
**JACKSON AREA COMPREHENSIVE TRANSPORTATION STUDY (JACTS)
POLICY COMMITTEE**

**FOR FURTHER INFORMATION
CONTACT:**

**Steven Duke, Executive Director
Susan Richardson, Senior Planner
Region 2 Planning Commission
(517) 788-4426**

DATE: Thursday, June 18, 2015

TIME: 8:00 A.M.

**PLACE: Jackson Co. Tower Bldg.
120 W. Michigan Ave-5th Floor
Jackson, MI 49201**

A G E N D A

Comments will be solicited on each item following discussion and prior to any final action.

1. Call to Order
2. Public Comment
3. Approve Minutes of the Policy Committee Meeting of May 21, 2015 and Receive the Minutes of the Technical Advisory Committee Meeting of May 12, 2015 (enclosed) - **ACTION**
4. Agency Status Reports (enclosed) – **DISCUSSION**
 - City of Jackson
 - Jackson Area Transportation Authority
 - Jackson County Department of Transportation
 - Michigan Department of Transportation
 - Jackson County Airport-Reynolds Field
 - Fitness Council of Jackson
5. FY 2017-2020 Transportation Improvement Program (TIP) Development Schedule (enclosure) - **DISCUSSION**
6. Jackson Area Transportation Authority (JATA) Transit Survey Results (enclosure) - **PRESENTATION**
7. Other Business
 - FHWA Update
 - MDOT Update
8. Public Comment
9. Adjournment

MINUTES

JACTS POLICY COMMITTEE

Jackson County Tower Building
120 W. Michigan Avenue – 5th Floor
Jackson, Michigan

Thursday, May 21, 2015

Members Present: Keith Acker, Sandstone Charter Township
Todd Brittain, Leoni Township
John Feldvary, Jackson County Airport-Reynolds Field
Pete Jancek, Blackman Charter Township
Elwin Johnson, Region 2 Planning Commission
John Lanum, MDOT – Lansing
Joe Michalsky, Jackson County Department of Transportation
Phil Moilanen, Jackson Area Transportation Authority
Steve Shotwell, Chair, Jackson County Commission
Mike Trudell, Summit Township
Dan Wymer, Napoleon Township

Members Absent: Patrick Burtch, City of Jackson
Marston Fortress, Spring Arbor Township
Mike Overton, Jackson County Department of Transportation
Jason Smith, City of Jackson

Others Present: Brad Charkowske, JATA
Jon Dowling, City of Jackson
Steve Duke, Region 2 Planning Commission
Chris Gulock, MDOT – University Region
Oliver Lindsay, Citizen
Susan Richardson, Region 2 Planning Commission

ITEM 1 CALL TO ORDER

Chair Shotwell called the meeting to order at 8:03 AM.

ITEM 2 PUBLIC COMMENT

Oliver Lindsay stated that he was opposed to the Jackson Area Transportation Authority amendment because that money had been set aside as a rainy day fund.

ITEM 3 APPROVE MINUTES OF THE POLICY COMMITTEE MINUTES OF APRIL 16, 2015 AND RECEIVE THE TECHNICAL ADVISORY COMMITTEE MEETING OF APRIL 14, 2015

The motion was made by Mr. Johnson, supported by Mr. Feldvary, to approve the Policy Committee meeting minutes of April 16, 2015 and to receive the Technical Advisory Committee meeting minutes of April 14, 2015 as presented. The motion carried unanimously.

JACTS POLICY COMMITTEE MINUTES
May 21, 2015
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ITEM 4 AGENCY STATUS REPORTS

Project status updates were reviewed by the City of Jackson, Jackson Area Transportation Authority, Jackson County Department of Transportation, Michigan Department of Transportation, and Jackson County Airport – Reynolds Field. The Fitness Council report was included in the packet. Mr. Shotwell informed the committee that the Enterprise Group was putting together a program on what is needed for a site evaluation.

ITEM 5 “OPPORTUNITY FOR PUBLIC COMMENT” - APPROVAL OF AMENDMENTS TO THE JACTS FY 2014-2017 TRANSPORTATION IMPROVEMENT PROGRAM

The Michigan Department of Transportation (MDOT) proposed the following amendments to the JACTS FY 2014-2017 TIP.

Fiscal Year	Project Name	Limits	Project Description	Funding Source	Cost
ADD FY 2016 JN127537	M-60	EB & WB Over I-94	Bridge Replacement	Federal (IM): State:	Prelim. Eng. \$ 366,438 \$ 40,715
ADD FY 2016 JN 127537	M-60	EB & WB Over I-94	Bridge Replacement	Federal (IM): State:	SUB \$ 1,002,497 \$ 111,389
ADD FY 2016 JN 127537	M-60	EB & WB Over I-94	Bridge Replacement	Federal (IM): State:	Right of Way \$ 3,402 \$ 378
ADD FY 2017 JN 127621	I-94	Michigan Avenue to Dearing Road	Reconstruction	Federal (IM): State:	Prelim. Eng. \$ 2,720,711 \$ 302,301
ADD FY 2017 JN 127621	I-94	Michigan Avenue to Dearing Road	Reconstruction	Federal (IM): State:	Right of Way \$ 225,000 \$ 25,000

The motion was made by Mr. Brittain, supported by Mr. Moilanen, to approve the MDOT amendments as presented. The motion carried unanimously.

