

AGENDA

REGION 2 PLANNING COMMISSION

Full Commission

FOR FURTHER INFORMATION CONTACT:

**Steven Duke, Executive Director
(517) 768-6706**

DATE: Thursday, May 12, 2016

TIME: 2:00 P.M.

WHERE:

**Hillsdale City Hall
97 N. Broad Street
Hillsdale, MI 49242**

Comments will be solicited on each item following discussion and prior to any final action.

	<u>PAGE #</u>
1. Call to Order	
2. Pledge of Allegiance	
3. Approval of the Agenda - ACTION	
4. Public Comment	
5. Approval of Minutes of the March 10, 2016 Full Commission Meeting (see enclosure) – ACTION	3
6. Approval of Action Taken at the April 14, 2016 Executive Committee Meeting (see enclosure) – ACTION	5
7. Receipt of Treasurer's Report of April 30, 2016 (see enclosure) – ACTION	9
8. Approval of May 12, 2016 Submitted Bills (see enclosure) – ACTION	13
9. Staff Progress Report for April, 2016 (see enclosure) – DISCUSSION	14
10. Review Lenawee County FY 2017-2020 Congestion Mitigation Air Quality (CMAQ) Projects (see enclosure) – DISCUSSION	20
11. Review FY 2017-2020 Small Urban Federal-Aid Projects Programmed for Adrian/Tecumseh/Clinton and Hillsdale/Jonesville Urbanized Areas (see enclosure) – DISCUSSION	22
12. Solid Waste Management Plan Amendments in Jackson and Lenawee Counties, Grant Bauman, AICP – DISCUSSION	
13. Federal Project Reviews (16-3 & 16-4) – ACTION	28
a. Recess Executive Committee and convene the Review Committee	
b. Review and comment on Project Notifications (see enclosures)	
c. Recess the Review Committee and re-convene the Executive Committee	
14. Other Business	
• Village of Concord's Five Year Parks and Recreation Plan 2016-2020	38
15. Public Comment	
16. Commissioners Comments	
17. Adjournment	

Region 2 Planning Commission

120 West Michigan Avenue • Jackson, Michigan 49201 • ☎ (517) 788-4426 • 📠 (517) 788-4635

Region 2 Planning Commission

Serving Hillsdale, Jackson and Lenawee Counties

MEETING MINUTES

Region 2 Planning Commission – Full Commission

Jackson County Tower Bldg.
120 W. Michigan Avenue
Jackson, MI 49201

Thursday, March 10, 2016

- I. **Call to Order** – In the absence of Chair Rice, Vice-Chair Tillotson called the meeting to order at 2:00 PM. A quorum was present.

Attendance:

Acker	✓ Dotterweich (E)	Jones	Sessions
Alexander	Drake	Kastel	Shotwell
Bailey	Driskill	✓ Knoblauch (E)	Sigers (E)
Baker	Duckham (E)	Knox	Spencer
Bales	C. Emmons	Koch (E)	Spink
Beach	T. Emmons	Koebbe	Stack
✓ Beeker (E)	Fessel	Koehn	Stewart
Bernath	Fortress	Kubish	Stormont
Biel	✓ Gaede (E)	Lance	Tallis
Blythe	Gallagher	Ley	✓ Terry (E)
Boggs	✓ J. Gould	✓ Mahoney	✓ Tillotson (E)
✓ Bolton	L. Gould (E)	McKibbin	VanValkenburg
Broderick	Grabert	Navarro	Votzke
✓ Bryant (E)	Guetschow	Nolte	Wagner
M. Burns	Hartsel	Overeiner	Wardius
✓ T. Burns	Hawkins	Overton	Webb
Burrell	Hawley	Palmer	✓ Welsh
Burtch (E)	Hayes (E)	✓ Polaczyk (E)	✓ Wittenbach (E)
Bush	✓ Herl (E)	Quigley (E)	Wonacott (E)
Carolán	Isley	Reiser	Wylie
Chamberlain	✓ Jancek	Rice (E)	Wymer
Collins	Jeffrey	Richardson	
Cornish	James Jenkins	Rohr (E)	
Cousino	John Jenkins	Schlecte	
✓ Cure	Elwin Johnson (E)	Schoof	
Delezeene	Eric Johnson	Seegert	

Key: ✓ = present (E) = Executive Committee member

Staff Present: Steve Duke, Aaron Dawson, and Grant Bauman

Others Present: William Tucker, IV, Abraham & Gaffney, P.C.

- II. **Pledge of Allegiance** – Those in attendance rose and joined in the Pledge of Allegiance.
- III. **Approval of the Agenda** – The motion was made by Comm. Dotterweich, and supported by Comm. Polaczyk, to approve the March 10, 2016 agenda as presented. The motion carried unanimously.
- IV. **Public Comment** – Vice-Chair Tillotson requested public comment. No public comment was received.
- V. **Approval of Minutes of the January 14, 2016 Full Commission Meeting** – A motion was made by Comm. Shotwell, supported by Comm. Jancek, to approve the January 14, 2016 Full Commission minutes as presented. The motion carried unanimously.
- VI. **Approval of Action Taken at the February 11, 2016 Executive Committee Meeting** – A motion was made by Comm. Dotterweich, and supported by Comm. Polaczyk, to approve the action taken at the February 11, 2016 Executive Committee meeting. The motion carried unanimously.
- VII. **Receipt of Treasurer's Report of February 29, 2016** – A motion was made by Comm. Dotterweich, and supported by Comm. Hayes, to receive the February 29, 2016 Treasurer's Report as presented. The motion carried unanimously.
- VIII. **Approval of March 10, 2016 Submitted Bills** – A motion was made by Comm. Johnson, and supported by Comm. Hayes, to approve payment of the March, 2016 submitted bills. The motion carried unanimously.
- IX. **Staff Progress Report for February, 2016** – The February, 2016 staff progress report was included in the agenda packet for Commission review. Mr. Duke reported that RFPs had been prepared to solicit professional services and mini-grant projects for the 2016 RPI grant cycle; staff is working with Grass Lake Township to determine the feasibility of applying for a TAP grant to develop a non-motorized trail between Grass Lake and Chelsea; a draft FY 2017-2020 TIP project list was developed and presented to the JACTS committees; staff completed a recreation plan for Leoni Twp. and is working on developing Master Plan updates for the City of Litchfield, Grass Lake Twp., Liberty Twp., Norvell Twp., and the Village of Britton. Both the Lenawee and Jackson County Solid Waste Plan amendments are currently out for the 90-day public comment period.
- X. **Approval of the R2PC FY 2015 Audit** – Mr. William Tucker, Abraham & Gaffney, P.C., presented a PowerPoint summarizing the findings of the R2PC FY 2015 annual audit. A motion was made by Comm. Dotterweich, supported by Comm. Shotwell, to receive the 2015 audit as presented and place it on file. The motion carried unanimously.
- XI. **Election of the 2016 Personnel & Finance Committee** – Mr. Duke explained that the R2PC Full Commission annually appoints a Personnel & Finance Committee at the March meeting. The committee is comprised of the Commission Chair and Treasurer plus a minimum of 5 R2PC Commissioners. A motion was made by Comm. Dotterweich, supported by Comm. Shotwell, to retain Comm. Dotterweich, Comm. Gaede, and Comm. Tillotson

on the P & F Committee and to nominate Commrs. Hayes and Duckham to fill the existing vacancies. The motion carried unanimously.

- XII. R2PC New Website Orientation** – Mr. Aaron Dawson presented an overview of the R2PC's new website showing the Commissioners how to navigate among the various subjects listed on the site.
- XIII. Update on the 2016 Regional Prosperity Initiative** – Mr. Duke reported that RFPs had been prepared to solicit program management services and challenge grants for the 2016 RPI. The RFPs are currently under review by the Management Team members and will be released over the next week or so.
- XIV. Opportunity for Public Comment – Approval of Amendments to the JACTS FY 2014-2017 Transportation Improvement Program (TIP)** – Mr. Duke reported that MDOT was proposing the following amendments to the JACTS FY 2014-2017 TIP:
- ADD FY 2016 (JN 129398) – US-127/US-223 (3 structures in Jackson and Lenawee counties): consultant bridge scoping. Early PE. FED \$40,925 / State \$9,075
 - ADD FY 2016 (JN 129415) – I-94 (M-60 to Sargent Road): install freeway delineation. CONSTRUCTION. State \$43,651

The motion was made by Comm. Beeker, supported by Comm. Jancek, to approve the MDOT amendments to the JACTS FY 2014-2017 TIP as presented. The motion carried unanimously.

- XV. Results of the Grass Lake Township Master Plan Survey** – Mr. Bauman explained that part of the process of developing a new Master Plan for Grass Lake Township was conducting a public opinion survey. He presented a PowerPoint describing the results of the survey.
- XVI. Other Business** – Comm. Hawley announced that the Jackson Conservation District was having their annual tree sale.
- XVII. Public Comment** – Vice-Chair Tillotson asked for any public comment. No comments were received.
- XVIII. Adjournment** – There being no further business, Vice-Chair Tillotson adjourned the meeting at 2:46 PM on a motion by Comm. Polaczyk, supported by Comm. Jancek.

Ron Hayes
Secretary

Region 2 Planning Commission

Serving Hillsdale, Jackson and Lenawee Counties

MINUTES

Region 2 Planning Commission – Executive Committee
Lenawee County Library
4459 W. U.S. 223
Adrian, MI 49221

Thursday, April 14, 2016

- I. **Call to Order** – Chair Rice called the meeting to order at 2:01 p.m. A quorum was present.

