
**JACKSON AREA COMPREHENSIVE TRANSPORTATION STUDY (JACTS)
POLICY COMMITTEE**

**FOR FURTHER INFORMATION
CONTACT:**

**Steven Duke, Executive Director
Aaron Dawson, Senior Planner
Region 2 Planning Commission
(517) 788-4426**

DATE: THURSDAY, SEPTEMBER 15, 2016

TIME: 8:00 A.M.

**PLACE: Jackson Co. Tower Bldg.
120 W. Michigan Ave. - 5th Floor
Jackson, MI 49201**

A G E N D A

Comments will be solicited on each item following discussion and prior to any final action.

1. Call to Order / Introductions
2. Public Comment
3. Election of JACTS Technical Advisory Committee Vice Chair – **ACTION**
4. Approve Minutes of the Policy Committee Meeting of July 21, 2016 and Receive the Minutes of the Technical Advisory Committee Meeting of July 12, 2016 (enclosed) - **ACTION**
5. Agency Status Reports (enclosed) - **DISCUSSION**
 - City of Jackson
 - Jackson Area Transportation Authority
 - Jackson County Department of Transportation
 - Michigan Department of Transportation
 - Jackson County Airport-Reynolds Field
 - Enterprise Group (<http://www.enterprisegroup.org>)
6. JACTS Travel Demand Model Development Update – **DISCUSSION**
7. Approval of Memorandum of Understanding Between the Region 2 Planning Commission (R2PC) and the Jackson Area Transportation Authority (JATA) (enclosure) – **ACTION**
8. Federal Highway Administration (FHWA) Approval of the JACTS Proposed Changes to the National Highway System (enclosure) – **DISCUSSION**
9. FY 2016/2017 Asset Management Data Collection Schedule (enclosure) - **DISCUSSION**
10. Other Business
 - FHWA Update
 - MDOT Update
11. Public Comment
12. Adjournment

Region 2 Planning Commission



Jackson Area Comprehensive Transportation Study

MINUTES

JACTS POLICY COMMITTEE

Jackson County Tower Building
120 W. Michigan Avenue – 5th Floor
Jackson, Michigan

Thursday, July 21, 2016

Members Present: Phil Moilanen, Jackson Area Transportation Authority
Steve Shotwell, Chair, Jackson County Commission
Pete Jancek, Blackman Charter Township
John Feldvary, Jackson County Airport-Reynolds Field
Joe Michalsky, JACTS Technical Advisory Committee
Dave Herlein, Spring Arbor Township
Patrick Burtch, City of Jackson
Mike Overton, Jackson County Department of Transportation
Elwin Johnson, Region 2 Planning Commission
Mike Trudell, Summit Township
Dan Wymer, Napoleon Township
John Lanum, MDOT – Lansing
Todd Brittain, Leoni Township
Keith Acker, Sandstone Charter Township

Members Absent: Bill Jors, Mayor, City of Jackson

Others Present: Steven Duke, Region 2 Planning Commission
Aaron Dawson, Region 2 Planning Commission
Chris Gulock, MDOT – University Region
Mike Brown, Jackson Area Transportation Authority
Phil Preston, Blackman Charter Township

ITEM 1 CALL TO ORDER

Chair Shotwell called the meeting to order at 8:03 AM. A quorum was present.

ITEM 2 PUBLIC COMMENT

No public comments were received.

JACTS POLICY COMMITTEE MINUTES

July 21, 2016

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ITEM 3 **APPROVE MINUTES OF THE POLICY COMMITTEE MEETING OF JUNE 16, 2016 AND RECEIVE THE TECHNICAL ADVISORY COMMITTEE MEETING MINUTES OF JUNE 14, 2016**

The motion was made by Mr. Moilanen, supported by Mr. Johnson, to approve the Policy Committee meeting minutes of June 16, 2016 and to receive the Technical Advisory Committee meeting minutes of June 14, 2016. The motion carried unanimously.