Mr. Duke presented the following amendment on behalf of the Village of Concord:

Fiscal Year	Project Name	Limits	Project Description	Funding Source	Cost
MOVE FY 2015 to FY 2016	Albion Road (Main Street)	M-60 to Village Limits	Resurface	Federal (STL): State:	\$ 100,000 \$ 25,000

The motion was made by Mr. Trudell, supported by Mr. Michalsky, to approve the Village of Concord amendment as presented. The motion carried unanimously.

JACTS POLICY COMMITTEE MINUTES

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Mr. Charkowske presented the following amendment for the Jackson Area Transportation Authority:

Fiscal Year	Project Name	Limits	Project Description	Funding Source	Cost
COST FY 2015	Operating Funding	Countywide	Increase Operating Funds from \$1,113,600	Federal (5307):	\$ 1,677,966

The motion was made by Mr. Feldvary, supported by Mr. Johnson, to approve the JATA amendment as presented. The motion carried unanimously.

ITEM 6 **APPROVAL OF THE JACTS UNIFIED WORK PROGRAM**

Mr. Duke informed the committee that the Unified Work Program, included in the packet, consisted of the same funding and activities as prior years. The only difference is that a new FY 2017-2020 TIP will be prepared in FY 2016. He also stated that the Federal Highway Administration and the federal Transit Administration are focusing on three essential areas:

1. Performance based planning – MPOs will be required to set reasonable targets for different performance areas and then work towards addressing that target. He stated the small MPOs are working together to develop performance measures as a group.
2. Regional approach to transportation planning – Crossing county lines.
3. Access to essential services – Identifying gaps in current services.

The motion was made by Mr. Brittain, supported by Mr. Feldvary, to approve the JACTS FY 2016 Unified Work Program and budget as submitted. The motion carried unanimously.

ITEM 7 **APPROVAL OF PROPOSED AMENDMENTS TO THE JACKSON COUNTY NATIONAL FUNCTIONAL CLASSIFICATION (NFC) NETWORK**

Ms. Richardson stated that this exercise is required every 10 years and that the reason is to take a look at your roads and determine if they are classified as they are functioning. If there are no new developments or businesses, there will not be many changes. She informed the committee that Ganson Street, from Cooper Street to Horton Street, will be taken off the National Highway System because of low annual average daily traffic. She also reviewed other reclassifications of area roadways and the upgrading of three local streets.

The motion was made by Mr. Feldvary, supported by Mr. Moilanen, to approve the NFC changes as presented. The motion passed unanimously.

JACTS POLICY COMMITTEE MINUTES

May 21, 2015

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ITEM 8 **OTHER BUSINESS**

Mr. Duke informed the committee that the call for projects has gone out for both the TEDF-Category F grants and the local safety program.

Mr. Lanum informed the committee that the legislature transferred \$400 million from the general fund for roads.

ITEM 9 **PUBLIC COMMENT**

No further public comment was received.

ITEM 10 **ADJOURNMENT**

There being no further business, Chair Shotwell adjourned the meeting at 8:52 AM.

Susan Richardson
Senior Planner

MINUTES

JACTS TECHNICAL ADVISORY COMMITTEE

Jackson City Hall
161 W. Michigan Avenue - 10th Floor
Jackson, Michigan

Tuesday, May 12, 2015

Members Present: Alexandra Cash, Fitness Council of Jackson
Jon Dowling, City of Jackson – Engineering
Steve Duke, Region 2 Planning Commission
Rick Fowler, MDOT- Lansing
Chris Gulock (Alt.), MDOT-University Region
Todd Knepper, City of Jackson Public Works
Kent Maurer, Jackson County Airport – Reynolds Field
Joe Michalsky, Jackson County Dept. of Transportation
Mike Rand, Jackson County Dept. of Transportation
Jack Ripstra, Blackman Charter Township
Amy Torres, The Enterprise Group
Troy White, City of Jackson – Engineering

Members Absent: Brad Charkowske, Jackson Area Transportation Authority
Andrea Dewey, FHWA (Ex-officio)

Others Present: Oliver Lindsay, Citizen
Rob Maffeo, MDOT

ITEM 1 **CALL TO ORDER**

Chair Michalsky called the meeting to order at 9:33 AM. Introductions were made.

ITEM 2 **PUBLIC COMMENT**

Chair Michalsky asked if anyone from the public wished to address the Committee. No public comments were offered.

ITEM 3 **APPROVE MINUTES OF THE TECHNICAL ADVISORY COMMITTEE MEETING OF APRIL 14, 2015 AND RECEIVE THE POLICY COMMITTEE MINUTES OF APRIL 16, 2015**

The motion was made by Mr. Rand, supported by Mr. Maurer, to approve the Technical Advisory Committee meeting minutes of April 14, 2015 and receive the Policy Committee meeting minutes of April 16, 2015 as presented. The motion carried unanimously.

JACTS TECHNICAL ADVISORY COMMITTEE
May 12, 2015
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ITEM 4 **AGENCY STATUS REPORTS**

Project status updates were reviewed by the City of Jackson, Jackson Area Transportation Authority, the Michigan Department of Transportation, Jackson County Airport – Reynolds Field, Jackson County Department of Transportation, and the Fitness Council.

ITEM 5 **"OPPORTUNITY FOR PUBLIC COMMENT" – APPROVAL OF AMENDMENTS TO THE JACTS FY 2014-2017 TIP**

The Michigan Department of Transportation proposed the following amendment to the JACTS FY 2014-2017 TIP.