Executive Committee Members:

✓ Beeker	✓ Hayes	✓ Rice
✓ Bryant	Herl	Rohr
✓ Burtch	Johnson	✓ Sigers
Dotterweich	✓ Knoblauch	Terry
✓ Duckham	Koch	✓ Tillotson
✓ Gaede	✓ Polaczyk	✓ Wittenbach
✓ Gould	✓ Quigley	✓ Wonacott

Key: ✓ = present

Other Commissioners Present: Fessel, Grabert, Kubish, Mahoney, and Welsh

Others Present: Mary Baird; Teresa Canine; Jon Dowling, City of Jackson; Mark Graziosi, MDOT; Chris Gulock, MDOT; Elizabeth McClain, Community Action Agency; Jason Pittman, MDOT

Staff Present: Steven Duke, Executive Director

- II. **Pledge of Allegiance** – The Committee joined in the Pledge of Allegiance.
- III. **Approval of the Agenda** – The motion was made by Comm. Polaczyk, supported by Comm. Hayes, to approve the April 14, 2016 Executive Committee agenda as present-

ed. The motion carried unanimously.

- IV. **Public Comment** – Teresa Canine spoke on her efforts to get the Moon Lake Road bridge in Jackson County reconstructed. She reviewed the deteriorating condition of the bridge and safety concerns for both motorists and boaters.

No additional public comments were received.

- V. **Approval of Minutes of the February 11, 2016 Executive Committee Meeting** – A motion was made by Comm. Duckham, supported by Comm. Knoblauch, to approve the February 11, 2016 Executive Committee meeting minutes as presented. The motion carried unanimously.
- VI. **Receipt of the Treasurer's Report of March 31, 2016** – A motion was made by Comm. Polaczyk, supported by Comm. Hayes, to receive the March 31, 2016 Treasurer's Report as submitted. The motion carried unanimously.
- VII. **Approval of the April 14, 2016 Submitted Bills** – A motion was made by Comm. Knoblauch, supported by Comm. Polaczyk, to approve payment of the April 14, 2016 submitted bills as presented. The motion carried unanimously.
- VIII. **Staff Progress Report for March 2016** – The staff progress report was included in the agenda packet for Committee review.
- IX. **Michigan Avenue Reconstruction Update** – Mr. Pittman and Mr. Grazioli, MDOT-Jackson TSC, gave a PowerPoint presentation illustrating traffic circulation changes planned for Louis Glick Hwy and Washington Avenue included with the proposed reconstruction of W. Michigan Avenue in FY 2017. Mr. Pittman explained that the project will involve ROW acquisition from more than 100 properties. The \$4 million project will convert Glick and Washington from one-way to two-way traffic and will improve motorists' accessibility to the Jackson downtown area.
- X. **"Opportunity for Public Comment" – Approval of Proposed Amendments to the JACTS FY 2014-2017 Transportation Improvement Program (TIP)** – Chair Rice explained that MDOT was seeking approval of seven (7) amendments to the JACTS FY 2014-2017 Transportation Improvement Program (TIP). The amendments are as follows:

Fiscal Year	Project Name	Limits	Project Description	Funding
2016 JN 129213	M-99	Railroad Street to Jackson Co Line	Fiber Reinforcement/Bit Mem w/ Single Micro	Preliminary Engineering Federal: \$ 14,318 ST State: 3,175
2016 JN 129154	M-106	Ganson to Porter	Single course mill and resurface	Preliminary Engineering Federal: \$ 65,910 NH State: 14,615

Fiscal Year	Project Name	Limits	Project Description	Funding
2016 JN 129162	M-106	Bunkerhill Rd to 1300 ft. west of Sayers Rd	Single course mill and resurface	Preliminary Engineering Federal: \$ 12,457 ST State: 2,762
2016 JN 129189	M-50 / US- 127BR	North St to Boardman Rd	Restore and rehabilitate longitudinal joints	Preliminary Engineering Federal: \$ 20,846 ST State: 4,622
2016 JN 129151	M-50	Rives Junction to Pope Church Rd.	Micro surface, warranty	Preliminary Engineering Federal: \$ 11,641 ST State: 2,581
2016 JN 129153	I-94	I-94 to Elm	Reconstruct Interchange	Early Preliminary Engi- neering Federal: \$ 45,000 IM State: 5,000
Move from 2016 to 2017 JN 113565	I-94 BL	Brown to Louis Glick	HMA reconstruction in- cluding concrete curb and gutter, storm sewer, sidewalks & sidewalk ramps (ADA), water main, sanitary sewer, and traffic signal upgrade (Wisner & West).	Construction Federal: \$ 6,985,163 NH State: 1,339,301 Local: 544,847

A motion was made by Comm. Polaczyk, supported by Comm. Duckham, to approve the MDOT amendments as presented. The motion carried unanimously.

- XI. **Region 9 Prosperity Initiative RFPs – Award of the Management and Technical Assistance Grants** – Mr. Duke distributed a memorandum summarizing the process implemented by staff to solicit proposals for RPI management services for 2016. The request for Proposals (RFP) were distributed to more than 25 consulting agencies in the Region 9 planning area and was also posted on the R2PC website. The RPI Management Team met on April 11th to review the proposals received and to make a recommendation to the R2PC for the selection of Public Sector Consultants, Inc.

The motion was made by Comm. Hayes, supported by Comm. Burtch, to concur with the recommendation of the RPI Management Team in the selection of Public Sector Consultants, Inc. to perform grant management services for 2016. The motion carried unanimously.

- XII. **Approval of the Resolution Certifying the Jackson Urbanized Area Planning Process for FY 2017** – A motion was made by Comm. Duckham, supported by Comm. Polaczyk, to approve the resolution (included in the agenda packet) certifying the Jackson Urbanized Area Planning process for Fiscal Year 2017. The motion carried unanimously.

XIII. **MDOT Call for Projects – FY 2017 High Risk Rural Roads Projects** – Mr. Duke reported that the Michigan Department of Transportation has issued a call for FY 2017 High Risk Rural Road project applications. The projects must be located outside an urbanized area and may include such improvements as signage, rumble strips, traffic signal optimization, bridge railing replacement, and pedestrian crossings. Applications must be submitted to MDOT by April 29th.

XIV. **Approve Updates to the R2PC ICMA Retirement Plan** – Mr. Duke explained that the IRS is requiring agencies enrolled in the ICMA-RC retirement program to restate, and amend if necessary, their Governmental Money Purchase Plan & Trust Document by April 30, 2016. Mr. Duke stated that the R2PC attorney is reviewing and preparing the document for submission which restates employer/employee contributions to the ICMA retirement program initiated in 2007. Mr. Duke distributed a sample resolution to be signed by the Chair and submitted with the restated ICMA retirement program document.

The motion was made by Comm. Hayes, supported by Comm. Burtch, authorizing the Chair to sign the resolution approving R2PC compliance with submitting a restated ICMA-RC Governmental Money Purchase Plan & Trust Document. The motion carried unanimously.

XV. **Federal Project Reviews**

- a. The motion was made by Comm. Duckham, supported by Comm. Polaczyk, to recess the Executive Committee and convene the Review Committee. The motion carried unanimously.
- b. The Committee reviewed federal project applications submitted by the Michigan Department of Natural Resources and by the Community Action Agency for Head Start/Early Head Start programs in Jackson and Hillsdale counties. No comments were received.
- c. The motion was made by Comm. Duckham, supported by Comm. Polaczyk to recess the Review Committee the reconvene the Executive Committee. The motion carried unanimously.

XVI. **Other Business** – Comm. Gaede requested a list of the CMAQ projects selected for Lenawee County for FY 2017-2020. No other business was brought before the Committee.

XVII. **Public Comment** – No public comments were received. Chair Rice requested that a Commissioners comment agenda item be added to future agendas.

XVIII. **Adjournment** – There being no further business, the meeting was adjourned by Chair Rice at 2:57 PM.

Ralph Tillotson
Secretary

REGION 2 PLANNING COMMISSION
Treasurer's Report - Monthly Summary
as of April 30, 2016

Bank Balance ending March 31, 2016	\$	696,662.58
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Deposit Summary:

<i>April 2016 EFT Deposits</i>	\$	12,998.01
<i>April Bank Deposits</i>		43,843.48
<i>April Adjustments</i>		(490.39)
Total Deposits plus Bank Balance	\$	<u>753,013.68</u>

Expenses:

<i>Submitted Expenses - April 14, 2016**</i>	\$	(7,067.56)	
<i>Interim Expenses</i>		(5,509.89)	
<i>Payroll/Related Expenses</i>		(21,641.31)	
Subtotal of Expenses	\$	(34,218.76)	\$ (34,218.76)
<i>Balance Checking Account ending April 30, 2016</i>			\$ 718,794.92
 <i>Balance CD Investments ending April 30, 2016</i>			 \$ 101,211.41
 Total Cash on Hand	 \$		 <u>820,006.33</u>

**Note that this amount can include cleared checks from prior months' submitted bills.

REGION 2 PLANNING COMMISSION
Deposits and Adjustments to Cash
as of April 30, 2016

