AGENDA

# **REGION 2 PLANNING COMMISSION**

**Full Commission** 

FOR FURTHER INFORMATION CONTACT:		DATE:	Thursday, January 8, 2015			
<u>FUR F</u>	ORTHER INFORMATION CONTACT:	TIME:	2:00 P.M.			
	n Duke, Executive Director 768-6706	WHERE:	Lenawee County Library 4459 W. U.S. 223 Adrian, MI 49221			
	Comments will be solicited on each item fo	llowing discussion a				
			<u>P</u>	<u>AGE #</u>		
1.	Call to Order					
2.	Pledge of Allegiance					
3.	Approval of the Agenda - ACTION					
4.	Public Comment					
5.	Approval of Minutes of the November 13, 2014 F	ull Commission Me	eeting (see enclosure) – ACTION	2		
6.	Approval of Minutes of the December 11, 2014 E enclosure) – <b>ACTION</b>	xecutive Committe	ee Meeting (see	5		
7.	Receipt of Treasurer's Report of December 31, 2014 (see enclosure) – ACTION					
8.	Approval of January 8, 2015 Submitted Bills (see enclosure) – ACTION					
9.	Staff Progress Report for December, 2014 (see e	nclosure) – <b>DISC</b>	USSION	32		
10.	Report of the Nominating Committee / Election o – <b>ACTION</b>	f the 2015 Execut	ive Committee (see enclosure)	38		
11.	Update on the Regional Prosperity Initiative Gran	t – <b>DISCUSSION</b>	I			
12.	Approval of Amendments to the JACTS FY 2014-2 (see enclosure) – <b>ACTION</b>	2017 Transportatio	on Improvement Program (TIP)	40		
13.	Approval of the Resolution Adopting the Region 2 Development Strategy (CEDS) 2014 Annual Upda			41		
14.	Lenawee County Congestion Mitigation Air Qualit - <b>DISCUSSION</b>	y Projects FY 2016	5-2019 (see enclosure)	43		
15.	Other Business					
16.	Public Comment					
17.	Adjournment					



### **MEETING MINUTES**

Region 2 Planning Commission Annual Dinner – Full Commission

Hillsdale Elks Lodge 60 N. Manning Street Hillsdale, Michigan 49242

### Thursday, November 13, 2014

I. Call to Order – The meeting was called to order by Vice-Chair Koch at 7:35 p.m. A quorum was present.

<u>Att</u>	Attendance:						
✓	Acker Bailey Baker Beach Beeker (E) Biel	✓ ✓ ✓	Duckham (E) Ellis C. Emmons T. Emmons Fessel Fortress		Kubish LaGow Lance Ley Lightner Lovitt	~	Smith (E) Spencer Spink Stack Stormont Tallis
	Blythe Boggs Boone	✓	Gaede (E) Gallagher Gould (E)	✓ ✓			Terry Tillotson (E) VanValkenburg
~	Branch Bryant Burkett	✓ ✓	Grabert Hartsel Hawkins		Navarro Nolte Osterhout		Votzke Wagner Wardius
	Burns Burns Burrell Burtch (E)		Hawley Hayes (E) Herl (E) Isley		Overeiner Overton Palmer Polaczyk	✓	Webb Wittenbach (E) Wonacott (E) Wylie
~	Carolan Chamberlain Collins		Jeffrey James Jenkins John Jenkins	✓	Quigley (E) Rice (E) Richardson		Wymer Zimmerman Vacant (Jackson Co E)
√	Cornish Cousino Delezeene Dotterweich (E) Driskill	√	Elwin Johnson (E) Eric Johnson Kastel Koch (E) Koebbe	~	Schlecte Seegert Sessions Shotwell Sigers (E)		Vacant (Adrian Twp E) Vacant (City of Adrian - E)
	<b>Key:</b> $\checkmark$ = present (E) = Executive Committee member						

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- <u>Staff Present:</u> Steven Duke; Grant Bauman; Susan Richardson; Jill Liogghio; and LaTasha Thompson
- Guest Speaker: Jessica Harden, Archivist, Archives of Michigan
- Others Present:Julie Beeker; Tim Bowman, City of Jonesville; Brad Charkowske, JATA;<br/>Katie Cotey, Village of Parma; Diana Crawford, Woodstock Township;<br/>J.B. DeJeu, Village of Brooklyn; Jerry Drake, City of Jonesville; Richard<br/>Erhardt, Summit Township; Donna Gaede; Bill Gentner, Cambridge<br/>Township; Ken Gidner, Cambridge Township; Sue Grabert; Jeff Gray,<br/>City of Jonesville; Sarah Gray; Daryl Harden; Sarah Hartzler, SCMW!;<br/>Harvey Hawkins, Cambridge Township; Janie Hildebrandt, Summit<br/>Township; Doug Hoyt, Summit Township; Pete Jancek, Blackman Char-<br/>ter Township; Shirley Jancek; Dustin Krasny, Congressman Walberg's<br/>Office; Rod Kurowski, Cambridge Township; Joe Michalsky, Jackson<br/>Co. Dept. of Transportation; Laura Neuman, Village of Blissfield; Choyce<br/>Quigley; Rick Richardson, Cambridge Township; Dave Sercombe,<br/>Blackman Charter Township; Shelly Sercombe; Jack Shelby, Summit<br/>Township; Amy Torres, Enterprise Group; Mary Wolfram, City of Hills-<br/>dale; Don Wolosuk; and John Worden, Summit Township.
- **II. Pledge of Allegiance** Those in attendance rose and joined in the Pledge of Allegiance.
- **III. Public Comment** In the absence of Chair Hayes, Vice-Chair Koch asked if there was any public comment. No public comment was received.
- IV. Approval of the Agenda The motion was made by Comm. Smith, and supported by Comm. Dotterweich to approve the November 13, 2014 agenda as presented. The motion carried unanimously.
- V. Receipt of Treasurer's Report of October 31, 2014 A motion was made by Comm. Dotterweich, and supported by Comm. Smith, to receive the October 31, 2014 Treasurer's Report as presented. The motion carried unanimously.
- VI. Approval of November 13, 2014 Submitted Bills The motion was made by Comm. Mahoney, and supported by Comm. Carolan, to approve payment of the November 13, 2014 submitted bills. The motion carried unanimously.
- VII. Staff Progress Report for October, 2014 The October, 2014 staff progress report was included in the agenda packet for Commission review. No comments were received.
- VIII. Election of Nominating Committee Mr. Duke explained that the Nominating Committee is elected annually at the R2PC November meeting. The Nominating Committee has the responsibility of recommending a slate of twenty-one (21) candidates for the R2PC Executive Committee at the January, 2015 meeting. Upon approval of the Executive Committee, the Nominating Committee will meet to recommend nominations for the election of FY 2015 R2PC Officers at the February Full Commission meeting.

The motion was made by Comm. Smith, and supported by Comm. Wonacott, to retain the current nominating committee for FY 2015 (Ron Hayes, Hillsdale County; Jack Koch, Gail W. Mahoney, and Phil Duckham, Jackson County; and Ralph Tillotson representing Lenawee County.) The motion carried unanimously.

IX. "Archival Research 101" – Ms. Jessica Harden, Archivist, Archives of Michigan, presented an overview of the types of records available at the Archives of Michigan; explained how to find records relevant to a research topic; and showed examples of different types of records.

**X. Other Business** – Mr. Duke introduced the R2PC staff members. He also thanked Ms. Liogghio for making all the dinner arrangements.

No other business was brought before the Commission.

- XI. Public Comment No additional public comment was offered.
- XII. Adjournment There being no further business, Vice-Chair Koch adjourned the meeting at 8:10 p.m.

Ralph Tillotson Secretary



Serving Hillsdale, Jackson and Lenawee Counties

### MINUTES

### **Region 2 Planning Commission – Executive Committee**

Jackson County Tower Bldg. 120 W. Michigan Avenue Jackson, MI 49201

### Thursday, December 11, 2014

### I. Call to Order – Chair Hayes called the meeting to order at 2:05 p.m. A quorum was present.

### **Executive Committee Members:**

✓ Beeker	$\checkmark$	Hayes	$\checkmark$	Rice
✓ Burtch	$\checkmark$	Johnson	$\checkmark$	Sigers
✓ Dotterweich	$\checkmark$	Koch	$\checkmark$	Smith
✓ Duckham	$\checkmark$	W. Mahoney	$\checkmark$	Tillotson
✓ Gaede		Morris	$\checkmark$	Wittenbach
✓ Gould	$\checkmark$	Quigley	$\checkmark$	Wonacott
	Ke	ey: ✓ = present		
Other Commissioners			~	
Present:		Fessel, Grabert, Hawley, Herl, e, Stack, and Wymer	Over	ton, Polaczyk,
<u>Others Present:</u>	Grazioli, Region; JCDOT;	ittain, Leoni Twp.; J.B. DeJeu, MDOT-Jackson TSC; Chris C Kari Martin, MDOT-University Rick Jack, MDOT-University Jackson TSC; Jeff Reid, MDC	Guloci Regi Regio	k, MDOT-University on; Joe Michalsky, n, Jason Pittman,

### Staff Present: Steven Duke, Grant Bauman

- II. **Pledge of Allegiance** The Committee joined in the Pledge of Allegiance.
- III. Approval of the Agenda A motion was made by Comm. W. Mahoney, supported by Comm. Dotterweich, to approve the Executive Committee meeting agenda of December 11, 2014 as presented. The motion carried unanimously.
- IV. **Public Comment** No public comment was received.