ITEM 4 **AGENCY STATUS REPORTS**

Project status updates were reviewed by the City of Jackson, Jackson Area Transportation Authority, Jackson County Department of Transportation, Michigan Department of Transportation, and Jackson County Airport – Reynolds Field. Comments were as follows:

City of Jackson – The Trail St. project is currently in litigation between MDOT and the railroad, waiting on a court decision. Wisner St. construction is now on phase 5. Paving is scheduled for July 11. Kibby Rd. design is ongoing. Mr. Jancek noted that sidewalk on Wisner has washed out and will have to be backfilled and compacted.

Jackson Area Transportation Authority – Transit center refurbishment is scheduled to be completed in August. Mr. Moilanen noted that there will be 8 engines replaced instead of 13, because of funding changes from FTA. He also stated that county-wide reserve-a-ride would resume for three days a week.

Jackson County DOT – Robinson Rd. is currently about a week behind, and the work site is having issues with cars illegally driving in the zone. Dearing Rd., Mt. Hope Rd., and Francisco Rd. are beginning pre-construction meetings. Fifth St. project concrete almost done and lights are being added to the design. Mr. Acker asked when Dearing Rd. will start. Mr. Michalsky stated they are coordinating with MDOT bridge repairs. Mr. Acker asked about school starting and Mr. Michalsky stated they want to be finished before school starts. Mr. Wymer asked about the state of the Moon Lake Rd. bridge project, Mr. Michalsky stated that the county is trying to accelerate the project and is hiring a consultant.

MDOT – Mr. Gulock explained expected construction dates for the remaining 2016 projects. Mr. Acker asked about sight distance on Dearing Rd. Mr. Gulock stated that the concerns were sent to the Jackson TSC.

Jackson County Airport – Mr. Feldvary informed the committee that landfill removal is complete, backfill is ongoing. DEQ issued a violation for dust problems. A few more trees will be removed for homeowners near the airport. Mr. Acker asked when the fill will be complete, should be in October. Mr. Jancek asked where the fill gravel would be coming from, which has not been settled. Mr. Moilanen asked what runway was closed, Runway 6 will be demolished.

JACTS POLICY COMMITTEE MINUTES

July 21, 2016

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ITEM 5

“OPPORTUNITY FOR PUBLIC COMMENT” – APPROVAL OF THE JACTS FY 2017-2020 TRANSPORTATION IMPROVEMENT PROGRAM

Mr. Duke briefly explained that staff is seeking approval for the FY 2017-2020 TIP. The motion was made by Mr. Brittain, seconded by Mr. Trudell, to approve the FY 2017-2020 TIP as presented. Chair Shotwell requested a roll call vote. All committee members in attendance voted to approve the TIP as presented.

ITEM 6

OTHER BUSINESS

- FHWA: No other business was discussed.
- MDOT: No other business was discussed.

ITEM 7

PUBLIC COMMENT

City of Jackson is working on adding handicap parking spaces on Michigan Avenue. Mr. Duke stated there will likely not be a meeting in August due to lack of agenda items.

ITEM 8

ADJOURNMENT

There being no further business, Chair Shotwell adjourned the meeting at 8:35 AM.

Aaron Dawson
Senior Planner

MINUTES

JACTS TECHNICAL ADVISORY COMMITTEE

Jackson City Hall
161 W. Michigan Avenue - 10th Floor
Jackson, Michigan 49201

Tuesday, July 12, 2016

Members Present: Joe Michalsky, Jackson County Dept. of Transportation
Jon Dowling, City of Jackson – Engineering
Steve Duke, Region 2 Planning Commission
Troy White, City of Jackson – Engineering
Chris Gulock (Alt.), MDOT – University Region
Rick Fowler, MDOT- Lansing
Todd Knepper, City of Jackson Public Works
Michael Brown, Jackson Area Transit Authority
Kent Maurer, Jackson County Airport – Reynolds Field

Members Absent: Andrea Dewey, FHWA (Ex-officio)
Christopher Bolt, Jackson County Dept. of Transportation
Jack Ripstra, Blackman Charter Township
Mike Rand, Jackson County Dept. of Transportation
Amy Torres, The Enterprise Group

Others Present: Aaron Dawson, Region 2 Planning Commission
Tyler Kent, MDOT Urban Travel Analysis Section
Don Mayle, MDOT Urban Travel Analysis Section
Lane Masoud, Jackson Area Transit Authority

ITEM 1 CALL TO ORDER

Chair Michalsky called the meeting to order at 9:31 AM. Introductions were made.

