
**JACKSON AREA COMPREHENSIVE TRANSPORTATION STUDY (JACTS)
POLICY COMMITTEE**

**FOR FURTHER INFORMATION
CONTACT:**

**Steven Duke, Executive Director
Susan Richardson, Senior Planner
Region 2 Planning Commission
(517) 788-4426**

DATE: THURSDAY, FEBRUARY 19, 2015

TIME: 8:00 A.M.

**PLACE: Jackson Co. Tower Bldg.
120 W. Michigan Ave. - 5th Floor
Jackson, MI 49201**

A G E N D A

Comments will be solicited on each item following discussion and prior to any final action.

1. Call to Order
2. Public Comment
3. Election of Officers for 2015 - **ACTION**
4. Approve Minutes of the Policy Committee Meeting of December 18, 2014 and Receive the Minutes of the Technical Advisory Committee Meeting of December 9, 2014 (enclosed) - **ACTION**
5. Agency Status Reports (enclosed) – **DISCUSSION**
 - City of Jackson
 - Jackson Area Transportation Authority
 - Jackson County Department of Transportation
 - Michigan Department of Transportation
 - Jackson County Airport-Reynolds Field
 - Fitness Council of Jackson
6. **“Opportunity for Public Comment”** - Approval of Amendments/Administrative Modifications to the JACTS FY 2014-2017 Transportation Improvement Program (TIP) (enclosed) – **ACTION**
 - Jackson Area Transportation Authority (JATA)
 - City of Jackson
 - Michigan Department of Transportation
7. Jackson County PASER Pavement Ratings for FY 2013-2014 (to be provided) - **DISCUSSION**
8. I-94 CSS Progress Report - **DISCUSSION**
9. University Region Non-Motorized Transportation Plan Update - **DISCUSSION**
10. Other Business
 - FHWA Update
11. Public Comment
12. Adjournment

MINUTES

JACTS POLICY COMMITTEE

Jackson County Tower Building
120 W. Michigan Avenue – 5th Floor
Jackson, Michigan

Thursday, December 18, 2014

Members Present: Keith Acker, Sandstone Charter Township
John Feldvary, Jackson County Airport-Reynolds Field
Marston Fortress, Spring Arbor Township
Pete Jancek, Blackman Charter Township
Elwin Johnson, Region 2 Planning Commission
John Lanum, MDOT – Lansing
Joe Michalsky, JACTS Technical Advisory Committee
Mike Overton, Jackson County Department of Transportation
Dawn Mroczka (Alt.), Jackson Area Transportation Authority
Steve Shotwell, Chair, Jackson County Commission
Judy Southworth, Leoni Township
Mike Trudell, Summit Township
Dan Wymer, Napoleon Township

Members Absent: Patrick Burtch, City of Jackson
Jason Smith, City of Jackson

Others Present: Jon Dowling, City of Jackson
Steve Duke, Region 2 Planning Commission
Chris Gulock, MDOT – University Region

ITEM 1 CALL TO ORDER

Chair Shotwell called the meeting to order at 8:05 AM.

ITEM 2 PUBLIC COMMENT

No public comment was received.

ITEM 3 APPROVE MINUTES OF THE POLICY COMMITTEE MINUTES OF OCTOBER 16, 2014 AND RECEIVE THE TECHNICAL ADVISORY COMMITTEE MEETING OF OCTOBER 14, 2014

The motion was made by Mr. Acker, supported by Mr. Jancek, to approve the Policy Committee meeting minutes of November 20, 2014 and to receive the Technical Advisory Committee meeting minutes of November 10, 2014 as presented. The motion carried unanimously.

JACTS POLICY COMMITTEE MINUTES

December 18, 2014

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ITEM 4 AGENCY STATUS REPORTS

Project status updates were reviewed by the City of Jackson, Jackson Area Transportation Authority, Jackson County Department of Transportation, Michigan Department of Transportation, and the Jackson County Airport – Reynolds Field.