Fiscal Year	Project Name	Limits	Project Description	Funding
ADD FY 2016 JN 127537	M-60	EB & WB over I-94	Bridge Replacement	Preliminary Engineering Federal: \$366,438 (IM) State: 40,715
ADD FY 2016 JN 127537	M-60	EB & WB over I-94	Bridge Replacement	SUB Federal: \$1,002,497 (IM) State: 111,389
ADD FY 2016 JN 127537	M-60	EB & WB over I-94	Bridge Replacement	ROW Federal: \$3,402 (IM) State: 378
ADD FY 2017 JN 127621	I-94	Michigan Ave. to Dearing Rd.	Reconstruction	Preliminary Engineering Federal: \$2,720,711 (IM) State: 302,301
ADD FY 2017 JN 127621	I-94	Michigan Ave. to Dearing Rd	Reconstruction	ROW Federal: \$225,000 (IM) State: 25,000

The motion was made by Mr. Maurer, supported by Mr. Rand, to approve the MDOT amendments as presented. The motion carried unanimously.

Mr. Ripstra, representing the Village of Concord, requested that the FY 2015 resurfacing of Albion Road be moved to FY 2016. Mr. Duke reported that there should be adequate funding in the FY 2016 Rural STP/TEDF-D local program to cover the amendment.

The motion was made by Mr. Fowler, supported by Mr. Maurer, to approve the Village of Concord amendment to the JACTS FY 2014-2017 TIP as presented. The motion carried unanimously.

JACTS TECHNICAL ADVISORY COMMITTEE

May 12, 2015

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ITEM 6 **APPROVAL OF THE JACTS FY 2016 UNIFIED WORK PROGRAM**

Mr. Duke stated that the draft FY 2016 Unified Work Program had been included in the Technical Advisory Committee agenda packet for review and comment. He explained that the work program contained many of the same activities that are routinely completed by the MPO. In FY 2016, staff will complete a new FY 2017-2020 Transportation Improvement Program (TIP). The plan also includes activities related to incorporating performances measures; ensuring a regional approach to transportation planning by promoting cooperation and coordination across transit agency, MPO, and state boundaries; and improving access to essential services. The proposed budget for FY 2016 remains the same as the funds budgeted in FY 2015.

The motion was made by Mr. Ripstra, supported by Mr. Maurer, to approve the JACTS FY 2016 UWP as presented. The motion carried unanimously.

ITEM 7 **APPROVAL OF PROPOSED AMENDMENTS TO THE JACKSON COUNTY NATIONAL FUNCTIONAL CLASSIFICATION (NFC) NETWORK**

Mr. Duke explained that after every decennial U.S. Census and adjustments have been made to the urbanized area boundary, the FHWA requires that the states work with appropriate officials to review and update the National Functional Classification (NFC) system of roadways. R2PC, in conjunction with representatives from the City of Jackson and the Jackson County Department of Transportation met and reviewed the current federal-aid eligible roads based on AADT, changes in business and industry along the route, the roadway characteristics, and local knowledge of the roads functions. Mr. Duke briefly reviewed the changes and updates proposed for the NFC map.

The motion was made by Mr. Rand, supported by Mr. Fowler, to approve the proposed amendments to the Jackson MPO National Functional Classification (NFC) system map as presented. The motion carried unanimously.

ITEM 7 **OTHER BUSINESS**

Chair Michalsky stated that the TEDF-F applications are due back to MDOT by June 1st and that JCDOT is reviewing possible projects for submission. Applications for MDOT's High Risk Rural Roads funding are due back at MDOT in mid-August.

Ms. Torres discussed assisting Lomar Industries with a TEDF-Category A grant application to solicit funds for improvements to Coates Road. Chair Michalsky offered to assist Ms. Torres in the preparation of a letter of intent.

Mr. Gulock reported that the Context Sensitive Solutions committee next meeting will be held in October. A public meeting is planned for May 27th to discuss the FY 2016 reconstruction of I-

JACTS TECHNICAL ADVISORY COMMITTEE

May 12, 2015

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94BL from Brown Street to Glick Hwy, and the proposed shared use path on the north side of the street.

ITEM 8 **PUBLIC COMMENT**

Chair Michalsky asked if anyone from the public wished to address the Committee. Mr. Lindsay briefly discussed the failure of Proposal 1 that would have provided funding for statewide road improvements.

No additional public comment was offered.

ITEM 9 **ADJOURNMENT**

There being no further business, Chair Michalsky adjourned the meeting at 10:23 AM.

Steve Duke
Executive Director



Neighborhood & Economic Operations

Building a Stronger Jackson

161 W. Michigan Avenue • Jackson, MI 49201-1303 • Facsimile (517) 780-4781

Building Inspection
(517) 788-4012

Code Enforcement
(517) 788-4060

Engineering
(517) 788-4160

Planning & Economic Development
(517) 768-6433

To: JACTS Technical Advisory and Policy Committees

DATE: June 1, 2015

FROM: Jon H. Dowling, P.E.

SUBJECT: TIP Project Status

2012

Trail St at Railroad Crossing (Local Safety Program) – Construct non-motorized crossing and bridge sidewalk repair. Railroad Agreement is in place. MDOT Rail Safety Section has extended the completion time to July 31, 2015

2015

Wisner: Argyle to Boardman (Cat F) – Mill and resurface with new sidewalk on the east side. Hubbell, Roth and Clark (HRC) is the City's consultant. Still obtaining grading permits prior to advertising.