ITEM 2 PUBLIC COMMENT

Chair Michalsky asked if anyone from the public wished to address the Committee. No public comment was received.

ITEM 3 APPROVE MINUTES OF THE TECHNICAL ADVISORY COMMITTEE MEETING OF JUNE 14, 2016 AND RECEIVE THE POLICY COMMITTEE MINUTES OF JUNE 16, 2016

A motion was made by Mr. Maurer, supported by Mr. Fowler, to approve the Technical Advisory Committee meeting minutes of June 14, 2016 and receive the Policy Committee meeting minutes of June 16, 2016. Chair Michalsky noted one minor correction to the TAC minutes from June. The motion passed unanimously.

JACTS TECHNICAL ADVISORY COMMITTEE

July 12, 2016

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ITEM 4 **AGENCY STATUS REPORTS**

Project status updates were presented by the City of Jackson, Jackson Area Transportation Authority, Jackson County Department of Transportation, Michigan Department of Transportation, Jackson County Airport-Reynolds Field, and the Enterprise Group. Copies of the agency status reports were included in the meeting packet. Some highlighted items:

- City of Jackson – the 2012 Trail St. project is currently in litigation with MDOT and the railroad, with the hearing on June 29th. Phase 5 of 5 is underway on the Wisner St. project, currently installing pavement and pavement markings. Lansing/Ganson signal project is complete. The Mechanic St. reconstruction project will begin on July 13th.
- JATA – an update was included in the meeting packet, transit center refurbishment is currently underway (about half complete, projected to finish in August). Mr. Dowling asked about the outdoor lighting installation, Mr. Brown said it is currently in progress. Mr. Brown also stated that the Jackson County Dial-A-Ride service will be starting again on August 1st. Mr. Duke asked when service will be available, Mr. Brown replied Monday, Wednesday, and Friday 6 AM to 6 PM.
- JCDOT – Robinson Rd. project is in progress with milling and drainage work almost complete. Fifth St. street-scape project has begun with sidewalk and curbing work, and will have a public meeting next Tuesday morning.
- Several MDOT projects have been updated with work start dates. West Ave. (M-50) work is about one week behind due to sewer issues.
- Jackson County Airport – phase one should be complete in early fall, excavation is now complete on the runway expansion. Access upgrades are ongoing.
- The Enterprise Group – updates are on the website.

ITEM 5 **JACTS TRAVEL DEMAND MODEL UPDATE**

Mr. Kent and Mr. Mayle explained the progress to the Jackson Travel Demand Model and what next steps will be taken. Currently the base year model road characteristics are out for local agency review. The next part of the modelling process is to estimate jobs and travel demand for the base year. This data was given to Region 2 Planning Commission staff and will be processed for local agency review as well. Mr. Kent distributed example data for review.

ITEM 6 **"OPPORTUNITY FOR PUBLIC COMMENT" – APPROVAL OF THE JACTS FY 2017-2020 TRANSPORTATION IMPROVEMENT PROGRAM (TIP)**

Mr. Duke explained that the TIP has had the necessary public comment period and is ready for approval. Mr. Maurer made a motion to approve the FY 2017-2020 TIP as presented, supported by Mr. Fowler. The motion passed unanimously.

JACTS TECHNICAL ADVISORY COMMITTEE

July 12, 2016

Page 3

ITEM 7 **OTHER BUSINESS**

- FHWA: No other business was discussed.
- MDOT: Mr. Fowler stated that the last round of TIP amendments was currently at FHWA for review. Chair Michalsky requested an update on the Dearing Road bridge from Mr. Gulock.

ITEM 8 **PUBLIC COMMENT**

Chair Michalsky asked if anyone from the public wished to address the Committee. No public comments were offered.