ITEM 5 **“OPPORTUNITY FOR PUBLIC COMMENT” - APPROVAL OF AMENDMENTS TO THE JACTS FY 2014-2017 TRANSPORTATION IMPROVEMENT PROGRAM**

Mr. Michalsky stated that JCDOT was requesting to five (5) amendments to the JACTS FY 2014-2017 TIP. The amendments are as follows:

Fiscal Year	Project Name	Limits	Project Description	Funding Source	Cost
Move from 2014 to 2015	Moscow Road	M-60 to South County Line	Preventive Maintenance	Federal (STP-R): State (D):	\$ 480,000 \$ 120,000
Move from 2014 to 2015	Lansing Avenue	Henry Road to North County Line	Preventive Maintenance	Federal (STP-R): State (D):	\$ 220,000 \$ 55,000
2015 Delete	Austin Road	M-50 to South Jackson Road	Preventive Maintenance	Federal (STP-R): State (D):	\$ 275,000 \$ 75,000
2015 Delete	Jefferson Road	US-127 to South Jackson Road	Preventive Maintenance	Federal (STP-R): State (D):	\$ 380,000 \$ 95,000
2015 Cost	County Farm Road	Gardner Road to Parma Road	Preventive Maintenance	Federal (STP-R): Local:	\$ 146,673 \$ 54,558

A motion was made by Mr. Feldvary, supported by Mr. Trudell, to approve the JCDOT amendments as presented. The motion carried unanimously.

ITEM 6 **FY 2014 JACTS OBLIGATED LIST OF PROJECTS**

Mr. Duke reported that the JACTS MPO is required to annually publish a listing of the federal-aid projects obligated during the previous fiscal year (FY 2014). The list was included in the agenda packet and will be posted on the R2PC website for public review.

ITEM 7 **FY 2014 UNOBLIGATED RURAL STP FUNDS**

Mr. Duke and Mr. Lanum discussed the email letters included in the agenda packet detailing the loss the Rural-STP funds for the Moscow Road and Lansing Avenue projects in FY 2014. The state reiterated the fact that funds available for programming (obligation authority) FY 2014 projects had run out by the middle of July, and any projects submitted after that date did not receive funding. MDOT recommended getting projects in early as project funding is awarded on a first come first served basis.

ITEM 8 **OTHER BUSINESS**

No other business was brought before the Committee.

JACTS POLICY COMMITTEE MINUTES

December 18, 2014

Page 3

Vice-Chair Jancek asked if anyone from the public wished to address the Committee. Mr. Lindsay expressed his concerns over a JATA summit survey that was going to be distributed and would not be including area municipal leaders.

No additional public comment was offered.

ITEM 10 ADJOURNMENT

There being no further business, Vice-Chair Jancek adjourned the meeting at 8:45 AM.

Steve Duke
Executive Director

MINUTES

JACTS TECHNICAL ADVISORY COMMITTEE

Jackson City Hall
161 W. Michigan Avenue - 10th Floor
Jackson, Michigan

Tuesday, December 9, 2014

Members Present: Andrea Dewey, FHWA (Ex-officio)
Jon Dowling, City of Jackson – Engineering
Steve Duke, Region 2 Planning Commission
Rick Fowler, MDOT- Lansing
Kari Martin, MDOT-University Region
Kent Maurer, Jackson County Airport – Reynolds Field
Joe Michalsky, Jackson County Dept. of Transportation
Dawn Mroczka (Alt.), Jackson Area Transportation Authority
Mike Rand, Jackson County Dept. of Transportation
Jack Ripstra, Blackman Charter Township
Troy White, City of Jackson – Engineering

Members Absent: Alex Cash, Fitness Council of Jackson
Todd Knepper, City of Jackson Public Works
Amy Torres, The Enterprise Group

Others Present: Chris Gulock, MDOT-University Region
Oliver Lindsay, Citizen
Rob Maffeo, MDOT - Lansing
Susan Richardson, Region 2 Planning Commission
Laura Schlecte, Jackson City Council

ITEM 1 **CALL TO ORDER**

Chair Michalsky called the meeting to order at 9:30 AM.

