

---

---

**JACKSON AREA COMPREHENSIVE TRANSPORTATION STUDY (JACTS)  
POLICY COMMITTEE**

---

**FOR FURTHER INFORMATION  
CONTACT:**

**Steven Duke, Executive Director  
Region 2 Planning Commission  
(517) 788-4426**

**DATE: September 13, 2018**

**TIME: 8:00 A.M.**

**PLACE: Jackson Co. Tower Bldg.  
120 W. Michigan Ave., - 5<sup>th</sup> Floor  
Jackson, MI 49201**

---

---

**A G E N D A**

Comments will be solicited on each item following discussion and prior to any final action.

---

---

1. Call to Order
2. Public Comment
3. Approve Minutes of the Policy Committee Meeting of July 12, 2018 and Receive the Minutes of the Technical Advisory Committee Meeting of July 10, 2018 (see enclosure) – **ACTION**
4. Agency Status Reports (see enclosures) – **DISCUSSION**
  - City of Jackson (not submitted)
  - Jackson Area Transportation Authority
  - Jackson County Department of Transportation
  - Michigan Department of Transportation
  - Jackson County Airport-Reynolds Field
  - Enterprise Group (<http://www.enterprisegroup.org>)
5. Approval of Amendments / Administrative Modifications to the JACTS FY 2017–2020 Transportation Improvement Program (TIP) (see enclosures) – **ACTION**
  - Jackson County Department of Transportation (JC DOT)
  - Jackson Area Transportation Authority (JATA)
  - Michigan Department of Transportation (MDOT)
6. FY 2019 Meeting and Submittal Deadline Schedules (see enclosure) – **ACTION**
7. JobNet Update (see enclosure) – **DISCUSSION**
8. Status Report - Joint City / County Non-Motorized Plan – **DISCUSSION**
9. Collection of City/County PASER Ratings / Collection of Local Road PASER Data – **DISCUSSION**
10. Other Business
  - Performance Measures
11. Public Comment
12. Adjournment

# Region 2 Planning Commission



## Jackson Area Comprehensive Transportation Study

### MINUTES

#### JACTS POLICY COMMITTEE

Jackson County Tower Building  
120 W. Michigan Avenue – 5<sup>th</sup> Floor  
Jackson, Michigan

**Thursday, July 12, 2018**

**Members Present:** David Herlein, Spring Arbor Township  
Phil Moilanen, Jackson Area Transportation Authority  
Jon Dowling, JACTS Technical Advisory Committee  
Pete Jancek, Vice-Chair, Blackman Charter Township  
Eric Mullen, MDOT  
Bob Welsh, Region 2 Planning Commission  
Mike Trudell, Summit Township  
Judy Southworth (Alt.), Leoni Township  
Mike Overton, Jackson County Department of Transportation  
Dan Wymer, Napoleon Township

**Members Absent:** Derek Dobies, Mayor, City of Jackson  
Patrick Burtch, City of Jackson  
Steve Shotwell, Chair, Jackson County Board of Commissioners  
John Feldvary, Jackson County Airport-Reynolds Field  
Keith Acker, Sandstone Charter Township

**Others Present:** Tanya DeOliveira, Region 2 Planning Commission  
Michael Brown, Jackson Area Transportation Authority  
Mike Davis, Jr., MDOT – University Region  
Kelby Wallace, MDOT – Jackson TSC  
Angela Kline, JCDOT  
Juan Zapata, Jackson County Airport-Reynolds Field  
Jeff Franklin, MDOT  
Kari Martin, MDOT

#### ITEM 1      CALL TO ORDER

Vice Chair Jancek called the meeting to order at 8:00 AM.

#### ITEM 2      PUBLIC COMMENT

No public comments were received.

## JACTS POLICY COMMITTEE MINUTES

July 12, 2018

Page 2

### ITEM 3      APPROVE MINUTES OF THE POLICY COMMITTEE MEETING OF MAY 10, 2018 AND RECEIVE THE TECHNICAL ADVISORY COMMITTEE MINUTES OF MAY 8, 2018

A motion was made by Mr. Trudell, and supported by Mr. Herlein, to approve the Policy Committee meeting minutes of May 10, 2018 and receive the Technical Advisory Committee meeting minutes of May 8, 2018 as presented. The motion passed unanimously.

### ITEM 4      AGENCY STATUS REPORTS

Project status updates were presented by the City of Jackson, Jackson County Department of Transportation (JCDOT), Jackson Area Transportation Authority (JATA), the Michigan Department of Transportation (MDOT), and the Jackson County Airport-Reynolds Field. The City of Jackson reported that a top coat of asphalt will should be placed on Kibby Road by the middle of next week. A consultant has been hired for the Greenwood/Wilkins Streets project. JCDOT stated that their chip seal project will not be completed by the second weekend in July because the pavement needs to be dry before pavement markings are applied. The project should be done within 30 days. The Ann Arbor Road and Rives Junction Road pathways are being done by Bailey Excavating. JATA reported that a vendor has been tentatively chosen to complete the IT facility upgrades, and that they are waiting on MDOT's approval. MDOT reported that there is a little bit more work at the Cooper Street/Washington Avenue intersection to finish on the I-94 BL/West Michigan Avenue project before it can be considered complete. Work on I-94 has mobilized. The City, County, Blackman Township have worked hard to help the project get started. Ariel photography will be taken at the Jackson County airport within the next 6 months to note new obstructions to the airfield as a result of the new runway.