### **Executive Committee Meeting**

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- V. Approval of Minutes of the October 9, 2014 Executive Committee Meeting A motion was made by Comm. Dotterweich, supported by Comm. Johnson, to approve the October 9, 2014 Executive Committee meeting minutes as presented. The motion carried unanimously.
- VI. Receipt of the Treasurer's Report of November 30, 2014 A motion was made by Comm. Koch, supported by Comm. W. Mahoney, to receive the November 30, 2014 Treasurer's Report as submitted. The motion carried unanimously.
- VII. Approval of the December 11, 2014 Submitted Bills A motion was made by Comm. W. Mahoney, supported by Comm. Rice, to approve payment of the December 11, 2014 submitted bills as presented. The motion carried unanimously.
- VIII. Staff Progress Report for November, 2014 The staff progress report was included in the agenda packet for Commission review. Mr. Duke reported that a draft of the Regional Prosperity Initiative 5-year strategic plan should be ready for Commission review at the February, 2015 meeting.
- IX. "Opportunity for Public Comment" Review of Proposed Amendments to the JACTS FY 2014-2017 Transportation Improvement Program (TIP) – Mr. Duke explained that amendments to the JACTS FY 2014-2017 TIP were being proposed by the Jackson County Department of Transportation and the Michigan Department of Transportation.

Fiscal Year	Project Name	Limits	Project Description	Funding Source	Cost
2015	Fifth Street	Page Avenue to Broad Street	Streetscape and pedestrian improvements	Federal (TAP): Local:	\$   265,807 \$   58,942
Move from 2014 to 2015	Fifth Street	Page Avenue to Broad Street	Cold-mill, resurface, pavement markings	State (Cat F): Local:	\$ 180,000 \$ 45,000

The JCDOT amendments are as follows:

Mr. Duke reported that the JCDOT amendments had been reviewed and recommended unanimously for approval by the JACTS Technical Advisory and Policy committees at their respective meetings in November. A motion was made by Comm. Johnson, supported by Comm. W. Mahoney, to approve the JCDOT proposed amendments to the JACTS FY 2014-2017 TIP as presented. The motion carried unanimously.

The MDOT amendments, presented by Mr. Gulock, are as follows:

Fiscal Year	Project Name	Limits	Project Description	Funding Source	Cost
Move from 2017 to 2018 JN 115861	I-94	Over Con Rail and Grand River	Bridge replacement, realign and replace structure	Construction Federal (IM): State:	\$18,159,00 0 \$ 2,018,000
Move from		M-106 NB & SB	Bridge replacement and	Construction	

2016 to 2018	1-94	(Cooper Street OV	associated work	Federal (IM):	\$12,669,00
JN 115862		I-94)		State:	0
					\$
Move from			Restore and	Construction	1,408,000
2016 to 2018	1-94	M-60 to Sargent	Rehabilitate	Construction Federal (IM):	\$36,948,00
JN 120273	104	Road	Tenabilitate	State:	φ00,040,00 0
011 120210					\$
				-	4,105,000
Move from		Brown Street to	Decemetry	Construction	¢
2015 to 2016 JN 113565	I-94 BL	Louis Glick Highway	Reconstruct	Federal (NH): State:	⊅ 6,239,463
JN 113505				Oldic.	\$
					1,383,584
		Ganson Street to		Right-Of-Way	
2015	M-50	North Street	Reconstruct	Federal (NH): State:	\$ 40,925
JN120268				State.	40,925 \$
					9,075 <sup>°</sup>
		Ganson Street to		Construction	· · ·
2016	M-50	North Street	Reconstruct	Federal (NH):	\$
JN120268				State:	1,523,167 ¢
					337,758 β
	Trunkline Bridge		General Program	Federal (ST):	\$
2015	Preservation	Region-Wide	Account`	State:	506,210
					\$
	Trunkline Traffic				56,245
2015	Operations &	Region-Wide	General Program	Federal (ST):	\$
2010	Safety		Account`	State:	185,000
					\$
	Tauna latina a di buan				41,000
2015	Trunkline Hwy Resurface,	Region-Wide	General Program	Federal (ST):	\$
2013	Rehab,	rtogion wido	Account	State:	41,000
	Reconstruct				\$
					9,000
0045	Local Highway Rehabilitation &	Degion Wide	Caparal Dragram	Foderal (ST)	¢
2015	Reconstruct	Region-Wide	General Program Account	Federal (ST): Local:	Ф 280,000
			, loodant	Loodin	\$
					70,000
2017	14.00	Emerson Rd to	2 Course Mill and	Federal (ST):	\$
JN 120275	M-60	Renfrew Rd	Resurface	State:	3,368,243 ¢
					746,899
2017		Chapel Rd to	Resurfacing/Widening	Federal (ST):	\$
JN 120277	M-60	Emerson Rd	w/CLTL	State:	7,380,707
					1 626 650
Move from			Upgrade flashers and	Federal	1,636,650
2014 to 2015	N. Mechanic	@ Adrian &	relocate warning	(STRP):	\$
JN 123331	Street	Blissfield RR	devices	State:	180,000
		crossing			\$
		OV/ Dormo Dood	Concrete overlave destr		20,000
Move from	I-94	OV Parma Road, Gibbs Road, OV I-	Concrete overlays, deck patches, concrete T-	Federal (IM):	\$
2015 to 2016	1 0 1	94, Blackman Road,	beam repairs,	State:	2,482,415
JN 110028		OV I-94	substructure repairs		\$
					275,823

**Executive Committee Meeting** 

Mr. Duke explained that since the current TIP only programs projects through FY 2017, the projects proposed to be moved to FY 2018 would therefore be deleted from the FY 2014-2017 TIP. Comm. Rice discussed his concerns with moving the I-94 projects to FY 2018 relating to continuing safety issues along the corridor and Comm. Koch questioned the proposed roundabouts planned for the reconstruction of the Cooper Street/I-94 interchange.

Mr. Duke stated that both the JACTS Technical Advisory and Policy committees had reviewed and unanimously approved the amendments proposed by the Michigan Department of Transportation at their November meetings. A motion was made by Comm. Dotterweich, supported by Comm. Johnson, to approve the MDOT amendments to the JACTS FY 2014-2017 TIP as presented. The motion carried unanimously.

X. Update on the Lenawee County & Jackson County Solid Waste Plan Amendments – Mr. Bauman gave a PowerPoint presentation summarizing the status of both the Jackson and Lenawee counties' proposed updates amending their solid waste plans.

### XI. Project Notification (FPR 14-6)

- a. A motion was made by Comm. Koch, supported by Comm. Duckham, to recess the Executive Committee and convene the Review Committee. The motion carried unanimously.
- b. Mr. Duke reviewed the project proposed by ProMedica Herrick Hospital to address the psychiatric mental health gap in Lenawee County. The goal of the \$600,000 project is to have psychiatric resources available with a wait time of 14 days or less. No comments were received.
- c. A motion was made by Comm. Koch, supported by Comm. Dotterweich, to recess the Review Committee and reconvene the Executive Committee. The motion carried unanimously.
- XII. Annual Listing of JACTS FY 2014 Obligated Projects Mr. Duke explained that the FHWA required all metropolitan planning organizations (MPOs) to annually make public a list of the previous fiscal year's federally funded projects. The list of projects was included in the agenda packet and reviewed by Mr. Duke.
- XIII. Approval of the Draft R2PC Meeting Schedule for 2015 A motion was made by Comm. W. Mahoney, supported by Comm. Dotterweich, to approve the draft 2015 R2PC meeting calendar as presented. The motion carried unanimously.
- XIV. Other Business No further business was brought before the Committee.
- XV. Public Comment No public comment was received.
- XVI. **Adjournment** There being no further business, the meeting was adjourned by Chair Hayes at 2:55 PM. on a motion by Comm. Duckham, supported by Comm. Koch.

