
**JACKSON AREA COMPREHENSIVE TRANSPORTATION STUDY (JACTS)
POLICY COMMITTEE**

**FOR FURTHER INFORMATION
CONTACT:**

**Steven Duke, Executive Director
Susan Richardson, Senior Planner
Region 2 Planning Commission
(517) 788-4426**

DATE: Thursday, October 15, 2015

TIME: 8:00 A.M.

**PLACE: Jackson Co. Tower Bldg.
120 W. Michigan Ave-5th Floor
Jackson, MI 49201**

A G E N D A

Comments will be solicited on each item following discussion and prior to any final action.

1. Call to Order
2. Public Comment
3. Approve Minutes of the Policy Committee Meeting of August 20, 2015 and Receive the Minutes of the Technical Advisory Committee Meeting of August 11, 2015 (enclosed) - **ACTION**
4. Agency Status Reports (enclosed) – **DISCUSSION**
 - City of Jackson
 - Jackson Area Transportation Authority
 - Jackson County Department of Transportation
 - Michigan Department of Transportation (to be provided)
 - Jackson County Airport-Reynolds Field
 - Fitness Council of Jackson (to be provided)
 - Enterprise Group (<http://www.enterprisegroup.org>)
5. JACTS FY 2014-2017 Transportation Improvement Program (TIP) Amendments (enclosed) – **ACTION**
 - Jackson County Department of Transportation
 - Michigan Department of Transportation
6. FY 2017 - 2020 Transportation Improvement Program (TIP) Project Development (enclosed) – **DISCUSSION**
7. MDOT-University Region Non-Motorized Plan, Chris Gulock, MDOT - **DISCUSSION**
8. Other Business
 - FHWA Update
 - MDOT Update
9. Public Comment
10. Adjournment

MINUTES

JACTS POLICY COMMITTEE

Jackson County Tower Building
120 W. Michigan Avenue – 5th Floor
Jackson, Michigan

Thursday, August 20, 2015

Members Present: Keith Acker, Sandstone Charter Township
Todd Brittain, Leoni Township
Jon Dowling (Alt.), JACTS Technical Advisory Committee
John Feldvary, Jackson County Airport-Reynolds Field
Pete Jancek, Blackman Charter Township
Elwin Johnson, Region 2 Planning Commission
John Lanum, MDOT – Lansing
Phil Moilanen, Jackson Area Transportation Authority
Mike Overton, Jackson County Department of Transportation
Steve Shotwell, Chair, Jackson County Commission
Mike Trudell, Summit Township
Dan Wymer, Napoleon Township

Members Absent: Patrick Burtch, City of Jackson
Marston Fortress, Spring Arbor Township
Jason Smith, City of Jackson

Others Present: Chris Bolt, Jackson County Department of Transportation
Steve Duke, Region 2 Planning Commission
Mark Grazioli, MDOT-Jackson TSC
Chris Gulock, MDOT – University Region
Stephen Hannon, Citizen

ITEM 1 CALL TO ORDER

Chair Shotwell called the meeting to order at 8:05 AM. A quorum was present.

ITEM 2 PUBLIC COMMENT

No public comments were received.

ITEM 3 APPROVE MINUTES OF THE POLICY COMMITTEE MINUTES OF JUNE 18, 2015 AND RECEIVE THE TECHNICAL ADVISORY COMMITTEE MEETING MINUTES OF JUNE 9, 2015

The motion was made by Mr. Trudell, supported by Mr. Brittain, to approve the Policy Committee meeting minutes of June 18, 2015 and to receive the Technical Advisory Committee meeting minutes of June 9, 2015 as presented. The motion carried unanimously.

