
**JACKSON AREA COMPREHENSIVE TRANSPORTATION STUDY (JACTS)
POLICY COMMITTEE**

**FOR FURTHER INFORMATION
CONTACT:**

**Steven Duke, Executive Director
Region 2 Planning Commission
(517) 788-4426**

DATE: THURSDAY, DECEMBER 21, 2017

TIME: 8:00 A.M.

**PLACE: Jackson Co. Tower Bldg.
120 W. Michigan Ave., - 5th Floor
Jackson, MI 49201**

A G E N D A

Comments will be solicited on each item following discussion and prior to any final action.

1. Call to Order
2. Public Comment
3. Approve Minutes of the Policy Committee Meeting of November 16, 2017 and Receive the Minutes of the Technical Advisory Committee Meeting of November 14, 2017 (enclosed) – **ACTION**
4. Agency Status Reports (see enclosures) – **DISCUSSION**
 - City of Jackson (did not submit/to be provided)
 - Jackson Area Transportation Authority
 - Jackson County Department of Transportation
 - Michigan Department of Transportation
 - Jackson County Airport-Reynolds Field
 - Enterprise Group (<http://www.enterprisegroup.org>)
5. JACTS 2045 Long Range Transportation Plan (LRTP) - **DISCUSSION**
6. Approval of a Resolution Supporting MDOT State Targets for Safety Performance Measures (enclosed) – **ACTION**
7. Approval of Amendments to the JACTS FY 2017 – 2020 Transportation Improvement Program (TIP) – **ACTION**
 - Michigan Department of Transportation (enclosure)
8. Other Business
9. Public Comment
10. Adjournment

Region 2 Planning Commission



Jackson Area Comprehensive Transportation Study

MINUTES

JACTS POLICY COMMITTEE

Jackson County Tower Building
120 W. Michigan Avenue – 5th Floor
Jackson, Michigan

Thursday, November 16, 2017

Members Present: Steve Shotwell, Chair, Jackson County Board of Commissioners
Mike Trudell, Summit Township
David Herlein, Spring Arbor Township
Phil Moilanen, Jackson Area Transportation Authority
Jon Dowling, JACTS Technical Advisory Committee
Judy Southworth (Alt.), Leoni Township
Elwin Johnson, Region 2 Planning Commission
Rick Fowler (Alt.), MDOT - Lansing
Patrick Burtch, City of Jackson
Mike Overton, Jackson County Department of Transportation
John Feldvary, Jackson County Airport-Reynolds Field

Members Absent: Bill Jors, Mayor, City of Jackson
Kim Gamez, Napoleon Township
Keith Acker, Sandstone Charter Township
Pete Jancek, Vice-Chair, Blackman Charter Township

Others Present: Steve Duke, Region 2 Planning Commission
Tanya DeOliveira, Region 2 Planning Commission
Kelby Wallace, MDOT-Jackson TSC
Mike Davis, MDOT – University Region
Bret Taylor, JCDOT
Corey Clevenger, JCDOT
Maria Habba, MDOT

ITEM 1 CALL TO ORDER

Chair Shotwell called the meeting to order at 8:01 AM with a quorum present.

ITEM 2 PUBLIC COMMENT

No public comments were received.

ITEM 3 APPROVE MINUTES OF THE POLICY COMMITTEE MEETING OF

120 West Michigan Avenue • Jackson, Michigan 49201 • ☎ (517) 788-4426 • 📠 (517) 788-4635

JACTS POLICY COMMITTEE MINUTES

November 16, 2017

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OCTOBER 19, 2017 AND RECEIVE THE TECHNICAL ADVISORY COMMITTEE MEETING MINUTES OF OCTOBER 10, 2017

The motion was made by Mr. Trudell, supported by Mr. Johnson to approve the Policy Committee meeting minutes of October 19, 2017 and to receive the Technical Advisory Committee meeting minutes of October 10, 2017. The motion carried unanimously.

ITEM 4 AGENCY STATUS REPORTS

Project status updates were reviewed by the City of Jackson, Jackson County Department of Transportation, Michigan Department of Transportation and Jackson County Airport-Reynolds Field.

Chair Shotwell left the meeting and Mr. Duke assumed the chair of the committee meeting.