Ralph Tillotson Secretary

**Executive Committee Meeting** 

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### REGION 2 PLANNING COMMISSION Treasurer's Report - Monthly Summary as of December 31, 2014

Balance ending November 30, 2014		\$ 461,339.57
Deposit Summary:		
December 2014 EFT Deposits		\$ 74,046.62
December Bank Deposits		427.90
December Adjustments		(651.04)
Total Deposits plus Bank Balance		\$ 535,163.05
Expenses:		
Submitted Expenses - December 11, 2014	\$ (33,057.27)	
Interim Expenses	(30,891.54)	
Payroll/Related Expenses	(28,847.93)	
Subtotal of Expenses	\$ (92,796.74)	\$ (92,796.74)
Balance Checking Account ending December 31, 2014		\$ 442,366.31
Balance CD Investments ending December 31, 2014		\$ 101,053.40
Total Cash on Hand		\$ 543,419.71

### REGION 2 PLANNING COMMISSION Deposits and Adjustments to Cash as of December 31, 2014

	EFT Deposits:		
12/31/2014	MDOT FHWA - 4th Quarter 2014	\$	46,508.81
	MDOT Rural Task Force - 4th Quarter 2014		592.79
	MDOT - Regional Transportation Planning - 4th Quarter 2014		15,007.28
	MDOT Asset Management - 4th Quarter 2014		4,415.74
	MDOT FTA - 4th Quarter 2014		7,522.00
	Subtotal EFT Deposits	\$	74,046.62
		Ŷ	74,040.02
12/31/2014	Annual Dinner Fees	\$	150.00
	FY2013 MML Fund Audit Premium Refund		97.00
	Deerfield Township FY15 Membership Dues		180.90
	Subtotal - Check Deposits	\$	427.90
12/31/2014	Adjustments to cash:		
	Bank fees - December	\$	(68.05)
	Paycor Fees - December		(281.54)
	Credit Card Charges - Computer Survey		(250.00)
	Credit Card Charges - Office Supplies		(51.45)
	Subtotal - Adjustments to Cash	\$	(651.04)
	Total Net Deposits for December 2014	\$	73,823.48

### REGION 2 PLANNING COMMISSION INTERIM BILLING and PAYROLL EXPENSES as of December 31, 2014

Interim Billing for December, 2014				
Vendor	Description		<u>Amount</u>	Check #
Abraham & Gaffney	FY 2014 Annual Audit	\$	4,900.00	13605
Anderson Printing	R2PC December Packet Copy/Mail	\$	296.89	13606
Bright Solutions	Touch n Go Annual Subscription	\$	20.00	13609
Jackson Citizen Patriot/Mlive	JACTS Tech. Advertising Nov. 2014	\$	342.99	13617
Jackson Co. Dept. of Transportation	FY 2015 Grant - Speed Trailer	\$	5,369.00	13618
Jackson Co. Sheriff Dept.	FY 2015 Grant (Seatbelt) Nov. 2014	\$	452.32	13621
Jackson Police Dept.	FY 2015 OHSP Grant (Seatblt/OWI)	\$	2,680.44	13622
Public Sector Consultants	Consulting Services for Nov. 2014	\$	16,840.00	13624
Selective Insurance	Liability Insurance	\$	1,939.00	13630
Springport Twp. Police Dept.	FY 2015 Grant Nov. 2014	\$	731.34	13625
	or December 31, 2014	\$	33,571.98	10010
Devrell 9 Travel Deleted Evenences				
Payroll & Travel Related Expenses: Paid December 5, 2014	by Direct Deposit/EFT			
Paid December 5, 2014 Paycor	Payroll Disbursement	ć	8,134.51	
G. Bauman	Travel Reimbursement	\$ ¢	81.32	
G. Bauman	Traver Reinibursement	\$ \$	8,215.83	
		ç	8,213.83	
Paid December 19, 2014				
Paycor	Payroll Disbursement	\$	8,649.18	
G. Bauman	Travel Reimbursement		71.18	
S. Richardson	Travel Reimbursement	\$ \$ \$	249.73	
		\$	8,970.09	
Paid January 2, 2015				
Paycor	Payroll Disbursement *	\$	11,441.50	
G. Bauman	Travel Reimbursement	\$	45.60	
S. Duke	Travel Reimbursement	\$	136.82	
S. Richardson	Travel Reimbursement	\$	38.08	
5. Mendrason	naverneimbarsement	\$	11,662.00	
Total Payroll Expens	es for December 2014	\$	28,847.92	
	Ý	20,017.32		

\* Health Savings Plan annual deductible of \$1750.00/employee

### Region 2 Planning Commission Outstanding Accounts Receivable FY 2015

Municipality	Date	Inv. No.	Amount
MDOT - FHWA	11/11/2014	3360	10,313.19
City of Jackson	12/31/2014	3366	7,769.97
Village of Cement City	12/31/2014	3367	316.02
Village of Britton	12/31/2014	3368	173.25

FY 2015 Balance as of December 31, 2014Total Accounts Receivable\$ 18,572.43

### REGION 2 PLANNING COMMISSION Submitted Bills January 8, 2015

Vendor Description		 Amount Due
Blue Cross Blue Shield	Health Insurance for January 2015	\$ 1,427.11
Cash for Petty Cash	Replenish Petty Cash	\$ 61.20
County of Jackson	Phone/Postage OctNov. 2014	\$ 294.17
County of Jackson	Rent Expense for January 2015	\$ 2,787.18
County of Jackson	Accounting Services OctNov. 2014	\$ 4,795.67
ICMA Retirement Trust	ICMA 401 Contribution - January 2015	\$ 1,439.29
Printer Source Plus	Supplies for December 2014	\$ 149.99
The Daily Telegram	Annual Subscription 2015	\$ 360.00
The Hillsdale Daily News	Advertising	\$ 153.50
The Water Store	Supplies for December 2014	\$ 36.75
VantagePoint Transfer Agents	ICMA RHS Contribution - January 2015	\$ 131.63
	Total Submitted Billing - January 2015	\$ 11,636.49

# OHSP / JTSP SUBMITTED BILLS DOCUMENTATION

006-21

# JACKSON TRAFFIC SAFETY PROGRAM

Financial Reimbursement Form

Project Name:	SPEED TRAILER
Agency:	JACKSON COUNTY DEPARTMENT OF TRANSPORTATION
Mailing Address:	JACKSON COUNTY DEPRETMENT OF TRANSPORTATION 2400 NORTHEIM RO, JACKSON, MI 49201-7643
Activity Reimbursem	ent Date:
Expenditures:	
Personnel Contractual Operating Costs Indirect Costs Total Cost to Agency Total Amount of Req	$\frac{-0}{4} = \frac{-0}{-0} = \frac{-0}$
I have attached the fo	llowing supporting documentation:
Required Progress Re Required Financial Re	
Signature of Agency/ DiRector TTSF	Title Date: $12/10/14$ Title Date: $12/10/14$ Insement Request and all supporting documentation to: Susan Richardson, Director kson Traffic Safety Program gion 2 Planning Commission 120 W. Michigan Avenue Jackson MI 49201



### Invoice

Ship To:

3433 East Wood Street Phoenix, AZ 85040 Phone: (800) 428-4315 Customer Service (619) 795-4600 Accounting Fax: (602) 621-4200

Date	Page
Nov 26, 2014	1
Invoice N IN0001	
Customer N MIJ07	

### Sold To:

JACKSON CO. ROAD COMMISSION 2400 N ELM ROAD JACKSON, MI 49204 US

9

JACKSON CO. ROAD COMMISSION 2400 N ELM ROAD JACKSON, MI 49204 US

1	<b>der No</b> 000105		alesperson JBC	Salesperson	Unit / Reg #	PO Nun 4125	1	Ship Via GND	Terms NET30
Qty. Ord.	Qty. Shp.	Qty. B/O		n Number	Description	Unit Price	UOM	Extende	d Price
1.	, An	0	ONSITE 3	00 / MPH	ONSITE 300 RADAR TRAILER WITH MODULAR DISPLAY	5,245.00	EA		5,245.00
1	1	0	P792-39B	1	3 LED SURFACE MOUNT FLASHER - BLUE	75.00	EA		75.00
. 1	1	0	P792-39R	1	3 LED SURFACE MOUNT FLASHER - RED	75.00	EA		75.00
1	1	0	S792-605A	<b>\-0</b> /	OS-300M SOLAR PANEL KIT	625.00	EA		625.00
. 1	4	. 0	S792-607-6	0/1	OS-300M PELICAN CASE KIT	425.00	ea		425.00
1	1	0	S769-7926	66-0 /	TAIL LIGHT VIOLATION FLASHER HARNESS ASSY	150.00	EA		150.00
-1	1	0	S792-625-(	0 / 1	EZ-STAT DATA LOGGER - COMPLETE PACKAGE	790.00	EA	2. 	<sup>5</sup> 790.00
			FRT /		FREIGHT CHARGES				875.00
				e Date c 26, 2014	Amount Due 8,260.00				
					:	- 01 2º	<b>5</b> 14		
Comn	ients:			,		Fubtotal Total sale			8,260.00 0.00
and the second	Navi, sv. s					Total amo	ount		8,260.00
Deca 750 E	itur El 3 Stre	ectro et Su	nyment to: onics, Inc. lite 2610			Less pay	ment		0.00 0.00
Sanl	Diego	, CA	92101			Amount	due		8,260.00

