



Lenawee County Planning Commission

Staffed by the Region 2 Planning Commission (R2PC)

120 W. Michigan Avenue • Jackson, MI 49201

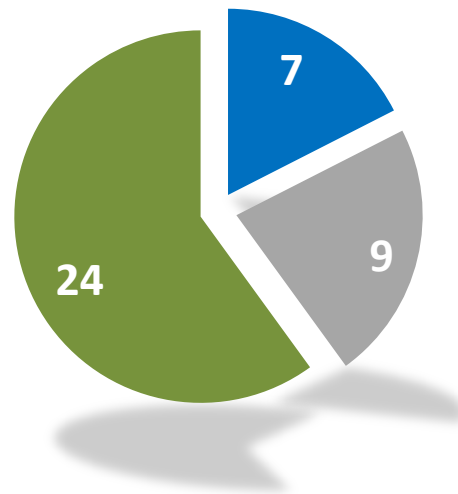
Phone (517) 788-4426 • Fax (517) 788-4635

2013 LCPC Annual Report

to the County Board of Commissioners

1. **2013 LCPC Membership & Officers.** County Commissioner Karol "KZ" Bolton, Mr. Keith Dersham, Mr. Howard Keller, Ms. Becky Liedel, County Commissioner Ralph Tillotson, Mr. James A. Tipton, and Mr. Jerry Wilson served as Lenawee County Planning Commissioners in 2013. Mr. Tipton served as the Chair of the LCPC.
2. **2013 LCPC Accomplishments.** The Lenawee County Planning Commission accomplished a lot over the past year including, but not necessarily limited to:

- a. **Coordinated Zoning.** A primary responsibility of the County Planning Commission is to review and recommend action on proposed amendments to township zoning ordinances. The LCPC made recommendations regarding sixteen (16) proposed zoning amendments. The majority of those amendments (n=9) were text amendments while the remainder (n=7) were rezonings (i.e., map amendments).



- Rezonings (Map Amendments)
- Text Amendments
- PA 116 Agreements

- b. **Farmland Agreements.** Another primary responsibility of the County Planning Commission is to review make recommendations regarding Farmland and Open Space Preservation (PA 116) applications to a Township Board or the County Board of Commissioners (whichever is pertinent). The LCPC made recommendations on twenty-four (24) applications regarding the preservation of 1,406 acres (i.e., over two (2) square miles) of farmland and open space for periods up to ninety (90) years.
- c. **LCPC Annual Dinner.** The 38th Annual Lenawee County Planning Commission Dinner was held at the Lenawee County Club on April 18, 2013. Approximately forty (40) people attended the event which featured a presentation on the need to plan for non-motorized transportation/recreational facilities made by Mr. Ron Evans of "Connect Lenawee."
- d. **LCPC Bylaws.** The Planning Commission drafted bylaws which—in addition to pertinent provisions of the Michigan Planning Enabling Act (MPEA)—will govern its operation. The Commission's Bylaws were adopted on November 21, 2013.

3. **2014 LCPC Goals.** The County Planning Commission seeks to coordinate planning throughout Lenawee County while respecting the planning and zoning authority of municipal governments (i.e., cities, villages, and townships). The LCPC will move towards fulfilling that vision by concentrating on the following goals during 2014:
 - a. **LCPC Ordinance.** The Planning Commission intends to update the ordinance creating the LCPC—with the permission of the County Board and Administration—in order to bring it into conformance with the Michigan Planning Enabling Act (MPEA) and submit it to the Board of Commissioners for its review and approval.
 - b. **County Master Plan.** The Commission will begin the process of preparing a new edition of the Lenawee County Master Plan. The LCPC will base (in part) its recommendations regarding municipal master plans and township zoning amendments (i.e., rezonings and text amendments) upon the plan. The county plan will also serve as an important resource for local units of government when updating their municipal master plans.
 - c. **Workshops.** The LCPC will host the 39th Annual Lenawee County Planning Commission Dinner and explore—with the permission of the County Board and Administration—the possibility of providing other municipal planning and zoning workshops.
 - d. **Webpage.** The LCPC will investigate—with the permission of the County Board and Administration—the possibility of developing a webpage on <http://lenawee.mi.us> regarding the County Planning Commission for the use of its members and the municipalities they serve.
 - e. **Policies.** The Planning Commission will also develop and promote policies which foster coordination and cooperation among municipalities whenever possible.
4. **Meetings.** The County Planning Commission meets on the third (3rd) Thursday of each month at 6:30 pm in the 2nd Floor Committee Room of the Old Courthouse.

*Submitted on the behalf of the Lenawee County Planning Commission
Grant E. Bauman, AICP, LCPC Staff and Recording Secretary*



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120 W. Michigan Avenue • Jackson, MI 49201

Phone (517) 788-4426 • Fax (517) 788-4635

MEETING MINUTES

Thursday, January 17, 2013

Lenawee County Courthouse • 2nd Floor Committee Room • Adrian, Michigan

Members Present: Karol Bolton, Lenawee County Commission
Keith Dersham, City of Adrian
Howard Keller, Lenawee ISD
Rebecca Liedel, Madison Charter Township
James Tipton, Blissfield Township

Members Absent: Ralph Tillotson, Lenawee County Commission
Jerry Wilson, Rollin Township

Others Present: Grant Bauman, Recording Secretary
Tim Elting
Roger L. Myers

Item 1 **Call to order.** The meeting was called to order at 6:05 p.m. by Chairperson Tipton.

Item 2 **Public comment.** No comments from the public were made.

Item 3 **Approval of the agenda.** A motion was made by Commissioner Keller, and seconded by Commissioner Bolton, to approve the agenda as printed. *The motion was approved unanimously.*

Item 4 **Approval of the minutes.** A motion was made by Commissioner Dersham, and seconded by Commissioner Keller, to approve the December 20, 2012 meeting minutes. *The motion was approved unanimously.*

Item 5 **Consideration of Township Zoning Amendment(s).**

#13-01 — Rollin Township. Commissioners reviewed the proposed rezoning approximately 33 acres of land from single-family residential (R-2) to a combination of suburban estates (SE) to the north and highway service commercial (C-3) to the south. The subject properties are located on the north side of Manitou Road between Shady Shore Drive and Cottage Grove Drive, just south of Devils Lake. Mr. Bauman provided a summary of the changes to the proposed rezoning since it was first considered by the Commission during its July 2012 meeting. He noted that the staff report advised the Commission to recommend approval of the rezoning request because all of the concerns noted by it (see the July staff report) last summer were addressed. However, he also brought forth various points made by the applicant and the attorney representing the homeowners associations opposed to the rezoning. This included a package of documents recommending denial of the rezoning submitted by Mr. Myers, the attorney for the homeowners associations, gen-

erated by his office, Carlisle Wortman and Associates, Inc. (a planning firm), and Environmental Consulting & Technology, Inc..