West Ave: Bloomfield to High (urban) - Reconstruct pavement with curb repairs. Wade-Trim is the City's consultant **Project is in the June letting.**

Lewis Street Bridge (Local Bridge) – Bridge replacement over the Grand River. FTC&H is the City's consultant. **The contract with Toebe Construction is signed. Pre-construction meeting is scheduled for June 10 with construction scheduled to start June 22.**

Lansing-Ganson Signal (Urban) – New box span signal with a south bound left turn lane add. FTC&H is the City's Consultant. **GI is scheduled for June 3.**

2016

Mechanic: Morrell to Washington (Urban) - Reconstruction with water main replacement. DLZ is the City's consultant. **Project survey and design is just getting started.**



2350 EAST HIGH STREET

JACKSON, MICHIGAN 49203-3490

(517) 787-8363 FAX (517) 787-6833

**Projects
2014-2017 TIP
(June, 2015 Report)**

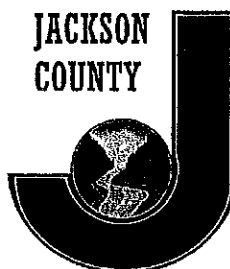
FY 2014

1. Vehicle procurements
 - a. MassTrans has reached agreement with MDOT on the procurement specs
 - b. Procurement projected for summer 2015
2. Transit Center Refurbishment
 - a. RFP has been submitted and accepted by MDOT
 - b. Will plan on starting bidding in June
 - c. Projected project completion by Fall 2015
3. HVAC replacement and upgrade at Main Base
 - a. Submitted A&E procurement spec to MDOT for approval
 - b. Projected bidding to start late July/early August

FY 2015

1. Shop Equipment
 - a. Federal Register has been published, waiting on contract authority so we can begin procurements. (no change)
2. Facility Upgrades (5339)
 - a. 2 replacement Large Bus Engines
 - b. Microsoft Office upgrades
 - c. Parking lot security lighting repair and upgrade
 - d. Main photocopier replacement
3. ADA Compliant Software for increasing rider mobility
 - a. Researching vendors and available technologies
 - b. Plan on starting project early in 2016.

CHRISTOPHER J. BOLT, MPA, P.E.
Managing Director
ROBERT D. GRIFFIS
Director of Operations



**DEPARTMENT OF
TRANSPORTATION**

JOSEPH M. MICHALSKY, P. E.
Director of Engineering
MARILYN KILPATRICK
Office Manager

**Jackson Area Comprehensive Transportation Study (JACTS)
Technical Advisory Committee & Policy Committee
- June 9, 2015**

2015 PROJECTS:

HAGUE AVENUE BRIDGE OVER THE GRAND RIVER (Local Bridge): Construction began May 11th; removals ongoing

BOARDMAN ROAD: WEST AVENUE TO MAYNARD ROAD (STUL): Start date is June 1st

MOSCOW ROAD: M – 60 TO THE SOUTH COUNTY LINE (STP-Rural):--See County Farm below

LANSING AVENUE: HENRY ROAD TO THE NORTH COUNTY LINE (STP-Rural): See County Farm below

COUNTY FARM ROAD: GARDNER ROAD TO PARMA ROAD (STP-Rural): Waiting for award and preconstruction meeting; expected start date is June 15th

GUARDRAIL REPLACEMENT (Safety): Waiting for award and preconstruction meeting; expected start date is June 22nd

FIFTH STREET: PAGE AVENUE TO BROAD STREET (Category F): County Board approved Advance Construct option; waiting for draft proposal

2016 PROJECTS:

WEST MICHIGAN AVENUE BRIDGE OVER MDOT RAILROAD AND RAILROAD STREET (Local Bridge): Soil borings underway; survey to follow

ROBINSON ROAD: WEST MICHIGAN AVENUE TO MCCAIN ROAD (STUL): No activity

BERRY ROAD: RIVES EATON ROAD TO LANSING AVENUE (STP-Rural): No activity; modify TIP

RIVES EATON ROAD: PERRINE ROAD TO BERRY ROAD (STP-Rural): No activity; add to TIP

HARDCASTLE ROAD: HORNING ROAD TO M – 124 (STP-Rural): No activity

2017 PROJECTS

ROBINSON ROAD: SPRING ARBOR ROAD TO KIBBY ROAD (STUL): No activity

EAST MICHIGAN AVENUE UNDER THE RAILROAD VIADUCT (STP-Rural): No activity

DEARING ROAD: I – 94 TO WEST MICHIGAN AVENUE (STP-Rural): No activity; add to TIP

WEST MICHIGAN AVENUE: GLASGOW ROAD TO PARMA VILLAGE (STP-Rural): No activity; add to TIP



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF TRANSPORTATION
LANSING

KIRK T. STEUDLE
DIRECTOR

June 9, 2015

FY 2015

I-94 (OV US-127/M-50) - Full paint, concrete surf coat. CPM. Project was justified and is moving forward with a start date of July 6th.

I-94 EB & WB – Grass Lake Weight Scales, Expand concrete parking pad for chase vehicles. Work is being completed by MDOT forces.

FY 2016

I-94 (OV Parma Rd, UN Gibbs Rd, OV Blackman Rd.) - Shallow and deep concrete overlays, full depth deck patches, concrete T-beam repairs, substructure repairs, bridge railing repairs, approach work, partial painting, thrie beam railing retrofit, concrete surface coating and traffic control. Currently finishing up final plans. Expect to hold OEC Meeting in late July/early August.

I-94 (M-99, Michigan Ave, EB & WB over Concord Road, Dearing Rd, Sandstone Rd, Airport Rd) - Deck patching, joint replacement, epoxy overlay, partial paint, steel and concrete beam repairs, steel beam high load hit repairs, substructure repairs, approach work, barrier rail patching and maintaining traffic. Currently finishing up final plans. Expect to hold OEC Meeting in late July/early August.