ITEM 9 **ADJOURNMENT**

There being no further business, Chair Michalsky adjourned the meeting at 10:18 AM.

Aaron Dawson - Senior Planner

To: JACTS Technical Advisory and Policy Committees

DATE: September 6, 2016

FROM: Troy R. White, P.E.

SUBJECT: TIP Project Status

2012

Trail St at Railroad Crossing (Local Safety Program) – Construct non-motorized crossing and bridge sidewalk repair. MDOT contract is finalized. City received the payment from the bond company. Final work to be completed in the Spring. **The judge at June 29 ABH hearing in Lansing determined that MDOT's order to install a non-motorized rail crossing is no longer valid and that the Jackson and Lansing RR is not required to comply.**

2015

Wisner: Argyle to Boardman (Cat F) – Mill and resurface with new sidewalk on the east side. Hubbell, Roth and Clark (HRC) is the City's consultant. Michigan Paving and Materials is the contractor. **Project is complete. Remaining gaps is sidewalk will be completed as part of the City's project to upgrade the PAKA lift station.**

Lansing-Ganson Signal (Urban) – New box span signal with a south bound left turn lane add. FTC&H is the City's Consultant. Bids received in September, Bailey Excavating is the contractor. **Project is Complete.**

2016

Mechanic: Morrell to Washington (Urban) - Reconstruction with water main replacement. DLZ is the City's consultant. Bailey Excavating is the contractor. **All water main replacement work is complete. The contractor is currently working on sanitary and storm sewer items.**

2017

Kibby Road: City Limits to West Ave (Urban) - Reconstruct pavement with curb repairs on boulevard islands and curb replacement on outside lanes to reduce pavement width to one lane. MSG is the City's consultant. Design is ongoing.

2018

Fourth Street: Horton to Audubon (Urban) – Roadway resurfacing with a new roundabout at Hickory and Fourth. MSG is the City's consultant. Survey is complete with design starting.



2350 EAST HIGH STREET

JACKSON, MICHIGAN 49203-3490

(517) 787-8363 FAX (517) 787-6833

**Projects
2014-2017 TIP
(September, 2016 Report)**

FY 2014

1. Transit Center Refurbishment
 - a. Completed & requesting grant to be closed out.
2. HVAC replacement and upgrade at Main Base
 - a. Will be re-bidding this project October 2016

FY 2015

1. ADA Compliant Software for increasing rider mobility extended thru 9/30/17
2. ADA Compliant Software for increasing rider mobility
 - a. Researching vendors and available technologies
 - b. Plan on starting project in late 2016 early 2017

FY 2016

1. Bus engine replacements
 - a. Replace all Gillig motors to extend useful life of busses
Grant was reduced to about (5) engines
 - b. Projected start date 4th Quarter of FY2016 still on
2. Vehicle procurements
 - a. Replace remaining minivans with Ford Transits
 - b. Projected start date 4th Quarter of FY2016 still on

FY2017

1. Vehicle procurements
 - a. Replace 3 Sprinter vans
 - b. Bus Replacement (2 full-size) Start in early 2017



Christopher J. Bolt, MPA, PE
Managing Director

Robert D. Griffis
Director of Operations

Angela N. Kline, P.E.
Director of Engineering

Shawn R. Surque
Project Manager

Dawn Goodwine
Administrative Service Manager

Jackson Area Comprehensive Transportation Study (JACTS)
Technical Advisory Committee & Policy Committee
September 13, 2016

2016 PROJECTS:

ROBINSON ROAD: WEST MICHIGAN AVENUE TO MCCAIN ROAD (STUL): Paving, slope restoration and project clean-up. Project should be completed September 16, 2016 (weather permitting).

DEARING ROAD: COUNTY FARM ROAD TO MCCAIN ROAD (STP-Rural): Paving complete. Chip seal to be completed the weekend of September 9 (weather permitting).

MT. HOPE ROAD: GRASS LAKE VILLAGE TO I-94 (STP-Rural): Paving complete. Chip seal to be completed the weekend of September 9 (weather permitting).

