



Jackson County Planning Commission

Staffed by the Region 2 Planning Commission (R2PC)
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MEETING MINUTES

January 11, 2018

Jackson County Tower Building • Jackson, Michigan

- Members Present:** Nancy Hawley, At Large; Ted Hilleary, Education; Roger Gaede, Environment; Jennifer Morris, At Large; and Amy Torres, Industry and Economics
- Members Absent:** Timothy Burns, At Large, and Jim Videto, Agriculture
- Liaisons Present:** Grant Bauman, Principal Planner
- Others Present:** Jonathan Williams, Jackson County Commissioner; Russ Jennings; Doug Lammers, Grass Lake Charter Township; and Cindy Lammers

- Item 1. **Call to Order and Pledge of Allegiance.** The meeting was called to order at 6:00 p.m. by Chair Torres. Those in attendance rose and joined in the Pledge of Allegiance.
- Chair Torres welcomed Jonathon Williams, Jackson County Commissioner, and Russ Jennings to the meeting as guests.*
- Item 2. **Public Comment.** There was no public comment.
- Item 3. **Approval of Minutes.** Staff reported that the motion in Item 4 of the 12/14/17 meeting minutes should refer to the December 14, 2017, meeting agenda.
- A motion was made by Comm. Hilleary, and seconded by Comm. Morris, to **approve** the minutes of the December 14, 2017, meeting as corrected. *The motion was approved unanimously.*
- Item 4. **Approval of the Agenda.** Staff reported that the agenda should be amended to include the election of officers for 2018 as Item 6b(2).
- A motion was made by Comm. Morris, and seconded by Comm. Hilleary, to **approve** the January 11, 2018, agenda as amended. *The motion was approved unanimously.*
- Item 5. **Request(s) for Review, Comment, and Recommendation**
- a. **Consideration of Township Zoning Amendment(s).**
- (1) **CZ #18-01 – Proposed Map Amendments (Rezoning) to the Parma Township Zoning Ordinance**
- Staff summarized its report regarding the proposed rezonings of the subject property which is located in Section 27 (T2S-R3W) of the Township. The portion of the sub-

* County Commissioner Williams and Mr. Jennings have been nominated to the JCPC but it was unclear at the time of the meeting if they had been officially appointed. Accordingly, they attended the meeting as guests and did not vote on any of the items considered by the JCPC.

ject property fronting Concord Road (to a depth of approximately 335 feet) is proposed to be rezoned from Highway Service Commercial (C-2) to General Commercial (C-1). The majority of the property is proposed for rezoning from C-2 to Agricultural (AG-1). County Planning Commissioners were advised to recommend approval with comments, noting that the rezonings correct an error made in 2003 (please see the staff report).

A motion was made by Comm. Morris, and seconded by Comm. Hawley, to recommend **approval** of the proposed rezonings with staff comments (please see the staff report). *The motion was approved unanimously.*

(2) **CZ #18-02 – Proposed Map Amendment (Rezoning) to the Grass Lake Charter Township Zoning Ordinance**

Staff summarized its report regarding the proposed partial rezoning of the subject property which is located in Section 34 (T2S-R2E) of the Township. The southern portion of the subject property fronting Grass Lake Road is already zoned Single-Family Residential (R-1). The majority of the property, which fronts Michigan Avenue, is zoned General Commercial (GC). The proposal would rezone the majority of that portion of the subject property to R-1, retaining the GC zoning along all but 400 feet of the Michigan Avenue frontage (to a depth of approximately 534 feet). County Planning Commissioners were advised to recommend approval with comments (please see the staff report), noting that the current rezoning was made in anticipation of a proposed Ganton retirement facility that was never built. Comm. Gaede asked if the 400 feet of Michigan Avenue frontage proposed for rezoning to R-1 is wide enough to provide access to the remainder of the proposed R-1 district. It was the consensus of Commissioners that the proposed width is adequate.

A motion was made by Comm. Hilleary, and seconded by Comm. Morris, to recommend **approval** of the proposed rezoning with staff comments (please see the staff report). *The motion was approved unanimously.*

- b. **Consideration of Master Plan(s).** None.
- c. **Farmland & Open Space Preservation Program (PA 116) application(s).** None.

Item 6. **Other Business**

- a. **Unfinished Business.** None.
- b. **New Business**

(1) **CAA Letter**

Comm. Hilleary forwarded to staff, in his capacity as the education representative on the JCPC, a letter from the Community Action Agency (CAA) to the City of Jackson. Staff included the letter in the 1/11/18 JCPC agenda packet for informational purposes. The letter—sent on behalf of the Housing Committee of the Jackson County Financial Stability Network (FSN), which assists families and individuals living in poverty—summarizes the need for housing assistance in Jackson County and requests that the City of Jackson fund and provide such services allowed by the U.S. Department of Housing and Urban Development’s (HUD’s) Community Develop-

ment Block Grant (CDBG) program through the City's 2018-19 CDBG Home Action Plan and that the letter be included in that plan as public comment.

(2) **Election of Officers**

Staff explained that the Commission needed to elect a Chair and Secretary for 2018. Commissioners discussed nominating the current officers: Comm. Torres as Chair and Comm. Morris as Secretary. Both commissioners accepted the nominations.

A motion was made by Comm. Hilleary, and seconded by Comm. Hawley, to reappoint Comm. Torres as Chair and Comm. Morris as Secretary of the JCPC for 2018. *The motion was approved unanimously.*

- Item 7. **Public Comment.** County Commissioner Jon Williams noted that he would have voted for the officers if he was eligible to vote.
- Item 8. **Commissioner Comment.** There was no public comment.
- Item 9. **Adjournment.** The meeting was adjourned by Chair Torres at 6:30 p.m.

Respectfully submitted by:
Grant Bauman, Recording Secretary