### ITEM 5      APPROVAL OF AMENDMENTS AND ADMINISTRATIVE MODIFICATIONS TO THE JACTS FY 2017 – 2020 TRANSPORTATION IMPROVEMENT PROGRAM

Mr. DeOliveira reported that the Village of Brooklyn was requesting the following administrative modification to the JACTS FY 2017 – 2020 Transportation Improvement Program (TIP). The proposed administrative modification is:

FY	Project Name	Limits	Work Type	Project Description	State Cost	State Fund Source	Total Project Cost
Add 2019	S. King / Tiffany / Cement City roads	Chicago St & Village limits	Reconstruction	Reconstruction	\$176,000	TEDF-D	\$220,000

Mr. Brown reported that JATA was requesting the following administrative modifications to the JACTS FY 2017 – 2020 Transportation Improvement Program (TIP). The proposed administrative modifications are:

**JACTS POLICY COMMITTEE MINUTES****July 12, 2018****Page 3**

FY	Project Name	Limits	Work Type	Project Description	Federal Cost	Fed Fund Source	State Cost	State Fund Source	Total Project Cost
2018	Transit Capital	Countywide	Transit Facility	Administrative office rehabilitation & upgrade	\$151,000	5339	\$38,000	CTF	\$189,000
2018	Transit Operating	Countywide	Transit Operations	Transit Operating Funds	\$1,263,000	5307	\$1,712,000	CTF	\$4,603,000

Mr. Brown reported that JATA was requesting the following amendments to the JACTS FY 2017 – 2020 Transportation Improvement Program (TIP). The proposed amendments are:

FY	Project Name	Limits	Work Type	Project Description	Federal Cost	Fed Fund Source	State Cost	State Fund Source	Total Project Cost
2018	Vehicle Replacement	Countywide	Transit Vehicle Replacement	Van w/ lift	\$46,761	5339	\$11,690	CTF	\$58,451
2018	Transit Capital	Countywide	Transit Facility	Automated security gates & cameras	\$12,762	5307	\$3,190	CTF	\$15,952

Mr. Davis reported that MDOT was requesting the amendment to the JACTS FY 2017 – 2020 Transportation Improvement Program (TIP). The proposed amendment is:

Fiscal Year	Project Name	Limits	Project Description	Funding
Add FY 2018 JN 203311 CON	I-94	Eastbound I-94 Grass Lake Weigh Station	Install additional parking at EB Grass Lake Weigh Station	Federal: \$3,274 ST State: \$726 Total: \$4,000

A motion was made by Mr. Wymer, supported by Mr. Trudell, to approve the proposed JATA and MDOT amendments as presented. The motion carried unanimously.

**ITEM 6**      **FY 2020 – 2023 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) DEVELOPMENT SCHEDULE**

Mr. DeOliveira noted that the TIP amendments and administration modifications will need to be turned in earlier than they have in the past in order to meet the federally-required 30 day public comment period as a result of JobNet being implemented. This was discussed in detail at the Technical Committee meeting, and all local agencies are aware of the change. Mr. Franklin reported that the development of the State Transportation Improvement Program (STIP) and the Region 2 Planning Commission's TIP for 2020 – 2023 will begin soon. Local agencies will be asked for a list of projects. Mr. Mullen noted that local agencies can expect a 2% increase in funding per year. Ms. DeOliveira stated that there will likely be a subcommittee meeting to begin discussions on the local TIP development in August or September. The new TIP will need to be submitted to MDOT in late June 2018.

## JACTS POLICY COMMITTEE MINUTES

July 12, 2018

Page 4

### ITEM 7      **TRANSPORTATION PERFORMANCE MONITORING (TPM) FOR PAVEMENT CONDITION, BRIDGE CONDITION, AND SYSTEM RELIABILITY**

Mr. Franklin noted that the state adopted performance measures for the performance areas of bridge, pavement, and system reliability in May 2018. This means that by November 16, 2018, the Region 2 Planning Commission will need to decide to support and adopt the state performance measure targets for these performance areas or come up with their own. A brief summary on each performance area was developed by MDOT and included in the meeting packet. Ms. Martin stated that performance measures are used to in the decision making process of funding of projects.

Ms. DeOliveira stated that the performance measures will need to be considered to some degree in the development of the new FY 2020 – 2023 TIP. Mr. Welsh asked what will happen if the targets are not met. Ms. Martin stated that if a MPO adopts a state target, and the state does not meet that target, the states will get penalized. The MPO will not get penalized. Vice-Chair Jancek stated that it's beneficial for the Region 2 Planning Commission to adopt the state measures because all entities are working to meet the same goal, and it keeps the local agencies protected from penalty.

### ITEM 8      **STATUS UPDATE FOR THE JOINT CITY / COUNTY NON-MOTORIZED PLAN**

Ms. DeOliveira reported that the City, County, and the Region 2 Planning Commission recently met to discuss the injection of more funds into the project. The City and County has agreed to put more money into the project. The Region 2 Planning Commission is waiting for official letters from the agencies stating their additional contributions before continuing with the selection process.

### ITEM 9      **JACTS TIP AMENDMENT OR ADMINISTRATIVE MODIFICIATION – DEFINITION OF A REGIONALLY SIGNIFICANT PROJECT**

Mr. Davis led the discussion on MDOT's request for the Region 2 Planning Commission to determine their definition of a "Regionally Significant Project." MDOT is requesting that all MPOs across the state come up with a clear definition for this term to improve business operations for the TIP. Currently, the only projects that are required to be on the TIP are projects that receive any amount of federal funding. Defining what a "Regionally Significant Project" is will expand the type of projects that will be required to be on the TIP.