EFT Deposits:	
4/30/2016 MDOT FHWA FY15 Final Invoice Revenue - Invoice 3394	\$ 6,021.26
Lenawee County FY16 Quarterly Membership Due Payment	<u>6,976.75</u>
Subtotal - EFT Deposits	\$ 12,998.01
4/30/2016 Concord Township Planning Services - Invoice 3402	\$ 516.52
Jackson County FY16 Membership Dues	\$ 43,266.96
Lenawee Dinner Sales	<u>\$ 60.00</u>
Subtotal - Check Deposits	\$ 43,843.48
4/30/2016 Adjustments to cash:	
<i>Bank fees - April</i>	\$ (61.11)
<i>Paycor Fees - April</i>	(202.03)
<i>Credit Card Charges - Supplies</i>	(64.15)
<i>Credit Card Charges - Conference Fees</i>	<u>(163.10)</u>
Subtotal - Adjustments to Cash	\$ (490.39)
Total Net Deposits for April 2016	<u>\$ 56,351.10</u>

REGION 2 PLANNING COMMISSION
INTERIM BILLING and PAYROLL EXPENSES
as of April 30, 2016

Interim Billing for April, 2016

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>	<u>Check #</u>
Anderson Printing	R2PC Apr. Pkt. & Envelope Printing	\$ 737.02	13883
Blue Cross/Blue Shield	Health Insurance for May 2016	\$ 1,770.59	13884
Hillsdale County Road Commission	PASER Training	\$ 1,132.43	13887
Hillsdale Daily News	Small Urban Advertising	\$ 118.80	13895
ICMA	Quarterly Fee	\$ 250.00	13888
Jackson County	Phone/Postage for Feb.-Mar. 2016	\$ 380.72	13885
MLive	JACTS Advertising	\$ 220.74	13890
Springport Township P.D.	FY 2016 JTSP Grant (Mar. 2016)	\$ 810.39	13893
The Tecumseh Herald	Small Urban Advertising	\$ 89.20	13896
Total Interim Billing for April, 2016		<u><u>\$ 5,509.89</u></u>	

Payroll & Travel Related Expenses:

Paid April 8, 2016

by Direct Deposit/EFT

Paycor	Payroll Disbursement	\$ 10,786.61
G. Bauman	Travel Reimbursement	\$ 76.96
A. Dawson	Travel Reimbursement	\$ 147.53
S. Duke	Travel Reimbursement	\$ 47.30
S. Richardson	Travel Reimbursement	\$ 39.96
		<u><u>\$ 11,098.36</u></u>

Paid April 22, 2016

Paycor	Payroll Disbursement	\$ 10,066.24
G. Bauman	Travel Reimbursement	\$ 20.11
A. Dawson	Travel Reimbursement	\$ 116.69
S. Duke	Travel Reimbursement	\$ 264.91
S. Duke	Health Savings Reimbursement*	\$ 75.00
		<u><u>\$ 10,542.95</u></u>

Total Payroll Expenses for April 2016 \$ 21,641.31

***Stale Dated Check from 2/2015**

Region 2 Planning Commission
Outstanding Accounts Receivable
FY 2016

Municipality/Source	Date	Inv. No.	Amount
City of Litchfield	4/11/2016	3409	684.60
Grass Lake Charter Township		3410	2,008.79
Parma Township		3411	729.54
Waterloo Township		3412	849.30
Village of Britton		3414	1,360.27
<i>FY 2016 Balance as of April 30, 2016</i>			<u>\$ 5,632.50</u>

REGION 2 PLANNING COMMISSION
Submitted Bills
May 12, 2016

Vendor	Description	Amount Due
American Planning Assoc.	APA Membership for S. Duke	\$ 380.00
Ann Arbor SPARK	RPI Challenge Grant 2016	\$ 3,750.00
County of Jackson	Rent for May 2016	\$ 2,787.18
ICMA Retirement Trust	ICMA 401 Contribution - March 2016	\$ 1,737.29
Jackson County	Accounting Services for March 2016	\$ 681.86
JTV	Website Hosting (May)	\$ 75.00
Lenawee Country Club	LCPC Annual Dinner	\$ 900.02
The Water Store	Supplies April 2016	\$ 12.25
Thomson-Reuters - West	Annual Subscription	\$ 396.00
VantagePoint Transfer Agents	ICMA RHS Contribution - March 2016	\$ 177.48
	Total Submitted Billing - May, 2016	<u>\$ 10,897.08</u>

Region 2 Planning Commission

Serving Hillsdale, Jackson and Lenawee Counties

Staff Progress Report April, 2016

Area-Wide Regional Planning Activities

Economic Development

- Staff attended the monthly meetings of the City of Jackson DDA committee.
- Staff attended a Michigan Economic Development Corporation (MEDC) meeting on April 28th regarding potential Target Market Analysis (TMA) housing studies in interested municipalities in the counties of Hillsdale and Lenawee.

Regional Prosperity Initiative Update

- Staff prepared a series of RFPs to solicit coordinator/facilitator services, technical support, and challenge grants for the upcoming year. A list of potential consultants was prepared and staff distributed copies of the RFPs and requested that completed proposals be returned to the R2PC by April 6th. The bids were reviewed by the RPI Management Team and a recommendation was made to R2PC for the selection of PSC, Inc. to provide managerial services for the 2016 grant. The R2PC concurred with the Management Team recommendation and authorized staff to enter into a contract with PSC, Inc. A FY 2016 kick-off Management Team meeting was held on April 29th to discuss when to send out the RFPs for the Challenge grants and if funding set aside for technical services should be shifted to the challenge grant program.

Training

- Staff attended the Michigan Association of Planning's Spring Institute on April 14th and received needed continuing education credits to maintain AICP (American Institute of Certified Planners) certification.
- Staff attended the Michigan Association of Planning Annual conference held in Phoenix, AZ.

Region 2 Planning Commission

- Staff prepared the April, 2016 R2PC agenda packet.

Regional Transportation Planning Hillsdale, Jackson, and Lenawee Counties

Assistance to Local Governments

[April, 2016 Staff Progress Report]

- Staff updated the Transportation Economic Development Map that is required for utilizing Category D funds.
- Staff is reviewing the new operating guidelines for the rural task forces.
- Staff attended training for Asset Management Strategies, Roadsoft Software, and various webinars for regional transportation issues.
- Staff completed a purpose and need study to determine if Transportation Alternatives Program (TAP) grant funding for a non-motorized trail from Grass Lake Township to Chelsea is available. Funding availability is still being determined. Jackson and Washtenaw County Road Commissions are willing to administer the project. An engineer's estimate has been prepared and staff will meet to discuss financials with Grass Lake Township. A representative from Washtenaw County is attending a state trails meeting to assess TAP grant viability. Staff is working to determine if Recreational Trail Program funding will be available to use toward local match and if Rails-With-Trails is a program that has been used in Michigan.
- Staff submitted Congestion Mitigation Air Quality program information for Lenawee County to MDOT.
- Staff attended PASER rating training in Kalamazoo, MI. This training is required to collect pavement condition data for the Transportation Asset Management Council. In addition, staff attended the TAMC Webinar to better prepare for Asset Management data collection.
- Staff attended the Small Urban Program meetings for Albion/Marshall, Adrian/Tecumseh, and Hillsdale/Jonesville.
- Staff received updated funding amounts for the Rural Task Force program and will be assisting the Task Force members in programming the increased revenue for FY 2016.
- Staff attended the Michigan Association of Regions meeting in Lansing.
- Staff attended the TAMC Spring Conference in Detroit.
- Staff attended several webinars and conference calls, for training in aging populations, freight performance measures, and other transportation topics.
- Staff attended the 1st annual Bike and Pedestrian safety conference.

Metropolitan Area Transportation Planning Jackson Area Comprehensive Transportation Study

Technical Assistance

- Staff continued to provide administrative services for the Jackson Walkable Communities Coalition (WCC) including compiling minutes, developing the agenda, etc. Staff is also assisting with the transition to the Active Living Health Action Team, part of the Health Improvement Organization of Allegiance Health. The development of a new non-motorized plan is now a high priority of the WCC, and they will be working with R2PC and AARP representatives to move forward.

[April, 2016 Staff Progress Report]

Program Management

- Staff attended the monthly directors' meeting of the Michigan Transportation Planning Association.
- Staff conducted the monthly meetings of the JACTS Technical Advisory and Policy committees.
- Staff prepared the quarterly progress report and billing for MDOT approval.
- Staff attended the JATA Local Transportation Advisory Council (LTAC) meeting.
- Staff began a Continuation of Operations Plan (COOP) for JACTS.
- Staff completed an application for \$100,000 in 5303 Transit Planning funds for Jackson Area Transportation Authority to complete an accessibility and organization plan. Staff also attended the JATA Board meeting to inform the Board about the local match if applicable.
- Staff attended a non-motorized planning meeting to determine how funding will be applied.

Long Range Transportation Plan

- Staff attended a meeting with MDOT transportation network modelling staff to discuss the upcoming Long Range Transportation Plan update.

Unified Work Program (UWP)

- Staff attended the Pre-UWP meeting in Lansing. This is a meeting to determine the priorities for next fiscal year's Unified Work Program in cooperation with MDOT. Staff began the process of preparing the FY 2017 UWP and budget.

Transportation Improvement Program (TIP)

- A draft FY 2017-2020 project list was developed and presented to the JACTS committees and the R2PC. An updated project list was presented at the January meetings. TIP development is ongoing, and we are seeking resolutions of support from JATA and Jackson County DOT.
- Staff processed numerous amendments to the JACTS FY 2014-2017 TIP and forwarded the information to MDOT for approval.
- Staff began reviewing the FY 2014-2017 TIP full document, and noting areas for improvement or changes to be implemented in the new cycle.