FRANCISCO ROAD/CLEAR LAKE ROAD: EAST MICHIGAN AVENUE TO I-94 (STP-Rural): Paving complete. Chip seal to be completed the weekend of September 9 (weather permitting).

FIFTH STREET: PAGE AVENUE TO BROAD STREET (Category F and Streetscape TAP Grant): Construction resumed September 6, 2016. We are working with the contractor to get a schedule for progress moving forward.

WEST MICHIGAN AVENUE BRIDGE OVER MDOT RAILROAD AND RAILROAD STREET (Local Bridge): Working on finalizing the agreement with Amtrak for construction in 2017.

2017 PROJECTS:

ROBINSON ROAD: SPRING ARBOR ROAD TO KIBBY ROAD (STUL): Preliminary plans underway and SHPO application submitted.

EAST MICHIGAN AVENUE UNDER THE RAILROAD VIADUCT (STP-Rural): Preliminary plans underway

BERRY ROAD: RIVES EATON ROAD TO LANSING AVENUE (STP-Rural): Preliminary plans underway

RIVES EATON ROAD: PERRINE ROAD TO BERRY ROAD (STP-Rural): Preliminary plans underway

WEST MICHIGAN AVENUE: GLASGOW ROAD THROUGH PARMA VILLAGE (STP-Rural): No activity

RIVES JUNCTION ROAD NON-MOTORIZED TRAIL (Safety): Received MDOT approval letter

PEDESTRIAN SIGNALS @ AIRPORT ROAD/SPRINGPORT ROAD/COUNTY FARM ROAD (Safety): Received MDOT approval letter

NEW FY 2018 – 2020 TIP PROJECTS (PRELIMINARY)

2018 PROJECTS:

WEST MICHIGAN AVENUE: M-60 TO GLASGOW ROAD (STUL):

NORVELL ROAD: EAST MICHIGAN AVENUE TO PHAL ROAD (STP-Rural)

2019 PROJECTS:

WEST MICHIGAN AVENUE: PARMA VILLAGE TO I-99 (STP):

LAURENCE AVENUE: RR ROW TO WILDWOOD AVENUE (STUL):

LAURENCE AVENUE: WILDWOOD AVENUE TO WEST ARGYLE STREET (STUL):

2020 PROJECTS:

O'NEILL DRIVE: AIRPORT ROAD TO THE DEAD END (STUL):

SPRINGPORT ROAD: COUNTY FARM ROAD TO RIVES JUNCTION ROAD (STUL):

NORVELL ROAD: PHAL ROAD TO RABY ROAD (STP-Rural):



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF TRANSPORTATION
LANSING

KIRK T. STEUDLE
DIRECTOR

September 13, 2016

FY 2016

I-94 (OV Parma Rd, UN Gibbs Rd, OV Blackman Rd.) - Shallow and deep concrete overlays, full depth deck patches, concrete T-beam repairs, substructure repairs, bridge railing repairs, approach work, partial painting, thrie beam railing retrofit, concrete surface coating and traffic control. Project is underway. Single lane closures EB and WB until project completion mid-November.

I-94 (M-99, Michigan Ave, EB & WB over Concord Road, Dearing Rd, Sandstone Rd, Airport Rd) - Deck patching, joint replacement, epoxy overlay, partial paint, steel and concrete beam repairs, steel beam high load hit repairs, substructure repairs, approach work, barrier rail patching and maintaining traffic. Project is underway. Single lane closures EB and WB until project completion mid-November.

M-50 (Napoleon Rd. to Stoney Lake Drain) – One course mill and resurfacing. Project is complete.

M-50 (Ganson to North and Michigan to Wildwood) – Full pavement reconstruction with drainage and other improvements. Ganson to North portion underway with through traffic detour. Both sections open to traffic, restoration continues.

Lansing Ave over I-94-Bridge repair due to a high load hit last fall. Project is a partial deck replacement and beam repairs. Lansing avenue open to traffic, minor repair work remains.

M-60 (EB & WB OV I-94), (PE, SUB & ROW) – Bridge Replacement
Project scope is under development.