Mr. Davis briefly reviewed the three different definitions that were compiled by the MDOT University Region office that were included in a meeting handout. The definitions that were provided came for the Code of Federal Regulations from the federal government. Mr. Dowling noted that the Technical Committee had approved a motion to recommend that the Region 2 Planning Commission adopt the first definition of a "Regionally Significant Project" in the handout provided.

Mr. Moilanen asked where the need to adopt a definition was coming from. Mr. Davis stated that it came from MDOT, and that they were seeking to help clarify business operations for the TIP. Mr. Moilanen also asked if there could be some clarity with regards to the "Safety improvement projects will be exempted" part of the definition. Mr. Davis and Ms. Martin agreed to provide additional language to strengthen the statement.

A motion was made by Mr. Overton, supported by Mr. Dowling, to adopt the following definition of a Regionally Significant Project for the Region 2 Planning Commission:

## **JACTS POLICY COMMITTEE MINUTES**

**July 12, 2018**

**Page 5**

“A project that is State-funding only and on the NHS System and changes interchange operations or has capacity improvements (e.g. adding/removing lanes over 0.5 miles), shall be deemed Regionally Significant. State-funded safety improvement projects will be exempted from this definition to allow for prompt implementation.”

### **ITEM 10      OTHER BUSINESS**

There was no other business.

### **ITEM 11      PUBLIC COMMENT**

No public comments were received.

### **ITEM 12      ADJOURNMENT**

There being no further business, Vice Chair Jancek adjourned the meeting at 8:55 am.

Tanya DeOliveira, AICP  
Principal Transportation Planner

# Region 2

## Planning Commission

### Jackson Area Comprehensive Transportation Study



#### MINUTES

##### JACTS TECHNICAL ADVISORY COMMITTEE

Jackson City Hall  
161 W Michigan Ave – 10<sup>th</sup> Floor  
Jackson, MI 49201

**Tuesday, July 10, 2018**

Members Present: Jeff Franklin, MDOT- Lansing  
Mike Davis (Alt.), MDOT-University Region  
Troy White, City of Jackson-Engineering  
Steve Duke, Region 2 Planning Commission  
Jon Dowling, Chair, City of Jackson – Engineering  
Jack Ripstra, Blackman Charter Township  
Angela Kline, Vice-Chair, Jackson County Dept. of Transportation  
Mike Rand, Jackson County Dept. of Transportation  
Todd Knepper, City of Jackson Public Works  
Mike Brown, Jackson Area Transportation Authority  
Amy Torres, The Enterprise Group

Members Absent: Andy Pickard, FHWA (Ex-officio)  
Bret Taylor, Jackson County Dept. of Transportation  
Juan Zapata, Jackson County Airport – Reynolds Field  
Mike Rand, Jackson County Dept. of Transportation

Others Present: Tanya DeOliveira, Region 2 Planning Commission  
Jeff Wickman, Jackson Area Transportation Authority  
Kelby Wallace, MDOT– Jackson TSC

#### ITEM 1      CALL TO ORDER

Chair Dowling called the meeting to order at 9:32 AM.

#### ITEM 2      PUBLIC COMMENT

No public comments were received.

#### ITEM 3      APPROVE MINUTES OF THE TECHNICAL ADVISORY COMMITTEE MEETING OF MAY 8, 2018 AND RECEIVE THE POLICY

### **COMMITTEE MINUTES OF MAY 10, 2018**

A motion was made by Mr. Ripstra, and supported by Vice-Chair Kline, to approve the Technical Advisory Committee meeting minutes of May 8, 2018 and receive the Policy Committee meeting minutes of May 10, 2018 as presented. The motion passed unanimously.

#### **ITEM 4            AGENCY STATUS REPORTS**

Project status updates were presented by the City of Jackson, Jackson County Department of Transportation (JCDOT), Jackson Area Transportation Authority (JATA), the Michigan Department of Transportation (MDOT) and the Enterprise Group. The City of Jackson reported that the Fourth Street: Horton to Audubon project is expected to be let on Friday, July 13, and that the Fourth Street and Horton Intersection project is out for bid. JCDOT stated that their chip seal project will not be completed by the second weekend in July because the pavement needs to be dry before pavement markings are applied. The King Road project has been submitted for obligation. The Michigan Avenue Bridge project is moving forward in Parma, and they are ready to work with MDOT and Amtrak. JATA stated that a vendor has been tentatively chosen to complete the IT facility upgrades, and that they are waiting on MDOT's approval. MDOT reported that there is a little bit more work at the Cooper Street/Washington Avenue intersection to finish on the I-94 BL/West Michigan Avenue project before it can be considered complete. Work on I-94 has mobilized. Michigan Paving will be doing the paving. The City, County, Blackman Township have worked hard to help the project get started. The Enterprise Group reported that there are two interested businesses that are considering moving into Blackman Township.

Ms. Torres asked how JCDOT's new paving equipment was working on Rose Hill Road, their first project using the new equipment. Vice-Chair Kline reported that the project went better than expected. The base of the road is stable. JCDOT is working in their own lab to develop the right material mixes. They are reporting that the road is expected to have a 50 year life span.