ITEM 5 Proposed Amendment/Administrative Modifications to the JACTS FY 2017-2020 Transportation Improvement Program

Mr. Dowling reported that the City of Jackson was requesting the following amendments to the JACTS FY 2017-2020 Transportation Improvement Program (TIP). The proposed amendments are as follows:

FY	Street	Description	Funding	Action
2018	Ganson Signal at Steward	Reconstruct Signal	Fed \$85,000 City \$21,000	Delete
2018	Fourth Street Signal at Horton Road	Reconstruct Signal with mast arms	Fed \$85,000 City \$21,000	Add
2018	Fourth Street Audubon to Horton Road	Single course mill resurface, construct roundabout at Hickory, with intersection realignment at Fourth & Horton, and connect PAKA trail to Ella Sharp Museum	Fed \$782,000 Local \$195,000	Scope Change

A motion was made by Mr. Trudell, supported by Mr. Feldvary, to approve the proposed City of Jackson amendments as presented. The motion carried unanimously

ITEM 6 JACTS Travel Demand Model – 2045 Capacity Projects Update

Mr. Duke shared that MDOT has not received any projects to test for the JACTS Travel Demand Model by the end of the public comment period. Mr. Kent from MDOT will be writing up the results for the 2045 Long Range Transportation Plan chapter. The focus of the plan will, therefore, be on preservation and maintenance of the existing road system.

ITEM 7 JACTS 2045 Long Range Transportation Plan update

Ms. DeOliveira gave an update on the 2045 Long Range Transportation Plan. The Existing Conditions of the Transportation System chapter is available on the Region 2 Planning Commission project website, available for public review and comment. Notification to those on the contact list will follow soon.

JACTS POLICY COMMITTEE MINUTES

November 16, 2017

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Ms. Habba asked about public input into the process. Ms. DeOliveira shared that the public has been involved over the duration of the project. Information on the project is being maintained at the project website. Interested parties are invited to be on the project Contact List. .

ITEM 8 Other Business

Ms. DeOliveira presented a change forthcoming from the Local Agency Program in MDOT. In review of the Compliance Assessment Program, FHWA found that MDOT was improperly handling the environmental review process. MDOT had been “concurring” rather than “approving.” Therefore, MDOT’s environmental review process will be brought into compliance by needing to “approve” projects moving forward. The approval process will take weeks longer than the current review process, and more documentation will be needed on things like endangered/threatened species, historical features, agricultural lands, environmental lands, etc. Full implementation of the new approval process won’t take effect until late 2018, at the earliest. MDOT is working with FHWA and a group of local municipalities to work through this new process. There will be a number of trainings and webinars throughout 2018 to help local agencies understand this new process. Any questions can be fielded by the Local Agency Program contact at MDOT.

Mr. Burtch and Mr. Overton expressed concern that the environmental review process will be extended as many new road projects will be underway in the coming years.

Mr. Duke stated that the 2018 JACTS committee meeting dates were identified on the last page of the meeting packet. A motion was made by Mr. Moilanen, and supported by Mr. Feldvary to approve the 2018 JACTS Technical and Policy committees meeting dates as presented. The motion passed unanimously.

Mr. Burtch commented on the work the City of Jackson and MDOT have been doing near the Amtrack Station. The City, MDOT and Amtrack have worked hard to come to an agreement on how to handle the improvements to the site. The City will be installing curbs, along with milling and capping the asphalt at Elizabeth and Park streets. The entrance into the site was moved to address egress issues on Michigan Avenue. This work is being done with the right of way, and is not touching the train station building. The City will continue work on the project until it is complete.

ITEM 9 Public Comment

No public comments were received.

ITEM 10 Adjournment

There being no further business, Mr. Duke adjourned the meeting at 8:55 AM.

