissioner's Comments** – Chair Tillotson wished everyone in attendance a Merry Christmas and a safe New Year.
- XIV. **Adjournment** – There being no further business, the meeting was adjourned at 2:45 pm by Chair Tillotson.

Pete Jancek
Secretary

REGION 2 PLANNING COMMISSION
Treasurer's Report - Monthly Summary
as of January 31, 2020

Checking Account Balance ending Decmber 31, 2019		\$ 663,862.31
Deposit Summary:		
January 2020 EFT Deposits		\$ 119,928.93
January 2020 Bank Deposits		44,801.64
January 2020 Adjustments		(3,224.42)
Total Deposits plus Bank Balance		<u>\$ 825,368.46</u>
Expenses:		
Submitted Expenses - January 2020 **	\$ (87,784.36)	
Interim Expenses	(1,666.01)	
Payroll/Related Expenses	(27,377.60)	
Subtotal of Expenses	<u>\$ (116,827.97)</u>	\$ (116,827.97)
Balance Checking Account ending January 31, 2020		<u>\$ 708,540.49</u>
Balance CD Investments ending January 31, 2020		<u>\$ 104,918.47</u>
Total Cash on Hand		<u><u>\$ 813,458.96</u></u>

**Note that this amount can include cleared checks from prior months' submitted bills.

REGION 2 PLANNING COMMISSION
Deposits and Adjustments to Cash
as of January 31, 2020

1/31/2020	EFT Deposits:	
	MDOT - FHWA - Jul-Sept 2019	112,952.18
	Lenawee County quarterly dues	6,976.75
	Subtotal - EFT Deposits	\$ 119,928.93
1/31/2020	Check Deposits:	
	Village of Grass Lake - FY 2020 membership dues	316.71
	Grass Lake Township - FY 2020 membership dues	1,217.97
	Jackson County - FY 2020 membership dues	43,266.96
	Subtotal - Check Deposits	\$ 44,801.64
1/31/2020	Adjustments to cash:	
	Bank fees - January	\$ (133.78)
	Paycor Fees - January	(247.61)
	Credit Card Charges - Supplies	(238.70)
	Credit Card Charges - Travel/Meals	(45.33)
	Credit Card Charges - Insurance	(2,559.00)
	Subtotal - Adjustments to Cash	\$ (3,224.42)
	Total Net Deposits for January	\$ 161,506.15

REGION 2 PLANNING COMMISSION
INTERIM BILLING and PAYROLL EXPENSES
as of January 31, 2020

Interim Billing for January, 2020

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>	<u>Check #</u>
<i>Allegra</i>	R2PC Pkt. for January 2020	\$ 138.46	14684
<i>County National Bank</i>	Deposit HSA to G. Bauman	\$ 1,500.00	14705
<i>Jackson County</i>	Postage for December 2019	\$ 14.80	14690
<i>The Water Store</i>	Supplies for January 2020	\$ 12.75	14702

Total Interim Billing for January, 2020	\$ 1,666.01
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Payroll & Travel Related Expenses:

<i>Paid January 10, 2020</i>		
<i>Paycor</i>	<i>by Direct Deposit/EFT</i>	
	Payroll Disbursement	\$ 9,347.99
	Health Savings	7,500.00
	Total	\$ 16,847.99

<i>Paid January 24, 2020</i>		
Paycor	Payroll Disbursement	\$ 10,424.49
G. Bauman	Travel Reimbursement	29.73
T. DeOliveira	Travel Reimbursement	6.32
S. Duke	Travel Reimbursement	69.07
	Total	\$ 10,529.61

Total Payroll Expenses for January, 2020	\$ 27,377.60
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Region 2 Planning Commission
Outstanding Accounts Receivable
as of January 31, 2020

Municipality/Source	Date	Inv. No.	Amount
Village of Brooklyn - Planning Services for Jul-Sept 2019	12/31/2019	3700	1,282.25
MDOT - Rural Tash Force - Planning Services Oct-Dec 2019	1/31/2020	3801	768.29
MDOT - Regional Transportation - Planning Services Oct-Dec 2019	1/31/2020	3802	3,279.33
MDOT - Asset Management - Planning Services Oct-Dec 2019	1/31/2020	3803	3,517.84
MDOT - FHWA - Planning Services Oct-Dec 2019	1/31/2020	3804	40,456.11
Leoni DDA - Administrative Services Oct-Dec 2019	1/31/2020	3805	2,091.84
City of Jackson - JACTS Local Match FY 2020	1/31/2020	3903	20,171.00
Jackson County Transportation Dept - JACTS Local Match FY 2020	1/31/2020	3902	20,171.00
Jackson Area Transportation Authority - JACTS Local Match FY 2020	1/31/2020	3901	11,607.00

FY 2020 Balance as of January 31, 2020

\$ 103,344.66

REGION 2 PLANNING COMMISSION
Submitted Bills
February 13, 2020

Vendor	Description	Amount Due
American Planning Assoc.	Member Dues (G. Bauman)	\$ 383.00
Blackman-Leoni Twp. DPS	OHSP FY 2020 Seatbelt/OWI (Oct. & Dec. 2019)	\$ 4,237.21
Blue Cross/Blue Shield	Office Coverage (Mar. 2020)	\$ 4,013.94
Blue Cross/Blue Shield	Supplement F (Mar. 2019)	\$ 169.57
Blue Cross/Blue Shield	Prescription Coverage (Mar. 2020)	\$ 105.10
County of Jackson	Acct. Serv. Dec. 2019/Phone Oct.-Nov. 2019	\$ 3,158.14
County of Jackson	Rent Expense for February 2020	\$ 3,077.26
Hillsdale Co. Road Commission	Paser Training	\$ 48.38
Hillsdale Daily News	Annual Subscription	\$ 323.92
ICMA Retirement Trust	ICMA 401 Contribution	\$ 2,018.10
ICMA Retirement Corp.	Quarterly Fee	\$ 250.00
Jackson County Sheriff Dept.	OHSP FY 2020 Seatbelt/OWI (Oct. & Dec. 2019)	\$ 2,920.28
Jackson Police Dept.	OHSP FY 2020 Seatbelt/OWI (Oct. & Dec. 2019)	\$ 3,972.46
The Water Store	Supplies for Jan. 2020	\$ 31.25
Toole Design Group	RPI Grant - Dec. 2019	\$ 6,468.91
Vantage Point Transfer Agents	ICMA RHS Contribution	\$ 220.69
Total Submitted Billing - February, 2020		\$ 31,398.21

Region 2 Planning Commission

Serving Hillsdale, Jackson and Lenawee Counties

Staff Progress Report *January, 2020*

Area-Wide Regional Planning Activities

Economic Development Activities

- **Economic Development Administration (EDA).** Staff was involved in the following activities on behalf of the R2PC Economic Development District (EDD):
 - Accepted the award of a \$70,000 Partnership Planning grant for the operation of the R2PC's 2020 (CY) regional economic development program.
 - Participated in the January 22nd quarterly conference call with all EDDs served by the Chicago Regional office of the EDA.
 - Created a series of existing land use maps for Hillsdale County and a map of major community facilities in the county and summarized the information they contain in a report posted to the [Economic Development](#) webpage of the R2PC website and announced on the homepage's [newsfeed](#).
- **Downtown Development Authorities (DDAs).** Staff attended the monthly meetings of the City of Jackson and Leoni Township DDA committees and provided administrative support to the Leoni Township DDA.