#### **ITEM 5            APPROVAL OF AMENDMENTS AND ADMINISTRATIVE MODIFICATIONS TO THE JACTS FY 2017 – 2020 TRANSPORTATION IMPROVEMENT PROGRAM (TIP)**

Mr. Duke reported that the Village of Brooklyn was requesting the following administrative modification to the JACTS FY 2017 – 2020 Transportation Improvement Program (TIP). The proposed administrative modification is:

FY	Project Name	Limits	Work Type	Project Description	State Cost	State Fund Source	Total Project Cost
Add 2019	S. King / Tiffany / Cement City roads	Chicago St & Village limits	Reconstruction	Reconstruction	\$176,000	TEDF-D	\$220,000



Mr. Wickman reported that JATA was requesting the following administrative modifications to the JACTS FY 2017 – 2020 Transportation Improvement Program (TIP). The proposed administrative modifications are:

FY	Project Name	Limits	Work Type	Project Description	Federal Cost	Fed Fund Source	State Cost	State Fund Source	Total Project Cost
2018	Transit Capital	Countywide	Transit Facility	Administrative office rehabilitation & upgrade	\$151,000	5339	\$38,000	CTF	\$189,000
2018	Transit Operating	Countywide	Transit Operations	Transit Operating Funds	\$1,263,000	5307	\$1,712,000	CTF	\$4,603,000

Mr. Wickman reported that JATA was requesting the following amendments to the JACTS FY 2017 – 2020 Transportation Improvement Program (TIP). The proposed amendments are:

FY	Project Name	Limits	Work Type	Project Description	Federal Cost	Fed Fund Source	State Cost	State Fund Source	Total Project Cost
2018	Vehicle Replacement	Countywide	Transit Vehicle Replacement	Van w/ lift	\$46,761	5339	\$11,690	CTF	\$58,451
2018	Transit Capital	Countywide	Transit Facility	Automated security gates & cameras	\$12,762	5307	\$3,190	CTF	\$15,952

Mr. Davis reported that MDOT was requesting the following amendment to the JACTS FY 2017 – 2020 Transportation Improvement Program (TIP). The proposed amendment is:

Fiscal Year	Project Name	Limits	Project Description	Funding
Add FY 2018 JN 203311 CON	I-94	Eastbound I-94 Grass Lake Weigh Station	Install additional parking at EB Grass Lake Weigh Station	Federal: \$3,274 ST  State: \$726  Total: \$4,000

A motion was made by Ms. Torres, supported by Mr. Ripstra, to approve the proposed JATA and MDOT amendments as presented. The motion carried unanimously.

**ITEM 6**      **FY 2020 – 2023 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) DEVELOPMENT SCHEDULE**

Mr. Duke noted that the TIP amendments and administration modifications will need to be turned in earlier than they have in the past in order to meet the federally-required 30

day public comment period as a result of JobNet being implemented. The Region 2 Planning Commission and the local agencies will continue to work together to make sure that state and federal guidelines are met for public engagement in the TIP amendment process. Mr. Franklin reported that the development of the State Transportation Improvement Program (STIP) and the Region 2 Planning Commission's TIP for 2020 – 2023 will begin soon. Local agencies will be asked for a list of projects. Mr. Duke noted that the four year project list does not have to be fiscally constrained at this time. The list can include illustrative projects. There will likely be a subcommittee meeting to begin discussions on the local TIP development in August or September. The new TIP will need to be submitted to MDOT in late June of 2018.

Mr. Davis asked how the performance measures will be addressed in the formation of the FY 2020 – 2023 TIP, per new guidance from the FAST Act. Mr. Duke said that using the performance measures as part of the TIP development process will be discussed and included as the project moves along.

Chair Dowling left the meeting, and Vice-Chair Kline took over as Chair for the meeting.

**ITEM 7**                    **TRANSPORTATION PERFORMANCE MONITORING (TPM) FOR  
PAVEMENT CONDITION, BRIDGE CONDITION, AND SYSTEM  
RELIABILITY**

Mr. Franklin noted that the state adopted performance measures for the performance areas of bridge, pavement, and system reliability in May 2018. This means that by November 16, 2018, the Region 2 Planning Commission will need to decide to support and adopt the state performance measure targets for these performance areas or come up with their own. A brief summary on each performance area was developed by MDOT and included in the meeting packet. Mr. Duke noted that most small MPOs are supporting the state targets. Mr. Franklin and Mr. Davis noted that they are available to address any questions that the committee might have on this topic, and that MDOT subject matter experts would also be able to attend the meetings to help with discussions on this topic.

**ITEM 8**                    **STATUS UPDATE FOR THE JOINT CITY / COUNTY NON-  
MOTORIZED PLAN**

Ms. DeOliveira reported that the City, County, and the Region 2 Planning Commission recently met to discuss the injection of more funds into the project. The City and County has agreed to put more money into the project. The Region 2 Planning Commission is waiting for official letters from the agencies stating their additional contributions before continuing with the selection process.

Vice-Chair Kline asked Mr. Duke if the Region 2 Planning Commission would consider increasing its contribution to the project. Mr. Duke said that an additional \$40,000 was put into FY 2018-2019 Unified Work Program for the project, including the \$40,000 that had not been used in this year, FY 2017 – 2018, Unified Work Program. Vice-Chair Kline asked if the money that had not yet been spent this year could be available for the project. Mr. Duke said yes.