After some discussion, a motion was made by Commissioner Dersham, and seconded by Commissioner Keller, to recommend disapproval of the proposed rezoning. The motion was then opened for further discussion among the Commissioners, the applicant, and the attorney representing the homeowners associations opposed to the rezoning. The Chair called for the motion and asked for a roll call vote. *The motion to recommend disapproval of the rezoning passed on a vote of four to one, with two commissioners absent, (Yes – Dersham, Keller, Liedel, and Tipton; No – Bolton; and Absent – Tillotson and Wilson).*

The discussion also revealed that there was a conflict between the Future Land Use Map and the text of the Township's Land Use Plan. A motion was made by Commissioner Dersham, and seconded by Commissioner Liedel, to direct staff to recommend that the Township revisit the Master Plan and Zoning Ordinance to coordinate between the text and the map contained in the Plan and to encourage compatibility between uses in the general area of the rezoning request. *The motion was approved unanimously.*

- Item 6 **Consideration of PA 116 Farmland Agreement(s).** No farmland agreements were submitted for the consideration of the Commission.
- Item 7 **Annual Dinner Update.** Mr. Bauman informed Commissioners that Ron Evans will make a presentation on Complete Streets during the Commission's Annual Dinner. The event is scheduled for April 18th at 6:00 pm with a short Commission meeting held at 5:00 pm. Rooms were tentatively reserved at the Lenawee County Club and Adrian College. Due to the cost of the event, however, Commissioner Bolton will also look into hosting the Dinner at the County's Human Services Building and having it catered. The Commission also decided to plan for 40 attendees with a buffet style dinner, including hors d'oeuvres, salad, and dessert.
- Item 8 **Solid waste activities.** Commissioners received the information provided.
- Item 9 **Other business.** There was no other business
- Item 10 **Public comment.** No members of the public remained in attendance.
- Item 11 **Adjournment.** Chair Tipton adjourned the meeting at 7:10 pm.



Grant E. Bauman, Recording Secretary



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MEETING MINUTES

Thursday, March 21, 2013

Lenawee County Courthouse • 2nd Floor Committee Room • Adrian, Michigan

Members Present: Karol Bolton, Lenawee County Commission
Ralph Tillotson, Lenawee County Commission
James Tipton, Blissfield Township
Jerry Wilson, Rollin Township

Members Absent: Keith Dersham, City of Adrian
Howard Keller, Lenawee ISD
Rebecca Liedel, Madison Charter Township

Others Present: Grant Bauman, Recording Secretary

- Item 1 **Call to order.** The meeting was called to order at 6:00 p.m. by Chairperson Tipton.
- Item 2 **Public comment.** No comments from the public were made.
- Item 3 **Approval of the agenda.** A motion was made by Commissioner Tillotson, and seconded by Commissioner Wilson, to approve the agenda as printed. *The motion was approved unanimously.*
- Item 4 **Approval of the minutes.** A motion was made by Commissioner Bolton, and seconded by Commissioner Tillotson, to approve the January 17, 2013 meeting minutes. *The motion was approved unanimously.*
- Item 5 **Consideration of Township Zoning Amendment(s).**
- a. **#13-02 — Cambridge Township.** Commissioners reviewed the proposed inclusion of 13 lots (known collectively as the Marsh Property) along the western shore of Sand Lake in the Township's 'Lake District Overlay Zone.' Mr. Bauman explained that the Township initially thought the lots were part of a lakeshore development already included in the Overlay Zone and that the proposal simply corrects this oversight. He advised Commissioners to recommend approval of the proposal to the Cambridge Township Board.

Mr. Bauman also noted that the Township processed the proposal as a text amendment when in his opinion it is a rezoning. Fortunately, due to the large number of adjacent lots included in the request and the participation of the property owner in the public hearing, the additional noticing requirements for a rezoning are moot in this case. However, this could be an issue in the future if 10 or fewer lots are proposed for inclusion in the Overlay Zone.

After some discussion, a motion was made by Commissioner Wilson, and seconded by Commissioner Bolton, to recommend approval of the proposed amendment. *The motion passed (Yes – Bolton, Tillotson, Tipton and Wilson; No – 0; Absent – Dersham, Keller, Liedel).*

- b. **#13-03 — Cambridge Township.** Commissioners reviewed the proposed addition of a definition for a 'secondary dwelling' into Sec. 2.2 of the Zoning Ordinance and the inclusion of 'secondary dwellings' in the listings of permitted uses in the Township's various commercial districts (either directly or by reference). The proposed definition would permit for standalone dwellings on commercial properties. Mr. Bauman explained that dwellings are commonly allowed as a permitted use in commercial districts as long as they subordinate to the primary commercial use(s) of the property, and often limited to the upper floors of commercial buildings. He advised Commissioners to recommend approval of the text amendments with modifications to the Cambridge Township Board by changing the definition for a 'secondary dwelling' to read as follows:

An independent and self-contained dwelling unit located on the upper floor(s) of a commercial building, with separate direct access, that is incidental and subordinate to the primary commercial uses(s).

After some discussion, a motion was made by Commissioner Wilson, and seconded by Commissioner Bolton, to recommend approval of the proposed amendment with the modification suggested by staff. *The motion passed (Yes – Bolton, Tillotson, Tipton and Wilson; No – 0; Absent – Dersham, Keller, Liedel).*

- c. **#13-04 — Riga Township.** Commissioners reviewed a variety of proposed Zoning Ordinance text amendments. Mr. Bauman summarized the amendments, noting the following:
- Public hearing noticing requirements are missing for appeals before the Zoning Board of Appeals as well as for conditional use permits. Noticing requirements are the same for all public hearings and they could be located in a single subsection and then referenced in the sections regarding rezonings and text amendments; conditional use permits; and variances, appeals, and interpretations. Fees for some zoning approvals are also missing.
 - References to 'mobile homes' should be replaced with 'manufactured housing' at some point in the future.
 - The 90 day time period established for determining if a nonconformity has been abandoned was deleted from Subsection 8.03.02.

Commissioners Tipton and Tillotson expressed concern that some of the provisions of the Zoning Ordinance were causing the Township to be over-zoned.

