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**JACKSON AREA COMPREHENSIVE TRANSPORTATION STUDY (JACTS)  
TECHNICAL ADVISORY COMMITTEE**

**FOR FURTHER INFORMATION  
CONTACT:**

**Steven Duke, Executive Director  
Aaron Dawson, Senior Planner  
Region 2 Planning Commission  
(517) 788-4426**

**DATE: Tuesday, January 10, 2017**

**TIME: 9:30 A.M.**

**PLACE: Jackson City Hall  
161 W. Michigan Ave-10<sup>th</sup> Floor  
Jackson, MI 49201**

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**A G E N D A**

Comments will be solicited on each item following discussion and prior to any final action.

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1. Call to Order / Introductions
2. Public Comment
3. Election of Officers for 2017 – **ACTION**
  - 2016 Officers – Chair: Jon Dowling, Vice-Chair Angela Kline
4. Approve Minutes of the Technical Advisory Committee Meeting of December 13, 2016 and Receive the Minutes of the Policy Committee Meeting of December 15, 2016 (enclosed) – **ACTION**
5. Agency Status Reports (to be distributed at meeting) – **DISCUSSION**
  - City of Jackson
  - Jackson Area Transportation Authority (to be provided)
  - Jackson County Department of Transportation (to be provided)
  - Michigan Department of Transportation (to be provided)
  - Jackson County Airport-Reynolds Field
  - Enterprise Group (<http://www.enterprisegroup.org>)
6. Approval of Amendments to the JACTS FY 2017-2020 Transportation Improvement Program (TIP) (see enclosures) – **ACTION**
  - Jackson Area Transportation Authority
  - Michigan Department of Transportation
7. Other Business
  - FHWA Update
  - MDOT Update
  - Rural Task Force meetings
  - R2PC staff changes
8. Public Comment
9. Adjournment

# MINUTES

## JACTS TECHNICAL ADVISORY COMMITTEE

Jackson City Hall  
161 W. Michigan Avenue - 10<sup>th</sup> Floor  
Jackson, Michigan 49201

**Tuesday, December 13, 2016**

Members Present: Angela Kline, Vice-Chair, Jackson County Dept. of Transportation  
Jon Dowling, Chair, City of Jackson – Engineering  
Troy White, City of Jackson – Engineering  
Michael Brown, Jackson Area Transit Authority  
Mike Rand, Jackson County Dept. of Transportation  
Jack Ripstra, Blackman Charter Township  
Chris Gulock (Alt), MDOT – University Region  
Amy Torres, The Enterprise Group  
Rick Fowler, MDOT- Lansing

Members Absent: Andrea Dewey, FHWA (Ex-officio)  
Todd Knepper, City of Jackson Public Works  
Kent Maurer, Jackson County Airport – Reynolds Field  
Steve Duke, Region 2 Planning Commission  
Bob Griffis, Jackson County Dept. of Transportation

Others Present: Aaron Dawson, Region 2 Planning Commission  
Lane Masoud, Jackson Area Transit Authority  
Tyler Kent, MDOT Urban Travel Analysis  
Don Mayle, MDOT Urban Travel Analysis

### ITEM 1      CALL TO ORDER

Chair Dowling called the meeting to order at 9:34 AM. Introductions were made.

### ITEM 2      PUBLIC COMMENT

Chair Dowling asked if anyone from the public wished to address the Committee. No public comment was received.

### ITEM 3      APPROVE MINUTES OF THE TECHNICAL ADVISORY COMMITTEE MEETING OF NOVEMBER 8, 2016 AND RECEIVE THE POLICY COMMITTEE MINUTES OF NOVEMBER 17, 2016

A motion was made by Mr. Ripstra, supported by Mr. Rand, to approve the Technical Advisory Committee meeting minutes of November 8, 2016 and receive the Policy Committee meeting minutes of November 17, 2016. The motion passed unanimously.