JACTS POLICY COMMITTEE MINUTES

August 20, 2015

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ITEM 4 AGENCY STATUS REPORTS

Project status updates were reviewed by the City of Jackson, Jackson Area Transportation Authority, Jackson County Department of Transportation, Michigan Department of Transportation, and Jackson County Airport – Reynolds Field. The Fitness Council report was included in the packet. Mr. Grazioli, MDOT-Jackson TSC, added that MDOT had additional state funds to resurface US-127 between Boardman and where the new construction begins and to resurface the Cooper St/I-94 bridge deck.

ITEM 5 TWO-WAY CONVERSION PLAN FOR LOUIS GLICK HWY/WASHINGTON AVENUE

Mr. Grazioli presented a PowerPoint detailing the City of Jackson's plans to convert Louis Glick Hwy and Washington Avenue to two-way traffic in FY 2017. The project will be completed in conjunction with MDOT's reconstruction of W. Michigan Avenue that same year. Mr. Dowling stated the changes will improve east/west traffic flow and provide easier access to the businesses downtown. Questions were asked regarding the forecasted degradation in the level of service. Mr. Grazioli stated that the slight decline in the level of service was a trade-off for improving access within the city's central business district.

Mr. Grazioli reported that the city will be hosting a public meeting on the project from 6-8 pm, Tuesday, August 25th at Steve Ranch restaurant.

ITEM 6 FY 2017-2020 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) DEVELOPMENT

Mr. Duke explained that he had notified MDOT, JCDOT, City of Jackson, and JATA regarding the development of project lists for consideration for the FY 2017-2020 Transportation Improvement Program. A meeting will be held in September to review the proposed projects in relation to the federal revenue anticipated. He suggested that the townships begin the process of reviewing projects with the Jackson County Department of Transportation. Townships are not eligible to submit projects through JACTS for funding – only Act 51 agencies (villages, cities, JCDOT, and JATA) can apply directly for the federal funds.

ITEM 7 OTHER BUSINESS

Mr. Lanum reported that Congress had passed a continuing resolution of MAP-21 until the end of October.

ITEM 8 PUBLIC COMMENT

No additional public comments were received.

JACTS POLICY COMMITTEE MINUTES

August 20, 2015

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ITEM 9 **ADJOURNMENT**

There being no further business, Chair Shotwell adjourned the meeting at 9:25 AM.

Respectfully submitted,

Steven Duke
Executive Director

MINUTES

JACTS TECHNICAL ADVISORY COMMITTEE

Jackson City Hall
161 W. Michigan Avenue - 10th Floor
Jackson, Michigan

Tuesday, August 11, 2015

Members Present: Brad Charkowske, Jackson Area Transportation Authority
Andrea Dewey, FHWA (Ex-officio)
Jon Dowling, City of Jackson – Engineering
Steve Duke, Region 2 Planning Commission
Rick Fowler, MDOT- Lansing
Mark Grazioli (Alt.), MDOT-University Region
Kent Maurer, Jackson County Airport – Reynolds Field
Joe Michalsky, Jackson County Dept. of Transportation
Mike Rand, Jackson County Dept. of Transportation
Troy White, City of Jackson – Engineering

Members Absent: Alexandra Cash, Fitness Council of Jackson
Todd Knepper, City of Jackson Public Works
Jack Ripstra, Blackman Charter Township
Amy Torres, The Enterprise Group

Others Present: Tyler Kent, MDOT - Lansing
Rob Fijol, FHWA
Susan Richardson, Region 2 Planning Commission
Laura Schlecte, Jackson City Council

ITEM 1 **CALL TO ORDER**

Chair Michalsky called the meeting to order at 9:30 AM. Introductions were made.

ITEM 2 **PUBLIC COMMENT**

Chair Michalsky asked if anyone from the public wished to address the Committee. No public comments were offered.

ITEM 3 **APPROVE MINUTES OF THE TECHNICAL ADVISORY COMMITTEE MEETING OF JUNE 9, 2015 AND RECEIVE THE POLICY COMMITTEE MINUTES OF JUNE 18, 2015**

The motion was made by Mr. Rand, supported by Mr. Maurer, to approve the Technical Advisory Committee meeting minutes of June 9, 2015 and receive the Policy Committee meeting minutes of June 18, 2015 as presented. The motion carried unanimously.