After some discussion, a motion was made by Commissioner Bolton, and seconded by Commissioner Wilson, to recommend approval of the proposed amendment with the modification suggested by staff. *The motion passed (Yes – Bolton, Tillotson, and Wilson; No – Tipton; Absent – Dersham, Keller, Liedel).*

Item 6 **Consideration of PA 116 Farmland Agreement(s).** No farmland agreements were submitted for the consideration of the Commission.

Item 7 **Annual Dinner Update.** Commissioners were provided copies of the flyer announcing the 38th Annual Dinner. Staff informed the group that they were distributed to all local governments in the County (for distribution to their officials) as well as those who attended the 37th Annual Dinner. Mr. Bauman also provided Commissioners with a memo concerning the menu for the evening and other details. The Commission will hold a short meeting prior to the event.

- Item 8 **Solid waste activities.** Mr. Bauman explained that the reports on solid waste activities will not be available until some issues with the County's new reporting software are resolved.
- Item 9 **Other business.** Mr. Bauman referred Commissioners to the information regarding Case #13-01 included in the agenda packet.
- Item 10 **Public comment.** No members of the public remained in attendance.
- Item 11 **Adjournment.** Chair Tipton adjourned the meeting at 6:55 pm.

A handwritten signature in black ink, appearing to read "Grant E. Bauman". The signature is fluid and cursive, with a long horizontal stroke at the end.

Grant E. Bauman, Recording Secretary



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MEETING MINUTES

Thursday, April 18, 2013

Lenawee County Club • Adrian, Michigan

Members Present: Karol Bolton, Lenawee County Commission
Keith Dersham, City of Adrian
Ralph Tillotson, Lenawee County Commission
James Tipton, Blissfield Township
Jerry Wilson, Rollin Township

Members Absent: Howard Keller, Lenawee ISD
Rebecca Liedel, Madison Charter Township

Others Present: Grant Bauman, Recording Secretary

Item 1 **Call to order.** The meeting was called to order at 5:00 p.m. by Chairperson Tipton.

Item 2 **Public comment.** No members of the public were in attendance.

Item 3 **Approval of the agenda.** Mr. Bauman provided Commissioners with an amended agenda which included an additional two PA 116 Farmland Agreements.

After some discussion, a motion was made by Commissioner Tillotson, and seconded by Commissioner Wilson, to approve the agenda as amended. *The motion was approved unanimously.*

Item 4 **Approval of the minutes.** A motion was made by Commissioner Wilson, and seconded by Commissioner Tillotson, to approve the March 21, 2013 meeting minutes. *The motion was approved unanimously.*

Item 5 **Consideration of Township Zoning Amendment(s).**

- a. **#13-05 — Cambridge Township.** Commissioners reviewed proposed amendments to the Township's zoning ordinance regarding minor changes and clarifications to the fencing standards located in Section 5.15. Staff advised the Commission to recommend approval of the proposed amendments to the Cambridge Township Board.

After some discussion, a motion was made by Commissioner Dersham, and seconded by Commissioner Wilson, to recommend approval of the proposed amendments. *The motion was approved unanimously.*

- b. **#13-06 — Cambridge Township.** Commissioners reviewed the proposed rezoning of approximately 2.6 acres of land in Section 9 (T5S,R1E) of Cambridge Township —between Onsted Highway and the southwestern shore of Wolf Lake— from AG-1 (agricultural) to RS-1 (suburban residential). Staff advised the Commission to recommend approval of the rezoning to the Cambridge Township Board.

After some discussion, a motion was made by Commissioner Wilson, and seconded by Commissioner Dersham, to recommend approval of the proposed rezoning. *The motion was approved unanimously.*

Item 6 **Consideration of PA 116 Farmland Agreement(s).**

- a. **#13-01 — Franklin Township.** Commissioners reviewed a proposed 40-year farmland agreement for a 20.9 acre parcel of land located in Section 32 (T5S,R3E) of Franklin Township and accessed from Tipton Highway.

After some discussion, a motion was made by Commissioner Bolton, and seconded by Commissioner Dersham, to recommend approval of the application. *The motion was approved unanimously.*

- b. **#13-02 — Fairfield Township.** Commissioners reviewed a proposed 90-year farmland agreement for a 30 acre parcel of land located in Section 28 (T8S,R3E) of Fairfield Township and accessed from Ridgeville Road.

After some discussion, a motion was made by Commissioner Bolton, and seconded by Commissioner Dersham, to recommend approval of the application. *The motion was approved unanimously.*

- c. **#13-03 — Palmyra Township.** Commissioners reviewed a proposed 10-year farmland agreement for a 40 acre parcel of land located in Section 15 (T7S,R4E) of Palmyra Township and accessed from Rouget Road.

After some discussion, a motion was made by Commissioner Dersham, and seconded by Commissioner Bolton, to recommend approval of the application. *The motion was approved unanimously.*

Item 7 **Other business.** Mr. Bauman informed Commissioners that the Complete Streets Task Force would like the Lenawee County Board of Commissioners to pass a complete streets resolution. He requested that the Commission consider recommending the passage of such a resolution to the County Board.

After some discussion, a motion was made by Commissioner Bolton, and seconded by Commissioner Wilson, to table consideration of the request until the May 16th meeting. *The motion was approved unanimously.*

Item 8 **Public comment.** No members of the public were in attendance.

Item 9 **Adjournment.** Chair Tipton adjourned the meeting at 5:40 pm.



Grant E. Bauman, Recording Secretary



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MEETING MINUTES

Thursday, May 16, 2013

Lenawee County Courthouse • 2nd Floor Committee Room • Adrian, Michigan

Members Present: Karol Bolton, Lenawee County Commission
Howard Keller, Lenawee ISD
Rebecca Liedel, Madison Charter Township
Ralph Tillotson, Lenawee County Commission
James Tipton, Blissfield Township
Jerry Wilson, Rollin Township

Members Absent: Keith Dersham, City of Adrian

Others Present: Grant Bauman, Recording Secretary
Lawrence Liedel

Item 1 **Call to order.** The meeting was called to order at 6:00 p.m. by Chairperson Tipton.

Item 2 **Public comment.** There was no public comment.

Item 3 **Approval of the agenda.** Mr. Bauman provided Commissioners with an amended agenda which included four additional sets of PA 116 Farmland Agreements.