208-2015

# Sample Officer Reimbursement Request

	,, s	urs Total By ·ked Officer	DO NOT TOUCHIII	0													0 00 00
	GRANT #:	Fringe Hours Rate Worked	EILL IN	21.240%	21.240%											 12 hrs	105
		Overtime Rate		\$40.06													
Jackson Co. Shink	3	Type of Enforcement	TYPE BELOW BELT, OWI, HVE	OWI Ó	IMO				Ŧ								
Kson G		Date Worked	TYPE BELOW	11/1/2014	11/1/2014		-										
Jac	AGENCY NAME:	Officer Name	TYPE IN THIS COLUMN	Deputy Sullivan	Deputy Sukovich												TOTAL

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Sample Officer Reimbursement Request

facks	en Co.	n Co. Shert				
AGENCY NAME		00			GRANT #:	
Officer Name	Worked	Tune of Enforcement	Overtime	Fringe Date	Hours	Total By
			Lale	Rate	worked	Utticer
TYPE IN THIS COLUMN	BELOW	BELT, OWI, HVE	FILL IN	FILL IN	FILL IN	TOUCH!!!
Deputy Ruge	10/28/2014 Seatbelt	Seatbelt	\$31.09	21.240%	5.00	\$188.47
Deputy Freeman	10/28/2014 Seatbelt	Seatbelt	\$31.09	21.240%		\$188.47
Deputy Rybicki	10/30/2014 Seatbelt	Seatbelt	\$31.09	21.240%		\$188.47
Deputy Barnett	10/30/2014	Seatbelt	\$31.09	21.240%		\$188.47
Deputy Deering	10/31/2014 OWI	IMO	\$40.06	21.240%		\$291.41
Deputy Sullivan	10/31/2014 OWI	OWI	\$40.06	21.240%		\$291.41
					32 hrs	
TOTAL					26.5hrs	\$1,336.70

Sample Officer Reimbursement Request

AGENCY NAME:					GRANT #:		
Officer Name	Date Worked	Type of Enforcement	Overtime Rate	Fringe Rate	Hours Worked	Total By Officer	
TYPE IN THIS COLUMN	TYPE BELOW	BELT, OWI, HVE	FILL IN	FILL IN	FILL IN	DO NOT TOUCHIII	
			South States	04.047.1-7	000		
the series of th	-History			ACCESS OF A			
Deputy Rybicki	11/4/2014 Seatbelt	Seatbelt	\$31.09		6.00	\$226.16	
Deputy Barnett	11/4/2014 Seatbelt	Seatbelt	\$31.09	21.240%	6.00	\$226.16	
				·			
	•						
					12 hrs	452.52	
TOTAL					<b>25.5hrs</b>	\$969-90	

Date of intercoment	November 4th, 2014		······································
Type of Emorgement			
DX Impaired Driving	o HVE	xo Seat Belt Zone	
		^^	
Load Agency Name		Grant #	
Department Name?	Jackson County Sheriff	County Namo	Jackson
March Western			
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Kelley Rybicki	Jackson County Sheriff		
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MICHIGAN Office of Highway Safety Planning

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Bainet	Jackson County Sheriff		
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2015 Impaired Driving Enforcement

AGENCY NAME:	Jackson Poli	Jackson Police Department			GRANT #:	
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Scarpino, Steve	10/28/2014	Belt	\$44.81	2.450%	5.00	\$229.51
Peters, Matt	10/28/2014 Belt	Belt	\$43.73	2.450%		\$223.98
Albrecht, Paul	10/30/2014	Belt	\$44.81	2.450%		\$229.51
Scarpino, Steve	10/30/2014 Belt	Belt	\$44.81	2.450%	5.00	\$229.51
Ganzhorn, Jason	10/31/2014 OWI	IMO	\$43.73	2.450%		\$179.19
Ganzhorn, Jason	11/1/2014 OW	OWI	\$43.73	2.450%		\$223.98
Galbreath, Mike	11/1/2014 OWI	OWI	\$43.73	2.450%		\$223.98
Albrecht, Paul	11/4/2014	Belt	\$44.81	2.450%		\$229.51
Scarpino, Steve	11/4/2014 Belt	Belt	\$44.81	2.450%	5.00	\$229.51
Belen, Nate	11/7/2014 OWI	OWI	\$36.26	2.450%		\$148.57
Lillie, John	11/7/2014 OW	OWI	\$42.65	2.450%	4.00	\$174.76
Scarpino, Steve	11/8/2014 OWI	OWI	\$44.81	2.450%	4.00	\$183.63
Lillie, John	11/8/2014 OW	IMO	\$42.65	2.450%	4.00	\$174.78
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TOTAL					60.00	\$2,680.44
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Date of Enforcement						
10/28/2014						
Type of Enforcement			19.48-11 I			
Impaired Driving	□ HVE	x Seat Belt Zone				
Lead Agency Name	Jackson Police Department	Grant #	1			
Department Name	Jackson Police Department	County Name	Jackson			
Officer Name	Agency Name	Officer Name	Agency Name			
S. Scarpino	Jackson Police Department					
M. Peters	Jackson Police Department					
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What are the total hours that	will be billed to the grant?	10 NUMBER				
		NUM				
Vehicles Stopped			8			
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Red-light Running			1			
Texting						
Suspended License - DWLS						
Careless Driving Reckless Driving						
Uninsured Motorist						
OWI/OUID						
High BAC (.17 or higher)						
Drug						
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Fugitives (Warrant)	tox, Addits Furnishing Alcoholy		·····			
Weapons						
OTHER		NUM	BER			
Recovered Stolen Vehicles						
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Misdemeanor arrests not inc	luded above		r			
Traffic violations not included						
Equivalent stops per hour - e	ectronically calculated field.					

Cite notable arrests, newsworthy stops, and if applicable reasons why there was no activity. For example, Deputies stopped a vehicle on CR 388 (Pheonix Road) near I-196, in South Haven. Following an investigation a consent search was conducted which revealed .2 grams of cocaine, 1.5 grams of marijuana, a digital drug scale, and a open bottle of vodka. The driver in this incident was found to be DWLS. The driver was arrested for Possession of cocaine, transporting open intoxicants in a motor vehicle, and improperly transporting medical marijuana in a motor vehicle.

Officer Peters worked as the spotter from 0845-1000 hrs. Officer Scarpino was a spotter from 0830-0900 hrs.



N			
Date of Enforcement			
10/30/2014			
Type of Enforcement			
Impaired Driving	o HVE	x⊡ Seat Belt Zone	)
	T	·····	
Lead Agency Name	Jackson Police Department	Grant #	
Department Name	Jackson Police Department	County Name	Jackson
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Officer Name	Agency Name	Officer Name	Agency Name
S. Scarpino	Jackson Police Department		
P. Albrecht	Jackson Police Department		
What are the total hours that	will be billed to the grant?		10
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Speeding			
Red-light Running			1
Texting			· · · · · · · · · · · · · · · · · · ·
Suspended License - DWLS			
Careless Driving			
Reckless Driving			
Uninsured Motorist			3
OWI/OUID			
High BAC (.17 or higher)			
Drug			
	tox, Adults Furnishing Alcohol)		
Fugitives (Warrant)			
Weapons			
OTHER		NI	UMBER
Recovered Stolen Vehicles			
Felony arrests not included a	ibove	······	WFR-3644 - 1 1 1
Misdemeanor arrests not inc	luded above		
Traffic violations not included	above		2
Equivalent stops per hour - e		·····	
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Cite notable arrests, newsworthy stops, and if applicable reasons why there was no activity. For example, Deputies stopped a vehicle on CR 388 (Pheonix Road) near I-196, in South Haven. Following an investigation a consent search was conducted which revealed .2 grams of cocaine, 1.5 grams of marijuana, a digital drug scale, and a open bottle of vodka. The driver in this incident was found to be DWLS. The driver was arrested for Possession of cocaine, transporting open intoxicants in a motor vehicle, and improperly transporting medical marijuana in a motor vehicle.