Jackson Traffic Safety Program

- Staff participated in Office of Highway Safety Planning webinar regarding changes to the MAGIC+ system which tracks enforcement and payments.
- Staff prepared agenda, attended and compiled minutes of the regularly scheduled Jackson Traffic Safety Program meeting.
- Staff submitted March and April impaired driving and seat belt patrols in the OHSP data base.
- Staff submitted the 2nd quarterly progress report to OHSP.

[April, 2016 Staff Progress Report]

- Staff began updating the JTSP bylaws to pattern other Jackson County Board of Commissioners committees.

Local Planning Assistance

The requests of member units of government within Hillsdale, Jackson, and Lenawee Counties are listed below. These activities were prepared at cost to the individual units requesting the service (unless alternative funding was available).

Hillsdale County

City of Litchfield

- Staff attended the April 27th meeting of the Planning Commission and facilitated a discussion regarding mapping (e.g., vicinity, floodplain, transportation, institutions, etc.) created for the proposed edition of the *City of Litchfield Master Plan* currently under development. Changes requested by Commissioners are currently underway. Staff also imported the text from the current master plan into the format for the proposed edition.

Wheatland Township

- Staff began its review of the *Wheatland Township Zoning Ordinance* and will make the needed changes to bring it into conformance with the Michigan Zoning Enabling Act (MZEA).

Somerset Township

- Staff added the parcel layer and section labels to the *Somerset Township Future Land Use Map* and answered some questions posed by the Zoning Administrator.

Jackson County

Blackman Township

- Staff responded to an email regarding a proposed variance sent by the Zoning Administrator.

Grass Lake Township

- Staff facilitated the April 20th meeting of the Planning Commission's Master Plan Committee during which a draft of the Future Land Use map was drafted for the *Grass Lake Township Master Plan*.

Henrietta Township

- Staff consulted with a Planning Commission official regarding the procedure for creating a new zoning district and the associated rezoning of multiple properties. Information regarding the regulation of adult foster care facilities was also provided by staff.

County of Jackson

- **Solid Waste Planning Committee** — Staff developed a presentation which summarizes the proposed 2016 Amendments to the Jackson County Solid Waste Management Plan and made the presentation to the following:
 - The April 5th Study Session of the Jackson County Board of Commissioners

[April, 2016 Staff Progress Report]

- The April 28th meeting of the Jackson County Townships Association
- **County Planning Commission (JCPC)**
 - Staff facilitated the April 14th meeting of the JCPC. Staff reports regarding proposed rezonings in Section 1 and 13 of Liberty Township were prepared for the Commission.
- **Jackson 2020**
 - **SIT Committee** — Staff represented ARC (Arts, Recreation, and Culture) at the April 11th meeting of the County's "Strategic Implementation Team".
 - **Upper Grand River Water Trail Master Plan** — Staff participated in the April 26th meeting of the Steering Committee charged with developing the Plan. Staff also prepared and/or revised various maps for use in upcoming May 5th Stakeholders Meeting.
 - **NETMA (Nobody Ever Tells Me Anything) Committee** — Staff attended the April 26th meeting of the Committee, representing ARC (Arts, Recreation, and Culture).
 - **Activate Jackson** — Staff represented ARC (Arts, Recreation, and Culture) at the April 19th Activate Jackson open house.
- **Hazard Mitigation Plan** — Staff filed the Notice of Intent and began developing the eGrant application for updating the current edition of the *Jackson County Hazard Mitigation Plan* which sunsets on December 27, 2016.

Parma Township

- Staff facilitated the April 6th meeting of the Planning Commission during which the future land use map was drafted for the next edition of the *Parma Township Master Plan*.

Lenawee County

Adrian Township

- Staff provided the Planning Commission with updated maps for the proposed edition of the *Adrian Township Master Plan* currently under development.

Village of Blissfield

- Staff began to compile (using Survey Monkey) and analyze the information generated from two surveys conducted as part of the development of a new edition of the *Village of Blissfield Master Plan*.

Village of Britton

- Staff facilitated the April 25th meeting of the Planning Commission. The process for adopting the 2016 Edition of the *Village of Britton Master Plan* was reviewed and the document was forwarded to the Village Council for release for the required public comment period.
- Staff began working on an updated zoning map for the Village at the request of the Planning Commission.

[April, 2016 Staff Progress Report]

County of Lenawee

■ **County Planning Commission (LCPC) —**

- Staff facilitated the April 21st special meeting of the Commission. Staff prepared recommendations regarding 12 PA 116 Farmland Agreement applications for properties located in Sections 9, 16, and 32 of Cambridge Township and an application for a single property located in Section 7 of Adrian Township.
- The 41st *Annual Dinner* of the Lenawee County Planning Commission was held on April 21st at the Lenawee Country Club. The topic for the event—Michigan’s Regional Prosperity Initiative (RPI)—was presented by Ms. Shanna Draheim of Public Sector Consultants.

■ **County Solid Waste Planning Committee (LCSWPC) —** Staff provided a Michigan Department of Environmental Quality (DEQ) official with an update regarding the approval process for the 2016 Amendment of the *Lenawee County Solid Waste Management Plan*. Staff also provided a Jackson County official with a schedule for the approval of the Plan.

■ **Hazard Mitigation Plan —** Staff filed the Notice of Intent and began developing the eGrant application for updating the current edition of the *Lenawee County Hazard Mitigation Plan* which sunsets on June 20, 2017.

Palmyra Township

- Staff finalized recommended amendments which will bring the Palmyra Township Zoning Ordinance into compliance with the Michigan Zoning Enabling Act (MZEA) and other laws.

Region 2 Planning Commission



MEMORANDUM

TO: Region 2 Planning Commission

FROM: Aaron Dawson, Senior Planner

SUBJECT: FY 2017-2020 CMAQ Project Results

DATE: May 4th, 2016

For your information, I have attached results for the Lenawee County CMAQ (Congestion Mitigation and Air Quality) project meeting. This funding is provided to counties that are in non-attainment for EPA air quality standards. Currently, the only county in Region 2 that qualifies for this funding is Lenawee County.

While these projects are likely to receive funding, final approval is through MDOT.

Please contact me at (517) 768-6703 or adawson@co.jackson.mi.us with any comments or questions. Thank you.

Lenawee County CMAQ Project List

Year	Project	CMAQ	State – CTF	Total
2017	Transit , Replace 3 Buses	\$379,448	\$95,000	\$474,448
2017	MDOT , M52@Sienna (Signal Mod)	\$300,000	\$0	\$300,000
2017	MDOT , US-223 BR, E of Sand Crk (Move Traffic Crossover)	\$264,000	\$66,000	\$330,000
2017	MDOT , M52@Church & Broad (Roundabout)	\$1,200,000	\$300,000	\$1,500,000
2018	Transit , Replace 5 Bus/Mini-Van	\$598,000	\$150,000	\$748,000
2018	Clinton/Britton , 2 Diesel Retrofits	\$160,000	\$40,000	\$200,000
2019	Transit , Replace 2 Buses	\$240,000	\$60,000	\$300,000
2019	Lenawee CRC , Intersection Improvements	\$483,896	\$120,947	\$604,870
2020	Lenawee CRC , Intersection Improvements	\$379,448	\$94,862	\$474,310

ILLUSTRATIVE LIST

Tecumseh , Kiwanis Rail to Trail	\$ 240,000	\$ 60,000	\$300,000
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Region 2 Planning Commission



MEMORANDUM

TO: Region 2 Planning Commission

FROM: Aaron Dawson, Senior Planner

SUBJECT: FY 2017-2020 Rural Task Force and Small Urban Project Results

DATE: May 4th, 2016

For your information, I have attached results for the Adrian/Tecumseh/Clinton and Hillsdale/Jonesville Small Urban meetings. I have also included the results for the Jackson, Hillsdale, and Lenawee County Rural Task Force project selection meetings. These items have been submitted to the Michigan Department of Transportation.

These projects are selected during meetings with local elected officials, county engineers, public works directors, and transit operators. In the current small urban process, Adrian/Tecumseh/Clinton is eligible for annual funding due to the urban population being over 40,000. Hillsdale/Jonesville is eligible for funding every other year.

While these projects are likely to receive funding, final approval is through MDOT.

Please contact me at (517) 768-6703 or adawson@co.jackson.mi.us with any comments or questions. Thank you.