A motion was made by Commissioner Liedel, and seconded by Commissioner Keller, to approve the agenda. *The motion passed unanimously.*

Item 4 **Approval of the minutes.** A motion was made by Commissioner Liedel, and seconded by Commissioner Keller, to approve the April 18, 2013 meeting minutes. *The motion passed unanimously.*

Item 5 **Consideration of Township Zoning Amendment(s).**

- a. **#13-07 — Macon Twp.** Commissioners reviewed proposed amendments to the Township's zoning ordinance which includes (1) the addition of standards addressing medical marijuana uses (and where they are permitted); (2) the addition of standards addressing alternative energy production (i.e., small wind energy facilities, small solar energy facilities, and outdoor wood burners); (3) various other amendments (see the staff report); and (4) the reformatting/organization of the document. Staff advised the Commission to recommend approval of the proposed amendments to the Macon Township Board.

Commissioners discussed the proposed amendments and made the following comments:

- **Section 7.04 — Outdoor Wood Burner.** The minimum fifteen (15) foot stack height for outdoor wood burners may be difficult to stabilize when windy. The three hundred (300) foot setback for outdoor wood burners from the nearest building located on adjacent properties seems excessive and may cause legal nonconformities in the future if new buildings are constructed.

- **Section 4.24 — Medical Marijuana.** Although the standards are based upon a state act allowing for the use of medical marijuana, they are still in conflict with federal law. The minimum distances set from various uses and other medical marijuana facilities are very restrictive.

Based upon that discussion, a motion was made by Commissioner Liedel, and seconded by Commissioner Wilson, to vote separately on recommendations regarding (1) outdoor wood burners, (2) medical marijuana, and (3) all other proposed changes. *The motion passed unanimously.*

- A motion was made by Commissioner Bolton, and seconded by Commissioner Keller, to recommend approval of the standards regarding outdoor wood burners as presented. *The motion failed on the following vote: Yes – Keller and Tipton (2); No – Bolton, Liedel, Tillotson, and Wilson (4); Absent – Dersham (1).*
- A motion was made by Commissioner Bolton, and seconded by Commissioner Liedel, to recommend approval of the standards regarding medical marijuana (and the associated permitted principal uses proposed for the various zoning districts) as presented. *The motion failed on the following tie vote: Yes – Bolton, Keller, and Tipton (3); No – Liedel, Tillotson, and Wilson (3); Absent – Dersham (1).*
- A motion was made by Commissioner Tillotson, and seconded by Commissioner Wilson, to recommend approval of all other amendments as presented. *The motion passed on the following vote: Yes – Bolton, Keller, Liedel, Tillotson, Tipton, and Wilson (6); No – (0); Absent – Dersham (1).*

Item 6 **Consideration of PA 116 Farmland Agreement(s).**

- a. **#13-04 — Palmyra Twp.** Commissioners reviewed proposed 11-year farmland agreements for a 36 acre property located in Section 14 (T5S,R3E) and a 93 acre property located in Section 23 (T5S,R3E) of Palmyra Twp., both of which are accessed from Rouget Rd.

A motion was made by Commissioner Tillotson, and seconded by Commissioner Liedel, to recommend approval of the applications. *The motion passed unanimously.*

- b. **#13-05 — Raisin Twp.** Commissioners reviewed a proposed 90-year farmland agreement for a 10 acre property located in Section 35 (T6S,R4E) of Raisin Twp., and accessed from Laberdee Rd.

A motion was made by Commissioner Tillotson, and seconded by Commissioner Liedel, to recommend approval of the application. *The motion passed unanimously.*

- c. **#13-06 — Fairfield Twp.** Commissioners reviewed proposed 15-year farmland agreements for a 30 acre property and a 80 acre property located in Section 1 (T8S,R3E) of Fairfield Twp., both of which are accessed from Codling Rd.

A motion was made by Commissioner Tillotson, and seconded by Commissioner Wilson, to recommend approval of the applications. *The motion passed unanimously.*

- d. **#13-07 — Fairfield Township.** Commissioners reviewed proposed 30-year farmland agreements for a 67 acre property located in Section 32 (T8S,R3E) and a 76.5 acre property located in Section 29 (T8S,R3E) of Fairfield Twp., both of which are accessed from Sand Creek Hwy.

A motion was made by Commissioner Keller, and seconded by Commissioner Tillotson, to recommend approval of the applications. *The motion passed unanimously.*

- e. **#13-08 — Palmyra Township.** Commissioners reviewed a proposed 15-year farmland agreement for a 26 acre property located in Section 26 (T7S,R4E) of Palmyra Township, and accessed from US 223.

A motion was made by Commissioner Tillotson, and seconded by Commissioner Keller, to recommend approval of the application. *The motion passed unanimously.*

Item 7 **Other business.** There was no other business

Item 8 **Public comment.** There was no public comment.

Item 9 **Adjournment.** Chairperson Tipton adjourned the meeting at 7:00 pm.



Grant E. Bauman, Recording Secretary



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MEETING MINUTES

Thursday, June 20, 2013

Lenawee County Courthouse • 2nd Floor Committee Room • Adrian, Michigan

Members Present: Karol Bolton, Lenawee County Commission
Keith Dersham, City of Adrian
Howard Keller, Lenawee ISD
Ralph Tillotson, Lenawee County Commission
James Tipton, Blissfield Township
Jerry Wilson, Rollin Township

Members Absent: Rebecca Liedel, Madison Charter Township

Others Present: Grant Bauman, Recording Secretary

- Item 1 **Call to order.** The meeting was called to order at 6:00 p.m. by Chairperson Tipton.
- Item 2 **Public comment.** There was no public comment.
- Item 3 **Approval of the agenda.** A motion was made by Commissioner Tillotson, and seconded by Commissioner Keller, to approve the agenda. *The motion passed unanimously.*
- Item 4 **Approval of the minutes.** A motion was made by Commissioner Wilson, and seconded by Commissioner Keller, to approve the May 16, 2013 meeting minutes. *The motion passed unanimously.*
- Item 5 **Consideration of Township Zoning Amendment(s).**
- a. **#13-08 — Woodstock Twp.** Commissioners reviewed the proposed rezoning of 8.5 acres of land along Round Lake Highway in Section 35 of the Township from RS-1 (suburban residential) to AG-1 (agricultural). The proposed rezoning is part of a 16.7 acre parcel and its eastern half is already zoned AG-1. The parcel takes the form of a flag lot, which provides access to Round Lake Highway for an otherwise landlocked piece of land. Based upon the criteria established within the Township's Zoning Plan upon which rezonings are to be judged, staff advised the Commission to recommend disapproval of the proposed amendments to the Woodstock Township Board (please see the staff report), noting that the rezoning is not in conformance with the Township's future land use map and that some of the more intensive agricultural uses allowed in the AG-1 district are not compatible with the surrounding residential zoning.