US-127 at Floyd – Offset SB Rt. Turn Lane & Overhead Flashing Signal
Project in design, all “M” funds. Anticipated July letting. Project under contract, construction this fall.

M-50 at Murray Rd. – Tree Removal & HMA Shoulder Addition.
Tree removal complete. Shoulder design underway, all “M” funds. Anticipated July letting. Project under contract, construction this fall.

M-50 (US-127 to Napoleon Rd.) – Two course mill & resurface. August 2016 letting, 2017 construction. Project was previously designed, recently funded. Project under contract, construction 2017.

FY 2017

I-94 BL/W. Michigan Ave. (Brown St. to Washington / Louis Glick) – Full concrete pavement roadway reconstruction with water main, lighting and sidewalk replacement. Also includes City of Jackson initiated two-way conversion of Louis Glick Hwy. and Washington. Continuing to work on plan development. Right-of-Way acquisition is underway.

M-50 (Rives Junction to Pope Church Road) – Micro-surface of existing roadway pavement. Design work to begin later this year.

I-94 BL (Cooper Street to Dwight Street) – Single course mill and resurfacing with ADA sidewalk ramp improvements. Design work to begin later this year.

M-106 (Bunker Hill to East of Sayers Road) – Single course mill and resurfacing. Design work to begin later this year.

M-50/US-127 BR (North Street to Boardman) – Longitudinal joint repair with asphalt mastic and micro-surface materials. Design work to begin later this year.

I-94 (M-60 to Calhoun County Line) – Concrete patching. Design work to begin later this year.

US-127 (Henry Rd. to M-36) – Single course mill and resurfacing. Design by the Lansing TSC



Jackson County Airport – Reynolds Field

Flying Jackson Forward!

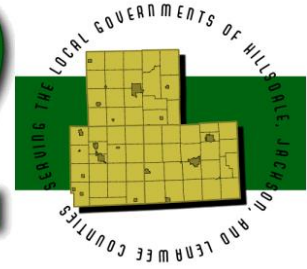
Kent L. Maurer, Airport Manager

JACTS Airport Report September 2016

- Phase I Runway 7-25 Construction project is 80% Complete with Airport Argyle Road relocation scheduled for the third week in September
- Landfill excavation and hauling is completed. Final quantities is 193,000 in place yards resulting in 260,000 tons.
- Fencing, fiber optics, FAA communication cable installation and access control system installation is ongoing
- Phase II (Final) Construction design work is 95% completed scheduled for bidding in January of 2017.



Region 2 Planning Commission



MEMORANDUM

TO: JACTS Technical Advisory Committee Members
JACTS Policy Board Members
Region 2 Planning Commission Members

FROM: Aaron Dawson, Senior Planner

SUBJECT: Jackson Area Transportation Authority – Memorandum of Understanding
(Interagency Agreement)

DATE: August 29th, 2016

For your information, I have attached an updated version of the Memorandum of Understanding (MOU) between Region 2 Planning Commission and the Jackson Area Transportation Authority (JATA). This document is required by the Federal Transit Administration for JATA to demonstrate responsibility for tasks such as public involvement, delivery of public transit services, programming of federal funded transit projects, and so on.

The proposed MOU is attached for your review, and any questions or comments can be sent to me at (517) 768-6703 or adawson@co.jackson.mi.us. Thank you.

**MEMORANDUM OF UNDERSTANDING
BETWEEN THE
REGION 2 PLANNING COMMISSION
AND THE
JACKSON AREA TRANSPORTATION AUTHORITY**

THIS AGREEMENT entered into on _____, 2016, by and between Region 2 Planning Commission, as the state designated Metropolitan Planning Organization (MPO) for the Jackson urbanized area, and the Jackson Area Transportation Authority, the public transportation provider for Jackson County.