## **JACTS TECHNICAL ADVISORY COMMITTEE**

**December 13, 2016**

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### **ITEM 4      AGENCY STATUS REPORTS**

Project status updates were presented by the City of Jackson, Jackson Area Transportation Authority, Jackson County Department of Transportation, Michigan Department of Transportation, Jackson County Airport-Reynolds Field, and the Enterprise Group. Copies of the agency status reports were included in the meeting packet. Some highlighted items:

- City of Jackson – The Mechanic St. project is now complete. Kibby Rd. programming is completed and will be requesting a GI in December. The project should start in spring 2017.
- JATA – Transit Center refurbishment is now complete and the remaining \$31,000 will be used to refurbish the employee break room and outdoor lighting. This project is currently waiting for MDOT to release the funding. The rest of the projects included in the progress report are on schedule.
- JCDOT – Fifth Street project is now complete. The Coats Rd. reconstruction project is being modified slightly based on input from Lomar.
- Several MDOT projects have been updated with work start dates, which has been included in the packet.
- Jackson County Airport – Blast fence is being installed to protect bicyclists and cars using the road near the new runway area. All items included in the packet are moving ahead on schedule. New access control equipment is installed.
- The Enterprise Group – Updates can be found on the website, [www.enterprisegroup.org](http://www.enterprisegroup.org). The Old Irish Mill project is starting construction in the spring of 2017. There was also a discussion about a brownfield site (old gas station) near Lomar.

### **ITEM 5      JACTS FY 2016 OBLIGATED LIST OF FEDERAL-AID PROJECTS**

Mr. Dawson distributed the FY 2016 list of obligated federal-aid projects to the committee. This list is a comprehensive review of federal-aid projects *obligated* from October 1, 2015 to September 30, 2016. The document is also available on the Region 2 Planning Commission website library. Chair Dowling requested a motion approving the FY 2016 obligated project list. A motion was made by Ms. Torres, which was seconded by Mr. Fowler and passed unanimously.

### **ITEM 6      APPROVAL OF AMENDMENTS TO THE JACTS FY 2017-2020 TRANSPORTATION IMPROVEMENT PROGRAM (TIP)**

Chair Dowling explained the amendment to the FY 2017-2020 TIP for the Kibby Rd. project. This amendment is a correct to the project limits because the actual project boundary is slightly past the city limit. Mr. Rand made a motion to approve the amendment as presented, which was seconded by Mr. Ripstra and passed unanimously.

**JACTS TECHNICAL ADVISORY COMMITTEE**  
**December 13, 2016**  
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**ITEM 7**            **R2PC ANNUAL ASSET MANAGEMENT REPORT**

Mr. Dawson distributed copies of the Jackson County section of the 2015-2016 Asset Management Report. The full report is available on the Region 2 Planning Commission website and provides a snapshot of pavement conditions throughout the region's planning area.

**ITEM 8**            **APPROVAL OF THE JACTS MEETING CALENDAR FOR 2017**

Chair Dowling requested a motion to approve the 2017 meeting calendar for the JACTS Technical Advisory Committee included in the meeting packet. Ms. Torres made a motion, which was seconded by Ms. Kline and passed unanimously.

**ITEM 9**            **OTHER BUSINESS**

- FHWA – Transportation Performance Measures were briefly discussed.
- MDOT – The Travel Demand Model for the Long Range Transportation Plan is currently in the "Trip Generation" stage of development.

**ITEM 10**          **PUBLIC COMMENT**

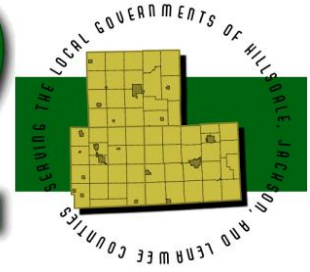
Chair Dowling asked if anyone from the public wished to address the Committee. No public comments were offered.

**ITEM 11**          **ADJOURNMENT**

There being no further business, Chair Dowling requested a motion to adjourn the meeting. Ms. Torres made a motion to adjourn, seconded by Mr. Ripstra. The motion passed unanimously at 10:05 AM.

Aaron Dawson - Senior Planner

# Region 2 Planning Commission



## Jackson Area Comprehensive Transportation Study

### MINUTES

#### JACTS POLICY COMMITTEE

Jackson County Tower Building  
120 W. Michigan Avenue – 5<sup>th</sup> Floor  
Jackson, Michigan

**Thursday, December 15, 2016**

**Members Present:** Phil Moilanen, Jackson Area Transportation Authority  
Debra Kubitskey (Alt), Jackson County  
Mike Trudell, Summit Township  
John Feldvary, Jackson County Airport-Reynolds Field  
Troy White (Alt), JACTS Technical Advisory Committee  
Keith Acker, Sandstone Charter Township

**Members Absent:** John Lanum, MDOT – Lansing  
Dave Herlein, Spring Arbor Township  
Pete Jancek, Vice-Chair, Blackman Charter Township  
Steve Shotwell, Chair, Jackson County Board of Commissioners  
Bill Jors, Mayor, City of Jackson  
Patrick Burtch, City of Jackson  
Elwin Johnson, Region 2 Planning Commission  
Dan Wymer, Napoleon Township  
Howard Linnabary, Leoni Township

**Others Present:** Aaron Dawson, Region 2 Planning Commission  
Steve Duke, Region 2 Planning Commission  
Chris Gulock, MDOT – University Region  
“Mac,” Citizen

#### ITEM 1      CALL TO ORDER

In the absence of the Chair and Vice-Chair, Mr. Duke called the meeting to order at 8:15 AM. A quorum was present.