Commissioners discussed the proposed rezoning. The question of the need to rezone the property in order to establish an orchard was brought up and discussed. Staff noted that an alternative to the request would be to recommend approval of the rezoning with modification and suggest that the RS-1 zoning of the "staff" (i.e., driveway) of the "flag lot" be retained in order to maintain a continuous RS-1 district along Round Lake Highway.

Based upon that discussion, a motion was made by Commissioner Desrham, and seconded by Commissioner Bolton, to recommend approval of the rezoning with modification, by retaining the RS-1 zoning on the "staff" (i.e., driveway) of the "flag lot." *The motion passed unanimously.*

Item 6 **Consideration of PA 116 Farmland Agreement(s).**

- a. **#13-09 — Macon Twp.** Commissioners reviewed a proposed 10-year farmland agreement for a 117 acre property located in Section 25 (T5S,R5E) of Macon Twp., and accessed from Milwaukee Rd.

A motion was made by Commissioner Bolton, and seconded by Commissioner Tillotson, to recommend approval of the applications. *The motion passed unanimously.*

- b. **#13-10 — Deerfield Twp.** Commissioners reviewed a proposed 20-year farmland agreement for a 40 acre property located in Section 25 (T6S,R5E) of Deerfield Twp., and accessed from Buckholz Hwy.

A motion was made by Commissioner Tillotson, and seconded by Commissioner Wilson, to recommend approval of the application. *The motion passed unanimously.*

Item 7 **Other business.** Staff brought up the possibility of creating bylaws for the Commission, using the bylaws recently created by the Jackson County Planning Commission as a template. Commissioners noted that bylaws may already exist and will look for them. It was decided to discuss their revision (after reviewing the Jackson County bylaws) at the next meeting of the Commission. The need to review the County Plan was also discussed. Commissioners requested that staff email a PDF of the document to each member.

Item 8 **Public comment.** There was no public comment.

Item 9 **Adjournment.** Chairperson Tipton adjourned the meeting at 6:35 p.m.



Grant E. Bauman, Recording Secretary



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MEETING MINUTES

Thursday, July 18, 2013

Lenawee County Courthouse • 2nd Floor Committee Room • Adrian, Michigan

Members Present: Keith Dersham, City of Adrian
Ralph Tillotson, Lenawee County Commission
James Tipton, Blissfield Township
Jerry Wilson, Rollin Township

Members Absent: Karol Bolton, Lenawee County Commission
Howard Keller, Lenawee ISD
Rebecca Liedel, Madison Charter Township

Others Present: Grant Bauman, Staff/Recording Secretary

Item 1 **Call to order.** The meeting was called to order at 6:00 p.m. by Chairperson Tipton.

Item 2 **Public comment.** There was no public comment.

Item 3 **Approval of the agenda.** A motion was made by Commissioner Tillotson, and seconded by Commissioner Dersham, to approve the agenda. *The motion passed unanimously.*

Item 4 **Approval of the minutes.** A motion was made by Commissioner Wilson, and seconded by Commissioner Dersham, to approve the June 20, 2013 meeting minutes. *The motion passed unanimously.*

Item 5 **Consideration of Township Zoning Amendment(s).**

- a. **#13-09 — Raisin Charter Twp.** Commissioners reviewed the text amendments that would allow the residents of single- and two-family dwellings located in the Township's residential zoning districts to keep up to four (4) female chickens (i.e., laying hens), provided that the criteria listed in the proposed Subsection 9.40.7.A are met. Staff noted that the proposed amendments allow for a new accessory use in the Township's residential zoning districts and that this should be kept in mind when considering the criteria that must be satisfied in order to take advantage of the new privilege. However, some of the criteria would benefit from further consideration. Based upon this analysis staff advised the Commission to recommend approval of the proposed amendments with comments to the Raisin Charter Township Board (please see the staff report for the comments).

Commissioners discussed the proposed text amendments and their concern over some of the criteria that would be established to regulate the new accessory use. Based upon that discussion, a motion was made by Commissioner Dersham, and seconded by Commissioner Wilson, to recommend approval of the text amendments with the following comments:

- The number of permitted hens seems limited at four (4) – Subsection 5.b;
- The 40-foot setback from neighboring residential structures seems excessive and is ambiguous (see the staff report) – Subsection 5.j;
- The “side or rear yard setback area” that must be respected is also ambiguous (see the staff report) and may cause enforcement problems – Subsection 5.j;
- The requirement for an annual permit seems overly bureaucratic – Subsection 5.a; and
- It should be recognized that many hen houses are built on skids and meant to be moved around on a regular basis.

The motion passed unanimously.

Item 6 **Consideration of PA 116 Farmland Agreement(s).**

- a. **#13-11 — Deerfield Twp.** Commissioners reviewed a proposed 40-year farmland agreement for a 38½ acre property located in Section 9 (T7S,R5E) of Deerfield Twp., and accessed from Sisson Hwy.

A motion was made by Commissioner Tillotson, and seconded by Commissioner Wilson, to recommend approval of the application. *The motion passed unanimously.*

Item 7 **Other business.** Staff recommended that the discussion on Commission Bylaws and the Lenawee County Comprehensive Plan be tabled until the August meeting in order to allow for more research and to allow absent Commissioners to participate in the discussion. A motion was made by Commissioner Wilson, and seconded by Commissioner Tillotson, to table Agenda Items 7a and 7b. *The motion passed unanimously.* Commissioners also reviewed the solid waste report for June.

Item 8 **Public comment.** There was no public comment.

Item 9 **Adjournment.** Chairperson Tipton adjourned the meeting at 7:00 p.m.

Respectfully submitted,



Grant E. Bauman, Recording Secretary



Lenawee County Planning Commission

Staffed by the Region 2 Planning Commission (R2PC)

120 W. Michigan Avenue • Jackson, MI 49201

Phone (517) 788-4426 • Fax (517) 788-4635

MEETING MINUTES

Thursday, August 15, 2013

Lenawee County Courthouse • 2nd Floor Committee Room • Adrian, Michigan

Members Present: Keith Dersham, City of Adrian
Ralph Tillotson, Lenawee County Commission
James Tipton, Blissfield Township
Jerry Wilson, Rollin Township

Members Absent: Karol Bolton, Lenawee County Commission
Howard Keller, Lenawee ISD
Rebecca Liedel, Madison Charter Township