Regional Prosperity Initiative

- **Program Administration**
 - Helped to coordinate meeting with Toole Design regarding the micro-mobility study.
 - Provided advice and technical assistance to GAAR Grantees.
 - Requested, collected, and reviewed GAAR Grantees' quarterly reports.
 - Re-engaged Washtenaw County on Management Team with addition of County Board Chair, Jason Morgan.
- **Communications and Engagement**
 - Coordinated with Toole Design regarding project progress and next steps for their planned visit in January.
 - Assisted Toole Design with outreach to key stakeholders in micro-mobility study.

[January, 2020 Staff Progress Report]

- Participated in January 30 meeting with management team and Toole Design.

R2PC Activities

- **R2PC Website.** Staff continued updating www.region2planning.com.
- Staff conducted a meeting of the R2PC Nominating Committee to prepare the 2020 slate of Executive Committee and officer nominees for subsequent board approval.
- The R2PC FY 2019 annual audit has been completed and will be reviewed at the March, 2020 meeting.
- The “new commissioner” orientation will be held at 1 pm prior to March 12th R2PC meeting.
- An email was received from the Census Bureau requesting comments on the various proposed geographies in the Region 2 Area that will be used to disseminate the results of the 2020 Census and subsequent American Community Survey estimates. That email was forwarded to the GIS Coordinators in each county for their review and comment.

Regional Transportation Planning Hillsdale, Jackson, and Lenawee Counties

Program Management

- Staff submitted the Rural Task Force monthly progress report to MDOT and the participated in the monthly conference call.
- Staff set the three county Rural Task Force meeting for February 25, 2020 to review, and amend as necessary, the projects currently programmed for FY 2020-2023. Public notices will appear in local newspapers and R2PC website.

Asset Management

- Staff participated in the monthly Asset Management conference call with MDOT.

Metropolitan Area Transportation Planning Jackson Area Comprehensive Transportation Study

Program Management

- Staff attended the Jackson Area Transportation Authority’s monthly Local Transit Advisory Council (LTAC) meeting.
- Staff submitted the FAR (Final Acceptance Report) summarizing the JACTS activities completed in FY 2019.

Technical Assistance

- Staff attended the Jackson Area Transportation Authority’s monthly Local Transit Advisory Council (LTAC) meeting.

[January, 2020 Staff Progress Report]

- Staff attended the quarterly I-94 Corridor Alignment Review Team (CART) to review progress on the Cooper St. interchange and Grand River Bridge construction; the reconstruction of the M-60 interchange set to begin in March; and the upcoming FY 2021 reconstruction of the I-94 interchanges at West Avenue and Elm Road and the replacement of the Lansing Avenue bridge. The provision of non-motorized facilities relating to these projects was also reviewed, as well as gateway treatment and landscaping. A public meeting has been scheduled by MDOT for April 7th.
- Staff worked with MDOT to set a public meeting date (February 26th) to review proposed plans to reconstruct the railroad bridges at both Mechanic and Jackson streets.
- Staff attended the monthly Active Jackson meeting and resumed providing administrative services for the group.
- **City of Jackson and Jackson County Non-Motorized Plan:** The consultants continue to work on the completion of the final draft plan document. The plan will provide a series of high-level, county-wide maps as well as detailed, local community, smaller scale maps to ensure that local villages, townships and the City have a strong guide to help them implement the recommended bicycle and pedestrian network in the coming years. Staff has asked the consultant how the final draft plan document review will be rolled out to the Project Steering Committee, Stakeholders, and the public during the first quarter of 2020. Check the project website for information on past meetings and more details on the project: <https://walkbike.info/jackson/>.

Transportation Improvement Program (TIP)

- Several amendments were approved by the JACTS committees to the FY 2020-2023 TIP.
- Staff monitored and updated JobNet as necessary.

Jackson Traffic Safety Program

- Staff registered for the 2020 Michigan Traffic Safety Summit in March, 2020.

Local Planning Assistance

The requests of member units of government within Hillsdale, Jackson, and Lenawee Counties are listed below. These activities were prepared at cost to the individual units of government requesting the service (unless alternative funding was available).

Hillsdale County

Somerset Township. Staff provided the following service(s):

- **Zoning Ordinance Update.** Met with the Planning Commission Chair and Zoning Administrator on January 7th to discuss the proposed organization of the zoning ordinance to be updated.
- **Zoning Ordinance Administration/Enforcement.** Met with the Zoning Administrator on January 24th to discuss the proposed splitting and combining of lots at the intersection of US-12 and South

[January, 2020 Staff Progress Report]

Jackson Road.

Jackson County

Hanover Township. Staff provided the following service(s):

- **Zoning Ordinance Administration/Enforcement.** Discussed the interpretation and enforcement of yard setbacks with the Zoning Administrator.

City of Jackson. Staff provided the following service(s):

- **Recreation Plan.** Attended the January 6th public hearing for the 2020-2024 edition of the *City of Jackson Recreation Plan* and submitted the adopted plan and associated documentation to the Michigan Department of Natural Resources in time for its 2020 grant cycle. Also posted the plan to the [library](#) of recreation plans in Jackson County located on the R2PC website.

County of Jackson. Staff provided the following service(s):

- **Jackson County Planning Commission (JCPC).** Facilitated the January 9th JCPC meeting and summarized the staff analysis and advisements concerning: (1) proposed 'planned residential (PR-1)' and 'local commercial (C-1)' rezonings Summit Township and (2) a proposed 'single family residential (R-1)' rezoning in Napoleon Township. Cover letters and associated documentation, including meeting minutes, were subsequently sent to the municipalities regarding the recommendations made by the JCPC. The 2019 meeting minutes were packaged and posted on the [JCPC webpage](#) of the R2PC website.
- **Jackson County Recreation Plan.** Submitted the adopted 2020-2024 edition of the *Jackson County Recreation Plan* and associated documentation to the Michigan Department of Natural Resources in time for its 2020 grant cycle. Also posted the plan to the [library](#) of recreation plans in Jackson County located on the R2PC website.
- **Semiannual Report.** Summarized the R2PC's semiannual report regarding the tasks accomplished on the behalf of Jackson County during the 2nd half of 2019 to the Public Safety and Transportation Committee of the County Board of Commissioners.
- **Quality of Life Essentials Committee.** Submitted a draft work program regarding the formation of a committee that will be charged with implementing the Quality of Life Essentials Performance Area identified in the *Jackson County Strategic Plan*.

Leoni Township. Staff provided the following service(s):

- **Master Plan.** Attended the January 23rd meeting of the Planning Commission and facilitated the discussion regarding proposed changes to the goals and objectives to be included in the next edition of the *Leoni Township Master Plan*.

Sandstone Township. Staff provided the following service(s):

- **Master Plan.** Spoke with a Township official about updating the municipality's master plan.

Village of Springport. Staff provided the following service(s):

- **Master Plan.** Facilitated meetings of the Downtown Development Authority (DDA) and Planning

[January, 2020 Staff Progress Report]

Commission regarding the proposed master plan goals and objectives and to discuss the creation of a downtown development plan element to be included in the master plan.