Tanya DeOliveira
Transportation Planner

MINUTES

JACTS TECHNICAL ADVISORY COMMITTEE

Jackson County Tower Bldg.
120 W. Michigan Ave – 5th Floor
Jackson, MI 49201

Tuesday, November 14, 2017

Members Present: Angela Kline, Vice-Chair, Jackson County Dept. of Transportation
Rick Fowler, MDOT- Lansing
Mike Davis (Alt.), MDOT-University Region
Troy White, City of Jackson-Engineering
Todd Knepper, City of Jackson Public Works
Bret Taylor, Jackson County Dept. of Transportation
Amy Torres, The Enterprise Group
Steve Duke, Region 2 Planning Commission
Jack Ripstra, Blackman Charter Township
Kent Maurer, Jackson County Airport – Reynolds Field
Mike Rand, Jackson County Dept. of Transportation

Members Absent: Andy Pickard, FHWA (Ex-officio)
Mike Brown, Jackson Area Transportation Authority
Jon Dowling, Chair, City of Jackson – Engineering

Others Present: Tanya DeOliveira, Region 2 Planning Commission
Jeff Franklin, MDOT – Lansing
Tyler Kent, MDOT – Lansing
Kelby Wallace, MDOT–TSC

ITEM 1 CALL TO ORDER

Chair Dowling called the meeting to order at 9:36 AM.

ITEM 2 PUBLIC COMMENT

No public comments were received.

ITEM 3 APPROVE MINUTES OF THE TECHNICAL ADVISORY COMMITTEE MEETING OF OCTOBER 10, 2017 AND RECEIVE THE POLICY COMMITTEE MINUTES OF OCTOBER 19, 2017

A motion was made by Vice-Chair Kline, and supported by Ms. Torres to approve Technical Advisory Committee meeting minutes of October 10, 2017 as presented, and receive the Policy Committee meeting minutes of October 19, 2017 as presented. The motion passed unanimously.

ITEM 4 AGENCY STATUS REPORTS

Project status updates were presented by the City of Jackson, Jackson County Department of Transportation, Jackson Area Transportation Authority, the Michigan Department of Transportation, and The Enterprise Group.

JACTS TECHNICAL ADVISORY COMMITTEE
November 14, 2017
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ITEM 5 **Proposed Amendments/Administrative Modifications to the JACTS FY 2017-2020 Transportation Improvement Program.**

Chair Dowling reported that the City of Jackson was requesting the following amendments to the JACTS FY 2017-2020 Transportation Improvement Program (TIP). The proposed amendments are as follows:

FY	Street	Description	Funding	Action
2018	Ganson Signal at Steward	Reconstruct Signal	Fed \$85,000 City \$21,000	Delete
2018	Fourth Street Signal at Horton Road	Reconstruct Signal with mast arms	Fed \$85,000 City \$21,000	Add
2018	Fourth Street Audubon to Horton Road	Single course mill resurface, construct roundabout at Hickory, with intersection realignment at Fourth & Horton, and connect PAKA trail to Ella Sharp Museum	Fed \$782,000 Local \$195,000	Scope Change

A motion was made by Mr. Knepper, supported by Mr. Fowler, to approve the proposed City of Jackson amendments as presented. The motion carried unanimously

ITEM 6 **JACTS Travel Demand Model – 2045 Capacity Projects Update**

Mr. Kent, MDOT, confirmed that there were no projects to consider in the JACTS Travel Demand Model by the end of the public comment period. Mr. Kent will be writing up the results for the 2045 Long Range Transportation Plan chapter.

ITEM 7 **JACTS 2045 Long Range Transportation Plan Update**

Ms. DeOliveira gave an update on the 2045 Long Range Transportation Plan. The Existing Conditions of the Transportation System chapter will be ready for review and open to public comment soon. Notification will follow. The Goals, Objectives, and Performance Measures section will be postponed until early 2018 based on guidance from the new federal transportation bill.

ITEM 8 **OTHER BUSINESS**

Ms. DeOliveira presented a change forthcoming from the Local Agency Program in MDOT. In review of the Compliance Assessment Program, FHWA found that MDOT was improperly

handling the environmental review process. MDOT had been “concurring” rather than “approving.” Therefore, MDOT’s environmental review process will be brought into compliance by needing to “approve” projects moving forward. The approval process will take weeks longer than the current review process, and more documentation will be needed on things like

JACTS TECHNICAL ADVISORY COMMITTEE

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endangered/threatened species, historical features, agricultural lands, environmental lands, etc. Full implementation of the new approval process won't take effect until late 2018, at the earliest. MDOT is working with FHWA and a group of local municipalities to work through this new process. There will be a number of trainings and webinars throughout 2018 to help local agencies understand this new process. Any questions can be fielded by the Local Agency Program contact at MDOT.