ITEM 4 **AGENCY STATUS REPORTS**

Project status updates were reviewed by the City of Jackson, Jackson Area Transportation Authority, the Michigan Department of Transportation, Jackson County Airport – Reynolds Field, and the Jackson County Department of Transportation. The Fitness Council of Jackson's report was included in the packet. There was no report from the Enterprise Group.

ITEM 5 **TWO-WAY CONVERSION PLAN FOR LOUIS GLICK HIGHWAY/WASHINGTON AVENUE**

Mr. Grazioli made a presentation to the committee regarding converting Louis Glick Highway and Washington Avenue to two-way. Mr. Grazioli discussed the level of service and the different interchange configurations. This would also include a multi-modal path along the north side of Michigan Avenue and the south side of Louis Glick Highway. Ms. Schlecte stated that the people she had talked to had been in favor of the conversion. Mr. Grazioli stated that a formal public meeting needs to be conducted.

ITEM 6 **FY 2017-2020 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) DEVELOPMENT SCHEDULE**

Mr. Duke informed the committee that he had provided a calendar for S/TIP development at the June meeting. He is expecting the federal-aid target amounts from MDOT in October. He has requested that all agencies begin developing their list of projects. A meeting will be scheduled in September to review and prioritize the projects.

ITEM 7 **OTHER BUSINESS**

- **FHWA:** Ms. Dewey stated that MAP-21 has been extended through October 29, 2015. Environmental Justice training is tentatively scheduled in Michigan for October 28 & 29. Rulemaking for system performance, freight and CMAQ will be published in October with a 60 day comment period. The safety and planning rules are expected in November.
- **MDOT:** Mr. Kent stated that he would be meeting with members in order to obtain model inputs such as 1) establishing a base year; 2) traffic counts from city and county, and 3) employment data.

Chair Michalsky informed the committee that he is submitting projects for safety funding including a 10-foot walkway along Rives Junction Road and count-down pedestrian signals at Airport/Springport/County Farm Road intersection.

He further stated that Summit Township wants to widen Robinson Road to 3-lanes but there is no capacity deficiency at this point. Summit Township is concerned with the ability of their fire trucks to get through the area.

JACTS TECHNICAL ADVISORY COMMITTEE

August 11, 2015

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ITEM 8 **PUBLIC COMMENT**

Chair Michalsky asked if anyone from the public wished to address the Committee. No public comments were received.

ITEM 9 **ADJOURNMENT**

There being no further business, Chair Michalsky adjourned the meeting at 10:33 AM.

Susan Richardson
Senior Planner



Neighborhood & Economic Operations

Building a Stronger Jackson

161 W. Michigan Avenue • Jackson, MI 49201-1303 • Facsimile (517) 780-4781

Building Inspection
(517) 788-4012

Code Enforcement
(517) 788-4060

Engineering
(517) 788-4160

Planning & Economic Development
(517) 768-6433

To: JACTS Technical Advisory and Policy Committees

DATE: October 6, 2015

FROM: Jon H. Dowling, P.E.

SUBJECT: TIP Project Status

2012

Trail St at Railroad Crossing (Local Safety Program) – Construct non-motorized crossing and bridge sidewalk repair. Railroad Agreement is in place. MDOT Rail Safety Section has extended the completion time to July 31, 2015. Tentative settlement with surety to fund remaining work reached. Finalization of agreement in process.