Summit Township. Staff provided the following service(s):

- **Zoning Ordinance.** Prepared a report on a proposed rezoning in the Township for the Planning Commission at the request of the Zoning Administrator.

Lenawee County

Deerfield Township. Staff provided the following service(s):

- **Zoning.** Discussed the possible formation of a planning commission, zoning board of appeals and zoning ordinance for the Township. The discussions were prompted by a proposed solar farm.

Raisin Township. Staff provided the following service(s):

- **Master Plan.** Finalized changes to the online survey to be conducted for the *Raisin Township Master Plan* was finalized.

Greater Irish Hills Region

Intermunicipality Committee. Staff provided the following service(s):

- **Recreation Plan.** Met with the Committee on December 17th to discuss the cost estimate prepared for the creation of a joint recreation plan covering 4 villages and 10 townships located in 4 counties. Also prepared a memorandum of understanding (MOU) and a municipal resolution template at the request of the Committee.

Brooklyn to Manchester Trail. Staff provided the following service(s):

- **Steering Committee.** Updated mapping for the proposed trail (which will connect the villages with the Watkins Lake State Park), met with the Jackson County Parks Interim Director to discuss County participation in the trail effort, secured a template for the creation of feasibility study RFP for the proposed trail, coordinated the trail planning effort with the *Jackson City + County Nonmotorized Plan* (currently being finalized), and summarized these activities in a report for the Committee.

Region 2 Planning Commission



TO: Region 2 Planning Commission

FROM: Steven Duke, Executive Director

DATE: February 4, 2020

SUBJECT: Election of 2020 R2PC Officers

Section VII of the R2PC Bylaws specifies that the officers of the Commission, which shall include a Chair, Vice-Chair, Treasurer, and Secretary; shall be elected by the Executive Committee from its membership. Officers shall serve for a period of not more than two years. Officer positions are also to be rotated among Committee members representing Hillsdale, Jackson, and Lenawee counties.

The current officers, who have all served two years in their present positions are: Chair – Ralph Tillotson (Lenawee County); Vice-Chair – Doug Terry (Hillsdale County); Treasurer – Chris Wittenbach (Lenawee County); Secretary – Pete Jancek (Jackson County).

Officers are recommended by the Nominating Committee. The Nominating Committee met on Monday, January 6, 2020 and unanimously endorsed the following slate of Officers for 2020:

Chair – Doug Terry, Hillsdale County
Vice-Chair – Pete Jancek, Jackson County
Treasurer – Alan Beeker, Hillsdale County
Secretary – Chris Wittenbach, Lenawee County

In addition, nominations may be taken from the floor.



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF TRANSPORTATION
LANSING

PAUL C. AJEGBA
DIRECTOR

January 8th, 2020

Mr. Steve Duke,
Executive Director
Region 2 Planning Commission
Jackson County Tower Building
120 W. Michigan Avenue, 9th Floor
Jackson, Michigan 49201

Dear Mr. Duke:

This letter is sent by the Michigan Department of Transportation (MDOT) to inform the Jackson Area Comprehensive Transportation Study committees of several TIP amendments to the FY 2020-2023 Transportation Improvement Plan (TIP).

<u>Fiscal Year</u>	<u>Job no.</u>	<u>Phase</u>	<u>Project Name</u>	<u>Limits</u>	<u>Length</u>	<u>Project Description</u>	<u>Federal Budget</u>	<u>Federal Fund Source</u>	<u>State Budget</u>	<u>Total Phase Cost</u>	<u>Amendment Type</u>
2020	209494	PE	M-106 & US -127 BR	Various Locations - Jackson TSC	0	Traffic Signal Modernization; connected vehicle installations	\$419,886	STG	\$0	\$419,886	Phase add
2021	209494	ROW	M-106 & US -127 BR	Various Locations - Jackson TSC	0	Traffic Signal Modernization; connected vehicle installations	\$10,000	STG	\$0	\$10,000	Phase add
2023	209494	CON	M-106 & US -127 BR	Various Locations - Jackson TSC	0	Traffic Signal Modernization; connected vehicle installations	\$2,694,539	STG	\$0	\$2,694,539	Phase add
2020	201001	CON	M-50	M-124 to Goose Creek	1.02	HMA cold milling and single course HMA overlay	\$777,902 \$552,964	ST	\$172,498 \$122,618	\$950,400 \$675,582	Phase budget



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF TRANSPORTATION
LANSING

PAUL C. AJEGBA
DIRECTOR

2020	204793	CON	I-94 W	Various locations throughout Jackson County.	15.962	Install ITS devices along I-94 throughout Jackson County.	\$1,679,129	NH	\$372,342	\$2,051,471	Length over 0.5 miles
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Thank you for your attention to this request. If you have any questions or need additional information, please contact me at 517-750-0405

Sincerely,

Mike Davis, Transportation Planner

Jeff Franklin, Transportation Planner



Jackson County Department of Transportation



Keeping Our Community Safely in Motion...

January 8, 2019

Mr. Steven Duke, Executive Director
Region 2 Planning Commission
120 W. Michigan Ave – 9th Floor
Jackson MI 49201

Dear Mr. Duke:

Jackson Department of Transportation is requesting approval from the Region 2 Planning Commission, JACTS Technical Advisory, and JACTS Policy Committees concerning the following Transportation Improvement Program (TIP) Amendment for FY2020- 2023:

Fiscal Year	Job #	Project Name	Limits	Project Description	Funding	Action
2020	207164	King Road	Mathews Road to M-60	Two course asphalt resurfacing	Change from: \$504,000 STUL \$128,600 Local Change to: \$504,000 STUL \$846,000	CHANGE FUNDING

Sincerely,

Angela N. Kline, P.E.
Director of Engineering
Deputy Managing Director

January 8, 2020

Steve Duke, Executive Director
Region 2 Planning Commission
120 W. Michigan Avenue
Jackson MI 49201

Re: FY 2020 TIP Amendment

Dear Mr. Duke:

The City of Jackson is hereby requesting approval from the Region 2 Planning Commission, JACTS Technical Advisory & JACTS Policy Committees concerning the following Transportation Improvement Program (TIP) Amendment for FY 2020-2023:

FY	Street	Description	Length	Funding	Action
2020	Francis St - Morrell St To Mason St	Reconstruct	0.204	Federal \$587,000 City \$1,557,699.75	Rename Francis St to Martin Luther King Jr Blvd

This amendment is to amend the current TIP to accommodate the funding and street name changes.

Thank you for your assistance with this request. If you have any questions or need additional information, please contact me at (517) 788-4160.

Sincerely,

Jon H. Dowling, P.E.
City Engineer

C: Patrick H. Burtch, City Manager
Troy R. White, P.E., Assistant City Engineer

T:\JACTS\TIP amendment FY 2020.doc

Region 2 Planning Commission



Serving Hillsdale, Jackson, and Lenawee Counties

JACKSON AREA COMPREHENSIVE TRANSPORTATION STUDY (JACTS)

Federal Funds Obligated in Fiscal Year 2019

As the state-designated Metropolitan Planning Organization for the Jackson urbanized area, the Region 2 Planning Commission, is responsible for developing and managing a 20-year Long Range Transportation Plan and a short-term, 4-year Transportation Improvement Program (TIP). The current edition of the TIP includes a listing of the approved road, highway, bridge, transit, and non-motorized projects programmed to receive federal and/or state funds in Jackson County during the 2020-2023 Fiscal Years.