Officer Scarpino was a spotter from 1730-1830 hrs.



Date of Enforcement		•	· · · · · · · · · · · · · · · · · · ·			
11/4/2014		······································				
Type of Enforcement						
Impaired Driving	D HVE	x□ Seat Belt Zone	•			
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Lead Agency Name	Jackson Police Department	Grant #				
Department Name	Jackson Police Department	County Name	Jackson			
Officerships	•					
Officer Name	Agency Name	Officer Name	Agency Name			
S. Scarpino	Jackson Police Department					
P. Albrecht	Jackson Police Department					
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What are the total hours that	will be billed to the grant?		10			
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Child Restraint Citations (Age	≥ 4-7)					
Speeding						
Red-light Running			. 1			
Texting						
Suspended License - DWLS			2			
Careless Driving						
Reckless Driving						
Uninsured Motorist			2			
OWI/OUID						
High BAC (.17 or higher)						
Drug						
Other Alcohol (MIP, Open Int	ox, Adults Furnishing Alcohol)					
Fugitives (Warrant)			FDF-200-00			
Weapons						
OTHER		NU	JMBER			
Recovered Stolen Vehicles						
Felony arrests not included a	bove	·				
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Equivalent stops per hour - electronically calculated field 8.9 Cite notable arrests, newsworthy stops, and if applicable reasons why there was no activity. For example, Deputies stopped a vehicle on CR 388 (Pheonix Road) near I-196, in South Haven. Following an investigation a consent search was conducted which revealed .2 grams of cocaine, 1.5 grams of marijuana, a digital drug scale, and a open bottle of vodka. The driver in this incident was found to be DWLS. The driver was arrested for Possession of cocaine, transporting open intoxicants in a motor vehicle, and improperly transporting medical marijuana in a motor vehicle.

Officer Scarpino was a spotter from 1230-1500 hrs.



Date of Enforcement			10/31/2014
Type of Enforcement			
Xo Impaired Driving		Seat Belt Zone	
na impaired priving			
Lead Agency Name	Jackson Police Department	Grant #	
Department Name	Jackson Police Department	County Name	Jackson
Officer Name	Agency Name	Officer Name	Agency Name
Ganzhorn	Jackson Police Department		
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What are the total hours t PATROL ACTIVITY	hat will be billed to the grant?	NI	4 UMBER
Vehicles Stopped		<u> </u>	JWBER 8
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Reckless Driving			
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Cite notable arrests, newsworthy stops, and if applicable reasons why there was no activity. For example, Deputies stopped a vehicle on CR 388 (Pheonix Road) near I-196, in South Haven. Following an investigation a consent search was conducted which revealed .2 grams of cocaine, 1.5 grams of marijuana, a digital drug scale, and a open bottle of vodka. The driver in this incident was found to be DWLS. The driver was arrested for Possession of cocaine, transporting open intoxicants in a motor vehicle, and improperly transporting medical marijuana in a motor vehicle.



Date of Enforcement		·····	11/1/2014
Type of Enforcement			
X Impaired Driving		□ Seat Belt Zone	
Lead Agency Name	Jackson Police Department	Grant #	. ]
Department Name	Jackson Police Department	County Name	Jackson
Officer Name	Agency Name	Officer Name	Agency Name
Ganzhorn	Jackson Police Department		
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What are the total hours the	hat will be billed to the grant?		10
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Vehicles Stopped			<u></u>
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Child Restraint Citations (	Age 0-3)		
Child Restraint Citations (	Age 4-7)		
Speeding			· · · · · · · · · · · · · · · · · · ·
Red-light Running			-
Texting			
Suspended License - DWLS			2
Careless Driving			
Reckless Driving			
Uninsured Motorist			1
OWI/OUID			1
High BAC (.17 or higher)			
Drug			1
	Intox, Adults Furnishing Alcohol)		
Fugitives (Warrant)	· · · · · · · · · · · · · · · · · · ·		
Weapons OTHER		NICE STOLEN	Noro
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Cite notable arrests, newsworthy stops, and if applicable reasons why there was no activity. For example, Deputies stopped a vehicle on CR 388 (Pheonix Road) near I-196, in South Haven. Following an investigation a consent search was conducted which revealed .2 grams of cocaine, 1.5 grams of marijuana, a digital drug scale, and a open bottle of vodka. The driver in this incident was found to be DWLS. The driver was arrested for Possession of cocaine, transporting open intoxicants in a motor vehicle, and improperly transporting medical marijuana in a motor vehicle.



Date of Enforcement			11/7/2014
Type of Enforcement			
X Impaired Driving		Seat Belt Zone	
Lead Agency Name	Jackson Police Department	Grant #	
Department Name	Jackson Police Department	County Name	Jackson
Officer Name	Agency Name	Officer Name	Agency Name
Lillie	Jackson Police Department		
Belen	Jackson Police Department		
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What are the total hours th	hat will be billed to the grant?		· 8
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Child Restraint Citations (	Age 0-3)	· ·	
Child Restraint Citations (A	Age 4-7)		
Speeding			
Red-light Running			
Texting			
Suspended License - DWLS			2
Careless Driving			
Reckless Driving			
Uninsured Motorist			2
OWI/OUID			1
High BAC (.17 or higher)			
Drug	·		
Other Alcohol (MIP, Open Intox, Adults Furnishing Alcohol)			
Fugitives (Warrant)			
Weapons			
OTHER		N	UMBER
Recovered Stolen Vehicle	······································	· · · · · · · · · · · · · · · · · · ·	
Felony arrests not include	d above		
Misdemeanor arrests not i	included above		
Traffic violations not includ	ded above		

Equivalent stops per hour - electronically calculated field 13.625 Cite notable arrests, newsworthy stops, and if applicable reasons why there was no activity. For example, Deputies stopped a vehicle on CR 388 (Pheonix Road) near I-196, in South Haven. Following an investigation a consent search was conducted which revealed .2 grams of cocaine, 1.5 grams of marijuana, a digital drug scale, and a open bottle of vodka. The driver in this incident was found to be DVVLS. The driver was arrested for Possession of cocaine, transporting open intoxicants in a motor vehicle, and improperly transporting medical marijuana in a motor vehicle.



Date of Enforcement			11/8/2014
Type of Enforcement			
X  Impaired Driving	D HVE	Seat Belt Zone	
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Lead Agency Name	Jackson Police Department	Grant #	
Department Name	Jackson Police Department	County Name	Jackson
Officer Name	Agency Name	Officer Name	Agency Name
Scarpino	Jackson Police Department		
Lillie	Jackson Police Department		······································
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	hat will be billed to the grant?		8
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Speeding	Age 4-7)		· · ·
Red-light Running	**************************************		
Texting			
Suspended License - DW	I S		
Careless Driving	ATA		NE.45
Reckless Driving	· · · · · · · · · · · · · · · · · · ·		
Uninsured Motorist			
OWI/OUID			
High BAC (.17 or higher)			
Drug			
Other Alcohol (MIP, Open	Intox, Adults Furnishing Alcohol)		
Fugitives (Warrant)			
Weapons			
		N	UMBER
Recovered Stolen Vehicle			
Felony arrests not include	d above		
Misdemeanor arrests not	included above		
Traffic violations not inclue	ded above		
- auivalent stons per bour	- electronically calculated field		17.37

Equivalent stops per hour - electronically calculated field 17.375 Cite notable arrests, newsworthy stops, and if applicable reasons why there was no activity. For example, Deputies stopped a vehicle on CR 388 (Pheonix Road) near I-196, in South Haven. Following an investigation a consent search was conducted which revealed .2 grams of cocaine, 1.5 grams of marijuana, a digital drug scale, and a open bottle of vodka. The driver in this incident was found to be DWLS. The driver was arrested for Possession of cocaine, transporting open intoxicants in a motor vehicle, and improperly transporting medical marijuana in a motor vehicle.



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### JACKSON TRAFFIC SAFETY PROGRAM

Financial Reimbursement Form

October 1, 2014 – September 30, 2015

Project Name:

### Springport Township Traffic Safety Program

Agency:

Springport Township Police Department

Mailing Address:

137 E. Main St P.O. Box 186 Springport, MI 49284

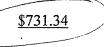
Activity Reimbursement Date: November 2014

Expenditures:

Personnel	<u>\$695.80</u>
Contractual	<u>\$0</u>
Operating Costs	<u>\$120.00</u>
Indirect Costs	<u>\$44.60</u>
Total Expenditures	\$860.40

Total Cost to Agency (15% Match): \$129.06

Total Amount of Request:



I have attached the following supporting documentation:

Required Progress Report: Required Financial Records: Yes or No Yes or No

Signature of Title genev

Date: 12/5/2014

Please submit Financial Reimbursement Request and all supporting documentation to:

Susan Richardson, Director Jackson Traffic Safety Program Region 2 Planning Commission 120 W. Michigan Avenue Jackson, MI 49201

### **JTSP PROGRESS REPORTS**

It is important that monthly/quarterly progress reports accompany every billing that you submit for JTSP funds. Please include any press releases or copies of other articles involving your project.