WHEREAS, the U.S. Department of Transportation requires that urbanized areas maintain a continuing and comprehensive transportation planning process carried on cooperatively by states and local communities and which considers all modes in conformance with objectives stated in 23 CFR 450 and 49 CFR 601.1 et seq. ; and

WHEREAS, the Region 2 Planning Commission, comprised of Hillsdale, Jackson, and Lenawee Counties, was formed the under Michigan's Public Act 281 of 1945, Regional Planning, which recognizes that planning services can most economically be provided among local units of government on a cooperative and voluntary basis; and

WHEREAS, the Parties hereby enter into this MOU in accordance with Section 23 CFR 450.10(b) in order to specify the procedures for carrying out transit planning and fund programming involving FTA funds; and

WHEREAS, Region 2 Planning Commission and the Jackson Area Transportation Authority rely upon a cooperative relationship to foster comprehensive regional transit planning which feeds directly into State and Federal planning;

NOW, THEREFORE, the parties do hereto mutually agree that:

1. The Region 2 Planning Commission, through the Jackson Area Comprehensive Transportation Study (JACTS), is the policy body for the federally-funded activities regarding transportation and programming being conducted under this interagency agreement.
2. The Jackson Area Transportation Authority is recognized as the implementing agency for the delivery of public transit services in the Jackson Urbanized Area.
3. The Jackson Area Transportation Authority relies on the Region 2 Planning Commission's public participation process for the Transportation Improvement Plan (TIP) to satisfy section 5307 public involvement requirements for the program of projects (POP). As such, Region 2 Planning Commission will include in the public notice for the TIP, an explicit statement that the public participation activities and time established for public review of and comments on the TIP will satisfy the POP requirements.
4. Both parties agree that the conduct of coordinating planning and programming for public transportation federal funding is in their mutual interest, and such cooperative and coordinated planning activities will be identified in the JACTS Annual Unified Work Program (UWP), which is hereby made a part of this agreement upon its adoption by the Region 2 Planning Commission.

5. Parties shall cooperatively develop and share information for financial plans.
6. The Jackson Area Transportation Authority shall be represented on the JACTS Technical Advisory Committee and an appointed official of the Jackson Area Transportation Authority's Board shall be represented on the JACTS Policy Committee.
7. This agreement shall remain effective for an indefinite period or until new federal or state regulations are issued which require an update in order to be in compliance or by mutual agreement or notice as outlined in item 7 below.
8. Either party may terminate this Agreement after not less than sixty (60) days written notice to the other party.
9. Changes to this Agreement which are mutually agreed upon by and between the Region 2 Planning Commission and the Jackson Area Transportation Authority shall be incorporated as written amendments to this Agreement.
10. For the purpose of better defining responsibilities for current metropolitan planning responsibilities as required by 23 CRF 450 and 49 CFR 614, Attachment A, which is incorporated herein by reference, is the agreed general structure for conduct of activities as required or necessary for metropolitan transportation planning and programming process in the tri-county region comprised of Hillsdale, Lenawee, and Jackson Counties. Nothing in this agreement is intended to limit or preclude participation by either party in any of the activities shown to be otherwise agreed between the parties through amendment to this Agreement or by general standards of professional practice consistent with all applicable state, federal, and municipal laws, regulations or guidance or by the respective policies of either the Commission or the Transit Operator. The terms used in Attachment A are intended as generic descriptions. Specific responsibilities shall be undertaken by mutual agreement as circumstances may require. "Lead" is generally used to indicate which organization has the primary responsibility for completion or managing of the work activity described. "Support" indicates that the agency so described has a responsibility to provide material assistance, data, cooperation, technical assistance, staff support, or other items as may be necessary or agreed upon to complete that task. "Shared" indicates that both organizations have their own responsibilities for those activities.

IN WITNESS HEREOF, the parties hereto have executed this Agreement as of the first date written above.

