

AGENDA

REGION 2 PLANNING COMMISSION

Full Commission

FOR FURTHER INFORMATION CONTACT:

**Steven Duke, Executive Director
(517) 768-6706**

DATE: Thursday, January 14, 2016

TIME: 2:00 P.M.

WHERE:

**Lenawee County Library
4459 W. U.S. 223
Adrian, MI 49221**

Comments will be solicited on each item following discussion and prior to any final action.

	<u>PAGE #</u>
1. Call to Order	
2. Pledge of Allegiance	
3. Approval of the Agenda - ACTION	
4. Public Comment	
5. Approval of Minutes of the November 12, 2015 Full Commission Meeting (see enclosure) – ACTION	2
6. Approval of Action Taken at the December 10, 2015 Executive Committee Meeting (see enclosure) – ACTION	5
7. Receipt of Treasurer's Report of December 31, 2015 (see enclosure) – ACTION	10
8. Approval of January 14, 2016 Submitted Bills (see enclosure) – ACTION	14
9. Staff Progress Report for December, 2015 (see enclosure) – DISCUSSION	26
10. Report of the Nominating Committee / Election of the 2016 Executive Committee (see enclosure) – ACTION	30
11. Update on the Regional Prosperity Initiative Grant – DISCUSSION	
12. 2015 PASER Road Condition Ratings (to be presented) – DISCUSSION	
13. Evaluation of the I-94 Corridor from the Indiana State Line to US-127 South (see enclosure) - DISCUSSION	32
14. Purchase of New Copier/Printer/Scanner (see enclosure) - ACTION	39
15. Approval of Staff Travel to the American Planning Association's National Planning Conference, Phoenix, April 2-5, 2016 (see enclosure) – ACTION	40
16. Federal Project Review (15-8) – ACTION	41
a. Recess Full Commission and convene the Review Committee	
b. Review and comment on Project Notification (see enclosure)	
c. Recess the Review Committee and re-convene the Full Commission	
17. Other Business	
18. Public Comment	
19. Adjournment	

Region 2 Planning Commission

120 West Michigan Avenue • Jackson, Michigan 49201 • ☎ (517) 788-4426 • 📠 (517) 788-4635

Region 2 Planning Commission

Serving Hillsdale, Jackson and Lenawee Counties

MEETING MINUTES

Region 2 Planning Commission Annual Dinner – Full Commission

Gene Davis & Sons Banquet Center

3575 Francis Street

Jackson, MI 49203

Thursday, November 12, 2015

I. **Call to Order** – Chair Hayes called the meeting to order at 7:30 p.m. A quorum was present.

Attendance:

✓ Acker	Drake	Jones	Seegert
✓ Alexander	Driskill	Kastel	✓ Sessions
Bailey	✓ Duckham (E)	✓ Knoblauch	✓ Shotwell
Baker	C. Emmons	✓ Koch (E)	✓ Sigers (E)
Beach	✓ T. Emmons	Koebbe	Smith (E)
Beeker (E)	✓ Fessel	Koehn	Spencer
Bernath	Fortress	Kubish	Spink
Biel	Gaede (E)	Lance	Stack
Blythe	Gallagher	Ley	Stewart
Boggs	J. Gould	W. Mahoney (E)	Stormont
✓ Bolton	L. Gould (E)	McKibbin	Tallis
✓ Broderick	✓ Grabert	Navarro	Terry (E)
✓ Bryant (E)	✓ Guetschow	Nolte	Tillotson (E)
M. Burns	Hartsel	Overeiner	VanValkenburg
T. Burns	✓ Hawkins	✓ Overton	Votzke
Burrell	✓ Hawley	Palmer	Wagner
Burtch (E)	✓ Hayes (E)	✓ Polaczyk	Wardius
Carolán	✓ Herl (E)	✓ Quigley (E)	Webb
Chamberlain	Isley	Reiser	✓ Welsh
Collins	✓ Jancek	✓ Rice (E)	✓ Wittenbach (E)
Cornish	Jeffrey	Richardson	✓ Wonacott (E)
Cousino	James Jenkins	Rohr (E)	Wylie
Cure	John Jenkins	Schafer	Wymer
Delezeene	Elwin Johnson (E)	✓ Schlecte	
✓ Dotterweich (E)	Eric Johnson	Schoof	

Key: ✓ = present

(E) = Executive Committee member

Staff Present: Steve Duke; Grant Bauman; Susan Richardson; Aaron Dawson; and Jill Liogghio

Others Present: Rick Arnold, Cambridge Twp.; Mary Baird; Tim Bowman, City of Jonesville; Christine Bowman, City of Jonesville; Meghan Dobben, Summit Twp.; Art Erbskorn, City of Morenci; Richard Erhardt, Summit Twp.; Bill Gentner, Cambridge Twp.; Ken Gidner, Cambridge Twp.; Louis Globensky, Blackman Charter Twp.; Jeff Gray, City of Jonesville; Sarah Gray, City of Jonesville; Doug Hoyt, Summit Twp.; Shirley Jancek; Carol Knoblauch; Joe Michalsky, JCDOT; Jennifer Morris, City of Jackson; Benjamin Oram, City of Morenci; Phil Preston, Blackman Charter Twp.; Choyce Quigley; Rick Richardson, Cambridge Twp.; Dave Sercombe, Blackman Charter Twp.; Shelly Sercombe; Troy Stevens, JCDOT; Amy Torres, Enterprise Group; Mike Way, Summit Twp.; Jerry Wilson, Lenawee County Planning Commission; and Greg Wise, Franklin Twp.

- II. **Pledge of Allegiance** – Those in attendance rose and joined in the Pledge of Allegiance.
- III. **Approval of the Agenda** – The motion was made by Comm. Dotterweich, and supported by Comm. Jancek, to approve the November 12, 2015 agenda as presented. The motion carried unanimously.
- IV. **Public Comment** – Chair Hayes requested public comment. No public comment was received.
- V. **Receipt of Treasurer's Report of October 31, 2015** – A motion was made by Comm. Dotterweich, and supported by Comm. Koch, to receive the October 31, 2015 Treasurer's Report as presented. The motion carried unanimously.
- VI. **Approval of November 12, 2015 Submitted Bills** – A motion was made by Comm. Jancek, and supported by Comm. Dotterweich, to approve payment of the November 12, 2015 submitted bills. The motion carried unanimously.
- VII. **Staff Progress Report for October, 2015** – The October, 2015 staff progress report was included in the agenda packet for Commission review.
- VIII. **Election of the 2016 Nominating Committee** – Mr. Duke reported that the R2PC annually appoints the nominating committee at the November Full Commission meeting. Mr. Duke explained that the current members of the 2015 nominating committee included Ron Hayes, Jack Koch, Gail Mahoney, Phil Duckham, and Ralph Tillotson. Due to on-going health issues, Comm. Mahoney has submitted her resignation from the R2PC.

The motion was made by Comm. Dotterweich, supported by Comm. Koch, to retain the 2015 members of the nominating committee. The motion carried unanimously.

The motion was made by Comm. Dotterweich, supported by Comm. Jancek, to nominate Comm. Rice to fill the vacancy on the nominating committee. The motion carried unanimously.
- IX. **Approval of Amendments to the JACTS FY 2014-2017 Transportation Improvement Program (TIP)** – Chair Hayes reported that included in the agenda packet were letters from the Jackson County Department of Transportation and MDOT requesting amendments to the JACTS FY 2014-2017 Transportation Improvement Program (TIP).

A motion was made by Comm. Koch, supported by Comm. Jancek, to approve the amendments requested by JCDOT and MDOT to the JACTS FY 2014-2017 TIP as submitted. The motion carried unanimously.

X. Federal Project Review

- a. A motion was made by Comm. Bolton, supported by Comm. Koch, to recess the Full Commission and convene the Review Committee. The motion carried unanimously.
- b. Review and Comment on Project Notification – Mr. Duke reported the Economic Development Partnership (EDP) of Hillsdale County, through the USDA, was applying for an Intermediary Relending Program (IRP) loan to assist Basis Machining purchase new machinery. No comments were received.
- c. The motion was made by Comm. Shotwell, supported by Comm. Bolton, to recess the Review Committee and re-convene the Full Commission. The motion carried unanimously.

XI. Guest Speaker – Dr. Dani Meier, PhD, MS, “Planning, Problems, and Prevention” -

Dani Meier, PhD, MSW, addressed the Region 2 Planning Commission during its 2015 Annual Dinner focusing on the accidental outcomes of Prohibition and “The War on Drugs” (e.g., incarceration rates, public health costs, the black market, etc.), the need to support treatment over imprisonment, and how planners can help to make better communities.