We would like to have these reports available for the committee members at each meeting.

1. Please list <u>briefly</u> project activities during the month of <u>November</u>, 2014.

During the month of November, Springport Township Police Department worked 20 hours of traffic patrol. We made 12 traffic stops, issued 4 speeding citations and 10 verbal warnings. 8 of those hours were OWI patrol on the night before Thanksgiving on November 26<sup>th</sup>. There was very little traffic that night and no drivers that were stopped had been drinking at all, which is good.

2. Please list any donations to your program this month.

3. Any additional relevant information:

Date: 12/5/2014 Project Director/Coordinator:



# Staff Progress Report December, 2014

# Area-Wide Regional Planning Activities

### **Economic Development**

- Staff attended the monthly meetings of the City of Jackson's DDA and promotions committees.
- Staff facilitated the 12/5/14 meeting of the CEDS (Comprehensive Economic Development Strategy) Committee, finalized the 2014 Update to the *Region 2 Area CEDS*, and posted the document to the Region 2 website for public comment: <u>www.region2planning.com/website/imagenavigation/Miscel</u> <u>laneous/Economic Development/2014CEDSUpdateReport.pdf</u>.

### **Regional Prosperity Initiative Update**

Some of the key efforts and milestones achieved this month include:

- Communications/Engagement. Public Sector Consultants (PSC) has continued to maintain and update the Regional Prosperity Initiative website for Region 9 (<u>https://sites.google.com/a/pscinc.com/r9-prosperity-initiative/</u>) with current meeting notices, meeting summaries and other relevant documents.
- Management Team. The R9 RPI Management Team met 12/17/14 to discuss the first draft of the prosperity strategy and the revised proposal for the transportation team's working to learn together project. The group also reviewed the timeline and proposed activities for 2015 in order to begin planning for the immediate next steps should the state award a second year of grant funds.
- Talent Council Functional Team: The Talent Council met 12/17/14 to review draft goals and strategies to include in the Region 9 prosperity strategy. With some minor changes, the group was in agreement with the recommended goals and strategies that were identified by the industry and topic subgroups. The group also discussed how the Talent Council might merge into the state-required talent district development council in 2015, and who would be tasked with nominating/selecting members for that council.
- Workforce Functional Team: The four Workforce Development Boards (WDB), local elected officials, and Michigan Works! Agency (MWA) directors met on 12/19/14 to continue discussing alternatives for aligning, integrating, and consolidating a range of governance and service delivery options. Staff and leadership from the MWAs have agreed that some level of consolidation is necessary and have agreed to work with a facilitator in 2015, with assistance from a Federal Department of Labor grant, to get agreement among the regional stakeholders on the best options and make a formal recommendation to the WDBs in mid-2015.

- Adult Education Functional Team: This team continued to meet in person and via conference call in December and finalized recommendations regarding Region 9's delivery models for adult education. The group identified one overarching goal, three objectives and approximately twenty strategies to help improve regional adult education service delivery in Region 9.
- Transportation Functional Team: The transportation functional team met via conference calls in sub-groups in late November and early December. The group finalized five goals, eleven objectives, and over twenty strategies for regional transportation prosperity issues.
- Regional Prosperity Strategy. PSC (Project Coordinator) drafted the first version of the Region 9 prosperity strategy based on the recommended goals, objectives and strategies provided by the functional teams. After discussing the draft with the Management Team at the December meeting, it was agreed that the draft would be re-organized and some recommendations consolidated in the next iteration. A second draft of the strategy will be provided to the management team in mid-January.

### **R2PC Website**

 JTV developed a new website for R2PC. Further refinement of the website is anticipated following staff review and comments.

### **Regional Transportation Planning** Hillsdale, Jackson, and Lenawee Counties

### **Assistance to Local Governments**

- The Michigan Department of Transportation is partnering with R2PC to begin work on the issue of regional transit mobility. The purpose of the study is to identify the most significant gaps in regional mobility, especially for the aging population, and eliminate those gaps in order to achieve better coordination between transit agencies for more efficient and effective transfers from one transit service to a service in a neighboring county. The study will include all transit operators in Hillsdale, Jackson, and Lenawee counties. A draft report will be prepared and submitted to MDOT by the end of February, 2015.
- Staff ascertained funding levels for the rural program and provided updated balance sheets to all members. MDOT stated that the funding levels may change if new federal transportation legislation is passed.
- Staff conducted the Hillsdale County Rural Task Force meeting to solicit and review federal/state funded rural transportation projects through FY 2018. Similar meetings will be conducted in Jackson and Lenawee counties in early 2015.
- Staff held the Lenawee County Congestion Mitigation and Air Quality meeting, including developing the agenda, notifying the public of the meeting, and determining fund balance. A meeting was held 12/1/14 to solicit and select CMAQ projects for fiscal years 2016-2019.
- Staff is utilizing Google Earth to review Highway Performance Monitoring System data and update as needed as required by FHWA.

Staff scheduled meetings in January for both Jackson County and Hillsdale/Lenawee counties to review the national functional classification system of federally-designated roadways and to update as necessary.

### Metropolitan Area Transportation Planning Jackson Area Comprehensive Transportation Study

### **Technical Assistance**

- Staff continued to provide administrative services for the Jackson Walkable Communities Coalition (WCC) including compiling minutes, developing the agenda, etc. An Executive Committee was created and the operating guidelines were updated.
- Staff attended and participated in the quarterly meeting of the Local Transportation Advisory Council (LTAC).

### Long Range Transportation Plan

 Staff completed amendments to the LRTP and is now in the process of updating the Plan's project maps.

### Program Management

- Staff attended the monthly directors' meeting of the Michigan Transportation Planning Association.
- Staff conducted the monthly meetings of the JACTS Technical Advisory and Policy committees.
- Staff submitted the bi-annual Disadvantage Business Enterprises (DBE) report to MDOT.

### **Transportation Improvement Program (TIP)**

- Staff processed sixteen (16) amendments to the JACTS FY 2014-2017 Transportation Improvement Program. Once approved by the R2PC, the amendments were forwarded to MDOT for subsequent review and approval.
- Staff had meetings with MDOT representatives to discuss project development and implementation timeline for future improvements planned for the I-94 corridor. The I-94 Context Sensitive Solutions (CSS) study group will conduct their first public meeting in February, 2015. The purpose of the study is to develop design and aesthetic improvements during the reconstruction of the 9 mile corridor.

### Jackson Traffic Safety Program

Staff worked with Chair to develop the agenda for the January, 2015 quarterly meeting.

### **Local Planning Assistance**

The requests of member units of government within Hillsdale, Jackson, and Lenawee Counties are listed below. These activities were prepared at cost to the individual units requesting the service (unless alternative funding was available).

### Hillsdale County

### **City of Jonesville**

Staff met with City officials regarding the update of its joint recreation plan with Fayette Township on 12/2/14. A preliminary schedule for the development of the 2015-2019 edition of the *City of Jonesville and Fayette Township Recreation Plan* was developed and the first meeting of the joint advisory committee was scheduled for 1/20/15.

### Somerset Township

Staff answered various questions of the Township's new Zoning Administrator on 12/5/14, 12/18/14, and 12/23/14 concerning proposed zoning ordinance amendments regarding Michigan's Right-to-Farm Act and an existing Conditional (Special) Use Permit granted for a park on Lake LeAnn.

### Jackson County

### Blackman Township

Staff prepared a recommendation regarding a proposed rezoning on Robinson Road, south of Michigan Avenue, for consideration by the Township Planning Commission.

### **Grass Lake Township**

Staff collected some demographic information for Grass Lake Township and the Grass Lake Zip Code at the request of the Township Supervisor.