2015

Wisner: Argyle to Boardman (Cat F) – Mill and resurface with new sidewalk on the east side. Hubbell, Roth and Clark (HRC) is the City's consultant. **City Council approved assessments and ordered construction. MDOT approved construction in 2016. Scheduling to be in February letting.**

West Ave: Bloomfield to High (urban) - Reconstruct pavement with curb repairs. Wade-Trim is the City's consultant. Bailey Excavating is the City Contractor. **Work is underway. High Street intersection has leveling course and Kibby Road is closed.**

Lewis Street Bridge (Local Bridge) – Bridge replacement over the Grand River. FTC&H is the City's consultant. **Work is underway. Looking to set beams by October 17.**

Lansing-Ganson Signal (Urban) – New box span signal with a south bound left turn lane add. FTC&H is the City's Consultant. **Bids received in September, Bailey Exc is the low bidder. Construction in early spring.**

2016

Mechanic: Morrell to Washington (Urban) - Reconstruction with water main replacement. DLZ is the City's consultant. **Preliminary design is being reviewed by the City.**



2350 EAST HIGH STREET

JACKSON, MICHIGAN 49203-3490

(517) 787-8363 FAX (517) 787-6833

**Projects
2014-2017 TIP
(October, 2015 Report)**

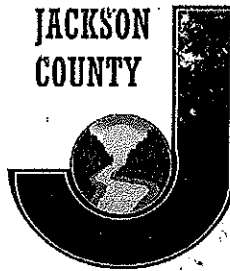
FY 2014

1. **Vehicle procurements**
 - a. 5 Ford Transits and 1 El Dorado have been ordered
2. **Transit Center Refurbishment**
 - a. Bid due mid-October
 - b. Projected project completion by Spring 2016
3. **HVAC replacement and upgrade at Main Base**
 - a. A&E bid due by end of October.
 - b. Projected start date 2nd Quarter FY2016

FY 2015

1. **Shop Equipment**
 - a. Procurement underway project complete by November 2015
2. **Facility Upgrades (5339)**
 - a. Grant authority has been awarded
 - b. Procurement schedule is being developed.
3. **ADA Compliant Software for increasing rider mobility**
 - a. Researching vendors and available technologies
 - b. Plan on starting project early in 2016.

CHRISTOPHER J. BOLT, MPA, P.E.
Managing Director
ROBERT D. GRIFFIS
Director of Operations



DEPARTMENT OF
TRANSPORTATION

JOSEPH M. MICHALSKY, P. E.
Director of Engineering
MARILYN KILPATRICK
Office Manager

**Jackson Area Comprehensive Transportation Study (JACTS)
Technical Advisory Committee & Policy Committee
October 13, 2015**

2015 PROJECTS:

HAGUE AVENUE BRIDGE OVER THE GRAND RIVER (Local Bridge): Project complete and open to traffic on August 28th

BOARDMAN ROAD: WEST AVENUE TO MAYNARD ROAD (STUL): Project completed July 1st

MOSCOW ROAD: M – 60 TO THE SOUTH COUNTY LINE (STP-Rural):—Project completed September 14th

LANSING AVENUE: HENRY ROAD TO THE NORTH COUNTY LINE (STP-Rural): Project completed September 14th

COUNTY FARM ROAD: GARDNER ROAD TO PARMA ROAD (STP-Rural): Project completed September 14th

GUARDRAIL REPLACEMENT (Safety): Project completed July 28th

FIFTH STREET: PAGE AVENUE TO BROAD STREET (Category F and Streetscape TAP Grant): Approved by MDOT Ad Board and MDOT Commission; waiting for award—RR insurance issues

2016 PROJECTS:

WEST MICHIGAN AVENUE BRIDGE OVER MDOT RAILROAD AND RAILROAD STREET (Local Bridge): Soil borings and survey complete; T, S and L drawings submitted for review

ROBINSON ROAD: WEST MICHIGAN AVENUE TO MCCAIN ROAD (STUL): Survey complete and design underway; Program Application submitted

BERRY ROAD: RIVES EATON ROAD TO LANSING AVENUE (STP-Rural): No activity

RIVES EATON ROAD: PERRINE ROAD TO BERRY ROAD (STP-Rural): No activity

HARDCASTLE ROAD: HORNING ROAD TO M – 124 (STP-Rural): No activity

2017 PROJECTS

ROBINSON ROAD: SPRING ARBOR ROAD TO KIBBY ROAD (STUL): No activity

EAST MICHIGAN AVENUE UNDER THE RAILROAD VIADUCT (STP-Rural): No activity

DEARING ROAD: I – 94 TO WEST MICHIGAN AVENUE (STP-Rural): No activity

WEST MICHIGAN AVENUE: GLASGOW ROAD TO PARMA VILLAGE (STP-Rural): No activity



Jackson County Airport – Reynolds Field

Flying Jackson Forward!