The Federal legislation that was adopted in December 2015, continues through fiscal year 2020, Fixing American's Surface Transportation Act (FAST Act), continues the requirement of past legislation that *"an Annual Listing of projects, for which federal funds have been obligated in the preceding year shall be published or otherwise made available by the metropolitan planning organization for public review. The listing shall be consistent with the categories identified in the Transportation Improvement Program."*

In response to the above directive, the R2PC is providing a listing of all the projects in Jackson County "obligated" during FY 2019 (October 1, 2018 - September 30, 2019). The Federal Highway Administration (FHWA) defines obligated as the federal government's legal commitment to reimburse the implementing agency for the federal share of a project's eligible costs. Although not all obligated projects were initiated or completed during this fiscal year, they have been approved by the FHWA for reimbursement in FY 2019. Some projects actually constructed in FY 2019 were obligated in previous fiscal years and will not appear on this listing.

The complete list of the FY 2019 projects obligated in the JACTS area appears on the next page. Questions or comments may be directed to:

Mr. Steven Duke, Executive Director
Region 2 Planning Commission
120 W. Michigan Avenue
Jackson, MI 49201
Phone: (517) 768-6706
Fax: (517) 788-4635
Email: sduke@co.jackson.m.us

120 W. Michigan Avenue, Jackson, Michigan 49201 ♦ Phone: (517)788-4426 FAX: (517)788-4635

Implementing Agency	Phase of Project	Project Name	Improvements	Programmed Total Phased Cost	Federal Fund Source	Federal Funds Programmed	Federal Fund Obligated	Actual Total Phase Cost
Local								
Village of Brooklyn	CON	S King Street, Tiffany Street, & Cement City Road	Reconstruction	\$220,000	STL	\$176,000	\$189,620	\$237,025
Village of Grass Lake	CON	Various	Milling and One Course Asphalt Overlay	\$350,000	STL	\$280,000	\$280,371	\$350,464
Village of Springport	CON	Main Street	Resurface	\$270,000	STL	\$216,000	\$229,333	\$286,666
City of Jackson	CON	Greenwood Ave/Jackson St	Reconstruction with Traffic Circle	\$2,116,800	STUL	\$783,234	\$979,043	\$1,778,439
Jackson County	CON	Michigan Avenue	Bridge Replacement	\$3,433,000	MCS	\$0	\$0	\$2,757,759
Jackson County	CON	Laurence Ave	Cold mill and Resurface	\$500,000	STUL	\$400,000	\$415,660	\$507,831
Jackson County	CON	Laurence Ave	Cold mill and Resurface	\$250,000	STUL	\$200,000	\$195,570	\$238,937
Jackson County	CON	Moon Lake Road	Replacement	\$1,367,938	BO	\$869,760	\$774,698	\$1,218,426
Jackson County	CON	Countywide	One Course Asphalt Overlay	\$6,015,217	STL	\$4,511,413	\$4,466,697	\$5,955,595
Jackson County	CON	Meridian Road & Bunkerhill Road	Single Course Chip Seal	\$94,000	STL	\$75,200	\$75,200	\$94,000
Jackson County	CON	Onondaga Road and Woodard Road	Single Course Chip Seal	\$94,000	STL	\$75,200	\$75,200	\$94,000
Jackson County	CON	Rives Junction Road	Single Course Chip Seal	\$94,000	STL	\$75,200	\$75,200	\$94,000
Jackson County	CON	Cement City Road, Brooklyn Road, Race Road	Single Course Chip Seal	\$94,000	STL	\$75,200	\$75,200	\$94,000
Transit								
Jackson Area Transportation Authority	NI	Transit Operating	Operating Assistance	\$74,170	5311	\$34,568	\$34,568	\$37,085
Jackson Area Transportation Authority	NI	Transit Capital	Replacing Fencing/Gates	\$154,506	5339	\$123,605	\$123,605	\$30,901
Jackson Area Transportation Authority	NI	2350 E High St	FY 2019 Section 5307 Capital	\$16,137	5307	\$12,910	\$12,910	\$3,227
Jackson Area Transportation Authority	NI	FY 2019 Transit Operating	FY 2019 Federal and State Operating Assistance	\$2,756,704	5307	\$1,278,045	\$1,278,045	\$1,478,659
State								
MDOT	CON	M-60	Resurfacing/Widening with Center Left Turn Lane	\$10,500,000	ST	\$8,594,250	\$9,048,789	\$11,403,301
MDOT	UTL	M-60 E	Bridge Replacement	\$475,265	IM	\$427,739	\$427,739	\$475,265
MDOT	CON	M-124	Single Course Mill & Resurface with Shoulder Paving	\$2,798,562	ST,TA	\$2,290,623	\$3,627,545	\$3,794,681
MDOT	CON	US-127	Micro-Surface, with Warranty	\$495,000	NH	\$405,158	\$434,178	\$530,456
MDOT	CON	US-127 N	Concrete Pavt Repair and Joint Sealing	\$2,291,439	NH,HIPS	\$1,875,543	\$1,944,865	\$2,376,133
MDOT	CON	M-60 W	HMA Crack Treatment using Fixed-Price, Variable Scope Method	\$357,001	ST	\$292,205	\$321,262	\$392,501
MDOT	CON	University Region Longitudinal Pavement Markings	Application of Longitudinal Pavement Markings	\$385,135	HSIP	\$346,622	\$2,548,942	\$2,832,158
MDOT	CON	University Region Special Pavement Markings	Application of Special Pavement Markings	\$1,250	HSIP	\$1,125	\$316,748	\$351,942
MDOT	CON	Regionwide	Pavement Marking Retroreflectivity Readings and Condition Assessment	\$2,060	HSIP	\$1,854	\$12,407	\$13,785
MDOT	PE	I-94 E	Install ITS Devices along I-94 throughout Jackson County	\$364,242	NH	\$298,132	\$298,132	\$364,242
MDOT	PE	US-127	Installation of Virtual Weigh Station (VWS) Cameras at Two Locations	\$12,450	NH	\$10,190	\$20,381	\$24,900
MDOT	CON	US-12	Traffic Signal Modernization	\$992,656	STG	\$992,656	\$2,185,782	\$2,433,578

Phases: CON - Construction, NI – Non-Infrastructure, PE – Preliminary Engineering, UTL - Utility

Federal Fund Source Code: STL - Surface Transportation Rural, STUL - Surface Transportation Urban Areas < 200K Local, MCS - Michigan Critical Structures, BO - Bridge Not Classified Off System, ST- Surface Transportation, IM - Interstate Maintenance No Added Lanes, TA - Transportation Alternatives, NH - National Highway, HIPS - Highway Infrastructure Program Small Urban Areas, HSIP - Highway Safety Improvement Program, STG - Surface Transportation 100% Federally Funded

Region 2 Planning Commission

Serving Hillsdale, Jackson and Lenawee Counties

To: Region 2 Planning Commissioners
Municipal and County Planning Commissioners in Hillsdale County
Other Interested Parties

From: Grant E. Bauman, R2PC Principal Planner

Date: February 3, 2020

Subject: **Hillsdale County | Existing Land Use Patterns
and Major Community Facilities**

A goal (and associated strategies and actions) of the 2017-2021 edition of the *Region 2 Planning Commission Comprehensive Economic Development Strategy (CEDS)* is the identification and mapping of cultural and recreational resources (see the inset).