### **City of Jackson**

- Historic District Commission Staff was involved in the following activities:
  - UM School of Information CID Project Staff and other Commissioners attended the School's Civic Tech Exposition on 12/1/14 at which the new webpages and associated documents prepared by the 'Living History Team' for the HDC was unveiled. Those products comprised the strategies developed by the students to more effectively inform the general public and residents of the City's historic districts about the importance of historic preservation.
  - Administration Staff performed some administrative duties for the Commission on behalf of the City's Planning Director.
- City/County Joint Recreation Plan Staff finalized the draft of the 2015-2019 edition of the City of Jackson and Jackson County Joint Recreation Plan, based upon the input provided by the joint advisory committee on 11/25/14. A press release was sent and the proposed edition was posted to

the Region 2 website for public comment on 12/3/14: <u>www.region2planning.com/website/image</u> <u>navigation/Recreation\_Plans/Jackson/DraftJacksonJRP141203.pdf</u>. Staff appeared on JTV's "The Bart Hawley Show" to inform the general public about the proposed edition on 12/16/14.

### **County of Jackson**

- Solid Waste Planning Committee Staff facilitated the 12/1/14 meeting of the Full Committee and the 12/9/14 and 12/16/14 meetings of the Site Selection Subcommittee. Staff also met with a member of the Committee (at his request) on 12/15/14.
- County Planning Commission (JCPC) Staff was involved in the following activities:
  - JCPC Commissioner Appointments Staff assisted the Office of the County Administrator by informing several Commissioners that their terms were sun-setting and requesting that they apply for reappointment.
  - 12/11/14 JCPC Meeting Staff facilitated the 12/11/14 meeting of the JCPC. The agenda included making recommendations regarding: proposed rezonings in Parma Township (2) and Springport Township (1) as well as the JCPC meeting schedule for 2015.
  - **JCPC Website** Staff updated the website to include the 2015 meeting listing and submittal deadline schedule as well as the posting of recent documentation.
- Jackson 2020 Staff was involved in the following activities:
  - UM School of Information CID Projects Staff attended the School's Civic Tech Exposition on 12/1/14 at which the mobile website game prepared by the 'ArtFinder Team' for the Arts, Recreation, and Culture (ARC) Strand was unveiled. The game (set to go online in the spring of 2015) is designed to make children, as well as their parents and other mentors, aware of the wealth of public art and other cultural sites found throughout Jackson County. The game is designed to add additional 'cards' to the 'deck' which provide six clues to various cultural sites in and around the City of Jackson.
  - Strategic Implementation Team (SIT) Staff participated in SIT's 12/2/14 meeting.
  - Jackson 2020 Steering Committee Staff participated in the Committee's 12/8/14 meeting.
- City/County Joint Recreation Plan Please see the entry under the City of Jackson. To date (12/30/14), comments on the proposed 2015-2019 edition of the City of Jackson and Jackson County Joint Recreation Plan were submitted by a County Commissioner and a County Planning Commissioner.
- Biannual Report Staff prepared and submitted the R2PC's report to the County Board's County Agencies and Affairs Committee regarding the services provided to Jackson County between 7/1/14 and 12/31/14, via 'BoardDocs'.

## Lenawee County

### **City of Adrian**

 Staff researched and provided recommendations regarding a couple of zoning issues at the request of City Officials.

### Village of Blissfield

Staff finalized changes to the Village's zoning map and printed and delivered full-sized and digital copies of the map to Village officials.

### Village of Britton

Staff prepared a draft 'Notice of Intent to Plan' for use by the Village as well as demographic data to be included in an appendix to the new edition of the Village of Britton Master Plan. Staff attended the Planning Commission's 12/22/14 meeting to present and review those documents. Various minor changes were subsequently made to the demographic data and submitted to the Chair. Additional demographic data will be prepared for the 1/26/15 meeting of the Commission.

### **County of Lenawee**

- Lenawee County Planning Commission (LCPC) Staff cancelled the 12/18/14 meeting of the LCPC at the request of the Chair. Staff also responded to a question regarding a PA116 Farmland and Open Space Agreement.
- Lenawee County Solid Waste Planning Committee (LCSWPC) Staff facilitated the 12/17/14 meeting of the Full Committee and the 12/10/14 meeting of the Alternatives Subcommittee. The subject of those meetings was the development of various alternatives for the management of solid waste generated in Lenawee County.
- Lenawee County Recreation Plan Staff prepared a draft of the 2015-2019 edition of the *Lenawee County Parks and Recreation Plan* and submitted it to the Parks and Recreation Commission for its consideration on 12/22/14. A variety of minor changes were made to the document, which was posted to the County's website for public comment: <u>www.lenaweepublic.com/Paperless%20Meeting%20Documents/Current/Parks/2015LenaweeCoRecPlan-web.pdf</u>.



TO: Region 2 Planning Commission

FROM: Steven M. Duke, Executive Director

DATE: January 2, 2015

SUBJECT: Nominating Committee Report – 2015 Executive Committee Membership

The R2PC Nominating Committee met at 11:30 a.m. on Friday, December 19, 2014 at Artesian Wells in Cement City. Members of the Nominating Committee for 2015 include Jack Koch, Phil Duckham, Ron Hayes, Gail W. Mahoney, and Ralph Tillotson (Comm. Tillotson was absent).

The following Commissioners are presented in accordance with Section VI of the R2PC Bylaws as nominees for the Executive Committee for the year 2015.

Alan Beeker	representing City of Hillsdale
Gail W. Mahoney	representing Jackson County
Phil Duckham	representing Jackson County
Elwin Johnson	representing Jackson County
Carl Rice, Jr.	representing Jackson County
Cliff Herl	representing Jackson County
Patrick Burtch	representing City of Jackson
Andy Dotterweich	representing City of Jackson
Jack Quigley	representing Lenawee County
Ralph Tillotson	representing Lenawee County
Cletus Smith	representing Lenawee County
Vacant	representing City of Adrian
Jack Koch	_ representing at large
Larry Gould	representing at large

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Doug Terry	representing at large
Jennifer Morris	representing at large
Roger Gaede	representing at large
Rick Sigers	representing at large
Jim Wonacott	representing at large
Chris Wittenbach	representing at large
Ron Hayes	representing at large

The slate of Executive Committee members is recommended with all members voting aye on motion by Commissioner Koch, supported by Commissioner Hayes. The motion carried unanimously.

CHRISTOPHER J. BOLT, MPA, P.E. Managing Director ROBERT D. GRIFFIS Director of Operations



JOSEPH M. MICHALSKY, P. E. Director of Engineering MARILYN KILPATRICK Office Manager

# DEPARTMENT OF TRANSPORTATION

December 1, 2014

Mr. Steven Duke Executive Director Region 2 Planning Commission 120 West Michigan Avenue Jackson, MI 49201

Dear Mr. Duke:

### Subject: FY 2014 TIP Amendment

The Jackson County Department of Transportation is hereby requesting approval from the Region 2 Planning Commission Committee, JACTS Technical Advisory & JACTS Policy Committees concerning the following Transportation Improvement Program (TIP) Amendment for FY 2014 – 2017:

- 1. FY 2015—Add: Moscow Road: M 60 (Spring Arbor Road) to the South County Line, Preventative Maintenance, 8.6 miles; \$480,000 STP-Rural; \$120,000 State – D
- 2. FY 2015—Add: Lansing Avenue: Henry Road to the North County Line, Preventative Maintenance, 5.0 miles; \$220,000 STP- Rural; \$55,000 State D
- 3. FY 2015—Delete: Austin Road: M- 50 to the East County Line, \$275,000-STP-Rural; \$75,000 State - D
- 4. FY 2015—Delete: Jefferson Road: U. S. 127 (Meridian Road) to South Jackson Road, \$380,000 STP-Rural; \$95,000 State D
- FY 2015—Modification: Change funding—County Farm Road: Gardner Road to Parma Road, STP-Rural, from \$191,673 to \$146,673; State – D. change from \$59,558 to zero; JCDOT local match, change from zero to \$54,558

Proposed work for the Moscow Road and Lansing Avenue projects will include culvert replacements, wedging, single chip seal and fog seal plus new pavement markings.

Please call me at (517) 788-4230 or e-mail jmm@jcrc-roads.org for any questions or additional information.

Respectfully Submitted,

seph M. Michalsky P.E. Director of Engineering Oc: Christopher J. Bolt, MPA, PE, Managing Director



- To: Region 2 Planning Commission
- From: Grant E. Bauman, AICP Principal Planner
- Date: January 8, 2015

### Subject: Comprehensive Economic Development Strategy (CEDS) 2014 Update

Staff is pleased to present the 2014 Update to the *Region 2 Area Comprehensive Economic Development Strategy* (CEDS). The new update to the CEDS document contains 11 projects considered to be vital or regionally significant:

- Big Mitten State Fair and Festival LLC
- LJH Region Wide Kitchen Incubator Coordination Unit
- Southern Michigan Center for Science (SMCSI) and Industry and the Litchfield Initiative Regional Collaboration
- Revolving Loan & Financial Asset System Initiative
- Southwest Jackson County Sewer Extension
- Village of North Adams Road Infrastructure
- Health Clinic in Litchfield
- Center for Family Health Graduate Medical Education (GME) Expansion
- Center for Family Health Dental Clinic and Administrative Offices
- Center for Family Health Hillsdale Facility
- Regional Museum Corridor

The full document can be downloaded from the R2PC website: <u>www.region2planning.com</u>. A resolution is attached to this memorandum for your consideration and approval. Once it is approved by the R2PC, the 2014 CEDS Update will be submitted to the US Economic Development Administration (EDA).