Adrian/Tecumseh/Clinton Small Urban Projects

This group is eligible for small urban funding annually due to the urban area having a population between 40,000 and 50,000. Therefore, projects were submitted for FY 2017 through FY 2020. The following projects were selected:

Year	Project Name	Limits	Project Description	Small Urban Funding
2017	Winter St (Adrian) Maumee St (Adrian) Main St (Adrian)	Front to Main Toledo to Church Winter to Broad	Mill and resurface with 3" HMA, ADA ramps, curb repair	\$ 338,780
2017	Lenawee Transit/Adrian Dial-A-Ride Radio/Tires	Capital Purchase	Bus and van tires, various radio upgrades	\$ 36,220
2018	Tecumseh-Clinton Hwy	Tecumseh CL to Clinton VL (LCRC)	Resurfacing	\$ 367,000
2018	Lenawee Transit	Capital Purchase	Bus Tires	\$ 8,000
2019	S Ottawa St Patterson St.	M-50 to Patterson Evans to Maumee (Tecumseh)	Resurfacing	\$ 367,000
2019	Lenawee Transit	Capital Purchase	Bus Tires	\$ 8,000
2020	City of Adrian Preventative Maintenance	Various (Adrian)	Preventative Maintenance	\$ 367,000
2020	Lenawee Transit	Capital Purchase	Bus Tires	\$ 8,000

After programming the priority projects for FY 2017-2020, the committee assembled an illustrative list for future meetings or unexpected funding opportunities:

Project Name	Limits	Project Description	Small Urban Funding
Adrian Dial-A-Ride Lenawee Transit	Capital Purchase	Surveillance System	\$ 30,000
Jackson St	US-12 N to VL (Clinton)	Various Resurface	\$ 160,000
Macon Hwy	Evans to Grange Hall (Tecumseh)	Various Resurface	\$ 367,000
Treat St	S Center to CL (Adrian)	Various Resurface	\$ 367,000
Sand Creek Hwy	US-223 to M-34 (LCRC/Adrian)	Various Resurface	\$ 367,000

Hillsdale/Jonesville Small Urban Projects

This first project has already been approved for funding in FY 2016:

Project Name	Limits	Project Description	Funding	Total Cost
State Street City of Hillsdale	Wolcott St. to East CL	Resurface	Small Urban Local TOTAL	\$ 375,000 \$ 120,390 \$ 495,390

The following are the results of the project selection process and have been submitted for funding in FY 2018-2020:

Year	Project Name	Limits	Project Description	Small Urban Funding
2018	Jermaine Street, City of Jonesville	US-12 to CL	Resurfacing	\$ 160,000
2018	Adrian Street, City of Jonesville	Maumee St to CL	HMA overlay with aggregate shoulders	\$ 63,000
2018	Homer Road, HCRC	Jonesville CL to Ball Rd	HMA overlay with aggregate shoulders	\$ 56,000
2018	N. Hillsdale Road, HCRC	Mauck Road to Beebe Creek	HMA overlay with aggregate shoulders	\$ 96,000
2020	Fayette St W, City of Hillsdale	M-99 to Hillsdale St	Resurfacing	\$ 375,000

In addition, the committee assembled an illustrative list for future meetings or unexpected funding opportunities:

Project Name	Limits	Project Description	Small Urban Funding
Steamburg Road, HCRC	M-99 to Griswold St	Resurfacing	\$ 187,500
S Howell Road, City of Hillsdale	E Hallett St to CL	Resurfacing	\$ 187,500
Arch Avenue, City of Hillsdale	M-99 to W Mechanic Rd	Resurfacing	\$ 187,500
Industrial Drive, City of Hillsdale	M-99 to W Mechanic Rd	Resurfacing	\$ 187,500
W Hallett Street, City of Hillsdale	Reading Ave to CL	Resurfacing	\$ 375,000
Bird Lake Road, HCRC	M-99 to Beecher Rd	Resurfacing	\$ 187,500
Beecher Road, HCRC	Bird Lake Rd to Chase Rd	Resurfacing	\$ 187,500

Region 2 Rural Task Force Projects – Hillsdale County

Fiscal Year	County	Project Name	Limits	Length	Primary Work Type	Federal Cost (\$1000s)	State Cost (\$1000s)	Local Cost (\$1000s)	Total Phase Cost (\$1000s)
2017	HILLSDALE	Transit	County-wide		Equipment	10		3	13
2017	HILLSDALE	Montgomery Rd	M-49 to Gilmore Rd	2.02	HMA Overlay	223		129	353
2017	HILLSDALE	Long Lake Rd	Montgomery Rd to Reading Rd	3.68	Chip Seal	75		19	94
2017	HILLSDALE	Pittsford Rd	Squawfield Rd to M-34	3.59	Chip Seal	75		19	94
2017	HILLSDALE	S Hillsdale Rd	Montgomery Rd to Reading Rd	4.02	Chip Seal	75		19	94
2017	HILLSDALE	N Adams Rd	N Adams Limit to Jerome Rd	2.90	Chip Seal	75		19	94
2018	HILLSDALE	Transit	Countywide, Key Opportunities Inc.		Equipment	10		3	13
2018	HILLSDALE	Territorial Rd	E and W of Carpenter Rd	0.12	Local Bridge Rehabilitate (two bridges)		303	17	320
2018	HILLSDALE	Montgomery Rd	Gilmore Rd to Cambria Rd	2.03	HMA Overlay	223		56	279
2018	HILLSDALE	Various	Various		Chip Seal	301		75	376
2019	HILLSDALE	Transit	Countywide, Key Opportunities Inc.		Equipment	10		3	13
2019	HILLSDALE	Montgomery Rd	Cambria Rd to S Hillsdale Rd	1.98	HMA Overlay	223		56	279
2019	HILLSDALE	Various	Various		Chip Seal	301		75	376
2020	HILLSDALE	Transit	Countywide, Key Opportunities Inc.		Equipment	10		3	13
2020	HILLSDALE	Camden Rd	Waldron Rd to US-127	3.03	HMA Overlay	374		127	500
2020	HILLSDALE	Camden Rd	Pioneer Rd (M-99) to Tripp Rd	2.01	HMA Overlay		248	54	302
2020	HILLSDALE	Various	Various		Chip Seal	150		38	188

Region 2 Rural Task Force Projects – Jackson County

Fiscal Year	County	Project Name	Limits	Length	Primary Work Type	Federal Cost (\$1000s)	State Cost (\$1000s)	Local Cost (\$1000s)	Total Phase Cost (\$1000s)
2017	JACKSON	W Michigan Ave	W Parma Village Limit to Glasgow Rd	5.40	Preventative Maintenance	518	138		656
2017	JACKSON	Berry Rd and Rives Eaton Rd	Rives Eaton to Lansing and Perine to Berry	3.00	Preventative Maintenance	120	30		150
2017	JACKSON	E Michigan Ave	Under NS RR Bridge	0.04	Resurface	80	20		100
2018	JACKSON	Transit	Countywide, Jackson Area Transit Authority		2 Small Buses	100		25	125
2018	JACKSON	Norvell Rd (Ph. 1)	E Michigan Ave to Phal Rd	2.40	Cold Mill and Resurface	502		125	627
2018	JACKSON	Marshall St	Village Limits to Brooklyn Rd	0.49	Resurface	116	100	54	270
2019	JACKSON	W Main St	M-99/Mechanic St to Village Limits	0.50	Resurface	216		54	270
2019	JACKSON	W Michigan Ave	West Parma VL to M-99	5.60	Preventative Maintenance	502	209		710
2020	JACKSON	Transit	Countywide, Jackson Area Transit Authority		2 Small Buses	100		25	125
2020	JACKSON	S King/Tiffany/Cement City	Chicago St to Village Limit	0.50	Reconstruction	29	147	44	220
2020	JACKSON	Norvell Rd (Ph. 2)	Phal Rd to Raby Rd	2.20	Mill and Resurface	589		147	736

Region 2 Rural Task Force Projects – Lenawee County

Fiscal Year	County	Project Name	Limits	Length	Primary Work Type	Federal Cost (\$1000s)	State Cost (\$1000s)	Local Cost (\$1000s)	Total Phase Cost (\$1000s)
2017	LENAWEE	Transit	Countywide, Lenawee Transportation Corporation		Tires and Repeater System	14		4	18
2017	LENAWEE	Holloway Rd	Ridge Hwy to Palmer Hwy	2.89	Reconstruction	689	153	138	980
2018	LENAWEE	Transit	Countywide, Lenawee Transportation Corporation		Tires	10		3	13
2018	LENAWEE	Weston Rd	Morenci City Limit to M-52	10.03	1.5" Overlay	693	153	334	1,180
2019	LENAWEE	Transit	Countywide, Lenawee Transportation Corporation		Tires	10		3	13
2019	LENAWEE	Ridge Hwy	M-50 to County Line	7.50	1.5" Overlay	693	153	54	900
2020	LENAWEE	Transit	Countywide, Lenawee Transportation Corporation		Tires	10		3	13
2020	LENAWEE	Slee Rd	US 223 to Onsted Village Limits	3.71	1.5" Mill and Resurface	373	73	23	468
2020	LENAWEE	Round Lake Hwy	US 223 to US 12	3.16	1.5" Mill and Resurface	320	80		400

Region 2 Planning Commission



FEDERAL/STATE PROJECT REVIEW NOTICE

DATE: April 21, 2016
TO: Local Units of Government in Hillsdale County
FROM: Region 2 Planning Commission, Regional Clearinghouse

In accordance with the Michigan Federal Project Review System, notification of the following project (FPR 16-3) is provided for your review:

Project Title:

Acquisition of land, building and equipment comprising a community hospital

Project Description:

Headwaters Health Foundation (HHF) is a corporate affiliate of Hillsdale Community Health Center (HCHC) d/b/a Hillsdale Hospital. Both HHF and HCHC are organized as Michigan non-profit corporations. HHF will use the Community Facilities Direct Loan (the CF Loan) for which it has submitted a pre-application to finance the acquisition of HCHC's hospital facility (the Hospital Facility) and certain equipment (the Acquisition). In connection with the Acquisition, HHF will enter into an agreement with HCHC (the Operating Agreement) under which HHF will acquire, finance, own, construct, renovate, equip and maintain the Hospital Facility and will contract with HCHC for all operations of the Hospital Facility. HCHC will continue to hold the licenses, agreements with Medicare, Medicaid, Blue Cross Blue Shield of Michigan and other third-party payors, and contracts with vendors, physicians and others in connection with the operation of the Hospital Facility. Amounts payable by HCHC to HHF under the Operating Agreement will be scheduled to be sufficient to enable HHF to pay debt service on the CF Loan in a timely manner. To secure its payment obligations under the CF Loan, HHF will grant a first mortgage lien on the Hospital Facility in favor of USDA Rural Development.