Mr. Duke stated that the 2018 JACTS committee meeting dates were identified on the last page of the meeting packet. A motion was made by Mr. Fowler, and supported by Vice Chair Kline to approve the 2018 JACTS Technical and Policy committees meeting dates as presented. The motion passed unanimously.

Vice-Chair Kline asked when the election of officers takes place. Mr. Duke responded by stating in early 2018.

ITEM 9 PUBLIC COMMENT

No public comments were received.

ITEM 10 ADJOURNMENT

There being no further business, Chair Dowling adjourned the meeting at 10:29 am.

Tanya DeOliveira
Principal Transportation Planner



2350 EAST HIGH STREET
JACKSON, MICHIGAN 49203-3490
(517) 787-8363 FAX (517) 787-6833

Projects
2017-2020 TIP
(December) 2017 Report)

FY2017

1. Bus & Bus Facilities

- a. Replace radio system and bus radios – Awarded MDOT
- b. Replace HVAC system at main office – Design Stage
- c. Replacing Hard drives in Bus Camera Systems – Out for Bid
- d. New Bus Stop Signs on bus routes – Out for Bid

FY2018

1. Facility Upgrades/Buses

- a. Admin office rehab and update – 2018
- b. Transfer Center Employee lounge – Back out for Bid
- c. (2) Medium duty Vans – Awarded MDOT
- d. 5310 funds – (4) Gillig Bus Replacements –Pending FTA

FY2019

1. Vehicle Procurements

- a. Bus Replacement (2 full-size)



Christopher J. Bolt, MPA, PE
Managing Director

Robert D. Griffis
Director of Operations

Angela N. Kline, PE
Director of Engineering

Shawn R. Surque
Project Manager

Dawn Goodwine
Administrative Services Manager

December 12, 2017

TIP Project Status

2017 Projects:

- Robinson Road (Spring Arbor to Kibby Road)- Project is complete.
- Coats Road reconstruct- from Moscow Road to the east 1000'- The project is complete.
- West Michigan Ave from M-99 to N. Concord Road-. This project is complete.

2018 Projects:

- Berry Road (Rives Eaton Road to Lansing Road) – Chip and fog seal. Construction in the Spring.
- Rives Eaton Road (Perrine Road to Lansing Road) – Chip and fog seal. Construction in the Spring.
- West Michigan Ave (Glasgow Road through Parma Village) – Chip and fog seal. Construction in the Spring.
- Rives Junction Road non-motorized Trail- from M-50 to the north township line- We have everything submitted to MDOT except the ROW form attachment B. We are working with 1 commercial property owner to get an easement for the trailway construction.
- Pedestrian Signals @ Airport Road/ Springport Road/ County Far Road- pedestrian signals and ADA ramps- Was in the November 3 letting. J Rank Electric, Inc was low bid. The project came in 4.45% under the engineer's estimate at \$83,729.85.
- Ann Arbor Road non-motorized Trail- We are working on obtaining the maintenance agreement from MDOT for our board to approve for the project to get into the MDOT letting. Construction will still be spring of 2018.
- Michigan Ave Bridge- Agreement at Amtrak. We are working with Amtrak on project requirements.
- Moon Lake Road Bridge- We have requested the funding to be moved from 2019 to 2018. Once approved by MDOT we will do a TIP amendment.
- RTF Funds- We will have on the County Board for approval the purchase of federal aid dollars from other County Road agencies. We are proposing to purchase the money at 80%. If approved in December we will program the money at the full RTF meeting and do a TIP amendment.
- Norvell Rd from E Michigan Ave to Phal Rd- Mill and resurface. We have begun the design work for this project. We hope to have this submitted by December 12 to MDOT.
- W. Michigan Ave from M-60 to Glasgow- Mill and resurface. We have begun the design work for this project. We hope to have this submitted by December 12 to MDOT.