XII. Other Business – Mr. Duke presented a resolution for approval authorizing staff to prepare and submit a 2016 Regional Prosperity Initiative (RPI) grant application and authorizing the R2PC Chair to sign the resolution.

The motion was made by Comm. Jancek, supported by Comm. Koch, approving the resolution as presented. The motion carried unanimously.

XIII. Public Comment – Chair Hayes asked for any public comment. No comments were received.

XIV. Adjournment - There being no further business, Chair Hayes adjourned the meeting at 8:30 PM on a motion by Comm. Jancek, supported by Comm. Bolton.

Ralph Tillotson
Secretary

Region 2 Planning Commission

Serving Hillsdale, Jackson and Lenawee Counties

MINUTES

Region 2 Planning Commission – Executive Committee
Jackson County Tower Bldg.
120 W. Michigan Avenue
Jackson, MI 49201

Thursday, December 10, 2015

- I. **Call to Order** – Chair Hayes called the meeting to order at 2:00 p.m. A quorum was present.

Executive Committee Members:

✓ Beeker	✓ Hayes	✓ Sigers
✓ Bryant	Herl	Terry
Burtch	✓ Johnson	Tillotson
✓ Dotterweich	✓ Koch	✓ Wittenbach
✓ Duckham	✓ Quigley	✓ Wonacott
✓ Gaede	✓ Rice	Vacant
Gould	Rohr	Vacant

Key: ✓ = present

Other Commissioners Present: Burns, Cure, Emmons, Fessel, Grabert, Guetschow, Kubish, Polaczyk, and Welsh

Others Present: Joe Michalsky, Jackson County Department of Transportation

Staff Present: Steven Duke, Executive Director

- II. **Pledge of Allegiance** – The Committee joined in the Pledge of Allegiance.
- III. **Approval of the Agenda** – The motion was made by Comm. Dotterweich, supported by Comm. Duckham, to approve the December 10, 2015 Executive Committee agenda as presented. The motion carried unanimously.

- IV. **Public Comment** – No public comments were received.
- V. **Approval of Minutes of the November 12, 2015 Full Commission Annual Meeting** – A motion was made by Comm. Dotterweich, supported by Comm. Smith, to approve the November 12, 2015 Full Commission Annual Meeting minutes as presented. The motion carried unanimously.
- VI. **Receipt of the Treasurer’s Report of November 30, 2015** – A motion was made by Comm. Johnson, supported by Comm. Dotterweich, to receive the November 30, 2015 Treasurer’s Report as submitted. The motion carried unanimously.
- VII. **Approval of the December 10, 2015 Submitted Bills** – A motion was made by Comm. Koch, supported by Comm. Duckham, to approve payment of the December 10, 2015 submitted bills as presented. The motion carried unanimously.
- VIII. **Staff Progress Report for November 2015** – The staff progress report was included in the agenda packet for Committee review.
- IX. **Approval of the 2015 Comprehensive Economic Development Strategy (CEDS) Update and Resolution** – Mr. Duke reported that staff had completed the 2015 Update to the Regional CEDS plan. Projects listed in the CEDS are eligible for federal funding through the U.S. Economic Development Administration. The projects listed as vital, or regionally significant include: the Big Mitten State Fair; LJB Regionwide Kitchen Incubator Coordination Unit; Revolving Loan and Financial Asset System Initiative; Southwest Jackson County Sewer Extension; Health Clinic in Litchfield; Center for Family Health Graduate Medical Education Expansion; Center for Family Health Dental Clinic and Administration offices; the Manor; and the Regional Museum Corridor.
- The motion was made by Comm. Johnson, supported by Comm. Gaede, approving the resolution adopting the 2015 Annual Update of the Region 2 Planning Commission’s Comprehensive Economic Development Strategy (CEDS). The motion carried unanimously.
- X. **“Opportunity for Public Comment” – Approval of Amendments to the JACTS FY 2014-2017 Transportation Improvement Program (TIP)** – The following amendments were presented for approval by the Jackson County Department of Transportation (JCDOT):
- DELETE – FY 2016: Hardcastle Road** (Horning Road to M-124): preventative maintenance. \$450,000 STL/\$150,000 Local
- ADD – FY 2016: Mt. Hope Road** (Grass Lake Village to I-94): preventative maintenance.; **Francisco Road/Clear Lake Road** (E. Michigan Avenue to I-94): preventative maintenance. \$360,000 STL/\$90,000 State TEDF-D
- SCOPE – FY 2016: Dearing Road**: extend the southern project limits from W. Michigan Avenue to M-60. \$259,000 STL/\$200,000 State TEDF-D

A motion was made by Comm. Dotterweich, supported by Comm. Rice, to approve the JCDOT amendments to the JACTS FY 2014-2017 TIP as presented. The motion carried unanimously.

The following amendments were proposed by the Michigan Department of Transportation (MDOT):

Fiscal Year	Project Name	Limits	Project Description	Funding
2016 JN 128542 ADD	I-94	EB & WB I-94 from the Jackson CL to M-60	Full Depth Concrete Joint Repairs	Preliminary Engineering State: \$15,000
2016 JN 128542 ADD	I-94	EB & WB I-94 from the Jackson CL to M-60	Full Depth Concrete Joint Repairs	Construction State: \$1,485,000
2016 JN 127492 ADD	M-50	Napoleon Road to Stoney Lake Drain	HMA Cold Milling w/ Single Course Overlay	Construction Federal: \$344,034 (ST) State: 76,289
2016 JN 120268 ADD	M-50 / US-127 BR	Michigan to Wildwood & Ganson to North St.	Reconstruction	Construction Federal: \$1,905,622 (IM) State: 369,104 Local: 147,944
2016 JN 113565 COST	I-94 BL	Brown to Louis Glick	Reconstruction	Construction Federal: \$6,985,163 (NH) State: 1,339,301 Local: 544,847

The motion was made by Comm. Johnson, supported by Comm. Dotterweich, to approve the MDOT amendments to the JACTS FY 2014-2017 TIP as presented. The motion carried unanimously.

- XI. **JACTS FY 2017-2020 Transportation Improvement Program (TIP Proposed Draft Projects)** – Mr. Duke reported that the JACTS TIP Subcommittee had met on December 3rd and developed a draft list of projects for the FY 2017-2020 Transportation Improvement Program. The projects are as follows:

FY 2017

- **Kibby Road** (City limits to West Avenue) – reconstruct. \$929,000 STUL/\$232,000 Local
- **Robinson Road** (Spring Arbor Road to Kibby Road) – resurface. \$375,000 STUL/\$94,000 Local

FY 2018

- **Fourth St** (Audubon to Horton) – single course mill & resurface; construct roundabout at Hickory. \$782,000 STUL/\$195,200 Local
- **W. Michigan Avenue** (M-60 to Glasgow Road) – cold mill & resurface. \$320,000 STUL/\$80,000 Local
- **Ganson@Steward** – reconstruction of signal. \$85,000 STUL/\$21,250 Local

FY 2019

- **Laurence Ave** (RR to Wildwood Avenue) – cold mill & resurface. \$200,000 STUL/\$50,000 Local
- **Laurence Ave** (Wildwood Ave to Argyle St) – cold mill & resurface. \$400,000 STUL/\$100,000 Local
- **Francis St** (Morrell to Mason) – reconstruct. \$587,000 STUL/\$146,750 Local

FY 2020

- **Greenwood/Wilkins** (Morrell to Jackson) – reconstruct. \$587,000 STUL/\$146,000 Local
- **Springport Road** (County Farm Road to Rives Junction Road) – cold mill & resurface. \$320,000 STUL/\$80,000 Local
- **O'Neill Drive** (Airport Road to dead end) – cold mill & resurface. \$280,000 STUL/\$70,000 Local

The public comment period on the projects will begin in January, with eventual approval by the MPO in February or March, 2016.