Others Present: Grant Bauman, Staff/Recording Secretary

- Item 1 **Call to order.** The meeting was called to order at 6:10 p.m. by Chairperson Tipton.
- Item 2 **Public comment.** There was no public comment.
- Item 3 **Approval of the agenda.** A motion was made by Commissioner Tillotson, and seconded by Commissioner Dersham, to approve the agenda. *The motion passed unanimously.*
- Item 4 **Approval of the minutes.** A motion was made by Commissioner Wilson, and seconded by Commissioner Tillotson, to approve the July 18, 2013 meeting minutes. *The motion passed unanimously.*
- Item 5 **Consideration of Township Zoning Amendment(s).**
- a. **#13-10 — Fairfield Twp.** Commissioners reviewed the proposed rezoning of a Fairfield Township parcel of property located on the north side of Fairfield village along Adrian Highway (M-52). The request is to rezone the four (4) acre parcel from Local Commercial (C-1) to Agricultural (AG-1). Although a nonresidential principal structure and accessory building are located along M-52, the majority of the property is utilized for agricultural purposes. Single-family residential (R-2) and agricultural (AG-1) zoning surround the parcel. Based upon this analysis staff advised the Commission to recommend disapproval of the proposed rezoning to the Fairfield Township Board (please see the staff report for the comments). Staff also suggested that an alternative action would be to only rezone the portion of the property that is currently farmed.

Commissioners discussed the proposed rezoning, noting the presence of water and sewer. Based upon that discussion, a motion was made by Commissioner Dersham, and seconded by Commissioner Wilson, to recommend disapproval of the rezoning, noting support for rezoning the farmed portion of the property. *The motion passed unanimously.*

- Item 6 **Consideration of PA 116 Farmland Agreement(s).** No agreements were submitted for consideration.
- Item 7 **Other business.** Commissioners decided to delay discussion on the Bylaws and the Lenawee County Comprehensive Plan.
- Item 8 **Public comment.** There was no public comment.
- Item 9 **Adjournment.** Chairperson Tipton adjourned the meeting at 6:50 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Grant E. Bauman". The signature is fluid and cursive, with the first name "Grant" and last name "Bauman" clearly distinguishable.

Grant E. Bauman, Recording Secretary



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MEETING MINUTES

Thursday, September 19, 2013

Lenawee County Courthouse • 2nd Floor Committee Room • Adrian, Michigan

Members Present: Karol Bolton, Lenawee County Commission
Howard Keller, Lenawee ISD
Rebecca Liedel, Madison Charter Township
Ralph Tillotson, Lenawee County Commission
James Tipton, Blissfield Township
Jerry Wilson, Rollin Township

Members Absent: Keith Dersham, City of Adrian

Others Present: Grant Bauman, Staff/Recording Secretary

- Item 1 **Call to order.** The meeting was called to order at 6:10 p.m. by Chairperson Tipton.
- Item 2 **Public comment.** There was no public comment.
- Item 3 **Approval of the agenda.** A motion was made by Commissioner Tillotson, and seconded by Commissioner Keller, to approve the agenda. *The motion passed unanimously.*
- Item 4 **Approval of the minutes.** A motion was made by Commissioner Bolton, and seconded by Commissioner Keller, to approve the September 19, 2013 meeting minutes. *The motion passed unanimously.*
- Item 5 **Consideration of Township Zoning Amendment(s).**
- a. **#13-11 — Cambridge Twp.** Commissioners reviewed proposed text amendments to the Township's zoning ordinance regarding the repeal of standards regarding satellite dish antennas. Based upon its analysis (please see the staff report), staff advised the Commission to recommend approval of the proposed repeal to the Cambridge Township Board.
- Commissioners discussed the proposed repeal. Based upon that discussion, a motion was made by Commissioner Keller, and seconded by Commissioner Wilson, to recommend approval of the text amendment. *The motion passed unanimously.*
- b. **#13-12 — Cambridge Twp.** Commissioners reviewed proposed text amendments to the Township's zoning ordinance regarding the change of references to out-of-date building codes. Based upon its analysis (please see the staff report), staff advised the Commission to recommend approval of the proposed changes to the Cambridge Township Board.
- Commissioners discussed the proposed changes. Based upon that discussion, a motion was made by Commissioner Keller, and seconded by Commissioner Wilson, to recommend approval of the text amendments. *The motion passed unanimously.*

- Item 6 **Consideration of PA 116 Farmland Agreement(s).** No agreements were submitted for consideration.
- a. **#13-12 — Riga Twp.** Commissioners reviewed a proposed 10-year farmland agreement for an approximately 9½ acre property located in Section 21 (T5S,R3E) of Riga Twp.
- A motion was made by Commissioner Bolton, and seconded by Commissioner Liedel, to recommend approval of the application. *The motion passed unanimously.*
- b. **#13-13 — Franklin Twp.** Commissioners reviewed a proposed 10-year farmland agreement for an approximately 49 acre property located in Section 6 (T8S,R5E) of Franklin Twp.
- A motion was made by Commissioner Tillotson, and seconded by Commissioner Bolton, to recommend approval of the application. *The motion passed unanimously.*
- Item 7 **Other business.** Commissioners decided to delay discussion on the Bylaws and the Lenawee County Comprehensive Plan.
- a. **LCPC Bylaws.** Commissioners reviewed the bylaws recently approved by the Jackson County Planning Commission. Several changes were made to adapt the document for the use of Lenawee County. Staff was directed to provide the document to the County Administrator for his review prior to approving the bylaws at the October meeting.
- b. **Lenawee County Master Plan.** Commissioners discussed the need to update the master plan. It was decided to update the documentation within the plan during an initial phase and then to update the policies and any other needed changes during a second phase. Staff was directed to develop a cost estimate for the initial phase and to also provide the County Administrator with an itemized listing of expenses for Lenawee County to date.
- Item 8 **Solid Waste Report.** Commissioners received the report.
- Item 9 **Public comment.** There was no public comment.
- Item 10 **Adjournment.** Chairperson Tipton adjourned the meeting at 7:20 p.m.

Respectfully submitted,



Grant E. Bauman, Recording Secretary



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MEETING MINUTES

Thursday, October 17, 2013

Lenawee County Courthouse • 2nd Floor Committee Room • Adrian, Michigan

Members Present: Karol Bolton, Lenawee County Commission
Howard Keller, Lenawee ISD
Rebecca Liedel, Madison Charter Township
Ralph Tillotson, Lenawee County Commission
James Tipton, Blissfield Township
Jerry Wilson, Rollin Township

Members Absent: Keith Dersham, City of Adrian

Others Present: Grant Bauman, Staff/Recording Secretary

Item 1 **Call to order** — The meeting was called to order at 6:30 p.m. by Chairperson Tipton.

Item 2 **Public comment** — There was no public comment.