A first step in identifying major community facilities (i.e., cultural and recreational resources) is to map existing land use patterns utilizing property assessment categories (i.e., existing land use). Many cultural and recreational resources have an exempt status, making them easier to identify. It was further noted that the property assessment data can also be utilized by counties and municipalities as they create economical and up-to-date existing land use maps for inclusion in master plans and other planning documents. This memo provides more detailed information on existing land use patterns and cultural and recreational resources found in Hillsdale County.

Goal #2 of the *Comprehensive Economic Development Strategy (CEDS)* is:

- ***Provide opportunities to support globally competitive business environment strategies***

Strategy C, designed to accomplish the goal, is:

- ***Identify and map unique cultural and regional recreational resources which add to quality of life and placemaking, thereby aiding economic development, including, but not limited to, arts and cultural institutions, agriculture, parks, trails, and other recreation facilities, and natural resources***

And Action #3, designed to fulfill the strategy, is:

- ***The mapping of cultural and recreational resources***

Caveats

Before describing the land use pattern found in the County in mid-2019, it is important to recognize some limitations to the data:

- Some portions of the County are unmapped. For example, most of the acreage utilized for roads and other rights-of-way are not included in the analysis.
- Some of the acreage contained in the commercial assessment category would normally be included in other land use categories. For example, recreational businesses are likely included in an institutional land use category and apartment complexes would be included in a residential land use category.
- A small number of properties and assessed acres are not associated with a traditional land use category.
- Finally, residential, commercial, and industrial land uses are often described by their character and/or density (e.g., single-family vs multiple-family residential, local/general vs highway service commercial, light vs heavy industrial, etc.). That is not possible using assessment data.
- It should also be noted that the GIS parcel layer, which includes property assessments, was provided by the Equalization and Land Information/GIS department of Hillsdale County.

Property Assessment Patterns

Recognizing the caveats listed above, the property assessment pattern found in Hillsdale County can be described as follows:

- Agricultural uses comprised approximately 72.5% of assessed acreage (see Figures 1 & 2).

Farmland was found in every township as well as many cities and villages (see Figure 2).

- Residential uses were attributed to approximately 24% of assessed acreage (see Figure 1 & 3). R2PC staff also subdivided the category into subcategories based upon lot size:

- Compact residential uses (i.e., lots <5 acres) comprised approximately 4.5% of assessed acreage.

Compact residential uses were concentrated primarily in the vicinity of cities and villages, around lakes, and/or along major road corridors (see Figure 3).

- Large-lot residential uses accounted for approximately 19.5% of assessed acreage.

Large-lot residential uses were found in every municipality (see Figure 3). It should be noted that residential uses on lots of at least 40 acres accounted for approximately 5% of assessed acreage.

- Commercial uses were attributed to approximately 1% of assessed acreage (see Figures 1 & 4).

Property Assessment	
Agricultural	@ 72.5%
Residential	@ 24.0%
Commercial	@ 1.0%
Industrial	@ 0.5%
Exempt	@ 2.0%
	100%

Commercial uses were found in every municipality, but tend to predominate in the vicinity of cities and villages, around lakes, and/or along major road corridors (see Figure 4).

- Industrial uses accounted for approximately 0.5% of assessed acreage (see Figures 1 & 4).
Industrial uses were found in most municipalities, but tend to predominate in the vicinity of cities and villages, around lakes, and/or along major road corridors (see Figure 4).
- Approximately 2% of the assessed acreage comprised various types of exempt uses (see Figures 1, & 5).

Exempt uses—college and university campuses, parks and recreation facilities, etc.—were found in every municipality (see Figure 5).

Existing Land Use Patterns

Based upon the property assessments listed above, the land use patterns found in Hillsdale County can be described as follows (see Figure 6):

- Low-intensive development accounted for approximately 19.5% of assessed acreage.

Low-intensive development (i.e., residentially assessed lots ≥ 5 acres) was found in every municipality (see Figure 6).

Existing Land Use	
Low-Intensive Development	@ 19.5%
High-Intensive Development	@ 6%
Institutions	@ 2%

- High-intensive development comprised approximately 6% of assessed acreage.

High-intensive development (i.e., residentially assessed lots < 5 acres, and commercially and industrially assessed lots) were found in every municipality but were concentrated primarily in the vicinity of cities and villages, around lakes, and/or along major road corridors (see Figure 6).

- Approximately 2% of assessed acreage could be attributed to various types of noncommercial institutional uses.

Institutions (e.g., college and university campuses, parks and recreation facilities, etc.) were found in every municipality (see Figure 6).

Major Community Facilities

The mapping of the land use patterns—and further analysis of property assessment/parcel data and other resources—made it relatively easy to identify various major community facilities in Hillsdale County (see Figure 7), including the following:

State Game and Recreation Areas

1. Adams Township SGA
2. Lost Nation SGA
3. Somerset SGA

9. St. Francis Camp on the Lake
10. Six Lakes Campground
11. Way-Back-In Golf Course
12. White Oaks Golf Course

Private Recreation Facilities

4. Camp Frontier: Pioneer Scout Reserve
5. Hillsdale Golf and Country Club
6. Michendoh Conference Center
7. Mill Race Golf Course
8. Somerset Beach Campground