- XII. **JACTS FY 2015 Obligated List of Projects** – Mr. Duke explained that as the MPO, R2PC is required by FHWA to annually list the federal-aid projects that were obligated in the Jackson Metropolitan Area for FY 2015. The annual list of projects was included in the agenda packet and posted on the R2PC website for public review.
- XIII. **Renewal of Employment Agreement between R2PC and the Executive Director** – A motion was made by Comm. Johnson, supported by Comm. Koch, to approve renewing Mr. Duke's Executive Director's contract as presented. The motion carried unanimously. A motion was made by Comm. Rice, supported by Mr. Johnson to include a 2% cost of living increase. Mr. Dotterweich stated that the Personnel & Finance Committee was going to be completing a salary review of planning directors statewide and therefore made a motion to table the 2% increase, supported by Comm. Gaede. The motion to table the increase passed unanimously.
- XIV. **Approval of the R2PC Meeting Calendar for 2016** – A motion was made by Comm. Johnson, supported by Comm. Wonacott, to approve the 2016 R2PC meeting calendar as presented. The motion carried unanimously.

- XV. **Other Business** – Comm. Polaczyk stated that Dani Meier did an excellent job as the speaker at this year's annual dinner.

Comm. Dotterweich wished everyone a Merry Christmas.

No further business was brought before the Committee.

- XVI. **Public Comment** – No public comments were received.

- XVII. **Adjournment** – There being no further business, the meeting was adjourned by Chair Hayes at 2:40 PM.

Ralph Tillotson
Secretary

REGION 2 PLANNING COMMISSION
Treasurer's Report - Monthly Summary
as of December 31, 2015

Balance ending November 30, 2015	\$	543,242.81
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Deposit Summary:

<i>December 2015 EFT Deposits</i>	\$	68,124.21
<i>December Bank Deposits</i>		32,068.67
<i>December Adjustments</i>		(866.59)
Total Deposits plus Bank Balance	\$	642,569.10

Expenses:

<i>Submitted Expenses - December 10, 2015**</i>	\$	(20,851.89)	
<i>Interim Expenses</i>		(803.68)	
<i>Payroll/Related Expenses</i>		(35,786.71)	
Subtotal of Expenses	\$	(57,442.28)	\$ (57,442.28)
<i>Balance Checking Account ending December 31, 2015</i>			\$ 585,126.82
 <i>Balance CD Investments ending December 31, 2015</i>			 \$ 101,134.72
 Total Cash on Hand			 \$ 686,261.54

**Note that this amount can include cleared checks from prior months' submitted bills.

REGION 2 PLANNING COMMISSION
Deposits and Adjustments to Cash
as of December 31, 2015

EFT Deposits:	
12/31/2015 OHSP Q4 2015 Revenue	\$ 32,280.00
MDOT Regional Transportation Planning Q4 2015 Revenue	3,523.17
MDOT Asset Management Q4 2015 Revenue	5,167.30
MDOT FHWA Q4 2015 Revenue (Partial Payment)	27,153.74
Subtotal - EFT Deposits	\$ 68,124.21
12/31/2015 FY16 City of Jackson Local Cash Match	\$ 20,396.50
R2PC Annual Dinner Ticket Revenue	325.00
Retiree Health Insurance Co-Pay - P.Crane	\$ 156.00
Concord Township - Invoice 3395 Payment	186.59
Grass Lake Township - Invoice 3396 Payment	1,369.32
Waterloo Township - Invoice 3397 Payment	701.50
Village of Britton - Invoice 3399 Payment	82.89
FY16 Membership Dues from Various Municipalities	8,850.87
Subtotal - Check Deposits	\$ 32,068.67
12/31/2015 Adjustments to cash:	
Bank fees - December	\$ (171.27)
Paycor Fees - December	(386.32)
Credit Card Charges - Computer Services	(250.00)
Credit Card Charges - Conference Fee	(59.00)
Subtotal - Adjustments to Cash	\$ (866.59)
Total Net Deposits for December 2015	\$ 99,326.29

REGION 2 PLANNING COMMISSION
INTERIM BILLING and PAYROLL EXPENSES
as of December 31, 2015

Interim Billing for December, 2015

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>	<u>Check #</u>
Bright Solutions	Annual Touch N' Go Support	\$ 20.00	13815
Daily Telegram	Lenawee County RTF Advertising	\$ 65.25	13823
Jackson County	Phone Expense November 2015	\$ 76.77	13816
Jackson County Chamber of Comm.	Annual Membership Dues	\$ 250.00	13821
Mlive	RTF & JACTS Public Notice Advertising	\$ 391.66	13820
Total Interim Billing for December 31, 2015		<u>\$ 803.68</u>	

Payroll & Travel Related Expenses:

<i>Paid December 4, 2015</i>		<i>by Direct Deposit/EFT</i>	
Paycor	Payroll Disbursement	\$ 9,960.51	
G. Bauman	Travel Reimbursement	\$ 56.12	
A. Dawson	Travel Reimbursement	\$ 4.60	
J. Liogghio	Travel Reimbursement	\$ 16.91	
		<u>\$ 10,038.14</u>	

<i>Paid December 18, 2015</i>			
Paycor	Payroll Disbursement	\$ 10,164.01	
A. Dawson	Travel Reimbursement	\$ 141.97	
S. Duke	Travel Reimbursement	\$ 16.96	
S. Richardson	Travel Reimbursement	\$ 90.80	
		<u>\$ 10,413.74</u>	

<i>Paid December 31, 2015</i>			
Paycor	Payroll Disbursement*	\$ 15,248.13	
S. Duke	Travel Reimbursement	\$ 86.70	
		<u>\$ 15,334.83</u>	

Total Payroll Expenses for December 2015	<u><u>\$ 35,786.71</u></u>
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**Region 2 Planning Commission
Outstanding Accounts Receivable
FY 2016**

Municipality/Source	Date	Inv. No.	Amount
MDOT FTA - Final FY15	11/16/2015	3393	5,891.00
MDOT FHWA - Final FY15		3394	6,021.26
Lenawee County		3398	847.15
<i>FY 2016 Balance as of December 31, 2015</i>			<u>\$ 12,759.41</u>

REGION 2 PLANNING COMMISSION
Submitted Bills
January 14, 2016

Vendor	Description	Amount Due
Anderson Printing	R2PC Dec. Pkt./Madison Twp. ZO	\$ 634.09
Abraham & Gaffney, P.C.	FY 2015 Annual Audit	\$ 5,000.00
Blackman Twp. Public Safety	Seatbelt/OWI FY15 Jan.-Sept. 2015 - OHSP	\$ 25,482.17
Blue Cross Blue Shield	Health Insurance for Jan. 2015	\$ 1,770.59
City of Jackson	Parking Permits for 2016	\$ 3,000.00
Direct Office Buys	Supplies for December 2015	\$ 125.25
G.R.E.A.T.	Annual Subscription	\$ 15.00
Hillsdale Daily News	TIP Advertising	\$ 109.50
ICMA Retirement Trust	ICMA 401 Contribution - December 2015	\$ 1,737.29
JTV	Website Hosting (Dec.-Jan.)	\$ 150.00
Jackson County	Rent Expense for January 2016	\$ 2,787.18
Jackson County	Accounting Services for Nov.-Dec. 2015	\$ 5,469.79
Jackson County	Postage expense for November 2015	\$ 30.51
Jackson County	GIS Plotter Paper	\$ 107.97
Jackson County Health Dept.	Safetyville FY 2015 -FY2016 JTSP	\$ 6,755.00
Jackson County Sheriff Dept.	Seatbelt/OWI FY15 July-Sept. - OHSP	\$ 3,214.12
Jackson Police Department	Seatbelt/OWI FY15 Aug.-Sept. - OHSP	\$ 3,583.15
Tecumseh Herald	RTF Advertising	\$ 89.20
The Exponent	Jackson Co. RTF Mtg. Advertising.	\$ 43.20
United Health Care Ins.	Retirement Health Care for P. Crane 2016	\$ 2,556.00
VantagePoint Transfer Agents	ICMA RHS Contribution - December 2015	\$ 177.48
Walton Agency	Mgmt. Liability Insurance Renewal for 2016	\$ 2,559.00
Water Store	Supplies for November 2015	\$ 35.50
Total Submitted Billing - January, 2016		<u><u>\$ 65,431.99</u></u>

RECEIVED

JAN 05 2016

005-2016 0 HSP

JACKSON TRAFFIC SAFETY PROGRAM

Financial Reimbursement Form
October 1, 2014 – September 30, 2015

Blackman

FOR \$ INVOICES
CODING

☒ OHSP
PROJECT: OWI Enforcement
GRANT #: FY2014
AGENCY: Blackman Township Public Safety