### Resolution Adopting the 2014 Annual Update of the Region 2 Planning Commission Comprehensive Economic Development Strategy (CEDS)

**WHEREAS,** the Region 2 Planning Commission received a grant from the U.S. Economic Development Administration (EDA) for the creation of a Comprehensive Economic Development Strategy (CEDS) for the Region 2 Planning Area, and

**WHEREAS,** a CEDS Strategy Committee was formed with members representing a cross-section of regional, private, and public interests including federal, county and local government, economic development agencies, and the education, utility, banking, and healthcare sectors, and

**WHEREAS,** an EDA-approved CEDS annual update is required for Economic Development District (EDD) designation under CFR 203.1 (c), and

**WHEREAS,** the 2014 annual update of the CEDS was available for public comment during December, 2014, and January, 2015, and will be submitted to the EDA for its review, comment, and approval.

**NOW THEREFORE BE IT RESOLVED** that the Region 2 Planning Commission adopts the 2014 annual update of the Region's Comprehensive Economic Development Strategy (CEDS).

Effective Date: January 8, 2015

Ronald Hayes, Chair Region 2 Planning Commission



- TO: Region 2 Planning Commission
- FROM: Steven Duke, Executive Director
- DATE: December 30, 2014
- RE: Lenawee County CMAQ Projects

The Lenawee County Congestion Mitigation Air Quality (CMAQ) Committee met on December 1, 2014 to solicit, review, and approve transportation improvement projects for Fiscal Years 2016 to 2019. The proposed projects must be located in Lenawee County and show improvement to ambient air quality in order to qualify for the funding. Agencies eligible to submit projects for CMAQ funding include MDOT, local road and transit agencies, as well as incorporated cities and villages.

The projects selected for funding are as follows:

			LOCAL OR	
YEAR	PROJECT	CMAQ	STATE-CTF	TOTAL
<u>2016</u>	Lenawee Transit, Mini-Van Transfer to MDOT	\$ 35,000 \$ 344,448	\$ 8,750	\$ 43,750
<u>2017</u>	Transit, Replace 3 Buses MDOT M-52 @ Sienna Heights MDOT, US-223 BR MDOT, Construct Roundabout M-52 @ Church/Broad	\$ 380,000 \$ 240,000 \$ 264,000 \$1,200,000	\$ 95,000 \$ 60,000 \$ 66,000 \$300,000	\$ 475,000 \$ 300,000 \$ 330,000 \$1,500,000
<u>2018</u>	<b>Transit</b> , Replace 5 Bus/Mini-Van <b>Local Agency</b> , 2 Diesel Retrofits	\$ 592,000 \$ 160,000	\$148,000 \$ 40,000	\$ 740,000 \$ 200,000
<u>2019</u>	<b>Transit</b> , Replace 2 Buses <b>Local Agency</b> , 2 Diesel Retrofits	\$ 240,000 \$ 160,000	\$ 60,000 \$ 40,000	\$ 300,000 \$ 200,000

2020 No Projects Selected

### **COUNTY BALANCE SHEET**

'15 BEG BAL	Work Description	Local CMAQ \$581,204	State CMAQ \$456,209	Match	Other -	TOTAL \$1,037,413
M-52 at Broad and Division	Transfer to MDOT	\$379,448	(\$379,448)	\$0	\$0	\$0
MDOT: US-223 BR, E of Sand Creek Hwy	Move Traffic Crossover (Design)	\$0	\$40,000	\$10,000		\$50,000
· · · · · ·		\$0	\$0	\$0		\$0
		\$0	\$0	\$0	\$0	\$0
		\$0	\$0	\$0	\$0	\$0
		\$0	\$0	\$0	\$0	\$0
'15 END BAL		\$201,756	\$795,657		-	\$997,413
'16 TARGET	-	\$379,448	\$379,448		-	\$758,896
'16 BEG BAL	-	\$581,204	\$1,175,105	\$0	-	\$1,756,309
Lenawee Transit (JN120214)	Mini-Van	\$35,000	\$0	\$0	\$8,750	\$43,750
M-52 at Broad and Division	Transfer to MDOT	\$344,448	(\$344,448)	\$0	\$0	\$0
		\$0	\$0	\$0		\$0
		\$0	\$0	\$0	\$0	\$0
'16 END BAL		\$201,756	\$1,519,553		-	\$1,721,309
'17 TARGET	-	\$379,448	\$379,448		-	\$758,896
'17 BEG BAL	-	\$581,204	\$1,899,001	\$0	-	\$2,480,205
MDOT: US-223 BR, E of Sand Creek Hwy	Move Traffic Crossover	\$0	\$264,000	\$66,000	\$0	\$330,000
Adrian & Lenawee Transit	Replace 3 buses	\$379,448	\$0	\$0	\$95,000	\$474,448
MDOT: M-52 @ Sienna Heights	Signal Modernization	\$0	\$300,000	\$0	\$0	\$300,000
MDOT, M52 @ Church & Broad	Construct roundabout	\$0	\$1,200,000	\$300,000	\$0	\$1,500,000
		\$0	\$0	\$0	\$0	
'17 END BAL		\$201,756	\$135,001		\$0	\$336,757
'18 TARGET	-	\$379,448	\$379,448		\$0	\$758,896
'18 BEG BAL	-	\$581,204	\$514,449	\$0	-	\$1,095,653
Adrian & Lenawee Transit	Replace 5 buses & 1 Mini-Van	\$592,000	\$0	\$0	\$148,000	\$740,000
County/Village	Purchase 2 Diesel Retrofits	\$160,000	\$0	\$0	\$40,000	\$200,000
Transfer from MDOT		(\$379,448)	\$379,448	\$0	\$0	\$0
		\$0	\$0	\$0	\$0	
'18 END BAL		\$208,652	\$135,001		-	\$343,653
'19 TARGET	-	\$379,448	\$379,448		-	\$758,896
'19 BEG BAL	-	\$588,100	\$514,449	\$0	-	\$1,102,549
Adrian & Lenawee Transit	Replace 2 buses	\$240,000	\$0	\$0	\$60,000	\$300,000
County/Village	Purchase 2 Diesel Retrofits	\$160,000	\$0	\$0	\$40,000	\$200,000
Transfer from MDOT		(\$344,448)	\$344,448	\$0	\$0	\$0
		\$0	\$0	\$0	\$0	
'19 END BAL		\$532,548	\$170,001	\$0	\$0	\$702,549
'20 TARGET	-	\$379,448	\$379,448	\$0	\$0	\$758,896
'20 BEG BAL		\$911,996	\$549,449	\$0	\$0	\$1,461,445
		\$0	\$0	\$0	\$0	\$0
		\$0	\$0	\$0	\$0	\$0
		\$0	\$0	\$0	-	\$0
'20 END BAL		\$911,996	\$549,449		-	\$1,461,445



# MEETING SCHEDULE FOR 2015 REGION 2 PLANNING COMMISSION

In accordance with Public Act No. 167 of 1976, meetings of the Region 2 Planning Commission for 2015 will be as follows:

DATE	EXECUTIVE COMMITTEE	FULL COMMISSION
January 8, 2015		2:00 p.m. Lenawee County Library
February 12, 2015	2:00 p.m. Hillsdale City Hall	
March 12, 2015		2:00 p.m. Jackson County Tower Building
April 9, 2015	2:00 p.m. Lenawee County Library	
May 14, 2015		2:00 p.m. Hillsdale City Hall
June 11, 2015	2:00 p.m. Jackson County Tower Building	
July 9, 2015		2:00 p.m. Lenawee County Library
August 13, 2015	2:00 p.m. Hillsdale City Hall	
September 10, 2015		2:00 p.m. Jackson County Tower Building
October 8, 2015	2:00 p.m. Lenawee County Library	
November 12, 2015		6:00 p.m. Annual Meeting – Jackson County TBA
December 10, 2015	2:00 p.m. Jackson County Tower Building	

Note: The Jackson County Tower Building is located at 120 W. Michigan Avenue, Jackson. The Lenawee County Library is located at 4459 W. US-223, Adrian. Hillsdale City Hall is located at 97 N. Broad St., Hillsdale.