ITEM 2 **PUBLIC COMMENT**

Chair Michalsky asked if anyone from the public wished to address the Committee. No public comments were offered.

ITEM 3 **APPROVE MINUTES OF THE TECHNICAL ADVISORY COMMITTEE MEETING OF NOVEMBER 10, 2014 AND RECEIVE THE POLICY COMMITTEE MINUTES OF NOVEMBER 20, 2014**

The motion was made by Mr. Maurer, supported by Mr. Ripstra, to approve the Technical Advisory Committee meeting minutes of November 10, 2014 and to receive the Policy Committee meeting minutes of November 20, 2014 as presented. The motion carried unanimously.

JACTS TECHNICAL ADVISORY COMMITTEE
December 9, 2014
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ITEM 4 **AGENCY STATUS REPORTS**

Project status updates were reviewed by the City of Jackson, Jackson Area Transportation Authority, Jackson County Department of Transportation, the Michigan Department of Transportation, and Jackson County Airport – Reynolds Field. The Fitness Council of Jackson's report was included in the packet. Members were encouraged to visit the Enterprise Group's website to view their report.

ITEM 5 **"OPPORTUNITY FOR PUBLIC COMMENT" – APPROVAL OF AMENDMENTS TO THE JACTS FY 2014-2017 TIP**

Chair Michalsky stated that JCDOT was requesting approval of five (5) amendments to the JACTS FY 2014-2017 TIP. The amendments are as follows:

Fiscal Year	Project Name	Limits	Project Description	Funding Source	Cost
Move from 2014 to 2015	Moscow Road	M-60 to South County Line	Preventive Maintenance	Federal (STP-R): State (D):	\$ 480,000 \$ 120,000
Move from 2014 to 2015	Lansing Avenue	Henry Road to North County Line	Preventive Maintenance	Federal (STP-R): State (D):	\$ 220,000 \$ 55,000
2015 Delete	Austin Road	M-50 to South Jackson Road	Preventive Maintenance	Federal (STP-R): State (D):	\$ 275,000 \$ 75,000
2015 Delete	Jefferson Road	US-127 to South Jackson Road	Preventive Maintenance	Federal (STP-R): State (D):	\$ 380,000 \$ 95,000
2015 Cost	County Farm Road	Gardner Road to Parma Road	Preventive Maintenance	Federal (STP-R): Local:	\$ 146,673 \$ 54,558

The motion was made by Mr. Dowling, supported by Mr. Maurer, to approve the JCDOT amendments as presented. The motion carried unanimously.

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ITEM 6 **FY 2014 JACTS OBLIGATED LIST OF PROJECTS**

Ms. Richardson explained that included in the agenda packet was the annual list of the federal-aid projects obligated in the Jackson MPO during FY 2014. She stated that projects on this list are not necessarily constructed, but that FHWA has committed to (or obligated) funding for the projects. She asked members to review the list for accuracy prior to posting it on the R2PC website for public review.

ITEM 7 **FY 2014 UNOBLIGATED RURAL FUNDS**

Discussion continued from the November meeting regarding the loss of FY 2014 Rural-STP funds for the Moscow Road and Lansing Avenue projects. An e-mail was provided from Pam Boyd, MDOT, explaining the loss of funds due to the state running out of obligation authority and cost overruns prior to the two projects receiving programming. Ms. Richardson stated that

JACTS TECHNICAL ADVISORY COMMITTEE

December 9, 2014

Page 3

she would follow up with MDOT federal aid expert to determine how the funds were allocated statewide.

ITEM 8 OTHER BUSINESS

No other business was brought before the Committee.