535-324.40-525 = 3,138.01
535-324.41-525 = 22,344.16

MAILING ADDRESS: 1996 W. Parnall Rd. Jackson, MI 49201

25482.17

FUNDS APPROVED: \$15,024.00

Activity/Reimbursement Dates: January 01, 2015 to March 31, 2015

EXPENDITURES		REIMBURSEMENT REQUESTED
Personnel	\$1,377.14	\$1,377.14
Contractual	N/A	
Operating Costs	N/A	
Indirect Costs	N/A	
TOTAL REQUESTED		<u>\$1,377.14</u>

- ☒ I have attached supportive expenditure records.
☒ I have filed activity reports with the JTSP Director

Sgt. Ralph VanHeyningen

Signature

Report Completed By



RETURN TO: JACKSON TRAFFIC SAFETY PROGRAM
120 W. Michigan Ave.
Jackson, MI 49201

Do not write below this line

Date Submitted: _____

Date Approved: _____

Balance Remaining: _____

FY2014 OWI

TOTAL QUARTER EXPENDITURES

JACKSON TRAFFIC SAFETY PROGRAM

Financial Reimbursement Form
October 1, 2014 – September 30, 2015

☒ OHSP

PROJECT: OWI Enforcement

GRANT #: FY 2014

AGENCY: Blackman Township Public Safety

MAILING ADDRESS: 1996 W. Parnall Rd. Jackson, MI 49201

FUNDS APPROVED: \$15,024.00

Activity/Reimbursement Dates: April 01, 2015 to June 30, 2015

EXPENDITURES		REIMBURSEMENT REQUESTED
Personnel	\$4,269.34	\$4,269.34
Contractual	N/A	
Operating Costs	N/A	
Indirect Costs	N/A	
TOTAL REQUESTED		<u>\$4,269.34</u>

☒ I have attached supportive expenditure records.

☒ I have filed activity reports with the JTSP Director

Sgt. Ralph VanHeyningen

Signature

Report Completed By

September 8, 2015

Date

RETURN TO:

JACKSON TRAFFIC SAFETY PROGRAM
120 W. Michigan Ave.
Jackson, MI 49201

Do not write below this line

Date Submitted: _____

Date Approved: _____

Balance Remaining: _____

FY 2014 OWI
Third Quarter - Reimbursement Request

AGENCY NAME:	Blackman Township Department of Public Safety				GRANT NUMBER:	FY 2014
PROJECT NAME:	Blackman Township Traffic Safety Program					
Officer Name	Date Worked	Type of Enforcement	Overtime Rate	Fringe Rate	Hours Worked	Total By Officer
Ralph VanHeyningen	May 18, 2015	Seatbelt	\$50.90	24.0000%	5.00	\$315.58
Martin Jordon	May 18, 2015	Seatbelt	\$44.96	24.0000%	5.00	\$278.75
Jan Ganzel	May 20, 2015	Seatbelt	\$44.96	24.0000%	5.00	\$278.75
Rick Gillespie	May 20, 2015	Seatbelt	\$50.90	24.0000%	5.00	\$315.58
Jan Ganzel	May 21, 2015	Seatbelt	\$44.96	24.0000%	5.00	\$278.75
Scott Grajewski	May 21, 2015	Seatbelt	\$50.90	24.0000%	5.00	\$315.58
Ralph VanHeyningen	May 27, 2015	Seatbelt	\$50.90	24.0000%	5.50	\$347.14
Ralph VanHeyningen	May 29, 2015	Seatbelt	\$50.90	24.0000%	6.50	\$410.25
Tom Bertram	May 29, 2015	Seatbelt	\$42.86	24.0000%	6.00	\$318.88
Brandon Casler	June 5, 2015	OWI	\$44.96	24.0000%	6.50	\$362.38
Brandon Casler	June 6, 2015	OWI	\$44.96	24.0000%	6.00	\$334.50
Scott Grajewski	June 26, 2015	OWI	\$50.90	24.0000%	6.00	\$378.70
Chris Pohl	June 27, 2015	OWI	\$44.96	24.0000%	6.00	\$334.50
						\$0.00
TOTAL QUARTER EXPENDITURES						\$4,269.34
TOTAL EXPENDITURES TO DATE						\$5,646.49
REMAINING FUNDS						\$9,377.51

OWI = 1,410.08
B = 2,859.26

2015
FY 2014 OWI

D-218.15
OWI = 19,556.94

Forth Quarter - Reimbursement Request

FY2015

AGENCY NAME:		Blackman Township Department of Public Safety			GRANT NUMBER:	
PROJECT NAME:		July-September Patrols				
Officer Name	Date Worked	Type of Enforcement	Overtime Rate	Fringe Rate	Hours Worked	Total By Officer
Robert Shrock	July 17, 2015	OWI	\$50.90	24.000%	6.0	\$378.70
Brandon Casler	July 18, 2015	OWI	\$44.96	24.000%	6.0	\$334.50
Patrick Boulter	July 24, 2015	OWI	\$44.96	24.000%	6.0	\$334.50
Ralph VanHeyningen	August 7, 2015	OWI	\$50.90	24.000%	6.0	\$378.70
Ralph VanHeyningen	August 8, 2015	OWI	\$50.90	24.000%	6.5	\$410.25
Ralph VanHeyningen	August 9, 2015	OWI	\$50.90	24.000%	6.5	\$410.25
Scott Grajewski	August 21, 2015	OWI	\$50.90	24.000%	6.0	\$378.70
Brandon Casler	August 22, 2015	OWI	\$44.96	24.000%	6.0	\$334.50
Ralph VanHeyningen	August 23, 2015	OWI	\$50.90	24.000%	9.0	\$568.04
Scott Grajewski	August 29, 2015	OWI	\$50.90	24.000%	6.0	\$378.70
Ralph VanHeyningen	August 30, 2015	OWI	\$50.90	24.000%	9.0	\$568.04
Jan Ganzel	September 1, 2015		\$44.96	24.000%	5.0	\$278.75
Sam Philipp	September 4, 2015	OWI	\$44.96	24.000%	5.0	\$315.58
Ralph VanHeyningen	September 4, 2015	OWI	\$50.90	24.000%	5.0	\$315.58
Ralph VanHeyningen	September 5, 2015	OWI	\$50.90	24.000%	9.5	\$599.60
Scott Grajewski	September 9, 2015	OWI	\$50.90	24.000%	4.0	\$252.46
Scott Grajewski	September 11, 2015	OWI	\$50.90	24.000%	9.0	\$568.04
Ralph VanHeyningen	September 12, 2015	OWI	\$50.90	24.000%	6.0	\$378.70
Ralph VanHeyningen	September 13, 2015	OWI	\$50.90	24.000%	6.0	\$378.70
Ralph VanHeyningen	September 15, 2015	OWI	\$50.90	24.000%	5.0	\$315.58
Ralph VanHeyningen	September 16, 2015	OWI	\$50.90	24.000%	5.0	\$315.58
Ralph VanHeyningen	September 17, 2015	OWI	\$50.90	24.000%	5.0	\$315.58
Rachel Benninger	September 18, 2015	OWI	\$36.27	24.000%	6.5	\$292.34
Ralph VanHeyningen	September 18, 2015	OWI	\$50.90	24.000%	9.5	\$599.60
Ralph VanHeyningen	September 20, 2015	OWI	\$50.90	24.000%	15.5	\$978.30
Ralph VanHeyningen	September 21, 2015	OWI	\$50.90	24.000%	7.0	\$441.81
Scott Grajewski	September 21, 2015	OWI	\$50.90	24.000%	6.0	\$378.70
Ralph VanHeyningen	September 22, 2015	OWI	\$50.90	24.000%	8.0	\$504.93
Ralph VanHeyningen	September 23, 2015	OWI	\$50.90	24.000%	11.0	\$694.28
Casler	September 23, 2015	OWI	\$44.96	24.000%	6.0	\$334.50
Scott Grajewski	September 23, 2015	OWI	\$50.90	24.000%	4.0	\$252.46
Ralph VanHeyningen	September 24, 2015	OWI	\$50.90	24.000%	17.0	\$1,072.97
Grajewski	September 24, 2015	OWI	\$50.90	24.000%	6.0	\$378.70
Ralph VanHeyningen	September 25, 2015	OWI	\$50.90	24.000%	7.5	\$473.37
Grajewski	September 25, 2015	OWI	\$50.90	24.000%	8.5	\$536.49
Ralph VanHeyningen	September 26, 2015	OWI	\$50.90	24.000%	6.5	\$410.25
Ralph VanHeyningen	September 27, 2015	OWI	\$50.90	24.000%	7.0	\$441.81
Casler	September 27, 2015	OWI	\$44.96	24.000%	6.0	\$334.50
Ralph VanHeyningen	September 28, 2015	OWI	\$50.90	24.000%	13.5	\$852.07
Grajewski	September 28, 2015	OWI	\$50.90	24.000%	6.0	\$378.70
Ralph VanHeyningen	September 29, 2015	OWI	\$50.90	24.000%	14.0	\$883.62
Benninger	September 29, 2015	OWI	\$36.27	24.000%	6.0	\$269.85
Sam Philipp	September 29, 2015	OWI	\$44.96	24.000%	10.0	\$557.50
Grajewski	September 29, 2015	OWI	\$50.90	24.000%	6.0	\$378.70
Casler	September 30, 2015	OWI	\$44.96	24.000%	6.0	\$334.50
Sam Philipp	September 30, 2015	OWI	\$44.96	24.000%	6.0	\$334.50
		OWI		24.000%		
TOTAL QUARTER EXPENDITURES						\$20,586.66
TOTAL EXPENDITURES TO DATE						\$26,233.15
REMAINING FUNDS						\$11,209.15