#### ITEM 2      PUBLIC COMMENT

No public comment was received.

## JACTS POLICY COMMITTEE MINUTES

December 15, 2016

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### ITEM 3      **APPROVE MINUTES OF THE POLICY COMMITTEE MEETING OF NOVEMBER 17, 2016 AND RECEIVE THE TECHNICAL ADVISORY COMMITTEE MEETING MINUTES OF NOVEMBER 8, 2016**

The motion was made by Mr. White, supported by Mr. Trudell, to approve the Policy Committee meeting minutes of November 17, 2016 and to receive the Technical Advisory Committee meeting minutes of November 8, 2016. The motion carried unanimously.

### ITEM 4      **AGENCY STATUS REPORTS**

Project status updates were reviewed by the City of Jackson, Jackson Area Transportation Authority, Jackson County Department of Transportation, Michigan Department of Transportation, and Jackson County Airport – Reynolds Field. Comments were as follows:

City of Jackson – The Mechanic St. project is now complete. Kibby Rd. programming is completed and will be requesting a GI in December. The project should start in spring 2017. A question was asked about bump-out design in the downtown area. Mr. White stated that it protects on street parking while serving as a traffic calming device.

Jackson Area Transportation Authority – Transit Center refurbishment is now complete and the remaining \$31,000 will be used to refurbish the employee break room and outdoor lighting. This project is currently waiting for MDOT to release the funding. The rest of the projects included in the progress report are on schedule.

Jackson County DOT – Fifth Street project is now complete.

MDOT – Mr. Gulock explained that several MDOT projects have been updated with work start dates, and the FY 2016 construction is practically complete.

Jackson County Airport – Mr. Feldvary informed the committee that the blast fence is under construction. May-Sept of next year will be 1 runway operation. Currently there is about \$10 million left to spend on construction and the total project cost is about \$35 million. A question was asked why the project is being done; Mr. Feldvary responded that it is a safety requirement from the FAA and that the airport would not be allowed to run without these upgrades.

### ITEM 5      **JACTS FY 2016 OBLIGATED LIST OF FEDERAL-AID PROJECTS**

Mr. Dawson distributed the FY 2016 list of obligated federal-aid projects to the committee. This list is a comprehensive review of federal-aid projects *obligated* from October 1, 2015 to September 30, 2016. The document is also available on the Region 2 Planning Commission website library.

## **JACTS POLICY COMMITTEE MINUTES**

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### **ITEM 6      APPROVAL OF AMENDMENTS TO THE JACTS FY 2017-2020 TRANSPORTATION IMPROVEMENT PROGRAM (TIP)**

Mr. White explained the amendment to the FY 2017-2020 TIP for the Kibby Rd. project. This amendment is a correct to the project limits because the actual project boundary is slightly past the city limit. "Mac" raised concerns with this project citing that the traffic congestion would be much higher and the "tradition" of the boulevard would be lost. Mr. White cited safety concerns regarding traffic and also lowering maintenance costs by removing one side of the boulevard. "Mac" disagreed and said that this project would lower property values along the road. Mr. Moilanen made a motion to approve the amendment as presented, which was seconded by Mr. Feldvary and passed unanimously.

### **ITEM 7      R2PC ANNUAL ASSET MANAGEMENT REPORT**

Mr. Dawson distributed copies of the Jackson County section of the 2015-2016 Asset Management Report. The full report is available on the Region 2 Planning Commission website and provides a snapshot of pavement conditions throughout the region's planning area.

### **ITEM 8      APPROVAL OF THE JACTS MEETING CALENDAR FOR 2017**

Mr. Duke requested a motion to approve the 2017 meeting calendar for the JACTS Policy Committee included in the meeting packet. Mr. Moilanen made a motion, which was seconded by Mr. Feldvary and passed unanimously.

### **ITEM 9      OTHER BUSINESS**

- FHWA: No other business was discussed.
- MDOT: No other business was discussed.

### **ITEM 8      PUBLIC COMMENT**

There was a brief discussion about Robinson Rd. resurfacing.

### **ITEM 9      ADJOURNMENT**

There being no further business, Mr. Duke requested a motion to adjourn. Mr. Trudell made a motion, which was seconded by Mr. Moilanen at 9:24 AM.