ITEM 9 PUBLIC COMMENT

Chair Michalsky asked if anyone from the public wished to address the Committee. Mr. Duke stated that the Region 9 Regional Prosperity Initiative was moving forward and the consultant is currently developing the 5-Year Strategy. An application for funding for FY 2015 has been submitted. Ms. Martin stated that it would be a good idea to include Battle Creek in the I-94 discussions.

ITEM 10 ADJOURNMENT

There being no further business, Chair Michalsky adjourned the meeting at 10:07 AM on a motion by Mr. Maurer and support by Mr. Rand.

Susan Richardson, Senior Planner



Neighborhood & Economic Operations

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Planning & Economic Development
(517) 768-6433

To: JACTS Technical Advisory and Policy Committees

DATE: February 2, 2015

FROM: Jon H. Dowling, P.E.

SUBJECT: TIP Project Status

2012

Trail St at Railroad Crossing (Local Safety Program) – Construct non-motorized crossing and bridge sidewalk repair. Railroad Agreement is in place. MDOT Rail Safety Section has extended the completion time to July 31, 2015

2014

North St: Kennedy to Elm Ave (Urban) – Reconstruct with curb replacement. Roadway is complete, trees and dormant seeding still needs to be done.

2015

Wisner: Argyle to Boardman (Cat F) – Mill and resurface with new sidewalk on the east side. Hubbell, Roth and Clark (HRC) is the City's consultant. **A GI was held on January 23, with MDOT with final changes to the plans underway.**

West Ave: Bloomfield to High (urban) - Reconstruct pavement with curb repairs. Wade-Trim is the City's consultant **A GI is schedules for February 17.**

Lewis Street Bridge (Local Bridge) – Bridge replacement over the Grand River. FTC&H is the City's consultant. **The bridge project is in the April 3, 2015 MDOT letting.**



2350 EAST HIGH STREET

JACKSON, MICHIGAN 49203-3490

(517) 787-8363 FAX (517) 787-6833

**Projects
2014-2017 TIP
(February, 2015 Report)**

FY 2013

- 1. Routing Software.**
 - a. Software installed and system is up and running**
 - b. Conducting punch list work and working with programmers to finalize utilization**
 - c. Project still on track and expected completion date early Spring 2015**
- 2. Transit Summit**
 - a. Survey is underway and will be completed by March 2015**
 - b. Community event has been scheduled for May 7th 2015**
 - c. Project still on track and expected to be complete by June 2015**

FY 2014

- 1. Vehicle procurements**
 - a. Evaluating new vehicle offerings by MiDeal and possible joint procurement with MassTrans**

FY 2015

- 1. Shop Equipment**
 - a. Waiting on the Federal Register to be published so we can begin procurements.**

CHRISTOPHER J. BOLT, MPA, P.E.
Managing Director
ROBERT D. GRIFFIS
Director of Operations



JOSEPH M. MICHALSKY, P. E.
Director of Engineering
MARILYN KILPATRICK
Office Manager

**Jackson Area Comprehensive Transportation Study (JACTS)
Technical Advisory Committee & Policy Committee
February 10, 2015**

2014 PROJECTS:

GUARDRAIL REPLACEMENT (Safety): All guardrail work complete. Unresolved issue remains

2015 PROJECTS:

BOARDMAN ROAD: WEST AVENUE TO MAYNARD ROAD (STUL): GI held 01/12; final plans sent to MDOT—in April letting

MOSCOW ROAD: M – 60 TO THE SOUTH COUNTY LINE (STP-Rural): Reprogrammed to FY 2015; GI held 01/07; final plans sent to MDOT; awaiting for approval of TIP Amendment

LANSING AVENUE: HENRY ROAD TO THE NORTH COUNTY LINE (STP-Rural): Reprogrammed to FY 2015; GI held 01/07; final plans sent to MDOT; awaiting for approval of TIP Amendment