**ITEM 9**                    **JACTS TIP AMENDMENT OR ADMINISTRATIVE MODIFICATION –  
DEFINITION OF A REGIONALLY SIGNIFICANT PROJECT**

Mr. Davis led the discussion on MDOT's request for the Region 2 Planning Commission to determine their definition of a "Regionally Significant Project." MDOT is requesting that all Metropolitan Planning Organizations (MPOs) across the state come up with a clear definition to better help business operations for the TIP. Currently, the only projects that are required to be on the TIP are projects that receive any amount of federal funding. Defining what a "Regionally Significant Project" is will expand the type of projects that will be required to be on the TIP.

Mr. Davis reviewed the three different definitions that were compiled by the University Region to aid in the discussion, and that were included in the meeting handout. The definitions that were provided came for the Code of Federal Regulations from the federal government.

Ms. Torres asked what Mr. Duke and/or MDOT would recommend. Mr. Davis stated that MDOT believes that the first definition would be appropriate. Mr. Duke stated that it was up to the committee to decide on a definition. There was a robust discussion on what projects should be included on the TIP under this definition. Vice-Chair Kline asked if bridges were to be included if the first definition was selected, and Mr. Davis noted they would not. Their inclusion on the TIP would remain based on their funding source. There was also a discussion on whether projects that had only local funding should be included a part of the "Regionally Significant Project" definition. The committee decided that this was not necessary.

A motion was made by Vice-Chair Kline, supported by Mr. Brown, to adopt the following definition of a Regionally Significant Project for the Region 2 Planning Commission: "A project that is State-funding only and on the National Highway System (NHS) and changes interchange operations or has capacity improvements (adding/removing lanes over 0.5 miles), shall be deemed regionally significant. Safety improvement projects will be exempted."

#### ITEM 10      **OTHER BUSINESS**

Mr. Duke reported that there is typically not an August meeting, however, there may be TIP Amendments to approve. Notification of an August meeting will follow soon.

#### ITEM 11      **PUBLIC COMMENT**

No public comments were received.

#### ITEM 12      **ADJOURNMENT**

There being no further business, Chair Dowling adjourned the meeting at 11:15 am.

Tanya DeOliveira, AICP  
Principal Transportation Planner

---

**PROJECT REPORT**  
**2017-2020 TIP**

***September 2018***

**FY2018**

**1. Bus & Bus Components**

- a. Replacing hard drives in Bus Camera Systems – 13 fixed route buses have a brand hard drive, recorders, and 1 new camera from Safety Systems.
- b. New Bus Stop Signs on bus routes – Project has been awarded and vendor is working on signs/inserts. Hoping for a middle September delivery.
- c. (1) Utility Work Truck – Will begin project middle of Fall 2018.
- d. (4) Medium duty vans – Awarded MDOT.
- e. (1) Gillig Bus Replacement – Awarded by MDOT.
- f. Replace radio system and bus radios –Project will begin late 2018.

**FY2018**

**1. Facility Upgrades**

- a. IT Upgrade – Computers are tentatively awarded and just awaiting final approval from MDOT. Backup system has been awarded to PC Solutions and is set for delivery/installation on September 6<sup>th</sup>.
- b. Miscellaneous Facility Upgrades/Repairs – Camera wiring, replacement cameras, drinking fountain, doors, toilet/sink/tile at Transfer Center. All projects have been completed.
- c. Replace HVAC system at main office – Currently out to public for proposals.
- d. Admin office rehab and update – Project will begin in late 2018.

**FY2019**

**1. Vehicle Procurements**

- a. 5310 funds – (4) Gillig Bus Replacements – Pending FTA



# *Jackson County*

## *Department of Transportation*



Christopher J. Bolt, MPA, PE  
*Managing Director*

Angela N. Kline, PE  
*Director of Engineering*  
*Deputy Managing Director*

Robert D. Griffis  
*Director of Operations*  
*Deputy Managing Director*

*Keeping Our Community Safely in Motion...*

---

## **JACTS Update**

### **September 2018**

### **2018 PROJECTS**

- **BERRY ROAD (RIVES EATON ROAD TO LANSING AVE)), RIVES EATON ROAD (PERRINE ROAD TO BERRY ROAD) and WEST MICHIGAN AVE (GLASGOW ROAD THROUGH PARMA VILLAGE)**
  - Work is complete
- **AIRPORT ROAD AND COUNTY FARM ROAD INTERSECTION**
  - Work is complete.
- **ANN ARBOR ROAD PATHWAY**
  - Project is on schedule to be completed mid-September.
- **KING ROAD**
  - This project received obligation and is in the September letting.
- **MOON LAKE ROAD BRIDGE**
  - A public meeting was held on August 14 at 7:30 pm at the Napoleon High School. Attendance was strong – in excess of 50 people attended. They chose the fieldstone pattern for the form liners for the bridge by an overwhelming margin.
- **NORVELL ROAD**
  - This project received obligation and is in the October letting.
- **RIVES JUNCTION ROAD PATHWAY**
  - This project is scheduled to start September 17, 2018 with completion by November 15, 2018

- **WEST MICHIGAN AVE FROM M-60 TO GLASGOW**
  - This project was scheduled to start in August but has been pushed out. We do not have a potential start date at this time. They will complete the project by November 15, 2018.
- **MICHIGAN AVE BRIDGE**
  - Designer is submitting the updated plans to Amtrak for review.
- **PREVENTATIVE MAINTENANCE**
  - This project received obligation and will be in the October letting.
  - Preventative Maintenance work is planned for the following roads:
    - Napoleon Road (M-50 to Lee)
    - Berry Road (Lansing to M-106)
    - Callahan Road (W. Michigan to Devereaux)
    - Bowerman Road (Fowler to Cochran)
    - Fowler Road (Rountree to Bowerman)
    - Roundtree Road (County line to Fowler)
    - Pink Street (County line to M-124)
    - Territorial Road (M-106 to M-52)

## **2019 PROJECTS**

- **LAURENCE ROAD**
  - We are beginning scoping and design on this project
- **W. MICHIGAN AVE**
  - This project has been completed by 2018 purchased federal aid. We will do a TIP amendment to move to a county wide PM project.