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF TRANSPORTATION
LANSING

KIRK T. STEUDLE
DIRECTOR

December 1, 2017

FY 2017

I-94 BL/W. Michigan Ave. (Brown St. to Washington / Louis Glick) – Full concrete pavement roadway reconstruction with water main, lighting and sidewalk replacement. **RR crossings are complete and most concrete work on Michigan Ave is complete. Signal poles, sidewalks, curb, signing, pavement markings and other work related to the two-way conversion will be happening over the next few weeks.**

M-50 (US-127 to Napoleon Rd.) – Two Course Mill and Resurface. **Work substantially complete.**

FY 2018

All three projects to be let on 6/01/18

I-94 (Over Conrail and the Grand River) – Bridge Replacement

I-94 (M-60 to Sargent Rd) – Reconstruction and rehabilitation

I-94 (M-106 NB & SB (Cooper St)) – Bridge Replacement

M-106 (Lakelands Trail Expansion Phase 1 & 2) – Non-Motorized Trail

M-99 (I-94 to Willow St), M-106 (Ganson to Porter), EB M-60 (Spring Arbor Rd to I-94) & M-50/US-127BR (Washington Ave. to South St), M-52 (Co. line to M-106), M-124 (US-12 to M-50) – Capital Preventive Maintenance

M-60 (Chapel to Emerson Rd) – Resurfacing, Widening with CLTL

I-94 BL (Areawide) – Pavement markings

M-52 (Washtenaw Co. Line to M-106) - Mill & resurface

US-127 (@ Floyd Rd) – Overhead flashing beacon

I-94 E (Lansing Rd to Elm Rd) – Tree Clearing and fencing



Jackson County Airport – Reynolds Field

Flying Jackson Forward!

Kent L. Maurer, Airport Manager

JACTS Airport Report **December 2017**

Runway Safety Project:

The Runway 7-25 safety project was substantially completed with the opening to air traffic of all paved surfaces. FAA has flight checked all runway approaches and the official publication of our new runway and related approach data will take place on December 7th.

Other Airport Projects:

Next up is a multi-year and phased rehabilitation of the main and corporate ramps. Approximate cost is \$3,500,000 over 4 years.

Other:

Pat Mills retired and replacement Julie Williams hired as Airport Administrative Clerk



Region 2 Planning Commission



Jackson Area Comprehensive Transportation Study

To: JACTS Technical, JACTS Policy and Region 2 Planning Commission committee members

From: Tanya DeOliveira, Principal Transportation Planner

Date: December 4, 2017

Subject: Briefing on Michigan Department of Transportation State Targets for Safety Performance Measures – Resolution Adoption

The Federal Highway Administration (FHWA) is requiring that States, MPOs, and operators of public transportation establish targets in specific national performance areas. MPOs may support the state targets for one or more individual performance measures and/or establish specific numeric targets for the other performance measures. While FHWA may review MPO performance as part of ongoing transportation planning process reviews, there is no formal requirement for MDOT or FHWA to assess MPO progress toward meeting MPO targets. MPOs will not be penalized if MDOT does not meet any of their performance measure targets.

MDOT has been working with MPOs across the state to share information as they develop the targets and timelines. The first performance measure that needs approval is the Safety Performance Measure. MPOs need to establish targets no later than 180 days after MDOT establishes and reports state safety targets in the State Highway Safety Improvement Program annual report. MDOT submitted this information on August 31, 2017. MPOs are required to provide their Safety performance measure document to MDOT by February 27, 2018.

Upon review of the materials from FHWA and MDOT, the Region 2 Planning Commission staff recommends that the Region 2 Planning Commission, acting as the MPO, agrees to support MDOT's Safety Performance Measure Targets for Calendar Year 2018 by passing the attached resolution. The Safety Performance Measure Targets are found in a table on the bottom of the resolution.

MDOT has provided the following information regarding the Safety Performance Measure:
To meet the safety goal of reducing fatalities and serious injuries on the state trunkline system, MDOT's Safety Program's focus is to select cost-effective safety improvements, as identified in Michigan's Strategic Highway Safety Plan (SHSP), and to address trunkline locations with correctable fatality and serious injury crashes. All proposed safety funded improvements must be supported by the MDOT Region's Toward Zero Deaths (TZD) Implementation Plan to mitigate crashes within the region. Priority is given to the projects within each Region that align with SHSP focus area improvements that have the lowest cost/benefit analysis or are a proven low-cost safety improvement to address the correctable crash pattern. On the local road system, MDOT administers federal safety funds for safety improvements

supported by a Local Road Safety Plan or addressed by means of a low-cost safety project. High Risk Rural Roads is one program used to address rural roadways where fatalities and serious injuries exceed the statewide average for that class of roadway.