COUNTY FARM ROAD: GARDNER ROAD TO PARMA ROAD (STP-Rural): Wedge, chip seal and fog seal; GI held 01/07; final plans sent to MDOT; awaiting for approval of TIP Amendment

HAGUE AVENUE BRIDGE OVER THE GRAND RIVER (Local Bridge): Project obligated; in March letting

GUARDRAIL REPLACEMENT (Safety): Benn Road, North Parma Road, Rives Junction Road, Springport Road and Wood Road: GI held 01/14; working on final plans and SHPO clearance

FIFTH STREET: PAGE AVENUE TO BROAD STREET (Category F): Cold-mill and resurfacing; incorporating Leoni Township's Streetscape TAP Grant project. Survey and design underway

2016 PROJECTS:

WEST MICHIGAN AVENUE BRIDGE OVER N-S RAILROAD AND RAILROAD STREET (Local Bridge): RFP's submitted to consultants on 01/27; Pre-Bid meeting is 02/06

ROBINSON ROAD: WEST MICHIGAN AVENUE TO MCCAIN ROAD (STUL): No activity

BERRY ROAD: RIVES EATON ROAD TO M -106 (STP): No activity

HARDCASTLE ROAD: HORNING ROAD TO M – 124 (STP): No activity

2017 PROJECTS

ROBINSON ROAD: SPRING ARBOR ROAD TO KIBBY ROAD (STUL): No activity

EAST MICHIGAN AVENUE UNDER THE RAILROAD VIADUCT (STP): No activity

DEARING ROAD: I – 94 TO SPRINGPORT ROAD (STP): No activity

TERRITORIAL ROAD: LANSING AVENUE TO BUNKERHILL ROAD (STP): No activity

CONCORD ROAD: M – 60 TO WEST MICHIGAN AVENUE (STP): No activity



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF TRANSPORTATION
LANSING

KIRK T. STEUDLE
DIRECTOR

February 10, 2015

FY 2015

1-94 (OV US-127/M-50) - Full paint, concrete surf coat. CPM. Project turned in for a March 2015 letting.

FY 2016

I-94 (OV Parma Rd, UN Gibbs Rd, OV Blackman Rd.) - Shallow and deep concrete overlays, full depth deck patches, concrete T-beam repairs, substructure repairs, bridge railing repairs, approach work, partial painting, thrie beam railing retrofit, concrete surface coating and traffic control. Finishing up final plan development. Working toward a December 2015 letting.

M-50 (US-127 NB entrance ramp) to Napoleon Rd. - HMA cold milling and 2 course overlay with joint repairs, intermittent curb and gutter replacement, minor drainage improvements, and intersection improvements. Plan development complete. OEC Meeting will be held mid-summer 2015.

I-94 BL/W. Michigan Ave. (Brown St. to Washington / Louis Glick) – Full concrete pavement roadway reconstruction with water main, lighting and sidewalk replacement. Design progressing, coordinating with the City of Jackson on replacement decisions.

M-50 (Ganson to North and Michigan to Wildwood) – Full pavement reconstruction with drainage and other improvements. Design progressing contract to combine with I-94 BL project. Portions will probably be built in the spring of 2017

FY 2017

M-60 (Emerson to Renfrew) – HMA cold milling and 2 course overlay with joint repairs, intermittent curb and gutter replacement, minor drainage improvements and intersection improvements. Design engineering firm will be selected in the fall of 2014. Project survey work complete.

M-60 (Chapel Rd to Emerson Rd) - Rehabilitation and intermittent reconstruction including widening for center left-turn lane between Chapel Road and Dearing Road; drainage improvements, sidewalk upgrades and possible non-motorized work. Project survey work complete.



Jackson County Airport – Reynolds Field

Flying Jackson Forward!