Amnt to be paid -19,835.69

005-2016 JTSP
#3218

JACKSON TRAFFIC SAFETY PROGRAM

Financial Reimbursement Form

October 1, 2014 – September 30, 2015

October 1, 2015 – September 30, 2016

RECEIVED

JAN 05 2016

Per _____

Project Name: **Safetyville**
Agency: **Jackson County Health Department**
Mailing Address: **1715 Lansing Ave., Suite 221, Jackson, MI 49202**
Activity Reimbursement Date: September 2015 – December 2015

Expenditures:

Personnel	\$6,474
Contractual	<u>-0-</u>
Operating Costs	\$281
Donated/In-Kind Costs	\$25,000

Total Cost to Agency: \$31,755

Total Amount of Request: \$6,755

I have attached the following supporting documentation:

Required Progress Report: Yes or No
Required Financial Records: Yes or No

Lafasha Thompson
Signature of Agency/Title
Financial Services Manager

Date: 12/16/2015

Please submit Financial Reimbursement Request and all supporting documentation to:

Susan Richardson, Director
Jackson Traffic Safety Program
Region 2 Planning Commission
120 W. Michigan Avenue
Jackson, MI 49201

Sample Officer Reimbursement Request

5209

[illegible]

SHERIFF CODING

535-324-43-525 \$1,487.47
535-324-44-525 1,726.65
\$3,214.12

Jackson County Sheriff

~~00549~~

FY15 Officer Reimbursement Request

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 08-22-2011 BY 60322
UCBAW/BJA

[illegible]

POLICE G/L CODING

(REL) 535-324.47-525

(COWI) 535-324.46-525

350315

$b = 456$, 88
 $951 = 762$, 57

FY15 Officer Reimbursement Request

Jackson Police Department						GRANT #:	
AGENCY NAME:	Date Worked	Type of Enforcement	Overtime Rate	Fringe Rate	Hours Worked	Total By Officer	

Region 2 Planning Commission

Serving Hillsdale, Jackson and Lenawee Counties

Staff Progress Report *December, 2015*

Area-Wide Regional Planning Activities

Economic Development

- Staff attended the monthly meetings of the City of Jackson and Leoni Township DDA committees.
- Staff submitted the 2015 Update to the Region 2 Area CEDS (Comprehensive Economic Development Strategy) Plan and associated documentation to the U.S. Economic Development Administration (EDA).

Regional Prosperity Initiative Update

- **Communications/Engagement.** PSC sent out an e-mail to R9 stakeholders with copies and a link for the 2016 grant application. We also updated the Region 9 website to include the application.

In addition, PSC reached out to the community action agencies (CACs) representing the 6 counties in Region 9 to provide them with information on the R9 prosperity initiative and encourage their participation in R9 activities. The state's request for proposals specifically suggested that regions reach out to their CACs to engage them in Prosperity Initiative activities. PSC is scheduling a conference call with the R9 CACs for the second week in January.

- **Management Team.** Planned and facilitated the monthly management team conference call on December 16th, including preparation of the agenda. In addition, we had several calls with individual members of the management team throughout December regarding follow up to the November summit, 2016 next steps, and grant closeout.
- **Prosperity Summit Follow Up.** PSC began drafting a summary of Prosperity Summit highlights and break out room discussions. The summary will be shared with the management team in mid-January and then a final version will be made available to stakeholders region-wide.
- **Regional Council Models.** Based on the feedback received at the November Summit, PSC continued our research on models of successful regional collaborative structures/organizations. We conducted a literature review on the East Bay Economic Development Alliance (in northern California), and reached out to the Alliance Director to get additional input on their efforts. We have a call scheduled with them on January 5, 2016.

Region 2 Planning Commission

- Staff prepared the December R2PC agenda packet.

[December, 2015 Staff Progress Report]

- Staff conducted meetings of the R2PC Personnel & Finance and Nominating committees.
- Staff is continuing to update the new R2PC website, which has launched and will continue to have new content added.

Regional Transportation Planning Hillsdale, Jackson, and Lenawee Counties

Assistance to Local Governments

- Staff reviewed and provided suggested edits to the *Connecting Lenawee Plan: A Non-Motorized Vision for Lenawee County* and attended a meeting of One Lenawee's Connecting Lenawee Task-force.
- Staff scheduled, publicized, and attended all three county local rural task force meetings, including compiling minutes and scheduling and advertising the full regional task force meeting.
- Staff attended training for Asset Management Strategies, Roadsoft Software, and various webinars for regional transportation issues.
- Staff began a purpose and need study to determine if Transportation Alternatives grant funding for a non-motorized trail from Grass Lake Township to Chelsea is available. Funding availability is still being determined. Jackson and Washtenaw County Road Commissions are willing to administer the project.
- Staff attended a Lenawee Now meeting regarding a rail extension project. This project will be partially funded by a TIGER Grant, which is currently being applied for. R2PC will monitor the progress of the application.

Metropolitan Area Transportation Planning Jackson Area Comprehensive Transportation Study

Technical Assistance

- Staff assisted Leoni Township in obtaining the required property owner easements in order to finalize the Ann Arbor Road non-motorized trail grant project. Funding for the project will be provided by the Leoni DDA, the Transportation Alternatives Program (TAP), and the Safe Routes to School (SR2S) program. The project will be constructed in 2017.
- Staff continued to provide administrative services for the Jackson Walkable Communities Coalition (WCC) including compiling minutes, developing the agenda, etc.

Program Management

- Staff attended the monthly directors' meeting of the Michigan Transportation Planning Association.
- Staff conducted the monthly meetings of the JACTS Technical Advisory and Policy committees.
- Staff prepared the quarterly progress report and billing for MDOT approval.

[December, 2015 Staff Progress Report]

Transportation Improvement Program (TIP)

- Staff solicited project lists from the City of Jackson, Jackson Department of Transportation, JATA, and MDOT to review for possible inclusion in the FY 2017-2020 TIP. A draft project list was developed and presented to the JACTS committees and the R2PC.
- Staff attended a MDOT training workshop regarding the implementation of a new electronic version for inputting TIP projects (E-STIP).
- Staff processed numerous amendments to the JACTS FY 2014-2017 TIP and forwarded the information to MDOT for approval.

Jackson Traffic Safety Program

- Staff updated and submitted the October and November enforcement reports to the Office of Highway Safety Planning, including submitting billings.
- Staff prepared documentation for the January 11, 2016 Affairs & Agencies meeting to request the continuation of JTSP funding from the county's general fund. The packet included the projected revenues and expenditures for 2016 and 2017, a JTSP Commission fact sheet, and the mission and goals along with a list of possible JTSP commission members.

Local Planning Assistance

The requests of member units of government within Hillsdale, Jackson, and Lenawee Counties are listed below. These activities were prepared at cost to the individual units requesting the service (unless alternative funding was available).

Jackson County

City of Jackson

- **MNRTF Grant Award** — Michigan Department of Natural Resources (DNR) announced that the City of Jackson received a \$300,000 Michigan Natural Resources Trust Fund (MNRTF) grant for the proposed Fourth Street Trail Connector.
- **Historic District Commission** — Staff prepared the 2016 meeting and application submission deadline schedules for the HDC on the behalf of City staff.