Item 3 **Approval of Agenda** — A motion was made by Commissioner Tillotson, and seconded by Commissioner Keller, to approve the agenda. *The motion passed unanimously.*

Item 4 **Approval of Minutes** — Commissioner Liedel noted mistakes in the motions made for items 5a and b, which were corrected. A motion was made by Commissioner Wilson, and seconded by Commissioner Liedel, to approve the September 19, 2013 meeting minutes as corrected. *The motion passed unanimously.*

Item 5 **Request(s) for Review, Comment, and Recommendation**

a. **Consideration of Township Zoning Amendment(s)** — No proposed amendments were submitted to the Commission for its review and recommendation.

b. **Consideration of PA 116 Farmland Agreement(s)** — A total of eight agreements were submitted to the Commission for its review and recommendation.

(1) **#13-14 | Adrian Twp.** — Commissioners reviewed a proposed 10-year agreement for a 37.1 acre property located in Section 3 (T6S,R3E), off of Wisner Hwy.

A motion was made by Commissioner Tillotson, and seconded by Commissioner Keller, to recommend approval of the application. *The motion passed unanimously.*

(2) **#13-15 | Raisin Twp.** — Commissioners reviewed a proposed 10-year agreement for a 40 acre property located in Section 35 (T6S,R4E), off of Rogers Hwy.

A motion was made by Commissioner Tillotson, and seconded by Commissioner Keller, to recommend approval of the application. *The motion passed unanimously.*

(3) **#13-16 | Rollin Twp.** — Commissioners reviewed a proposed 30-year agreement for properties totaling 180 acres located in Section 10 (T6S,R1E), off of Manitou Rd. and Townley Hwy.

A motion was made by Commissioner Keller, and seconded by Commissioner Wilson, to recommend approval of the application. *The motion passed unanimously.*

- (4) **#13-17 A&B | Dover Twp.** — Commissioners reviewed proposed 30-year agreements for properties totaling 126 acres and a property totaling 90 acres located in Section 1 (T7S,R2E), off of Beecher Rd. (M-34) and Whig Hwy.
A motion was made by Commissioner Bolton, and seconded by Commissioner Liedel, to recommend approval of the application. *The motion passed unanimously.*
 - (5) **#13-18 | Dover Twp.** — Commissioners reviewed a proposed 30-year agreement for a 50 acre property located in Section 4 (T7S,R2E), off of Plank Rd.
A motion was made by Commissioner Liedel, and seconded by Commissioner Keller, to recommend approval of the application. *The motion passed by majority vote; Commissioner Bolton voted no because a residence was included in the application.*
 - (6) **#13-19 | Blissfield Twp.** — Commissioners reviewed a proposed 25-year agreement for a 32 acre property located in Section 6 (T7S,R5E), off of Pixley Rd.
A motion was made by Commissioner Keller, and seconded by Commissioner Bolton, to recommend approval of the application. *The motion passed unanimously.*
 - (7) **#13-20 | Blissfield Twp.** — Commissioners reviewed a proposed 25-year agreement for a 48 acre property located in Section 34 (T7S,R5E), off of Riga Hwy.
A motion was made by Commissioner Bolton, and seconded by Commissioner Liedel, to recommend approval of the application. *The motion passed unanimously.*
 - c. **Consideration of Master Plan(s)** — No Master Plans were submitted to the Commission for its review and recommendation.
- Item 6 **Other Business**
- a. **Unfinished Business** — Several items of unfinished business were discussed by the Commission.
 - (1) **LCPC Bylaws** — Commissioners decided to postpone action on the proposed by-laws in order to receive comments from the County Administrator.
 - (2) **LCPC Ordinance** — Staff announced that the ordinance creating the Commission was located and that it does not conform to the Michigan Planning Enabling Act. Commissioners directed staff to draft proposed changes to the legislation.
 - (3) **R2PC Charges and Master Plan** — Staff summarized its report regarding R2PC charges and concluded that sufficient funds are left for Phase 1 of the master plan update. Based upon that analysis, staff may start preliminary work on the project.
 - b. **New Business** — No items of new business were discussed by the Commission.
- Item 7 **Public Comment** — There was no public comment.
- Item 8 **Adjournment.** Chairperson Tipton adjourned the meeting at 7:40 p.m.

Respectfully submitted,



Grant E. Bauman, Recording Secretary



Lenawee County Planning Commission

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MEETING MINUTES

Thursday, November 21, 2013

Lenawee County Courthouse • 2nd Floor Commissioner's Committee Room • Adrian, Michigan

Members Present: Karol Bolton, Lenawee County Commission;
Keith Dersham, City of Adrian;
Howard Keller, Lenawee ISD;
Rebecca Liedel, Madison Charter Township;
Ralph Tillotson, Lenawee County Commission;
James Tipton, Blissfield Township; and
Jerry Wilson, Rollin Township.

Members Absent: None.

Others Present: Grant Bauman, Staff/Recording Secretary.

Item 1 **Call to order** — The meeting was called to order at 6:30 p.m. by Chairperson Tipton.

Item 2 **Public comment** — None.

Item 3 **Approval of Agenda** — Staff provided an amended agenda to accommodate an additional PA 116 request.

A motion was made by Commissioner Tillotson, and seconded by Commissioner Keller, to approve the agenda as amended. *The motion passed unanimously.*

Item 4 **Approval of Minutes** — Staff submitted the draft October meeting minutes for approval.

A motion was made by Commissioner Bolton, and seconded by Commissioner Keller, to approve the October 17, 2013 meeting minutes. *The motion passed unanimously.*

Item 5 **Request(s) for Review, Comment, and Recommendation**

a. **Consideration of Township Zoning Amendment(s)** — A total of two proposed amendments were submitted to the Commission for its review and recommendation.

(1) **#13-13a-c | Raisin Twp.** — Commissioners reviewed Township initiated requests which would change the zoning of a property in Section 8 (T7S-R4E) from Light Industrial (I-1) to General Commercial (C-2) and several properties in Section 9 from General Commercial (C-2) to Office Service (OS).

A motion was made by Commissioner Dersham, and seconded by Commissioner Wilson, to recommend approval of the applications as advised by staff (please see the staff report). *The motion passed unanimously.*

(2) **#13-14 | Woodstock Twp.** — Commissioners reviewed a request which would change the zoning of a property in Section 19 (T5S-R1E) from Agricultural (AG-1) to General Industrial (I).