Region 2 Planning Commission

Carl Rice
Commission Chair

Steven Duke
Executive Director

Jackson Area Transportation Authority

Philip Moilanen
Board President

Michael Brown Sr.
Executive Director

Attachment A

Activity	Role	
	Region 2	JATA
General		
Unified Work Program Development	Lead	Support
Air Quality/Conformity	Lead	Support
Data Collection: Land Use, Social, Economic, etc.	Lead	Support
Data Collection: Ridership Data, Rider/Non-Rider Surveys	Support	Lead
Transportation Improvement Program (TIP)	Lead	Support
TIP Project Selection	Lead	Support
Regional Transportation Plan	Lead	Support
Regional Long Range Plan	Lead	Support
Coordinated Human Services Transportation Plan	Lead	Support
Regional Coordination with Non-Emergency Public Transportation Services	Shared	Shared
Long Range Plan/TIP Financial Plans & Capital Investment Strategies	Lead	Support
Transit Enhancements	Support	Lead
Short Range and Operating Goals and Objectives	Support	Lead
Transit Route Coordination	Support	Lead
Transit Operations Planning	Support	Lead
Transportation Development Plan	Lead	Support
Congestion Management Process	Lead	Support
Traffic Forecast Modeling	Lead	Support
Financial Capacity	Support	Lead
Adequate Technical Capacity	Support	Lead
Satisfactory Continuing Control	Support	Lead
Title VI - Transit	Support	Lead
Transit Project Development	Support	Lead
Transit Environmental Clearances	Support	Lead
Public Involvement		
Regional Public Participation Plan	Lead	Support
Program of Projects	Support	Lead
Public Notice for Capital Projects	Lead	Support
Operations, Fares, Routes	Support	Lead
Transportation Improvement Program (TIP)	Lead	Support
Unified Work Program	Lead	Support
Project/Environmental	Support	Lead
Title VI	Shared	Shared
Environmental Justice	Shared	Shared
Service Planning	Support	Lead
Transit Amenities/Enhancements	Support	Lead

Transit Security	Support	Lead
<i>Special Studies</i>		
Intermodal Planning	Lead	Support
Intermodal Coordination	Support	Lead
Freight Planning	Lead	Support
State Long Range Plan Coordination	Lead	Support
ADA Complementary Paratransit Plans	Support	Lead
Annual Listing of Obligated Projects	Lead	Support
Non-Motorized Plans	Lead	Support
Federal Aid Urban Boundary Federal Classification	Lead	Support
<i>Service Standards</i>		
Regional	Lead	Support
Operational	Support	Lead
<i>Performance Reviews</i>		
Triennial Review	Support	Lead
Certification Review	Lead	Support
Operational Review	Support	Lead
Audits	Shared	Shared



STATE OF MICHIGAN
DEPARTMENT OF TRANSPORTATION
LANSING

RICK SNYDER
GOVERNOR

RECEIVED

AUG 29 2016

KIRK T. STEUDLE
DIRECTOR

Per _____

August 24, 2016

Mr. Steve Duke
Executive Director
Region 2 Planning Commission
120 W. Michigan Avenue
Jackson, Michigan 49201

Dear Mr. Duke:

Federal Highway Administration approval of your agencies National Highway System proposal

The Michigan Department of Transportation (MDOT) is pleased to announce that the Federal Highway Administration (FHWA) has approved your National Highway System (NHS) proposal submitted to MDOT on April 28, 2015. The FHWA approved NHS revisions are effective August 12, 2016. The FHWA approved NHS revisions can be viewed on MDOT's web mapping application (<http://www.mcgi.state.mi.us/NFC/>). This application is the most up to date source for NHS route values in the state of MI. Be sure to select the "FHWA Approved NHS" layer for viewing.

If you have any questions, please contact me at (tothm@michigan.gov) or (517) 335-2932.

Sincerely,

Michael Toth, Transportation Planner
Data Inventory & Integration Division

Region 2 Planning Commission Asset Management Schedule (PASER)

September 26th

City of Jackson - Aaron Dawson, Region 2 Planning Commission
Scott Walter, MDOT
Jon Dowling, City of Jackson

September 27th – 28th

Jackson County – Aaron Dawson, Region 2 Planning Commission
Scott Walter, MDOT
Jackson County Road Commission

October 17th – 18th

Lenawee County - Aaron Dawson, Region 2 Planning Commission
Laurent Fournier, MDOT
Lenawee County Road Commission

October 24th – 25th

Hillsdale County - Aaron Dawson, Region 2 Planning Commission
Laurent Fournier, MDOT
Heather Boyd, Hillsdale County Road Commission