County of Jackson

- **Solid Waste Planning Committee** — The Committee met on December 8th to review the draft 2016 Amendment of the *Jackson County Solid Waste Management Plan*. Further changes to the document based upon comments received during that meeting are underway.
- **County Planning Commission (JCPC)** — Staff facilitated the December 10th meeting of the JCPC. Staff reports on the 2 rezonings, 2 zoning ordinance text amendments, and 1 PA 116 application

[December, 2015 Staff Progress Report]

were prepared for the Commissioners.

- **Bi-Annual Report** — Staff prepared and submitted its bi-annual report for the second half of 2015 to the Agencies and Affairs Committee of the Jackson County Board of Commissioners.
- **MNRTF Grant Award** — Michigan Department of Natural Resources (DNR) announced that Jackson County received a \$173,500 Michigan Natural Resources Trust Fund (MNRTF) grant for the proposed Sparks Park MLK Equity Trail Connector.
- **Jackson 2020**
 - **SIT Committee** — Staff represented ARC (Arts, Recreation, and Culture) at the December 12th meeting of the County's "Strategic Implementation Team".
 - **Water Trails** — Staff attended the December 16th meeting of the Upper Grand River Watershed Alliance to discuss the development of a master plan for a Grand River water trail in Jackson County.

Leoni Township

- Staff facilitated the December 23rd meeting of the committee charged with updating the *Leoni Township Recreation Plan*. A full draft of the document was prepared for the mandated 30 day comment period.

Parma Township

- Staff continued to work on the development of the Township's proposed master plan. Staff also attended the December 9th meeting of the Township's planning commission to discuss Chapter 2 of the document.

Summit Township

- **MNRTF Grant Award** — Michigan Department of Natural Resources (DNR) announced that Summit Township received a \$94,000 Michigan Natural Resources Trust Fund (MNRTF) grant for the proposed Horton Road Trail.

Lenawee County

County of Lenawee

- **County Planning Commission (LCPC)** — Staff facilitated the December 17th meeting of the Commission Staff prepared recommendations regarding 9 PA 116 applications and a proposed addendum to the City of Adrian's master plan.

Madison Township

- Staff updated the Township's zoning ordinance and printed and mailed 20 copies of the document to the Township Clerk.

Region 2 Planning Commission



MEMORANDUM

TO: Region 2 Planning Commission

FROM: Steven M. Duke, Executive Director

DATE: January 6, 2016

SUBJECT: Nominating Committee Report – 2016 Executive Committee Membership

The R2PC Nominating Committee met at 11:30 a.m. on Thursday, December 17, 2015 at Artesian Wells in Cement City. Members of the Nominating Committee for 2016 include Jack Koch, Phil Duckham, Ron Hayes, Carl Rice, Jr., and Ralph Tillotson.

The following Commissioners are presented in accordance with Section VI of the R2PC Bylaws as nominees for the Executive Committee for the year 2016.

<u>Alan Beeker</u>	representing City of Hillsdale
<u>Laura Schlecte</u>	representing Jackson County
<u>Phil Duckham</u>	representing Jackson County
<u>Elwin Johnson</u>	representing Jackson County
<u>Carl Rice, Jr.</u>	representing Jackson County
<u>Cliff Herl</u>	representing Jackson County
<u>Patrick Burtch</u>	representing City of Jackson
<u>Andy Dotterweich</u>	representing City of Jackson
<u>Jack Quigley</u>	representing Lenawee County
<u>Ralph Tillotson</u>	representing Lenawee County
<u>Robert Knoblauch</u>	representing Lenawee County
<u>David Rohr</u>	representing City of Adrian
<u>Jack Koch</u>	representing at large
<u>Larry Gould</u>	representing at large

<u>Doug Terry</u>	representing at large
<u>Chelsea Bryant</u>	representing at large
<u>Roger Gaede</u>	representing at large
<u>Rick Sigers</u>	representing at large
<u>Jim Wonacott</u>	representing at large
<u>Chris Wittenbach</u>	representing at large
<u>Ron Hayes</u>	representing at large

The slate of Executive Committee members is recommended with all members voting aye on motion by Commissioner Tillotson, supported by Commissioner Koch. The motion carried unanimously.

Evaluation of the I-94 Corridor from the Indiana State Line to US-127 South

FINAL REPORT



Prepared in cooperation with the Michigan Department of Transportation, Michigan State Police and the Federal Highway Administration.

October 26, 2015

EXECUTIVE SUMMARY

On the morning of January 9, 2015 at approximately 9:20 A.M., first responders were dispatched to address a multiple vehicle crash which had occurred near mile marker 90 along I-94 in Kalamazoo County. Initial units arriving on the scene reported multiple strings of crashes located in all travel lanes as well as the center median and shoulders in both the eastbound and westbound directions. Further, fire was evident in the pile of vehicles located in the eastbound travel direction.

In the wake of this major crash event, State Senator Margaret O'Brien submitted a letter to the Michigan Department of Transportation (MDOT), which was followed by a subsequent inquiry from Governor Rick Snyder, regarding the safety of I-94 in eastern Kalamazoo County. Shortly thereafter, MDOT committed to a safety evaluation of the I-94 corridor between the Indiana border and US-127 South in Jackson County. The decision to expand the corridor boundaries was largely due to MDOT's concern with the occurrence of major crashes in the prior year and associated extensive freeway closure durations. Approximately 143 continuous miles of I-94 were included within this study, including all sections of the corridor in Berrien, Van Buren, Kalamazoo, Calhoun, and the western portion of Jackson County, as displayed in the figure below.



I-94 Study Corridor in Southwest Michigan

This report provides details of the safety evaluation of the I-94 corridor between the Indiana border and US-127 South in Jackson County. The team included engineers, safety experts, and law enforcement officers from the Federal Highway Administration (FHWA), Michigan State Police (MSP), and the Michigan Office of Highway Safety Planning (OHSP), among others. The study incorporated an engineering review of extensive data, including recent crash patterns, roadway geometry, cross-sectional characteristics, barrier locations, related weather conditions, incident management, and initiatives of various agencies. A series of county-level safety reviews were performed, including field reviews of

locations with high crash concentrations, in addition to detailed reviews of the crash reports at targeted areas to identify specific safety issues, trends, and patterns, and develop potential safety countermeasures and recommendations. The findings, conclusions, and recommendations (both corridor-wide and site-specific) that resulted from this study are summarized as follows.

Corridor Safety Findings

The findings of this review indicated that the study corridor, as a whole, experiences crashes at a rate that is comparable with other freeway corridors in Michigan. Like other corridors, specific influences of weather, atmospheric conditions, geometry, lighting, traffic volumes, driver behavior, and other factors result in above average crash rates in specific areas. It is worth noting that the portion of the corridor where the 193-vehicle crash occurred in January of 2015 is historically not an area with above average crash occurrence. The specific safety findings are summarized as follows:

- A total of 6,678 crashes occurred along the study corridor (mainline) between 2012 and 2014, including 5,840 (87.5 percent) that did not involve deer. The overall corridor crash rate during this period was 101.12 crashes (88.43 non-deer crashes) per 100 million vehicle miles traveled.
- From 2012 – 2014, the I-94 study corridor had an overall crash rate that was similar to the statewide average for freeways with 70 mph posted speed limits. However, during this same period, the study corridor experienced a winter season (December – February) crash rate that was 24 percent greater than the other statewide 70 mph freeways. Only I-196 and US-131 demonstrated greater winter season crash rates than the study corridor during this period.
- Crashes occurred 16.3 percent more frequently in the eastbound direction compared to westbound. Eastbound crashes were particularly overrepresented in Berrien, Van Buren, and Jackson Counties. This directional disparity may be attributed to differing geometric conditions between the two directions, particularly near interchanges.
- Considering all counties included in the study corridor, crash rates (per 100 million VMT) were greatest in Van Buren County, particularly in the eastbound direction and especially during winter months, when the eastbound crash rate is 65 percent greater than the eastbound corridor average. Overall crash rates in Berrien, Kalamazoo, Calhoun, and Jackson Counties were not significantly different from each other, although winter crash rates were significantly lower in Jackson County compared to the other counties.
- Approximately 65 percent of the winter season crashes involved a vehicle driving “too fast for conditions”, compared to only 38 percent of all-season crashes. This suggests that speed plays a greater role in winter-season crashes compared to other seasons. This also supports the Michigan

State Police findings from the January 9, 2015 crash, in which a total of 58 drivers were cited for driving too fast for conditions, including 30 commercial drivers.