Kent L. Maurer, Airport Manager

JACTS Airport Report October 2015

- Runway 7-25 Phase I Pre-Construction meeting held & start date determined
- Airport Business Plan started with the first step of airport based business interviews



Compass Rose at JXN

CHRISTOPHER J. BOLT, MPA, P.E.
Managing Director
ROBERT D. GRIFFIS
Director of Operations



JOSEPH M. MICHALSKY, P. E.
Director of Engineering
MARILYN KILPATRICK
Office Manager

September 23, 2015

Mr. Steven Duke
Executive Director
Region 2 Planning Commission
120 West Michigan Avenue
Jackson, MI 49201

Dear Mr. Duke:

Subject: JACTS FY 2014-2017 TIP Amendments

The Jackson County Department of Transportation is hereby requesting approval from the Region 2 Planning Commission Committee, JACTS Technical Advisory & JACTS Policy Committees concerning the following Transportation Improvement Program (TIP) Amendments for FY 2014 – 2017:

1. **FY 2017 - Add:** Berry Road: from M- 106 (Bunkerhill Road) to Rives Eaton Road to Lansing Avenue; Preventative Maintenance; Rives Eaton Road: Perrine Road to Berry Road, Preventative Maintenance; \$120,000 STP- Rural; \$30,000 State – D
(Both roads are combined into one project)
2. **FY 2016 - Add:** West Michigan Avenue Bridge: over the MDOT Railroad tracks and Railroad Street, Bridge Replacement; \$3,433,000 Local Bridge Fund, \$171,650 Local Match
3. **FY 2016 - Add:** Dearing Road: from Michigan Avenue to County Farm Road; Preventative Maintenance; \$359,000 STP- Rural; \$100,000 State – D; \$15,000 Local
4. **FY 2017 - Add:** West Michigan Avenue: Glasgow Road to Parma Village; Preventative Maintenance; \$550,000 STP- Rural; \$138,000 State – D
5. **FY 2017 - Add:** East Michigan Avenue: under the MDOT/NS Railroad Bridge, Cold-Mill and Resurface; \$80,000 STP; \$20,000 State – D
6. **FY 2016 - Delete:** Preventative Maintenance (countywide); \$200,000 STP-Rural; \$20,000 State-D
7. **FY 2017 – Delete:** Preventative Maintenance (countywide); \$900,000 STP-Rural; \$200,000 State-D
8. **FY 2017 – Delete:** Dearing Road: from I-94 to Springport Road; \$270,000 STP-Rural; \$100,000 State-D

Proposed work for Berry Road, Rives Eaton Road and West Michigan Avenue will include wedging, single chip seal and fog seal plus new pavement markings. .Proposed work for Dearing Road will include cold mill and resurface from I – 94 to MACI Blvd and wedging, single chip seal and fog seal plus new pavement markings from MACI Blvd to West Michigan Avenue. Proposed work for the West Michigan Avenue Bridge will be complete replacement

Please call me at (517) 788-4230 or e-mail jmichalsky@co.jackson.mi.us for any questions or additional information.