M-50 (US-127 NB entrance ramp) to Napoleon Rd. - HMA cold milling and 2 course overlay with joint repairs, intermittent curb and gutter replacement, minor drainage improvements, and intersection improvements. Final plans are complete and ROW has been certified. The OEC Meeting will be held in August.

I-94 BL/W. Michigan Ave. (Brown St. to Washington / Louis Glick) – Full concrete pavement roadway reconstruction with water main, lighting and sidewalk replacement. Continuing to work on plan development. Right-of-Way acquisition will begin this summer. Project may be built in 2017.

M-50 (Ganson to North and Michigan to Wildwood) – Full pavement reconstruction with drainage and other improvements. Design progressing contract to combine with I-94 BL project. Continuing to work on plan development. Right-of-Way acquisition will begin this summer. Project will most likely be built in 2016, prior to the Michigan Avenue project.

M-60 (EB & WB OV I-94), (PE, SUB & ROW) – Bridge Replacement
Project scope is under development.

FY 2017

M-60 (Emerson to Renfrew) – HMA cold milling and 2 course overlay with joint repairs, intermittent curb and gutter replacement, minor drainage improvements and intersection improvements. Project design will begin fall 2015.

M-60 (Chapel Rd to Emerson Rd) - Rehabilitation and intermittent reconstruction including widening for center left-turn lane between Chapel Road and Dearing Road; drainage improvements, sidewalk upgrades and possible non-motorized work. Project design will begin fall 2015.

I-94 (Michigan Ave. to Dearing Rd.), (PE & ROW) – Reconstruction
Project scope is under development.



Jackson County Airport – Reynolds Field

Flying Jackson Forward!

Kent L. Maurer, Airport Manager

JACTS Airport Report June 2015

- Runway 7-25 Phase I project out for bids locally
- Landfill materials hauling and disposal project is out for bids - locally
- Relocation of former Airport Maintenance building project underway
- June special events: Pancake Breakfast, Blues Festival and MIS NASCAR race





Telephone: (517) 990-9798
E-mail: info@fitnesscouncil.org
www.fitnesscouncil.org

225 N. Jackson Street, Jackson, MI 49201

Fitness Council of Jackson

Agency Update

June 2015

On May 15th just about 100 Smart Commuters participated in the three events hosted by Fitness Council for the Smart Commute Program Kick-Off. The three events were, meet up stations, Rally Ride, and Meet the Bus. It's not too later to register for Smart Commute and get a free t-shirt. Register at fitnesscouncil.org

On May 16th Fitness Council had a successful Spirit Run 5K seeing about 375 runners participate. The largest majority of the runners were youth in grades 3-7, who were participants in the Girl Quest Boy Quest program. Other family members, volunteer coaches, and members of the community ran with them as well.

The Armory Bike Union received a \$3,000 grant from the Tri-County Bicycle Association's DALMAC Fund. Upcoming events at the ABU are the Vintage Bike Ride on Saturday, June 13th and a private class for teen girls in partnership with the Dahlem Conservancy on Saturday, June 20th. The class is meant to teach basic bicycle mechanics as well as safe road and trail riding techniques.

Alexandra Cash

Executive Director

Draft FY 2017 - 2020 STIP/TIP Development Schedule *Draft*					
5/13/2015					
	Timeframe	STIP (MDOT)	TIP (MPOs)		
Prepare Draft STIP Document	May 2015	MTPA Review MTPA reviews the STIP/TIP Development Schedule		Public Participation	
	October 2015	Revenue Estimates After federal revenue announcement, cooperatively develop the federal and state revenue estimate and its distribution statewide.			
	November - December 2015	MDOT region offices discuss the draft 5 year Transportation Program and the recommended MDOT projects with the MPOs. After consideration of MPO comments, MDOT regions provide trunkline project list to MPOs.	Project Selection MPOs conduct project selection process based on the draft 5 Year Transportation Program. MPOs enter their local projects in ESTIP.		
	February 2016	Take preliminary snapshot (query) of the MAP database (February 1st) and provide it to the MDOT Regions for review for completeness and accuracy. Begin General Program Account (GPA) development. Ensure all MDOT projects are on the MAP database.	Preliminary snapshot is provided to the MPOs. MPO committees review draft TIP project list and financial constraint demonstration. MPOs enter their local projects in ESTIP.		
	March 2016	Take final snapshot (March 1st). Complete GPAs. Provide final snapshot and GPAs to MDOT Regions and MPOs	All projects, trunkline and local, must be on the MAP database by March 1st. Final project lists are provided to the MPOs.		
	March - April 2016	Air Quality Conformity, Environmental Justice Analysis, and Environmental Consultation Complete STIP air quality conformity and environmental justice analysis.			Complete TIP air quality conformity, environmental justice analysis, and environmental consultation. Prepare draft TIP document.
	May - June 2016	Draft STIP Finalize draft STIP document May 15th through June 15th	MPO TIP Approval MPO TAC and Policy Committees approve final FY 2017 - 2020 TIP by both TAC and Policy by end of June. Approve final amendment to the FY 2014 - 2017 TIP for FY 2016. Align the FY 2017 years.		
	July 1, 2016		Submit TIPs to MDOT by July 1st.		
	Timeframe	STIP (MDOT)	TIP (MPOs)		
	July 1 - July 15	Finalize STIP	MDOT reviews MPO TIP documents		
		Document statewide financial constraint.	TIP documents are reviewed by MDOT. TIP financial tables are incorporated into the statewide financial constraint demonstration.		
	July 15 - August 15	Begin public comment period on July 15th for STIP. Obtain MDOT management approval. Document any public comments in STIP.			
	August 15, 2016	Submit STIP and TIPs to FHWA and FTA (and EPA for SEMCOG).			
	August 15 - September 30, 2016	FHWA, FTA, and EPA Review STIP and TIP documents.			
	October 1, 2016	FHWA and FTA approve STIP and TIPs			
	October 2016	Notify all stakeholders of STIP approval. Update all STIP fields in MAP database. Save original approved STIP/TIP E-files for official records, auditors, and STIP Stability analysis.	Notify stakeholders of MPO TIP approvals.		