- A statistical analysis of crashes on the I-94 study corridor was performed to determine the impacts of various roadway, geometric, weather, and roadside factors. The factors that were found to correlate to a higher rate of overall crash occurrence included:
 - Interchange presence,
 - Significant horizontal curvature,
 - Limited stopping sight distance (due to vertical curvature), and
 - Segments with only two lanes in each direction.
- Similar results were also found for winter crashes. However, in addition, a very strong correlation between average annual snowfall and crashes was also determined. This finding helps explain the extreme overrepresentation of winter crashes in Van Buren County, which typically experiences the greatest snowfall totals along the study corridor.

Corridor-wide Recommendations

Improving roadway safety takes significant efforts from all stakeholders, including the transportation agencies that own, operate, and maintain the roadways; enforcement agencies; first responders; policy makers; and ultimately the motorists traveling along the roadway. The findings of this report compliment the ongoing safety efforts of MDOT and MSP by identifying crash concentrations, contributing factors, and possible solutions. While statewide trends for serious crashes have generally improved over the past several years, opportunities for significant improvement still remain. Several corridor-wide recommendations were made as a result of the findings of this study, which are provided as follows. By incorporating these recommendations (along with the site-specific recommendations, as funding permits), the corridor review team believes continual improvements in crash and severity reductions can be made along the I-94 study corridor.

- MDOT should continue data driven crash mitigation efforts, focusing on the highest priority crash locations, and utilizing the most cost effective strategies to improve safety. Several safety related improvement projects have recently been completed along the I-94 study corridor, and several more are scheduled to occur over the next five years. As future projects become funded, incorporation of crash and crash severity reducing strategies into these projects should continue to be evaluated.
- It is also recommended that MDOT continue improving operational and roadway maintenance procedures to further enhance roadway safety. Utilizing historic crash information along with

implementation of pavement condition forecasting technology can assist with maintaining historically problematic winter crash areas.

- Efforts toward improving driver behavior should also continue to occur. The frequency and severity of crashes can be reduced when drivers maintain a safe speed for the roadway conditions. Continuing campaigns by enforcement agencies is recommended. Additionally, efforts to inform motorists of adverse driving conditions should be continued, but must be timely and specific. This may include communication of roadway conditions via dynamic message signs or other technology or temporary reduction of statutory roadway speed limits via variable speed limit displays. It is recommended that specific legislation be enacted to legally accommodate the latter. At this time only a lower advisory speed could be displayed.

Site-Specific Recommendations

A series of site reviews were performed to help identify specific areas of high crash occurrence and develop recommendations to address the associated safety issues. The following countermeasures were considered:

- Winter Weather Treatments
 - Environmental sensor stations
 - Variable speed limits
 - ITS devices providing weather-related messages
 - Advanced de-icing strategies
 - Living snow fence (strategic planting of roadside vegetation)
- Pavement Surface Treatments
 - Resurfacing
 - High friction course
- Visibility Enhancements
 - Signing
 - Pavement markings
 - Delineation
 - Lighting
- Geometric Improvements
 - Cable barrier relocation
 - Ramp extension or realignment
 - Shoulder widening
 - Increased superelevation

- Congestion Management
 - Crash investigation pull-off site
 - Courtesy patrol
 - Incident management improvements
 - ITS devices providing queue warning messages
 - Add third lane



**Environmental
Sensor Station**



**Variable Speed
Limit Sign**



**Severe Weather
Warning Sign**



Dynamic Message Sign

Examples of Potential Treatments

The following table presents a summary of recommended potential improvements and associated timeframes for the high-crash areas of the study corridor, along with additional projects that have been recently implemented or programmed for future implementation at each location.

Summary of Potential Site Improvements

Location/County	Resurface/ Friction Course	Superelevation/ Slope Improvements	Shoulder Widening	Ramp Extension/ Realignment	Signing/Marking /Delineation	Cable Barrier Relocation	Enviro. Sensor Station	ITS*	Living Snow Fence	Advanced De- icing	Lighting	Crash Investigation Site	Courtesy Patrol/ Incident Mgmt.	Add Lane
Exit 4 (US-12), Berrien				L	S									
Exit 12 (Sawyer Road), Berrien					I									
MM 22-24, Berrien	P/M	P	P			M	M	M	L	S	L			
Exit 29 (Pipestone Road), Berrien				L										
Exit 34 (I-196), Berrien							P							
MM 36-39, Berrien	S/M			M		M	P	M	L	S	L			
MM 40, Berrien	S/M													
MM 43-49, Van Buren	S/M			M/L		M	P	S/M	P	S				
Exit 52 (CR 365), Van Buren	S/M													
MM 52-57, Van Buren	I (WB) P (EB)	I (WB) P (EB)	I (WB) P (EB)	L	S		M	M	P	S				
Exit 60 (M-40), Van Buren							P							
MM 61-64 (EB), Van Buren	S/M				S	M	P	M	L	S				
Exit 66 (CR 652), Van Buren				M/L		M								
Exit 74 (US-131), Kalamazoo	P	M			I/P		M	M		S	L		S/M	
MM 77-78, Kalamazoo	S/M			M/L	P									
MM 79-81, Kalamazoo	P (WB)	I	P (EB)	I	S		M	M		S			S/M	L
MM 81-87, Kalamazoo							P					P		
MM 87-89 (WB), Kalamazoo	P	P	P	P	P		P	S/M		S				
MM 89-92, Kalamazoo						M								
MM 92-93 Calhoun	P	M		I	P/S			M		S				
Exit 96 (M-66), Calhoun					S									
Exit 100 (Beadle Lake), Calhoun					S									
MM 101-102, Calhoun	P				P		M	M		S				
Exit 104 (M-96), Calhoun				M/L	S									
Exit 108 (I-69), Calhoun		M		L	I/P		P			S	L			
MM 130-131, Jackson									L					
MM 138-141, Jackson	P	P	P	P				M		S	L		I	P

Key: Short-Term (S), Medium-Term (M), Long-Term (L); Recently Implemented (I); Programmed (P)

* May include: variable speed limits, weather or pavement surface alerts/messages from environmental sensor station, queue warning devices, etc.

Region 2 Planning Commission



MEMORANDUM

TO: Region 2 Planning Commission

FROM: Steven M. Duke, Executive Director

DATE: January 6, 2016

SUBJECT: Approval of New Copier/Printer/Scanner/Fax Machine

The Region 2 Planning Commission is currently using a Cannon copier/printer/scanner/fax and a HP color printer, both of which are reaching their useful life cycle. Staff investigated a new Cannon machine that would also print in color and a Ricoh machine that mirrors what the Jackson County IT Department is using and recommends. Both machines are similar in price (\$5,000) and functions performed.

Staff discussed the purchase of the new machine with the Personnel & Finance Committee at their meeting on December 3rd. Since both machines are similar, the P & F Committee concurred with the staff recommendation to purchase a new copier and allowing staff the option of choosing which machine best meets the office requirements.

Since the Jackson County IT Department will be working with R2PC to network the copier with agency computers, and due to their familiarity with the machine, staff is requesting authorization to purchase the Ricoh copy machine.

Region 2 Planning Commission



MEMORANDUM

TO: Region 2 Planning Commission

FROM: Steven M. Duke, Executive Director

DATE: January 6, 2016

SUBJECT: Approval of Travel to the American Planning Association National Planning Conference in Phoenix, April 2 – 5, 2016.

The American Planning Association (APA) will hold its annual conference in Phoenix in April, 2016. The conference offers the latest tools and techniques in the planning field and the opportunity to learn about planning in other parts of the country. Workshop topics cover a complete range of regional and local planning and transportation issues.

Authorization is requested for the executive director to attend the conference. Costs are included in the FY 2016 Urban Transportation Program budget. R2PC Bylaws require Commission approval for out-of-state travel.

The estimated costs for attendance are as follows:

Airfare/Taxi	\$ 500
Registration	\$ 735
Lodging	\$1,024
Meals	<u>\$ 250</u>
TOTAL	\$2,509



FEDERAL/STATE PROJECT REVIEW NOTICE

DATE: December 14, 2015

TO: Local Units of Government in Lenawee County

FROM: Region 2 Planning Commission, Regional Clearinghouse

In accordance with the Michigan Federal Project Review System, notification of the following project (FPR 15-8) is provided for your review:

Adrian Public Schools is submitting a grant application for funds to serve pregnant women, children from birth to five years old and their families in a high quality education and family engagement program designed to support improved child outcomes. Adrian Public Schools will identify and recruit low income pregnant women, low income children and their families, children experiencing homelessness, children in foster care, children with special needs and dual language children for enrollment in our Early Head Start and Head Start programs.