College & University Campuses

13. Hillsdale College
14. Jackson College

Airports

15. Hillsdale Municipal Airport

Figure 1

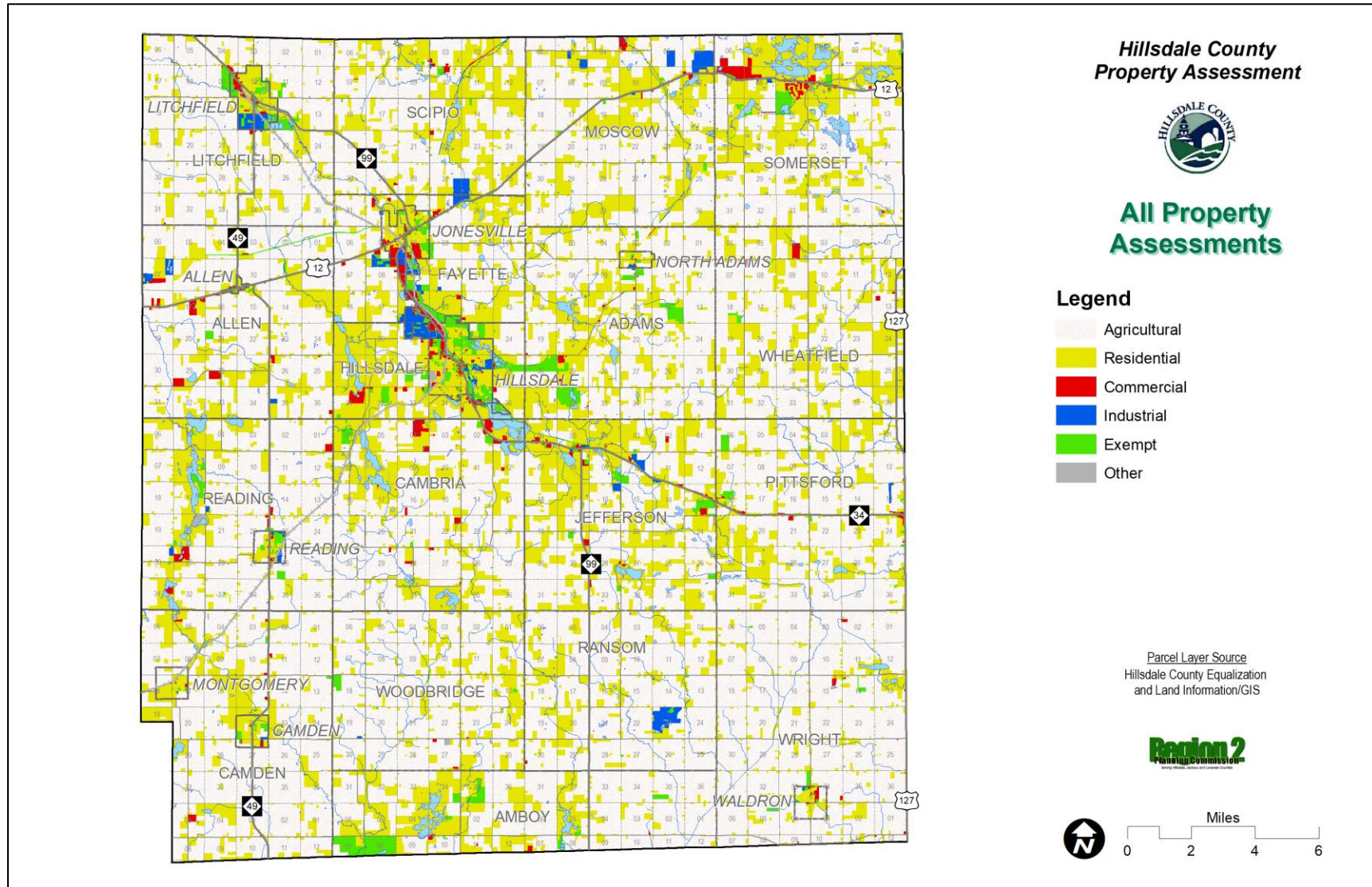


Figure 2

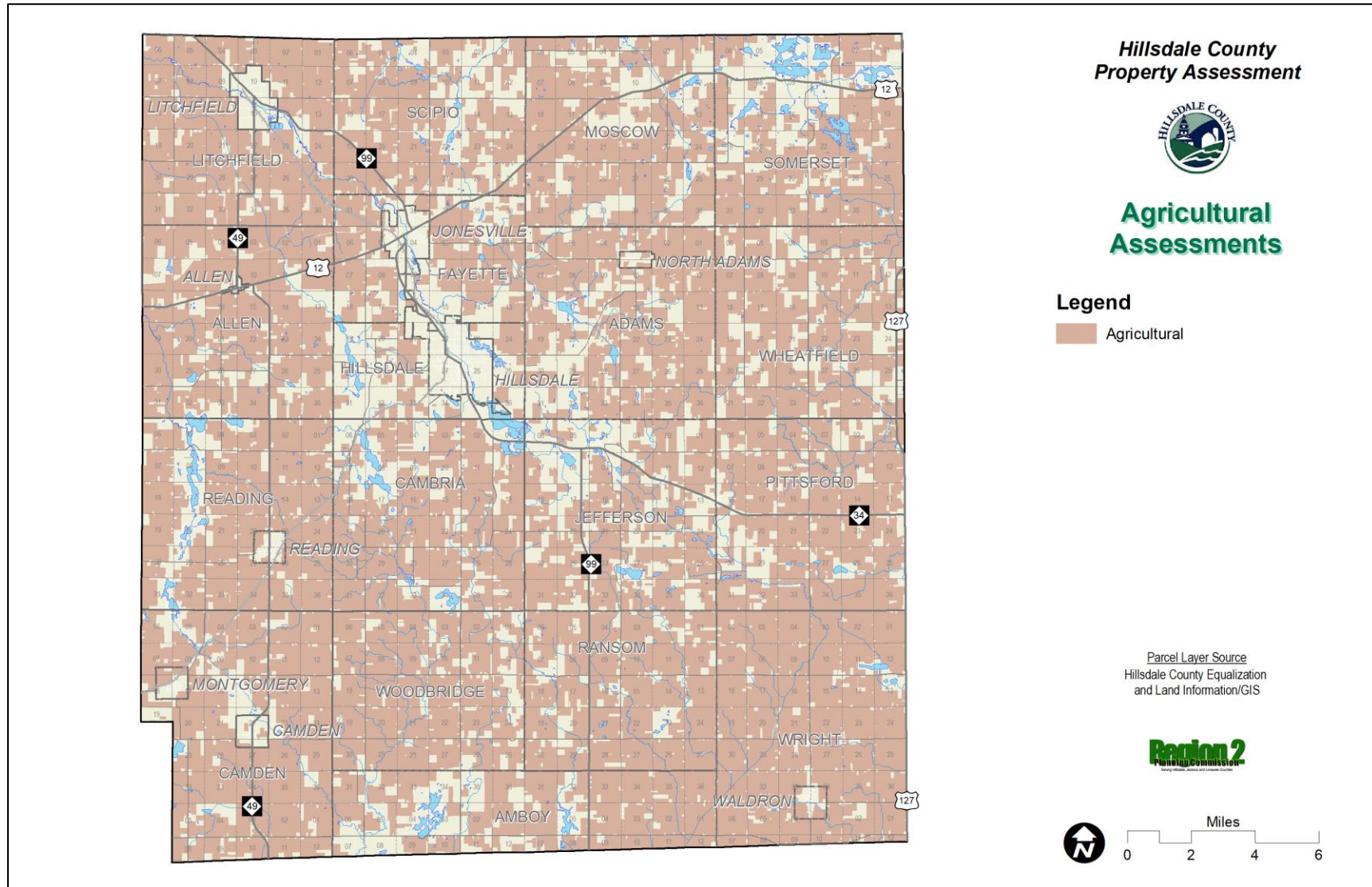


Figure 3

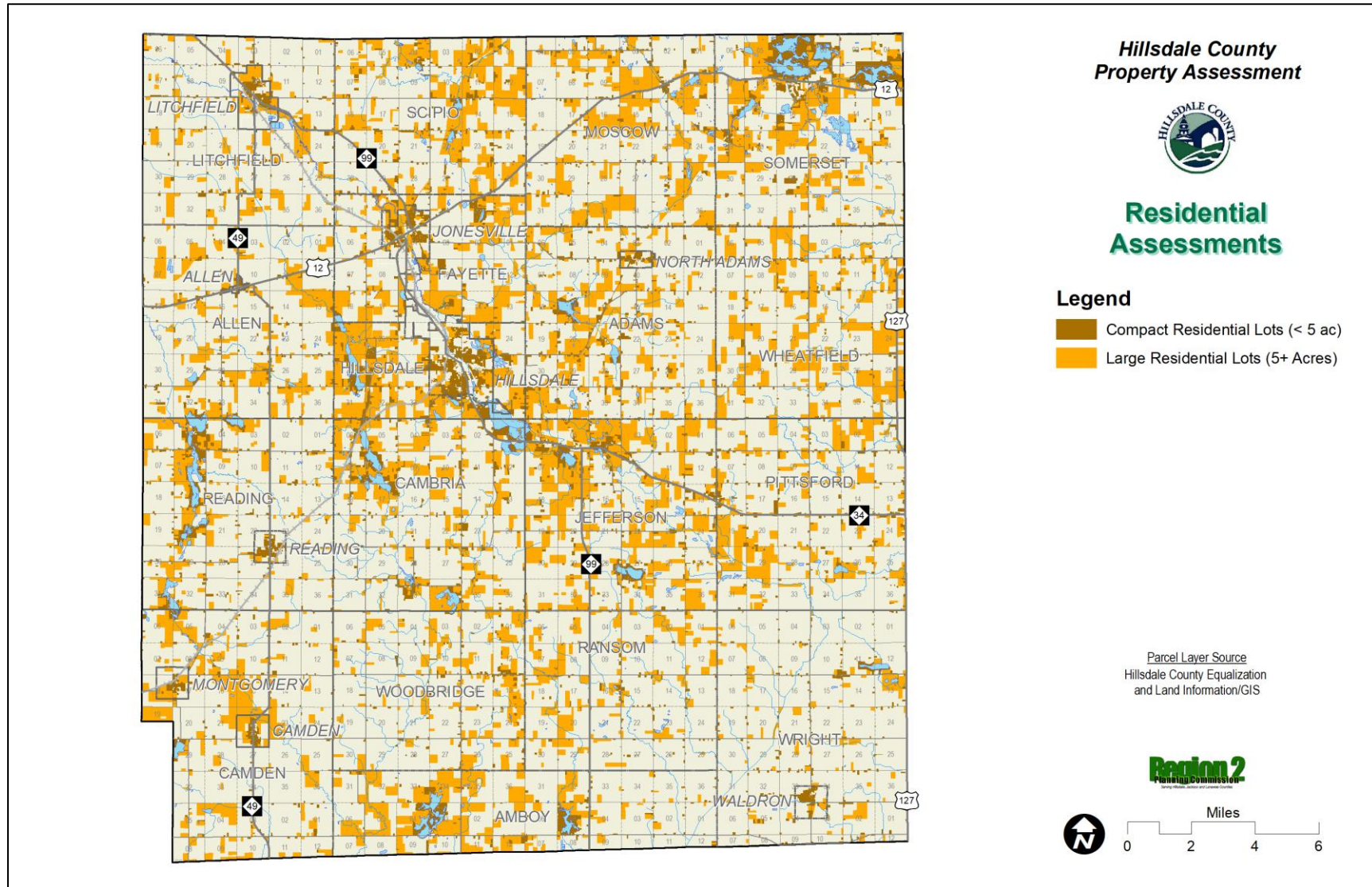


Figure 4