RICK SNYDER  
GOVERNOR

STATE OF MICHIGAN  
**DEPARTMENT OF TRANSPORTATION**  
LANSING

KIRK T. STEUDLE  
DIRECTOR

September 11, 2018

**FY 2017**

**I-94 BL/W. Michigan Ave. (Brown St. to Washington / Louis Glick)** – Concrete pavement repairs between East Michigan Ave and Washington may take place in October 2018. Slope restoration is still not accepted yet.

**FY 2018**

Work is progressing as expected. Shoulder upgrades are mostly completed and the traffic shift to second stage is currently in process. Embankment for new EB I-94 near the Grand River is ongoing.

**I-94 (Over Conrail and the Grand River)** – Bridge Replacement

**I-94 (M-60 to Sargent Rd)** – Reconstruction and rehabilitation

**I-94 (M-106 NB & SB (Cooper St))** – Bridge Replacement

**M-106 (Ganson to Porter), - CPM resurfacing**

**M-106 (Lakelands Trail Expansion Phase 1 & 2)** – Non-Motorized Trail. Scheduled for a September 2018 letting.

**M-52 (Washtenaw County Line to M-106)** is a single course mill and resurface NFRP Project. Completed

**M-124 (US-12 to M-50)** is a single course mill & resurface CPM project. Survey work is starting and will continue over the next couple months. Construction will occur in 2019.

**M-60 (Chapel to Emerson Rd)** – Resurfacing, Widening with CLTL. The letting date for this project is proposing to move to February 2019 and construction will begin in Spring 2019. Working on acquiring Right-of-Way for the project. **Areawide** Pavement markings and crack sealing

**I-94 at Sargent** Install wrong way warning system. Construction in fall 2018.

**I-94 at Grass Lake Weigh Station** Install additional parking. Construction in fall 2018.





# Jackson County Airport – Reynolds Field

## *Flying Jackson Forward!*

---

Juan C. Zapata, Airport Manager

### JACTS Airport Report September 2018

These two photos reflect the pavement changes over the last ten years at the airport. The remnants of runway 6-24 can still be seen in the bottom photo.

#### July 1, 2008

- Runway 14-32 is 3,500 ft with inadequate safety areas.
- Runway 6-24 is 5,349 ft with inadequate safety areas.
- No full parallel taxiways.



#### June 17, 2018

- Runway 14-32 is now 4,000 ft with FAA approved safety areas.
- Runway 7-25 has replaced runway 6-24. The runway length is 5,400 ft with FAA approved safety areas.
- Both runways now have full parallel taxiways.







# *Jackson County*

## *Department of Transportation*



Christopher J. Bolt, MPA, PE  
*Managing Director*

Angela N. Kline, PE  
*Director of Engineering*  
*Deputy Managing Director*

Robert D. Griffis  
*Director of Operations*  
*Deputy Managing Director*

*Keeping Our Community Safely in Motion...*

August 23, 2018

Mr. Steven Duke, Executive Director  
Region 2 Planning Commission  
120 W. Michigan Ave – 9<sup>th</sup> Floor  
Jackson MI 49201

Dear Mr. Duke:

We would like to request that JACTS consider and approve the following amendment to the FY 2017 – 2020 TIP:

Fiscal Year	Project Name	Limits	Project Description	Funding
2018 Move to 2019 (Administrative Modification)	Moon Lake Road Bridge	Bridge over the Dollar Lake Channel	Bridge Replacement	Federal: \$ 860,700.00 Change to \$ 1,032,840.00  Local: \$ 45,300.00 Change to \$ 335,098.00  Total: \$ 906,000.00 Change to \$ 1,367,938.00

Sincerely,  
*Angela N. Kline*  
**Angela N. Kline, P.E.**  
*Director of Engineering*  
*Deputy Managing Director*

# Memorandum



**To: Steve Duke**

**From: Executive Director, Michael Brown**

**Date: August 24, 2018**

**Subject: Request for TIP Amendments to 2017-2020 Transportation Improvement Program (TIP)**

The Jackson Area Transportation Authority (JATA) is requesting that the Region 2 Planning Commission approve an amendment to the current TIP to add a project to replace one vehicle that has met its useful life with one (1) 35 foot bus with a lift. This project is being funded with 100% of FY 2018 MDOT funds awarded to JATA. There is no Local Cost for this amendment. The table below shows the specific project information we would like added to the TIP.