A motion was made by Commissioner Dersham, and seconded by Commissioner Wilson, to recommend disapproval of the application as advised by staff (please see

the staff report). *The motion passed on a majority (6-1) vote.*

- b. **Consideration of PA 116 Farmland Agreement(s)** — A total of three agreements were submitted to the Commission for its review and recommendation.

- (1) **#13-21 | Palmyra Twp.** — Commissioners reviewed a proposed 25-year agreement for a 154 acre property located in Section 9 (T7S,R4E), off of Deerfield Rd.

A motion was made by Commissioner Keller, and seconded by Commissioner Liedel, to accept of the application. *The motion passed unanimously.*

- (2) **#13-22 | Palmyra Twp.** — Commissioners reviewed a proposed 25-year agreement for a 75 acre property located in Section 15 (T7S,R4E), off of Lenawee Hwy.

A motion was made by Commissioner Bolton, and seconded by Commissioner Der-sham, to accept the application. *The motion passed unanimously.*

- (3) **#13-23 | Palmyra Twp.** — Commissioners reviewed a proposed 50-year agreement for a 60 acre property located in Section 7 (T7S,R4E), off of Ogden Hwy.

A motion was made by Commissioner Bolton, and seconded by Commissioner Keller, to recommend approval of the application, excluding the house and buildings. *The motion passed unanimously.*

- c. **Consideration of Master Plan(s)** — None.

Item 6 **Other Business**

- a. **Unfinished Business** — The Commission considered several items of unfinished business.

- (1) **LCPC Bylaws** — Commissioners considered adoption of the bylaws governing the internal operation of the Commission. A couple of clarifications were added to Sections 103 (A) and 106 (I)(2)(a).

A motion was made by Commissioner Bolton, and seconded by Commissioner Liedel, to approve the bylaws, as amended and contingent upon the approval of the County Administrator. *The motion passed unanimously.*

- (2) **LCPC Ordinance** — Commissioners decided to table discussion on the proposed ordinance, as recommended by staff.

- (3) **Solid Waste Financials** — Commissioners reviewed the October 2013 financials.

A motion was made by Commissioner Wilson, and seconded by Commissioner Tiltonson, to receive the report. *The motion passed unanimously.*

- b. **New Business** — None.

Item 7 **Public Comment** — None.

Item 8 **Adjournment.** Chairperson Tipton adjourned the meeting at 7:40 p.m.

Respectfully submitted,



Grant E. Bauman, Recording Secretary



Lenawee County Planning Commission

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MEETING MINUTES

Thursday, December 19, 2013

Lenawee County Courthouse • 2nd Floor Commissioner's Committee Room • Adrian, Michigan

Members Present: Karol Bolton, Lenawee County Commission;
Keith Dersham, City of Adrian;
Howard Keller, Lenawee ISD;
Rebecca Liedel, Madison Charter Township;
Ralph Tillotson, Lenawee County Commission;
James Tipton, Blissfield Township; and
Jerry Wilson, Rollin Township.

Members Absent: None.

Others Present: Grant Bauman, Staff/Recording Secretary; Lorenzo Lizanalde, Case #13-15; and
Dan VanValkenburg, Franklin Township.

Item 1 **Call to order** — The meeting was called to order at 6:30 p.m. by Chairperson Tipton.

Item 2 **Public comment** — None.

Item 3 **Approval of Agenda** — Staff submitted the agenda for approval.

A motion was made by Commissioner Tillotson, and seconded by Commissioner Wilson, to approve the agenda as printed. *The motion passed unanimously.*

Item 4 **Approval of Minutes** — Staff submitted the November meeting minutes for approval.

A motion was made by Commissioner Dersham, and seconded by Commissioner Keller, to approve the December 19, 2013 meeting minutes. *The motion passed unanimously.*

Item 5 **Request(s) for Review, Comment, and Recommendation**

a. **Consideration of Township Zoning Amendment(s)** — A total of two proposed amendments were submitted to the Commission for its review and recommendation.

(1) **#13-15 | Franklin Twp.** — Commissioners reviewed Township initiated text amendments which will allow for the addition of a more intensive type of home occupation —one which allows for the employment of up to two (2) residents who live outside the home— as a conditional use in the Agricultural (AG), Suburban Estate (SE) and Single-Family Residential (R-1) zoning districts. Staff suggested an alternate name for the existing home occupation which will should make it easier for users of the ordinance.

A motion was made by Commissioner Tillotson, and seconded by Commissioner Dersham, to recommend approval of the text amendments as advised by staff (please see the staff report). *The motion passed unanimously.*

- (2) **#13-16 | Franklin Twp.** — Commissioners reviewed a request which would change the zoning of a portion of a property in Section 6 (T5S-R1E) from Residential (R-1) to General Commercial (C-1) —the majority of the property is already zoned C-1— and the adjoining property in Section 7 from Residential (R-1) to Agricultural (AG), in order to establish a winery. Given the land uses recommended for the properties in the future land use plan and the zoning of adjacent properties, staff recommended that the property in Section 7 be rezoned Suburban Estates (SE) rather than AG, which still allows for agriculture as a permitted use.

A motion was made by Commissioner Bolton, and seconded by Commissioner Wilson, to recommend approval with modification of the rezonings as advised by staff (please see the staff report). *The motion passed unanimously.*

- b. **Consideration of PA 116 Farmland Agreement(s)** — A single agreement was submitted to the Commission for its review and recommendation.

#13-24 | Riga Twp. — Commissioners reviewed a proposed 30-year agreement for a 24-acre property located in Section 33 (T8S,R5E), off of Yankee Rd.

A motion was made by Commissioner Bolton, and seconded by Commissioner Keller, to recommend approval of the application. *The motion passed unanimously.*

- c. **Consideration of Master Plan(s)** — The Commission received a notice of intent to prepare a master plan from Hudson Township.

Item 6 **Other Business**

- a. **Unfinished Business** — The Commission considered a single item of unfinished business.

Solid Waste Financials — Commissioners received the November 2013 financials.

- b. **New Business** — The Commission considered a single item of new business.

2014 Meeting Schedule — Commissioners reviewed the 2014 meeting schedule.

A motion was made by Commissioner Tillotson, and seconded by Commissioner Liedel, to approve the schedule, making changes as needed. *The motion passed unanimously.*

Item 7 **Public Comment** — None.

Item 8 **Commissioner Comment** — Commissioner Bolton brought the new Lenawee County Plat Book for her fellow Commissioners to review. Staff was directed to purchase seven copies of the reference book for the use by Commissioners.

Item 9 **Adjournment.** Chairperson Tipton adjourned the meeting.

Respectfully submitted,



Grant E. Bauman, Recording Secretary