The TIP (MPO) schedule is a generic schedule and does not apply to any specific MPO.
Contact the individual MPOs for specific TIP development schedules.



JATA Market Research Study Passenger Survey Results

Prepared for the Jackson Area Transportation
Authority (JATA)

April, 2015



JATA PASSENGER SURVEY

OVERVIEW

The intent of this document is to provide a summary of passenger input gathered through a survey of passenger satisfaction and use of the JATA system. Passenger input is of highest value to JATA. The information contained in this report will be used in combination with results of a comprehensive public survey, which will be submitted separately. This document is presented to JATA as a draft technical memorandum and will become part of the draft final report in the Market Research Study.

PASSENGER SURVEY METHODOLOGY

The JATA passenger survey was conducted February 7-13, 2015. A team of two surveyors from Jackson and two JATA employees were trained by the RLS & Associates, Inc. (RLS) on-site survey manager to collect surveys from passengers as they boarded the vehicles. Two RLS employees also collected surveys. The survey team surveyed all routes.

Surveyors wore badges to identify them as official JATA Surveyors. They were provided with trip log sheets with the bus stops and schedules for the trips that they were covering. Surveyors were stationed at the JATA Transit Center. Surveyors then boarded buses or stayed at the Transit Center to collect surveys. Each route was surveyed (weekday and Saturday) so as not to discriminate against any certain location within the JATA service area.

The survey instrument was developed with input from the JATA Project Manager. It included questions about passenger demographics as well as trip origins and destinations, and the level of satisfaction with existing JATA services. The data not only provides insight into customer service trends, but also offers the necessary data measurement of service to minority and low-income populations to ensure compliance with Title VI of the Civil Rights Act of 1964 and Executive Order: EO 12898 for addressing environmental justice.

At the onset of the survey planning stage, the survey sampling plan had a goal confidence interval of +/- 10 percent with a 95 percent confidence level at the systemwide level. A total of 397 valid surveys were completed. With this sample, the survey results have a confidence interval of approximately three people, meaning that approximately every third person would respond similarly to the survey results provided for each question.

PASSENGER SURVEY RESULTS

The following paragraphs and charts illustrate the overall systemwide survey results.

Geographic Distribution of Survey Responses

JATA passengers were asked to report the zip code where they live. This response provides JATA with information about the geographic distribution of survey respondents. The distribution of 316 total responses to the question is listed below and illustrated on the map in Exhibit 1.

Distribution of Survey Results by Zip Code:

Zip Code 49203: 156 Responses

Zip Code 49201: 77 Responses

Zip Code 49202: 75 Responses

Zip Code 49254: 4 Responses

Zip Code 49269: 1 Response

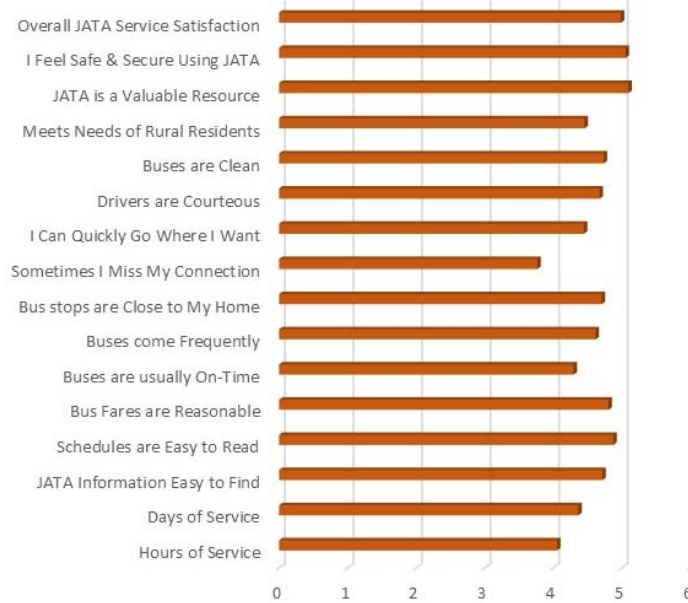
Zip Code 49264: 1 Response

Zip Code 49272: 1 Response

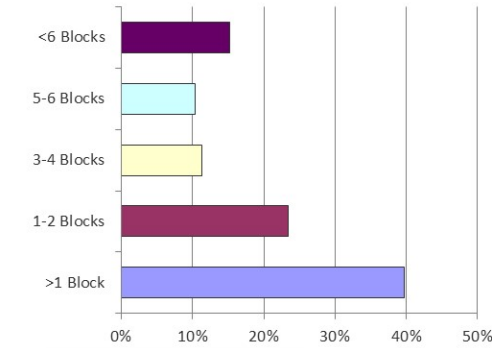
Zip Code 49220: 1 Response

JATA Passenger Survey

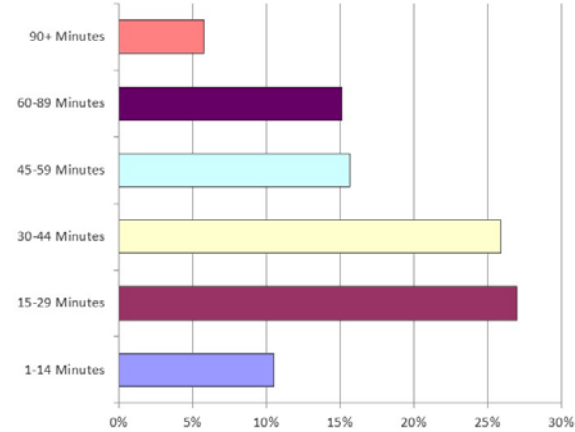
Customer Satisfaction



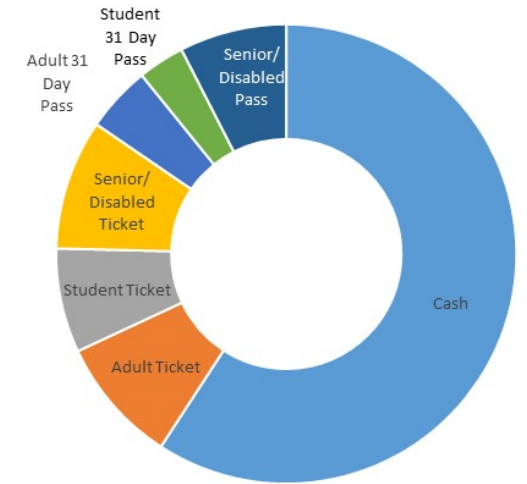
Distance to Bus Stop



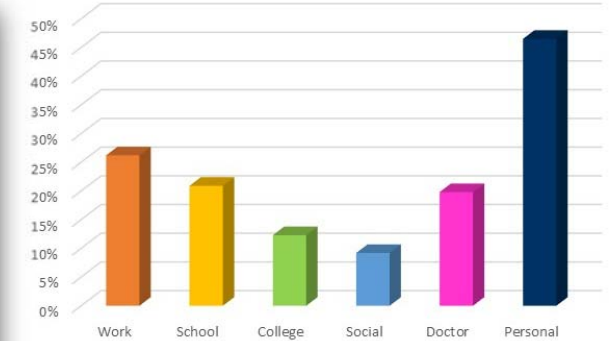
Length of Trip



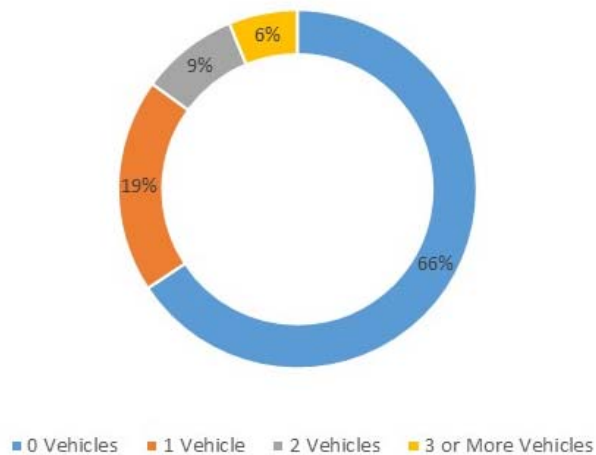
Fare Payment



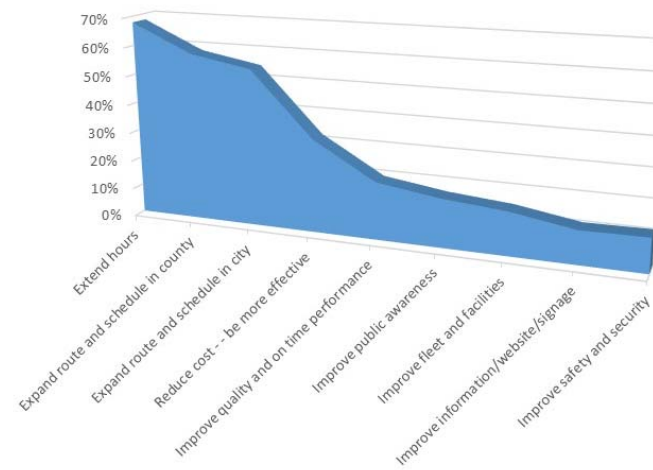
Reason for Trip



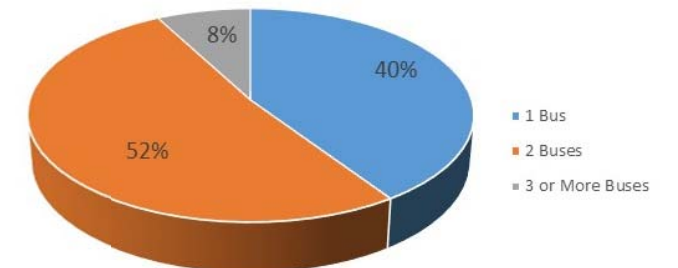