Project Relationships:

Hillsdale Community Health Center (HCHC), the seller of the Hospital Facility to Headwaters Health Foundation (HHF), will remain the operator. HHF and HCHC are under the control of local governing boards having the same membership. Ownership of the Hospital Facility by HHF and operation of the Hospital Facility by HCHC are their respective core activities. These activities will be undertaken in a coordinated manner through the common governance and management of the two companies.

You may wish to comment on the potential impact the project may have on your jurisdiction, or on the degree of the project's compatibility with adopted plans. Comments will be forwarded to the State Clearinghouse or appropriate Federal agency if received within 30 days of the date of this notice. Information on this application may be obtained from: Ms. Valerie Feters, Chief Financial Officer, Headwaters Health Foundation, 168 South Howell Street, Hillsdale, MI 49242; (517)437-5232.

cc: Steven Duke

Enclosure

APPLICATION FOR FEDERAL ASSISTANCE

Version 7/03

1. TYPE OF SUBMISSION: Application		2. DATE SUBMITTED	Applicant Identifier
<input type="checkbox"/> Construction	Pre-application	3. DATE RECEIVED BY STATE	State Application Identifier
<input checked="" type="checkbox"/> Non-Construction	<input checked="" type="checkbox"/> Non-Construction	4. DATE RECEIVED BY FEDERAL AGENCY	Federal Identifier
5. APPLICANT INFORMATION			
Legal Name: Headwaters Health Foundation		Organizational Unit: Department: N/A	
Organizational DUNS: 080172854		Division: N/A	
Address: Street: 168 South Howell Street		Name and telephone number of person to be contacted on matters involving this application (give area code)	
City: Hillsdale		Prefix: Ms.	First Name: Valerie
County: Hillsdale		Middle Name Anne	
State: Michigan		Last Name Fetters	
Zip Code 49242	Suffix:		
Country: United States of America		Email: vfetters@hillsdalehospital.com	
6. EMPLOYER IDENTIFICATION NUMBER (EIN): 81-1509725		Phone Number (give area code) (517) 437-5232	Fax Number (give area code) (517) 437-0246
8. TYPE OF APPLICATION: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision If Revision, enter appropriate letter(s) in box(es) (See back of form for description of letters.) Other (specify)		7. TYPE OF APPLICANT: (See back of form for Application Types) O Other (specify)	
10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER: TITLE (Name of Program): Community Facilities Loan & Grant program 10-766		9. NAME OF FEDERAL AGENCY: USDA Rural Development	
12. AREAS AFFECTED BY PROJECT (Cities, Counties, States, etc.): Hillsdale County		11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT: Acquisition of real property used for operations of an acute care community hospital	
13. PROPOSED PROJECT Start Date: Ending Date: September 30, 2016		14. CONGRESSIONAL DISTRICTS OF: a. Applicant Seventh b. Project Seventh	
15. ESTIMATED FUNDING:		16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS?	
a. Federal	\$ 26,300,000.00	a. Yes. <input checked="" type="checkbox"/> THIS PREAPPLICATION/APPLICATION WAS MADE AVAILABLE TO THE STATE EXECUTIVE ORDER 12372 PROCESS FOR REVIEW ON	
b. Applicant	\$ 0.00	DATE:	
c. State	\$ 0.00	b. No. <input type="checkbox"/> PROGRAM IS NOT COVERED BY E. O. 12372	
d. Local	\$ 0.00	<input type="checkbox"/> OR PROGRAM HAS NOT BEEN SELECTED BY STATE FOR REVIEW	
e. Other	\$ 0.00	17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT?	
f. Program Income	\$ 0.00	<input type="checkbox"/> Yes If "Yes" attach an explanation. <input checked="" type="checkbox"/> No	
g. TOTAL	\$ 26,300,000.00		
18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION/PREAPPLICATION ARE TRUE AND CORRECT. THE DOCUMENT HAS BEEN DULY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS AWARDED.			
a. Authorized Representative			
Prefix Mr.	First Name Gregory	Middle Name Jon	
Last Name Bailey		Suffix C.P.A.	
b. Title Chairperson, Board of Trustees of Headwaters Health Foundation		c. Telephone Number (give area code) (517) 849-2410	
d. Signature of Authorized Representative 		e. Date Signed 2/25/2016	

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Standard Form 424 (Rev.9-2003)
Prescribed by OMB Circular A-102

BUDGET INFORMATION - Construction Programs

NOTE: Certain Federal assistance programs require additional computations to arrive at the Federal share of project costs eligible for participation. If such is the case, you will be notified.

COST CLASSIFICATION	a. Total Cost	b. Costs Not Allowable for Participation	c. Total Allowable Costs (Columns a-b)
1. Administrative and legal expenses	\$ 291,600.00	\$ 0.00	\$ 291,600.00
2. Land, structures, rights-of-way, appraisals, etc.	\$ 26,008,400.00	\$ 0.00	\$ 26,008,400.00
3. Relocation expenses and payments	\$ 0.00	\$ 0.00	\$ 0.00
4. Architectural and engineering fees	\$ 0.00	\$ 0.00	\$ 0.00
5. Other architectural and engineering fees	\$ 0.00	\$ 0.00	\$ 0.00
6. Project inspection fees	\$ 0.00	\$ 0.00	\$ 0.00
7. Site work	\$ 0.00	\$ 0.00	\$ 0.00
8. Demolition and removal	\$ 0.00	\$ 0.00	\$ 0.00
9. Construction	\$ 0.00	\$ 0.00	\$ 0.00
10. Equipment	\$ 0.00	\$ 0.00	\$ 0.00
11. Miscellaneous	\$ 0.00	\$ 0.00	\$ 0.00
12. SUBTOTAL (sum of lines 1-11)	\$ 26,300,000.00	\$ 0.00	\$ 26,300,000.00
13. Contingencies	\$ 0.00	\$ 0.00	\$ 0.00
14. SUBTOTAL	\$ 26,300,000.00	\$ 0.00	\$ 26,300,000.00
15. Project (program) income	\$ 0.00	\$ 0.00	\$ 0.00
16. TOTAL PROJECT COSTS (subtract #15 from #14)	\$ 26,300,000.00	\$ 0.00	\$ 26,300,000.00

FEDERAL FUNDING

17. Federal assistance requested, calculate as follows:
 (Consult Federal agency for Federal percentage share.)
 Enter the resulting Federal share.

Enter eligible costs from line 16c Multiply X 100 %

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Standard Form 424C (Rev. 7-97)
Prescribed by OMB Circular A-102



Economic Development Partnership Of *Hillsdale County*

*Creating an environment to support opportunity, growth and
Encouragement to innovate - for all communities, business and citizens.*

Board of Directors

Rick Schaerer

Jonesville Paper Tube Corp.,
Chairperson

Duke Anderson

Hillsdale Community
Health Center
Vice Chair

Tom Condon

Condon, Hecht, Bisher,
Wade & Co., PC,
Treasurer

Vicki Morris

Century Bank
Secretary

Susan Smith

Executive Director

Ned Bever

Bever Farms

Kym Blythe

Reading City Manager

David Mackie

Hillsdale City Manager

John Condon

Hillsdale Terminal

Don Germann

Hillsdale County National Bank

Jeff Gray

Jonesville City Manager

Sarah Hartzler

South Central Michigan Works!

Tracy McCullough

The Cardinal Group

Ronna Steel

Hillsdale County
Intermediate School District,

Mike Barber

Hillsdale County Board of
Public Utilities

Doug Terry

Litchfield City Manager

DATE: April 26, 2016

TO: Region 2 Planning Commission, Regional Clearinghouse

FROM: The Economic Development Partnership of Hillsdale County

Dear Planning Commissioners and Regional Clearinghouse Associates:

This letter is being provided in support of the proposed Headwaters Heath Foundation (HHF) acquisition of certain land, buildings and equipment owned by the Hillsdale Community Health Center (HCHC) and financed through the USDA Rural Development Community Facilities Direct Loan program. We understand that HCHC will continue to operate the hospital, employ the staff, hold the licenses and accreditations, remain the provider under existing agreements with Medicare, Medicaid, Blue Cross Blue Shield of Michigan and other payors, and contract with physicians and other clinicians and with vendors of goods and services. The case for this support is outlined below.

Maintaining the ownership and operation of Hillsdale County's **healthcare** system **locally** is imperative to continued economic attraction and expansion efforts. When working with potential clients on attraction projects, the question of available quality healthcare in the community is always a concern. HCHC has received national awards and recognition for care excellence which can be attributed to its ability to respond to the community's needs quickly while still meeting federally mandated healthcare criteria.

Due to the rural location of Hillsdale County, it takes the right person to appreciate the lifestyle and tightly knit communities we are so fortunate to experience as residents. HCHC has done an excellent job of recruiting healthcare professionals to the area who recognize the quality of life here. These professionals could easily be working in large communities for healthcare conglomerates, but chose to be a part of a quality team in a smaller setting where they can truly make a difference every day. Through collaboration with other healthcare providers, County residents have the dual advantages of local control over their community hospital, yet with ready access to more advanced medicine in a coordinated fashion.

By ensuring the long-term financial viability for HHF/HCHC through the USDA Rural Development Community Facilities Direct Loan program, we can look to the future knowing we have a sustainable plan for continued healthcare excellence in Hillsdale County.