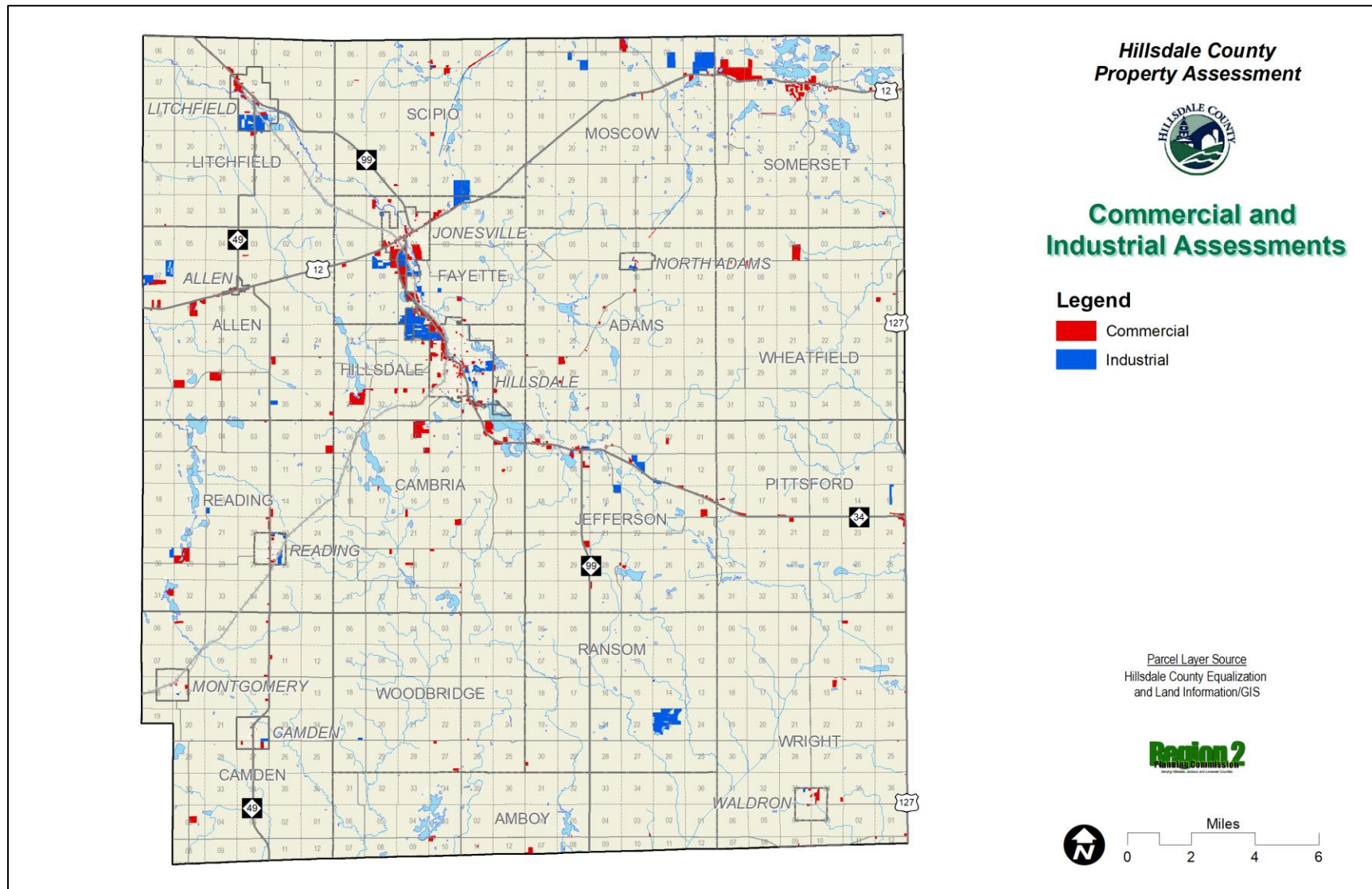


Figure 5

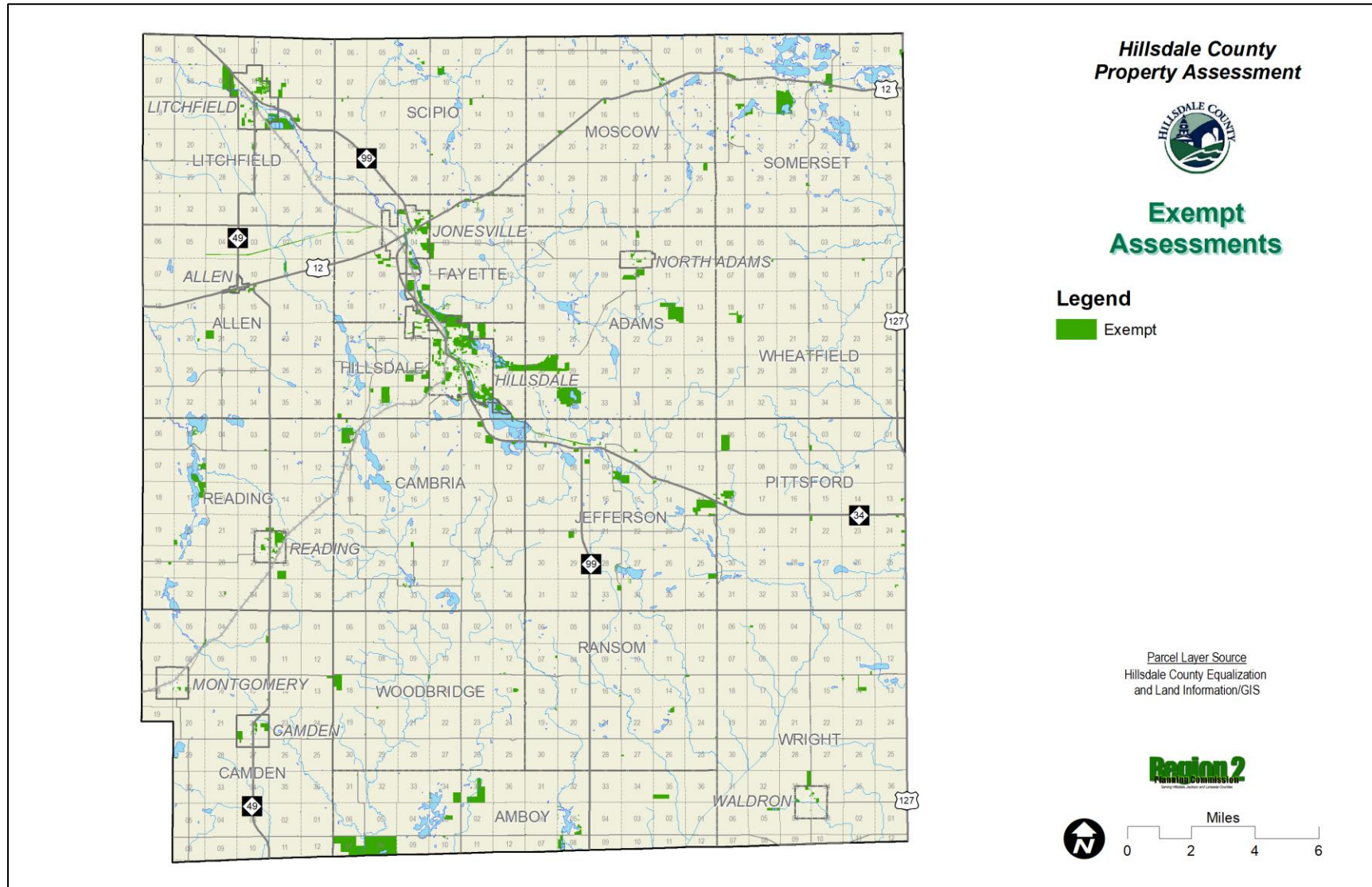


Figure 6

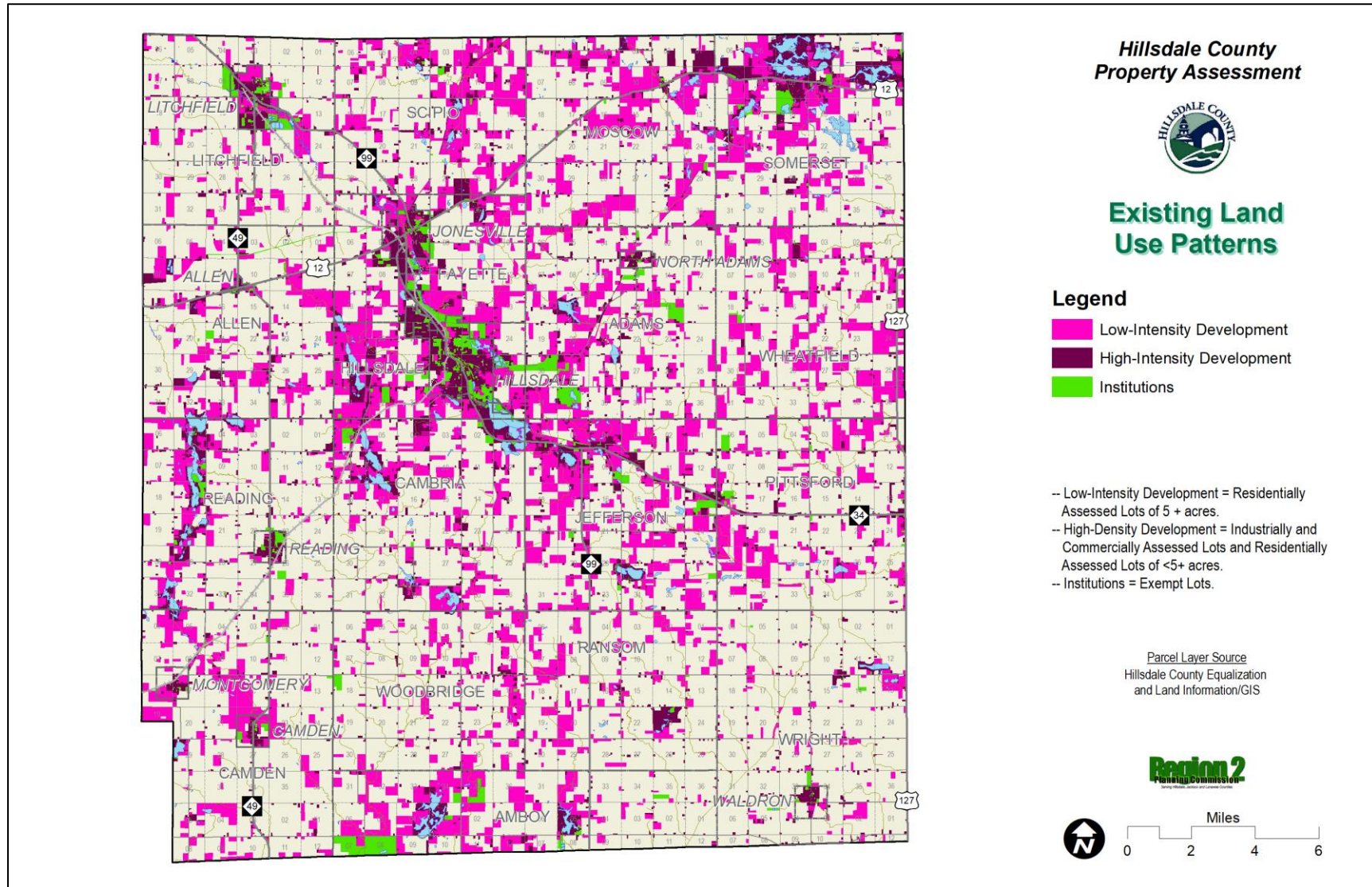


Figure 7