Aaron Dawson  
Senior Planner

**TO:** JACTS Technical Advisory and Policy Committees

**DATE:** January 04, 2017

**FROM:** Troy R. White, P.E.

**SUBJECT:** TIP Project Status

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**2017**

Kibby Road: City Limits to West Ave (Urban) - Reconstruct pavement on south side of boulevard islands, roundabout at Denton and non-motorized path from City limits to Denton. MSG is the City's consultant. **The project is scheduled to be in the March 03, 2017 letting.**

**2018**

Fourth Street: Horton to Audubon (Urban) – Roadway resurfacing with a new roundabout at Hickory and Fourth. MSG is the City's consultant. Survey is complete. **Design has commenced.**

**2019**

Francis Street: Morrell to Mason (Urban) – Reconstruct roadway. No design work at this time.

**2020**

Greenwood/Wilkins Streets: Morrell to Jackson (Urban) – Reconstruct roadway. No design work at this time.





# Jackson County Airport – Reynolds Field

## ***Flying Jackson Forward!***

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Kent L. Maurer, Airport Manager

### **JACTS Airport Report January 2017**

- Airport-Argyle construction completed. Blast fence under construction
- Pre-bid meeting for Phase II (Final) construction is 1/10/2017 with bids due on January 20<sup>th</sup>
- Working on a Business Plan for the Airport
- Construction of the Pilot Lounge restroom complete



Airport-Argyle and Blast Fence

# Memorandum



**To: Steve Duke**

**From: Lane Masoud**

**Date: December 16, 2016**

**Subject: Request for Administrative Modification to JATA's 5307 Capital Funds**

The Jackson Area Transportation Authority (JATA) is requesting the Region 2 Planning Commission approve an administrative modification to JATA's FY 2017 Section 5307 funds to add a total of \$7,187.65 (\$5,204 in federal funding combined with \$1,983.65 in state match). This funding was previously allocated to a 2016 replacement van purchase that was under budget. This modification will allow JATA to use the remaining funding from that grant to purchase snow tires for our demand response vehicles.

Current funding:

Fiscal Year	Limits	Project Description	Phase	Federal Cost	Federal Fund Source	State Cost	State Fund Source	Local Cost	Local Fund Source	Total Phase Cost	MPO/Rural Action Date
2017	County-wide	Transit operating funds	T-Ops	1,213,000	5307	1,596,000	CTF	1,797,000	TRAL	4,606,000	7/14/16

Proposed funding:

Fiscal Year	Limits	Project Description	Phase	Federal Cost	Federal Fund Source	State Cost	State Fund Source	Local Cost	Local Fund Source	Total Phase Cost	MPO/Rural Action Date
2017	County-wide	Transit operating funds	T-Ops	1,218,204	5307	1,597,984	CTF	1,797,000	TRAL	4,613,188	



RICK SNYDER  
GOVERNOR

STATE OF MICHIGAN  
**DEPARTMENT OF TRANSPORTATION**  
LANSING

KIRK T. STEUDLE  
DIRECTOR

January 10, 2017

Mr. Steve Duke, Executive Director  
Region 2 Planning Commission  
Jackson County Tower Building  
120 W. Michigan Avenue, 9<sup>th</sup> Floor  
Jackson, Michigan 49201

Dear Mr. Duke:

This letter is sent by the Michigan Department of Transportation (MDOT) to inform the Jackson Area Comprehensive Transportation Study committees of three amendments to the FY 2017-2020 Transportation Improvement Plan (TIP).

The MDOT TIP amendments are as follows:

<b>Fiscal Year</b>	<b>Project Name</b>	<b>Limits</b>	<b>Project Description</b>	<b>Funding</b>
2017 JN 132972	US-127	N. of Henry Road to Jackson/Ingham Co line.	Consultant Road Scoping	Early Preliminary Engineering State: \$25,000
2017	I-94BL, M-106	M-106 (Cooper Street) and I-94BL (Michigan Ave.)	RR crossing signal upgrades for 2-way conversion	Construction City \$ 1,261,645
2017	M-60	Emerson Rd to Renfrew Rd	HMA cold milling and 2 course HMA resurfacing with minor drainage improvements, guardrail upgrade, intersection improvements, and signal modernization.	Right of Way State: \$ 200,000 Change in funding source from ST to M Funds

Thank you for your attention to this request. If you have any questions or need additional information, please contact me at 517-335-2641

Sincerely,

Rick Fowler, Transportation Planner