Support for this project at the Region 2 Planning Commission and Regional Clearinghouse level is greatly appreciated.

Sincerely,

Susan M. Smith Executive Director

Region 2 Planning Commission



FEDERAL/STATE PROJECT REVIEW NOTICE

DATE: April 21, 2016

TO: Local Units of Government in Jackson County

FROM: Region 2 Planning Commission, Regional Clearinghouse

In accordance with the Michigan Federal Project Review System, notification of the following project (FPR 16-4) is provided for your review:

Project Description:

Elm Plating is a specialty plating company locating in an industrial section of the City of Jackson. The company is purchasing a new Plating line for which it requires additional 20,300 square feet of space. The added space will be gained by expanding the existing building outward into an existing plant parking lot.

You may wish to comment on the potential impact the project may have on your jurisdiction, or on the degree of the project's compatibility with adopted plans. Comments will be forwarded to the State Clearinghouse or appropriate Federal agency if received within 30 days of the date of this notice. Information on this application may be obtained from: Mr. Bruce Miles, Elm Plating Company, Inc., 1319 South Elm Road, Jackson, MI 49203; (517)676-4644, extension 230.

cc: Steven Duke

Enclosure

**APPLICATION FOR
FEDERAL ASSISTANCE**

Version 7/03

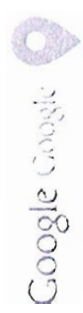
1. TYPE OF SUBMISSION: Application <input checked="" type="checkbox"/> Construction <input type="checkbox"/> Non-Construction		2. DATE SUBMITTED 4/13/2016	Applicant Identifier
		3. DATE RECEIVED BY STATE	State Application Identifier
<input checked="" type="checkbox"/> Construction <input type="checkbox"/> Non-Construction		4. DATE RECEIVED BY FEDERAL AGENCY 4/13/2016	Federal Identifier

5. APPLICANT INFORMATION

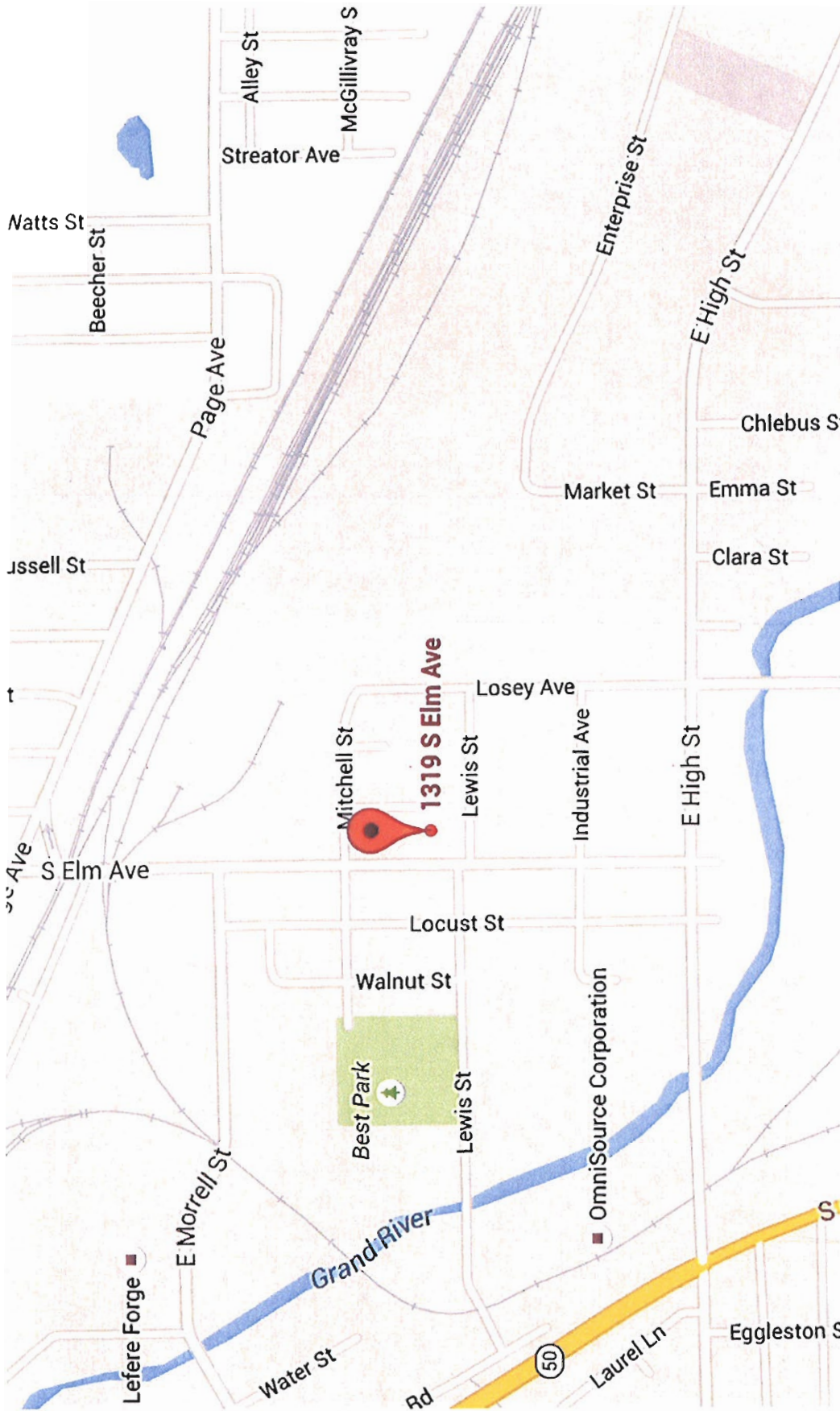
Legal Name: Elm Plating Company Inc.		Organizational Unit: Department:	
Organizational DUNS: 00-491-6730		Division:	
Address: Street: 1319 South Elm Street		Name and telephone number of person to be contacted on matters involving this application (give area code) Prefix: Mr.	
City: Jackson		First Name: Roger	
County: Jackson		Middle Name Bruce	
State: MI	Zip Code 49203	Last Name Miles	
Country: United States		Suffix: Jr	
6. EMPLOYER IDENTIFICATION NUMBER (EIN): <div style="border: 1px solid black; padding: 2px; display: inline-block;">30-0474029</div>		Email: bruce.miles@mi.usda.gov	
8. TYPE OF APPLICATION: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision If Revision, enter appropriate letter(s) in box(es) (See back of form for description of letters.)		7. TYPE OF APPLICANT: (See back of form for Application Types) manufacturer Other (specify)	
10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER: <div style="border: 1px solid black; padding: 2px; display: inline-block;">10-768</div>		9. NAME OF FEDERAL AGENCY: USDA, Rural Development	
12. AREAS AFFECTED BY PROJECT (Cities, Counties, States, etc.): Jackson, MI		11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT: Elm Plating is a specialty plating company locating in an industrial section of the City of Jackson. The company is purchasing a new Plating line for which it requires additional 20,300 square feet of space. The added space will be gained by expanding the existing building outward into an existing plant parking lot.	
13. PROPOSED PROJECT Start Date: 02/17/2016		14. CONGRESSIONAL DISTRICTS OF: a. Applicant MI-7	
Ending Date: 06/24/2016		b. Project MI-7	
15. ESTIMATED FUNDING:		16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS?	
a. Federal	\$ 6,076,027.00	a. Yes. <input checked="" type="checkbox"/> THIS PREAPPLICATION/APPLICATION WAS MADE AVAILABLE TO THE STATE EXECUTIVE ORDER 12372 PROCESS FOR REVIEW ON	
b. Applicant	\$.00	DATE:	
c. State	\$.00	b. No. <input type="checkbox"/> PROGRAM IS NOT COVERED BY E. O. 12372	
d. Local	\$.00	<input type="checkbox"/> OR PROGRAM HAS NOT BEEN SELECTED BY STATE FOR REVIEW	
e. Other	\$.00	17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT?	
f. Program Income	\$.00	<input type="checkbox"/> Yes If "Yes" attach an explanation. <input checked="" type="checkbox"/> No	
g. TOTAL	\$ 6,076,027.00	18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION/PREAPPLICATION ARE TRUE AND CORRECT. THE DOCUMENT HAS BEEN DULY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS AWARDED.	
a. Authorized Representative			
Prefix Last Name Miles	First Name Roger	Middle Name Bruce	
b. Title Area Specialist, USDA Rural Development		c. Telephone Number (give area code) 517-676-4644 x230	
d. Signature of Authorized Representative <i>Roger B Miles</i>		e. Date Signed 4/13/2016	

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Authorized for Local Reproduction