More information will follow about the other performance measures.

Region 2 Planning Commission



Region 2 Planning Commission Resolution to Support Michigan Department of Transportation State Targets for Safety Performance Measures

WHEREAS, the Region 2 Planning Commission has been designated by the Governor of the State of Michigan as the Metropolitan Planning Organization responsible for the comprehensive, continuing, and cooperative transportation planning process for Jackson County; and

WHEREAS, the Highway Safety Improvement Program final rule (23 CFR Part 490) requires States to set targets for five safety performance measures by August 31, 2017; and

WHEREAS, the Michigan Department of Transportation (MDOT) has established targets for five performance measures based on five year rolling averages for:

1. Number of Fatalities,
2. Rate of Fatalities per 100 million Vehicle Miles Traveled (VMT),
3. Number of Serious Injuries,
4. Rate of Serious Injuries per 100 million VMT, and
5. Number of Non-Motorized Fatalities and Non-Motorized Serious Injuries; and

WHEREAS, the MDOT coordinated the establishment of safety target with the 14 Metropolitan Planning Organizations (MPOs) in Michigan through the monthly Target Coordination Meetings and through discussions at various meetings of the Michigan Transportation Planning Association, and

WHEREAS, the MDOT has officially adopted the state safety targets in the Highway Improvement Program annual report dated August 31, 2017, and

WHEREAS, the Region 2 Planning Commission may, within 180 days of the State establishing and reporting its safety targets, establish safety targets by agreeing to plan and program projects so that they contribute toward the accomplishment of the state safety targets, or committing to a quantifiable target for each safety performance measure for their own metropolitan planning area,

NOW THEREFORE BE IT RESOLVED that the Region 2 Planning Commission has agreed to support the MDOT's state safety targets for calendar year 2018, and

BE IT FURTHER RESOLVED, that the Region 2 Planning Commission will plan and program projects that contribute to the accomplishment of state safety targets.

Region 2

Planning Commission



Michigan State Safety Targets for Calendar Year 2018

Safety Performance Measure	Baseline Through Calendar Year 2016	Calendar Year 2018 State Safety Target
Fatalities	963.0	1,003.2
Fatality Rate	1.00	1.02
Serious Injuries	5,273.4	5,136.4
Serious Injury Rate	5.47	5.23
Nonmotorized Fatalities & Serious Injuries	721.8	743.6

PASSED, ADOPTED, and APPROVED this eleventh day of January, 2018.

By:

Carl Rice Jr., Chairperson
Region 2 Planning Commission

Steven M. Duke, Executive Director
Region 2 Planning Commission



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF TRANSPORTATION
LANSING

KIRK T. STEUDLE
DIRECTOR

December 1, 2018

Mr. Steve Duke, Executive Director
Region 2 Planning Commission
Jackson County Tower Building
120 W. Michigan Avenue, 9th Floor
Jackson, Michigan 49201

Dear Mr. Duke:

This letter is sent by the Michigan Department of Transportation (MDOT) to inform the Jackson Area Comprehensive Transportation Study committees of seven TIP Amendments to the FY 2018, FY 2019 and FY 2020 elements of the FY 2017-2020 Transportation Improvement Plan (TIP).

The MDOT TIP Amendments are as follows:

Fiscal Year	Project Name	Limits	Project Description	Funding
Add FY 2018 JN 129992	M-52	Areawide	Jackson/Washtenaw County Line to M-106	Construction State: \$ 946,750
Add FY 2019 JN 201028	M-60 W	Areawide	Restore and Rehabilitate	Preliminary Engineering State: \$ 15,000 Construction Federal: \$ 315,122 (ST) State: \$ 68,877
Add FY 2019 JN 202121	I-94 E	UN Lansing Ave	Bridge Replacement	Preliminary Engineering State: \$ 1,530,000 Right of Way State: \$ 100,000 Utilities State: \$ 50,000
Add FY 2020 JN 127621	I-94 E	Michigan Ave to M-60 in Parma	Reconstruction	Preliminary Engineering State: \$ 5,483,630

Thank you for your attention to this request. If you have any questions or need additional information, please contact me at 517-335-2641

Sincerely,

Rick Fowler, Transportation Planner