Respectfully Submitted,

Joseph M. Michalsky, P. E.
Director of Engineering



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF TRANSPORTATION
LANSING

KIRK T. STEUDLE
DIRECTOR

October 6, 2015

Mr. Steve Duke, Executive Director
Region 2 Planning Commission
Jackson County Tower Building
120 W. Michigan Avenue, 9th Floor
Jackson, Michigan 49201

Dear Mr. Duke:

This letter is sent by the Michigan Department of Transportation (MDOT) to inform the Jackson Area Comprehensive Transportation Study committees of one amendment to the FY 2014-17 Transportation Improvement Program (TIP). It is requested that this project be moved out of the current TIP.

The MDOT TIP amendment is detailed below.

Fiscal Year	Project Name	Limits	Project Description	Funding
Move from 2016 to 2026 JN 113568	M-50	US-127 (NB entrance ramp) to Napoleon Rd.	Resurface	Construction Federal: \$5,983,000 (ST) State: \$1,327,000 (M)

If you have any questions or need additional information, please contact me at 517-750-0405.

Sincerely,

Christopher Gulock, Transportation Planner
University Region

FY 2017 - 2020 STIP/TIP Development Schedule

10/6/2015

	Timeframe	STIP (MDOT)	TIP (MPOs)		
Prepare Draft STIP Document	May 2015	MTPA Review MTPA reviews the STIP/TIP Development Schedule		Public Participation	
	October 2015	Revenue Estimates After federal revenue announcement, cooperatively develop the federal and state revenue estimate and its distribution statewide.			
	November - December 2015	MDOT region offices discuss the draft 5 year Transportation Program and the recommended MDOT projects with the MPOs. After consideration of MPO comments, MDOT regions provide trunkline project list to MPOs.	Project Selection MPOs conduct project selection process based on the draft 5 Year Transportation Program. MPOs enter their local projects in ESTIP.		
	February 2016	Take preliminary snapshot (query) of the MAP database (February 1st) and provide it to the MDOT Regions for review for completeness and accuracy. Begin General Program Account (GPA) development. Ensure all MDOT projects are on the MAP database.	Preliminary snapshot is provided to the MPOs. MPO committees review draft TIP project list and financial constraint demonstration. MPOs enter their local projects in ESTIP.		
	March 2016	Take final snapshot (March 1st). Complete GPAs. Provide final snapshot and GPAs to MDOT Regions and MPOs	All projects, trunkline and local, must be on the MAP database by March 1st . Final project lists are provided to the MPOs.		
	March - April 2016	Air Quality Conformity, Environmental Justice Analysis, and Environmental Consultation Complete STIP air quality conformity and environmental justice analysis.			Complete TIP air quality conformity, environmental justice analysis, and environmental consultation. Prepare draft TIP document.
	May - June 2016	Draft STIP Finalize draft STIP document May 15th through June 15th	MPO TIP Approval MPO TAC and Policy Committees approve final FY 2017 - 2020 TIP by both TAC and Policy by end of June. Approve final amendment to the FY 2014 - 2017 TIP for FY 2016. Align the FY 2017 years.		
	July 1, 2016	Submit TIPs to MDOT by July 1st.			
	July 1 - July 15	Finalize STIP Document statewide financial constraint.	MDOT reviews MPO TIP documents TIP documents are reviewed by MDOT. TIP financial tables are incorporated into the statewide financial constraint demonstration.		
		July 15 - August 15	Begin public comment period on July 15th for STIP. Obtain MDOT management approval. Document any public comments in STIP.		
	August 15, 2016	Submit STIP and TIPs to FHWA and FTA (and EPA for SEMCOG).			
	August 15 - September 30, 2016	FHWA, FTA, and EPA Review STIP and TIP documents.			
	October 1, 2016	FHWA and FTA approve STIP and TIPs			
	October 2016	Notification of Approval Notify all stakeholders of STIP approval. Update all STIP fields in MAP database. Save original approved STIP/TIP E-files for official records, auditors, and STIP Stability analysis.	Notify stakeholders of MPO TIP approvals.		

The TIP (MPO) schedule is a generic schedule and does not apply to any specific MPO. Contact the individual MPOs for specific TIP development schedules.