Standard Form 424 (Rev.9-2003)
Prescribed by OMB Circular A-102

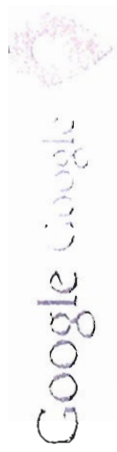


1319 S Elm Ave
1319 S Elm Ave, Jackson, MI 49203

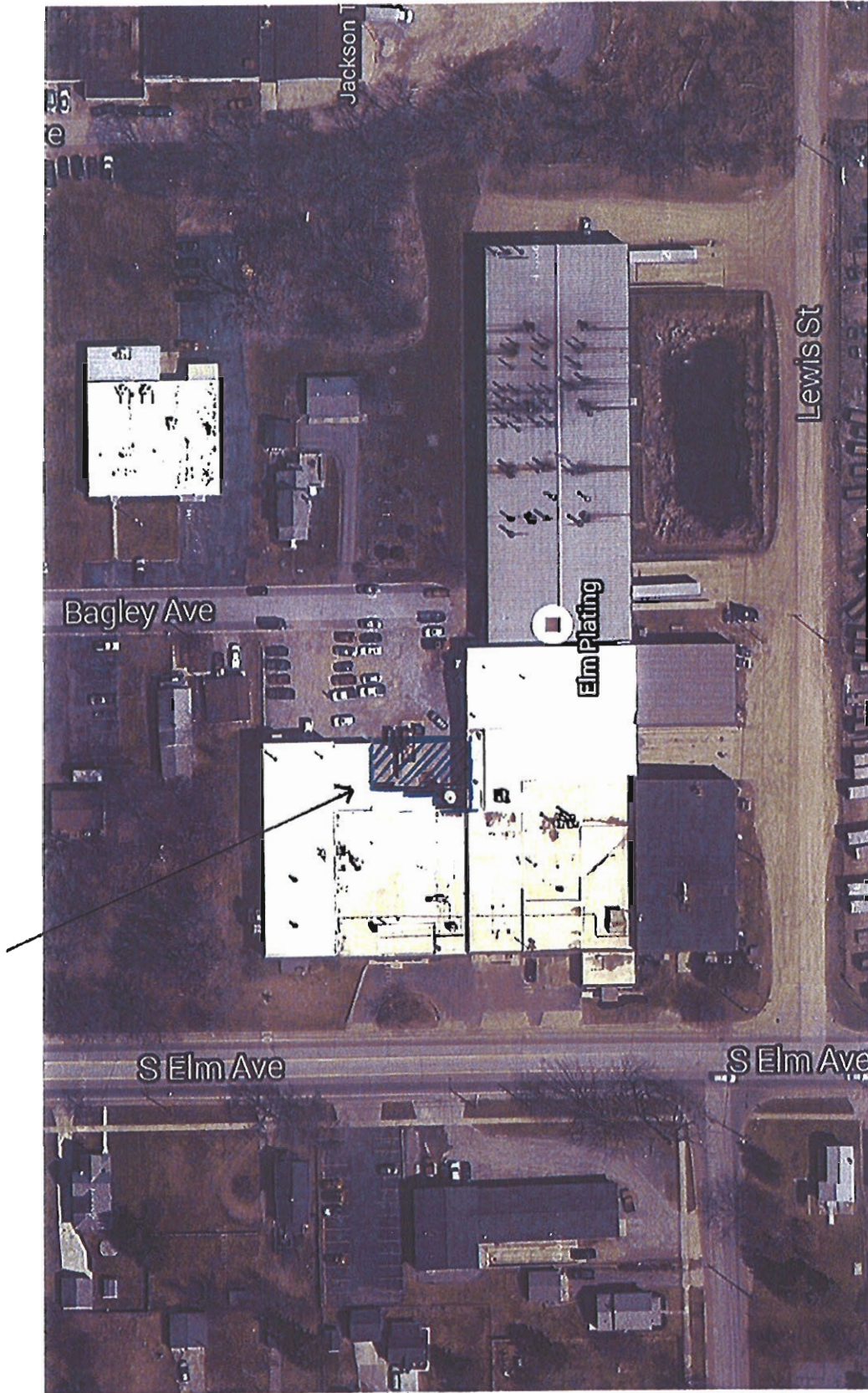


7/31/2015

<https://www.google.com/maps/@>



Project Area





A A A



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Area of Interest Interactive Map

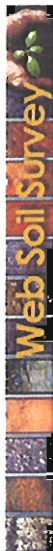
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Site Location

<http://websoilsurvey.nrcs.usda.gov/app/WebSoilSurvey.aspx>

7/30/2015



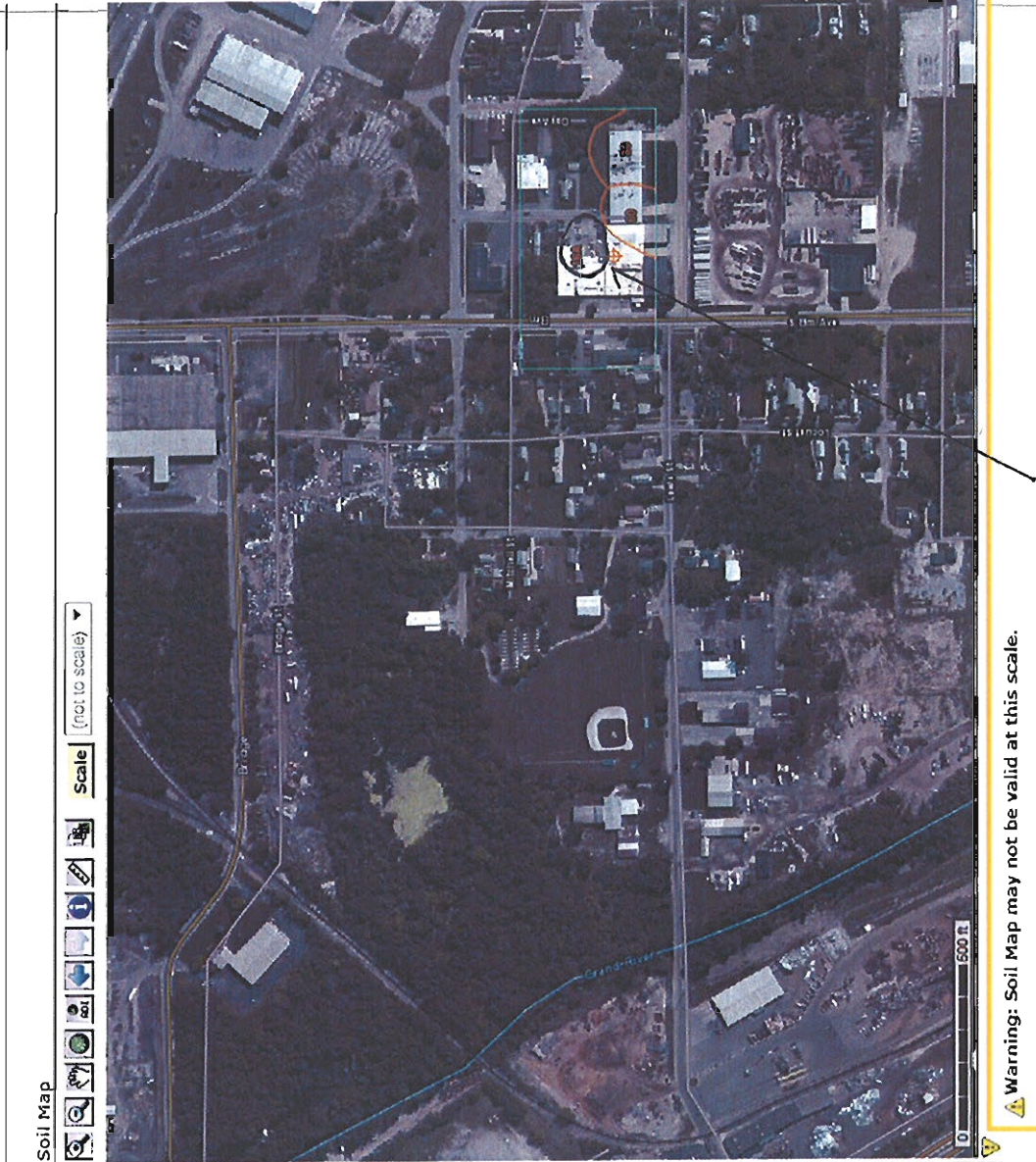
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Area of Interest (AOI) Soil Map Soil Data Explorer Download Soils Data Shopping Cart (Free)

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Map Unit Legend				
Jackson County, Michigan (MI075)				
Map Unit Symbol	Map Unit Name	Acres in AOI	Percent of AOI	
16A	Brady sandy loam, 0 to 3 percent slopes	5.9	78.4%	
30	Edwards muck, 0 to 1 percent slopes	1.0	12.8%	
60	Urban land-Udorthents complex	0.7	8.8%	
Totals for Area of Interest		7.5	100.0%	



Site Location

<http://websoilsurvey.nrcs.usda.gov/app/WebSoilSurvey.aspx>

7/30/2015

Village of Concord

110 HANOVER STREET
P. O. BOX 306
CONCORD, MI 49237-0306
(517) 524-8534
FAX (517) 524-7194

RECEIVED

MAY 05 2016

Per _____

April 17, 2016

Steven Duke, Executive Director
Region 2 Planning Commission
120 W. Michigan Ave.
Jackson, MI 49201

Subject: **Village of Concord's Five Year Parks and Recreation Plan 2016-2020**

A local unit of government's eligibility for state and federal recreation funding requires a Michigan Department of Natural Resource approved recreation plan be in place. With this in mind the Village of Concord engaged in the lengthy process of compiling the information necessary to put together a five year parks and recreation plan to meet this need. At the Village of Concord Council Meeting held on April 12, 2016 the Village Council formally adopted the Village of Concord Five Year Parks and Recreation Plan 2016-2020. Local units of government must provide copies of the document to certain government entities with your's being one. The most up to date version of the Village of Concord's Parks and Rec Plan 2016-2020 can be found at the Village of Concord's website <http://villageofconcord.com/> and the Parks Commission website: <http://villageofconcord.com/Departments/ParksCommission.aspx>.

If you would prefer a hard copy of the document, have questions or comments please feel free to contact me (517) 414-4104

Sincerely,



Jeremiah Bush
Village of Concord President