Fiscal Year	Project Name	Limits	Primary Work Type	Project Description	Federal Cost	Federal Fund Source	State Cost	State Fund Source	Total Project Cost
2018	Vehicle Replacement	County wide	Transit vehicle replacement	35 foot bus w/ Lift	\$0	N/A	\$447,000	CTF	\$447,000

JATA is also requesting that the Region 2 Planning Commission approve an amendment to the current TIP to add a project to replace one vehicle that has met its useful life with one (1) transit van with a lift. This project is being funded with 100% of FY 2018 MDOT funds awarded to JATA. There is no Local Cost for this amendment. The table below shows the specific project information we would like added to the TIP.

Fiscal Year	Project Name	Limits	Primary Work Type	Project Description	Federal Cost	Federal Fund Source	State Cost	State Fund Source	Total Project Cost
2018	Vehicle Replacement	County wide	Transit vehicle replacement	Van w/ Lift	\$0	N/A	\$58,451	CTF	\$58,451

JATA is also requesting that Job No. 203057 (bus purchase) and Job No. 203063 (facility improvement) be removed from the TIP at this time. The bus purchase job/project does not have the necessary funding or approval at this time and JATA has been given no indication that funding will be available for this specific job/project. The facility improvement job/project was corrected when the full apportionments came out in May. This is just a request to remove this old job number that has already been corrected.

Thank you,

A handwritten signature in dark ink, appearing to read "Michael D. Brown", written over a horizontal line.

Michael Brown, Executive Director



RICK SNYDER  
GOVERNOR

STATE OF MICHIGAN  
**DEPARTMENT OF TRANSPORTATION**  
LANSING

KIRK T. STEUDLE  
DIRECTOR

August 17, 2018

Mr. Steve Duke,  
Executive Director  
Region 2 Planning Commission  
Jackson County Tower Building  
120 W. Michigan Avenue, 9th Floor  
Jackson, Michigan 49201

Dear Mr. Duke:

This letter is sent by the Michigan Department of Transportation (MDOT) to inform the Jackson Area Comprehensive Transportation Study committees of several TIP amendments to the FY 2017-2020 Transportation Improvement Plan (TIP).

Fiscal Year	Project Name	Limits		Project Description	Funding	
Length Change FY 2019 JN 120277 CON	M-60	Chapel Road to Emerson Road	Chapel Road to east of Renfrew Drive	Resurfacing/Widening w/ CLTL	Federal HSIP	<del>\$ 7,585,332</del> \$ 8,594,250
		1.567 Miles	4.095 Miles		State	\$ 1,905,750
						<del>\$ 9,267,357</del>
					Total	\$ 10,750,000
Add FY 2019 JN 203028 PE	Regionwide Longitudinal Pavement Markings	Regionwide		Application of longitudinal pavement markings	Federal HSIP	\$ 750
					State	\$ 83
					Region 2 Total	\$ 833
					Total Phase	\$ 2,500
Add FY 2019 JN 203028 CON	Regionwide Longitudinal Pavement Markings	Regionwide		Application of longitudinal pavement markings	Federal HSIP	\$ 805,500
					State	\$ 89,500
					Region 2 Total	\$ 895,000
					Total Phase	\$ 2,685,000

Fiscal Year	Project Name	Limits	Project Description	Funding	
Add FY 2019 JN 203029 PE	Regionwide Special Pavement Markings	Regionwide	Application of special pavement markings	Federal HSIP	\$ 1,500
				State	\$ 167
				Region 2 Total	\$ 1,667
				Total Phase	\$ 5,000
Add FY 2019 JN 203029 CON	Regionwide Special Pavement Markings	Regionwide	Application of special pavement markings	Federal HSIP	\$ 138,000
				State	\$ 15,333
				Region 2 Total	\$ 153,333
				Total Phase	\$ 460,000
Add FY 2019 JN 203515 CON	Regionwide Pavement Markings	Regionwide	Pavement markings conditions assessment	Federal HSIP	\$ 4,200
				State	\$ 467
				Region 2 Total	\$ 4,667
				Total Phase	\$ 14,000
Add FY 2020 JN 204084 CON	I-94 BL	Various locations	Road Capital Preventive Maintenance	Federal ST	\$ 230,817
				State	\$ 51,183
				Total	\$ 282,000
Jobnet Correction FY 2020 JN 202571 CON	M-49	M-49, M-124, and M-50	Non-freeway sign replacement	Federal ST	\$ 474,850
				State	\$ 0
				Total	\$ 474,850

Thank you for your attention to this request. If you have any questions or need additional information, please contact me at 517-750-0405

Sincerely,  
Mike Davis, Transportation Planner

# Region 2

## Planning Commission

### Jackson Area Comprehensive Transportation Study



#### FY 2019 MEETING & SUBMITTAL DEADLINE SCHEDULES

2019 MEETING SCHEDULE		
<u>IACS Technical Advisory Committee</u>	<u>IACS Policy Committee</u>	<u>Region 2 Planning Commission</u>
October 9, 2018	October 11, 2018	October 11, 2018
November 13, 2018	November 8, 2018	November 8, 2018
December 11, 2018	December 13, 2018	December 13, 2018
January 8, 2019	January 10, 2019	January 10, 2019
February 12, 2019	February 14, 2019	February 14, 2019
March 12, 2019	March 14, 2019	March 14, 2019
April 9, 2019	April 11, 2019	April 11, 2019
May 14, 2018	May 9, 2019	May 9, 2019
June 11, 2019	June 13, 2019	June 13, 2019
July 9, 2019	July 11, 2019	July 11, 2019
August 13, 2019	August 8, 2019	August 8, 2019
September 10, 2019	September 12, 2019	September 12, 2019