Number of Vehicles Available



Top Priorities Going Forward

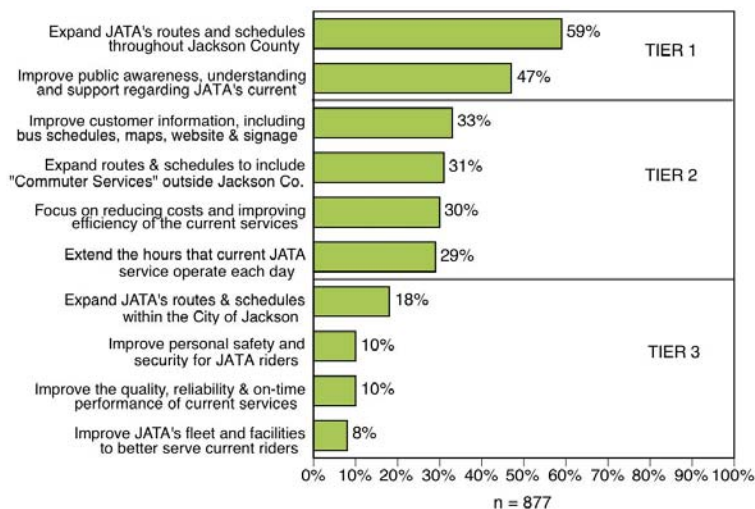


Number of Buses Needed

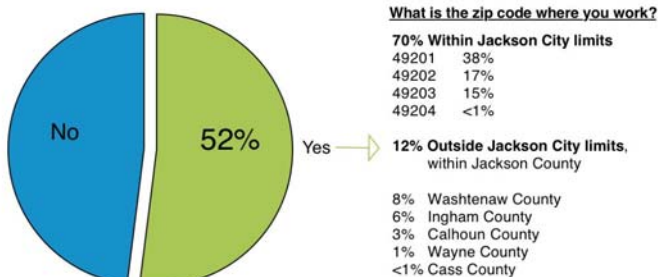


JATA Community Survey

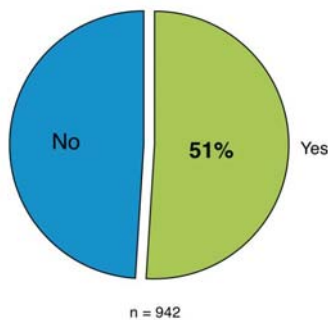
Top Priorities Going Forward



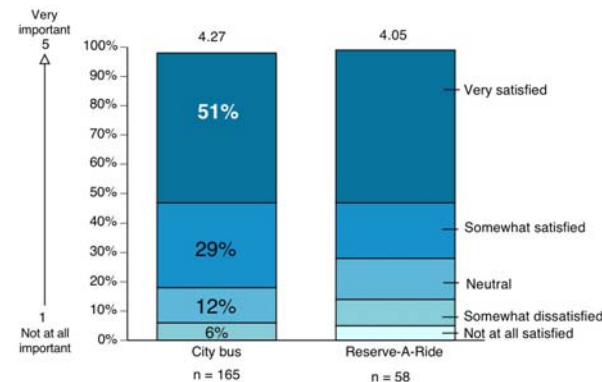
Where Respondents Work



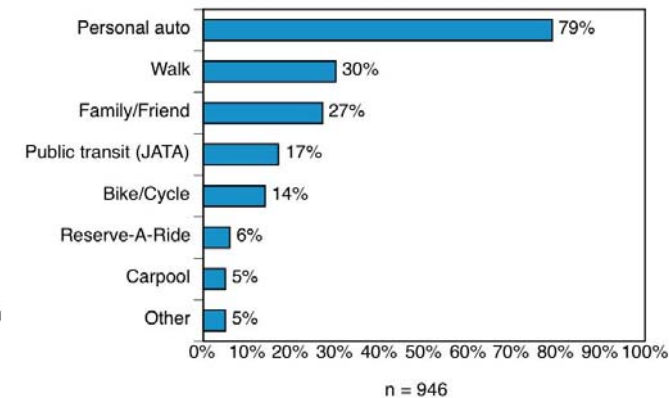
Aware of Reserve-A-Ride



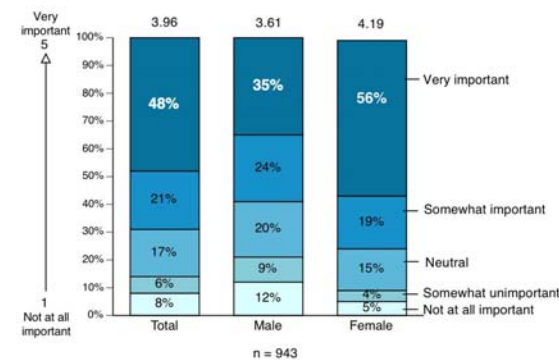
Rating Transportation Services



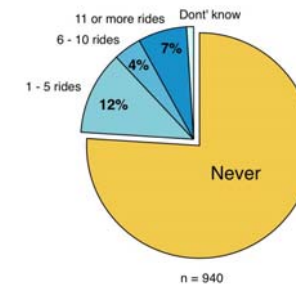
Type of Vehicle Used



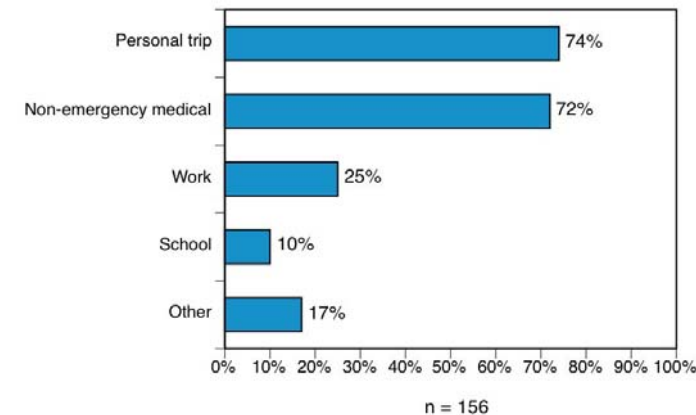
Important of Transit



Frequency of Riding Transit



Trip Purpose



Getting JATA Information