You may wish to comment on the potential impact the project may have on your jurisdiction, or on the degree of the project's compatibility with adopted plans. Comments will be forwarded to the State Clearinghouse or appropriate Federal agency if received within 30 days of the date of this notice. Information on this application may be obtained from: David Bull, Director, Head Start Early Childhood Programs, 239 Cross Street, Adrian, MI 49221; (517)263-2468.

cc: Steven Duke

Enclosure



Head Start Early Childhood Programs

239 Cross Street • Adrian, Michigan 49221
517 / 263-2468
Fax: 517 / 263-2056
headstart@adrian.k12.mi.us

December 14, 2015

Mr. Steve Duke
Executive Director
Region 2 Planning Commission
120 W. Michigan Ave
Jackson, MI 49201

Dear Mr. Duke,

This letter is to notify you of the intent of Adrian Public Schools to apply for Federal Assistance to provide Early Head Start and Head Start services in Lenawee County, Michigan.

A copy of the SF424 Application for Federal Assistance and Project Abstract are enclosed.

Sincerely,

David Bull

Digitally signed by David Bull
DN: cn=David Bull, o=Head Start, ou=Adrian Public
School, email=dbull@adrian.k12.mi.us, c=US
Date: 2015.12.14 11:48:38 -0500

David Bull
Director

Application for Federal Assistance SF-424			
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application		* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	
		* If Revision, select appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/>	
* 3. Date Received: Completed by Grants.gov upon submission.		4. Applicant Identifier: <input type="text"/>	
5a. Federal Entity Identifier: <input type="text"/>		5b. Federal Award Identifier: <input type="text"/>	
State Use Only:			
6. Date Received by State: <input type="text"/>		7. State Application Identifier: <input type="text"/>	
8. APPLICANT INFORMATION:			
* a. Legal Name: <input type="text" value="Adrian Public Schools"/>			
* b. Employer/Taxpayer Identification Number (EIN/TIN): <input type="text" value="38-6002265"/>		* c. Organizational DUNS: <input type="text" value="0775752560000"/>	
d. Address:			
* Street1:	<input type="text" value="785 Riverside Avenue"/>		
Street2:	<input type="text" value="Suite 1"/>		
* City:	<input type="text" value="Adrian"/>		
County/Parish:	<input type="text" value="Lenawee"/>		
* State:	<input type="text" value="MI: Michigan"/>		
Province:	<input type="text"/>		
* Country:	<input type="text" value="USA: UNITED STATES"/>		
* Zip / Postal Code:	<input type="text" value="49221-1467"/>		
e. Organizational Unit:			
Department Name: <input type="text" value="HHS:Office of Head Start"/>		Division Name: <input type="text" value="HHS:Office of Head Start"/>	
f. Name and contact information of person to be contacted on matters involving this application:			
Prefix:	<input type="text" value="Mr."/> * First Name:	<input type="text" value="David"/>	
Middle Name:	<input type="text" value="J"/>		
* Last Name:	<input type="text" value="Bull"/>		
Suffix:	<input type="text"/>		
Title:	<input type="text" value="Director"/>		
Organizational Affiliation: <input type="text"/>			
* Telephone Number: <input type="text" value="517-263-2468"/>		Fax Number: <input type="text" value="517-263-2056"/>	
* Email: <input type="text" value="dbull@adrian.k12.mi.us"/>			

Application for Federal Assistance SF-424

* 9. Type of Applicant 1: Select Applicant Type:

G: Independent School District

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

* 10. Name of Federal Agency:

Administration for Children and Families - OHS

11. Catalog of Federal Domestic Assistance Number:

93.600

CFDA Title:

Head Start

* 12. Funding Opportunity Number:

HHS-2016-ACF-OHS-CH-R05-1142

* Title:

Head Start and/or Early Head Start Grantee - Lenawee County, Michigan

13. Competition Identification Number:

HHS-2016-ACF-OHS-CH-R05-1142

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

* 15. Descriptive Title of Applicant's Project:

To provide comprehensive Early Head Start and Head Start services to 326 pregnant women, children ages birth to five years old and their families who reside in Lenawee County.

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424**16. Congressional Districts Of:*** a. Applicant: * b. Program/Project:

Attach an additional list of Program/Project Congressional Districts if needed.

[Add Attachment](#)[Delete Attachment](#)[View Attachment](#)**17. Proposed Project:*** a. Start Date: * b. End Date: **18. Estimated Funding (\$):**

* a. Federal	<input type="text" value="3,574,589.00"/>
* b. Applicant	<input type="text" value="556,981.00"/>
* c. State	<input type="text" value="362,292.00"/>
* d. Local	<input type="text" value="0.00"/>
* e. Other	<input type="text" value="102,500.00"/>
* f. Program Income	<input type="text" value="0.00"/>
* g. TOTAL	<input type="text" value="4,596,362.00"/>

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- ☒ a. This application was made available to the State under the Executive Order 12372 Process for review on .
- ☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- ☐ c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**☐ Yes ☒ No

If "Yes", provide explanation and attach

[Add Attachment](#)[Delete Attachment](#)[View Attachment](#)

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

☒ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name:

Middle Name:

* Last Name:

Suffix:

* Title: * Telephone Number: Fax Number: * Email: * Signature of Authorized Representative: * Date Signed:

PROJECT SUMMARY/ABSTRACT

Project Title: Adrian Public Schools Head Start Early Childhood Programs
Applicant Name: Adrian Public Schools
Address: 785 Riverside Avenue Suite 1, Adrian MI 49221
Phone/Fax: Phone: (517) 263 2468 Fax: (517) 263 2056
E-Mail Address: headstart@adrian.k12.mi.us
Website Address: www.apsheadstart.com

With more than 50 years of experience as a Head Start grantee, Adrian Public Schools Head Start Early Childhood Programs (APSHSECP) proposes to serve pregnant women, children from birth to five years old and their families in a high quality education and family engagement program designed to support improved child outcomes. We will identify and recruit low income pregnant women, low income children and their families, children experiencing homelessness, children in foster care, children with special needs and dual language children for enrollment in our Early Head Start and Head Start programs.

The proposed Early Head Start program will serve 80 pregnant women, infants, toddlers and their families from birth to three years old. Fifty-six children will be served in our home-based program option, receiving 48 home visits and participating in 24 socialization experiences. The remaining 24 children will be served in our center-based program option. This option will provide classes that are six and a half hours long and are five days a week for 240 days during the year. The proposed Head Start program will serve 246 children ages three to five years old in a center-based program option. These classrooms will either be six and a half hours or seven hour sessions for five days a week for 160 days during the year.

All center-based options will have two Teachers in each classroom. Each will have four weeks of training in our curriculum – HighScope. One will be HighScope certified (a process that indicates a high level of competence with our curriculum). These two Teachers will be supported by a part-time Teacher Assistant to ensure high quality adult child interaction and an appropriate amount of planning time for the HighScope Teacher.

As the current grantee for Lenawee County, we are positioned to implement this grant immediately upon being awarded. Community partnerships are established that will enable continued provision of services. We have policies and procedures in place to ensure effective implementation of the Parent, Family and Community Engagement Framework so that child and family outcomes can be fully realized. School Readiness goals and child data analysis establish expectations for outcomes from birth to five and were developed with family and community input. These goals are aligned with the Head Start Early Learning Outcomes Framework, HighScope COR Advantage and the Early Childhood Standards of Quality for Infant and Toddler Programs and Prekindergarten from the Michigan Department of Education. Systems for ongoing monitoring and evaluation are in place to ensure high quality programming.

As noted by one of our parents, *“When I think about my children’s future and being involved in the Head Start program, I know they are going to be ready to start kindergarten.”*

---Christy Brugger, current Early Head Start and former Head Start parent

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DEC 21 2015

Per _____

Village of Clinton
Public Hearings
Proposed Zoning Code Ordinances

The Clinton Planning Commission will hold a public hearing on January 20, 2016, and the Village Council will hold a public hearing on February 1, 2016. Both hearings will be at 7:00 PM, in the Clinton Village Office, 119 E. Michigan Avenue, Clinton, Michigan, 49236, (517) 456-7494. Individuals needing special accommodations should contact the Village Office three business days before the hearing. The purpose of the hearings is to receive comments on proposed amendments to the 2016 Master Land Use Plan. A copy of the plan is available at the Village Office for inspection.

Kevin Cornish
Village Manager