2019 MEETING & SUBMITTAL DEADLINE SCHEDULES	
<u>Call for Amendments Date</u>	<u>Amendment Review Committee Meeting Date</u>
September 4, 2018	October 1, 2018
October 9, 2018	October 29, 2018
November 6, 2018	December 3, 2018
December 4, 2018	December 31, 2018
January 8, 2019	February 4, 2019
February 5, 2019	March 4, 2019
March 5, 2019	April 1, 2019
April 9, 2019	April 29, 2019
May 7, 2019	June 3, 2019
June 4, 2019	July 1, 2019
July 9, 2018	July 29, 2019
August 6, 2019	August 30, 2019

# JobNet Phase 2 Update – August 2018

Michigan Department of Transportation, Statewide Transportation Planning Division

August 20, 2018

## S/TIP in JobNet

As of July 16, 2018, the Statewide Transportation Improvement Program (STIP) and all Metropolitan Planning Organization (MPO) Transportation Improvement Programs (TIPs) are housed within JobNet. See attached letter from FHWA recognizing JobNet as the official S/TIP for Michigan. MPOs may continue to keep their TIP e-file for back-up documentation of previously approved projects in cases where there is a discrepancy between the MPO TIP e-file and TIP in JobNet for FY 2018.

## TIP Data Reconciliation

MDOT Statewide Planning MPO Program Managers have been working with their respective MPOs to ensure accuracy between the e-file and JobNet during this transition period. If there are errors that need to be corrected that do not meet the criteria of an administrative modification, MPOs can create a TIP Reconciliation Amendment using the S/TIP Transmittal Package in JobNet. Reconciliation Amendments should be submitted separately from regular TIP amendments. Contact your MPO Program Manager if you feel you need a Reconciliation Amendment and they will work with you to expedite the approval process.

## Projects listed in the TIP in JobNet as “Pending” that should be “Approved”

MDOT encourages MPOs and MPO Program Managers to review all projects in JobNet that are listed with the status of “pending” to identify any projects that may have been previously approved in the MPO TIP that are not showing as “approved” in JobNet.

### How to find these projects in the TIP:

Use the STIP Total Proposed Report with the following items:

- Fiscal years needed (*focus on 2018*)

- Job Type: Trunkline, local, and transit

- MPO: select appropriate MPO

- STIP Cycle: 2017-2020

- STIP Status: Pending

## TIP Reconciliation Issues

The following issues have been identified as potentially impacting some MPO TIPs:

**Issue A:** Projects that were programmed as TIP line items prior Phase 2 that did not have MPO and federal approvals populated in JobNet cannot be added to a GPA without a TIP amendment in JobNet Phase 2. First, the pending federal amendment on the TIP line item needs to be approved, then the project can be moved to a GPA administratively. If you are in a time crunch due to year end obligation requirements see resolution #1 to address this issue.

**Issue B:** Line Item projects that were approved in the MPO TIP that did not have the STIP clearance completed prior to JobNet Phase 2.

**Issue C:** Project was programmed prior to Phase 2 as GPA project, but the work type is not GPA eligible.

### **Resolutions to TIP Reconciliation Issues**

1. Re-programming this as a GPA Project: if the project is a GPA eligible work type, it can be re-programmed as a new MDOT job number and be added to the TIP administratively. The old MDOT job number should then be abandoned, a note should be made in the notes column on the STIP page as to the new job number so that when the project goes through MPO approval as a delete, the MPO Committees know that it is still listed in a different place in the TIP. *This only works for GPA eligible projects, not TIP line items.*
2. A TIP Reconciliation amendment can be created by the MPO to approve the project through the federal TIP amendment process in JobNet. The MPO would identify projects that were in the TIP prior to Phase 2 and that this is a technical correction. The MPO would create a TIP amendment using the STIP Transmittal Pkg, ensure the MPO attaches some documentation that the project was previously listed in the TIP (if applicable). The TIP amendment package would not need to be routed to all persons in the process only the key persons (MDOT SPS Program Manager, John Watkin, Denise Jones, FHWA).

**TIP Reconciliation Issues for Transit Projects:** MDOT 's MPO Program Managers will work with the Office of Passenger Transportation (OPT) in September to resolve any issues on transit projects.

## **Recommendations for Improvements/Changes in JobNet**

The JobNet Technical Committee has created a Google Docs form for providing feedback on issues you are having with JobNet, suggestions for improvements, and changes that are needed to JobNet. You can access the form here <https://goo.gl/forms/4wSONxh9fN8uiXhu1>

## **JobNet Technical Committee**

The JobNet Technical Committee will continue to meet monthly (or as needed) at the Earle Center. Meetings are scheduled on Mondays from 9:30 – 11:30 and are open to any MPOs that are interested. If you would like to get involved with the JobNet Technical Committee, please email Heidi Phaneuf at [phaneufh@michigan.gov](mailto:phaneufh@michigan.gov) to be added to the email list. A conference line is available for those who cannot travel to Lansing.

## **JobNet Technical Assistance Days for MPOs**

MDOT Statewide Planning Section has set aside time each week for MPOs and RPAs who would like to come to Lansing to get technical assistance with JobNet. Thursdays from 9 am - 12 pm during the months of August – September are open. IF there is interest we will continue JobNet Open Days beyond September. Please contact your MDOT MPO Program Manager to sign-up.