Kent L. Maurer, Airport Manager

JACTS Airport Report February 2015

- Final engineering for Runway 7-25 is in progress
- Tree clearing and grubbing to start February 2nd 2015
- Bid specs for landfill off site relocation are under contract to Envirollogic
- 29 deer removed from the airport fenced area
- Scheduled to bid approximately \$10 million in construction projects in June of 2015





Telephone: (517) 990-9798
E-mail: info@fitnesscouncil.org
www.fitnesscouncil.org

225 N. Jackson Street, Jackson, MI 49201

February 6, 2015

Fitness Council of Jackson will be starting their spring Girl Quest Boy Quest Program the week of March 2nd, 2015. This program is a 10-week after school program which teaches youth in 3rd-7th self-esteem, confidence, teamwork, and other life skills through training for a 5K race. Program will end with final 5K race, planned by the Fitness Council on May 16th, 2015 at Middle School at Parkside.

Alexandra Cash
Executive Director



February 1, 2015

Steven Duke
Executive Director
Region 2 Planning Commission
120 West Michigan Avenue
Jackson, MI 49201

Dear Mr. Duke,

As a part of our continuing strategic needs assessment initiative, it became clear that JATA has an opportunity to extend the useful service life of our large bus fleet up to an additional five years by replacing the engines. This would be much more cost effective and contribute to the overall "state of good repair" then merely replacing two busses, which are not yet at the end of their useful life.

Therefore, The Jackson Area Transportation Authority requests that the FY2016 5339 funding be amended into the JACTS 2014 through 2017 TIP from "replace 2 full size busses" to replacement of engines of all full size busses. (13 engines) The amount of expenditure is expected to be reduced from the current TIP requested amount of \$800,000 to \$325,000 of which \$260,000 would be Federal 5339 funds and the remaining \$65,000 in local match.

If you have any questions you may contact me at 517-780-3790.

Sincerely,

Bradley Charkowske
Executive Director



Neighborhood & Economic Operations

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February 6, 2015

Steve Duke, Executive Director
Region 2 Planning Commission
120 W Michigan Avenue
Jackson MI 49201

Re: FY 2015 TJP Amendment

Dear Mr. Duke:

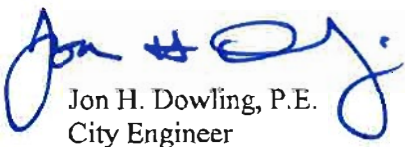
The City of Jackson is hereby requesting approval from the Region 2 Planning Commission, JACTS Technical Advisory & JACTS Policy Committees concerning the following Transportation Improvement Program (TIP) Amendment for FY 2014-2017:

Fiscal Year	Action	Street	Description	Funding
2015	Add	Lansing Avenue at Ganson Street	Add Southbound Left Turn Lane and Signal Replacement	Federal \$228,000 City \$ 67,000

Lansing Avenue was converted from one-way northbound to two-way traffic in 2013. The northbound leg of Lansing Avenue has three lanes to allow for a left turn lane. However, as a one-way roadway, Lansing Avenue had two lanes on the north side of Ganson Street. Now that it has two-way traffic, the southbound left turn movement is causing problems with the through movement. To resolve this issue the City of Jackson is proposing to widen the north leg to allow for a southbound left turn lane and replace the existing traffic signal with a new box span traffic signal. The City is looking to have this project obligated in FY 2015.

Thank you for your assistance with this request. If you have any questions or need additional information, please contact me at (517) 788-4160.

Sincerely,



Jon H. Dowling, P.E.
City Engineer

C: Patrick H. Burtch, City Manager
Troy R. White, P.E., Senior Civil Engineer



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Planning & Economic Development
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February 4, 2015

Steve Duke, Executive Director
Region 2 Planning Commission
120 W Michigan Avenue
Jackson MI 49201

Re: FY 2016 TIP Amendment

Dear Mr. Duke:

The City of Jackson is hereby requesting approval from the Region 2 Planning Commission, JACTS Technical Advisory & JACTS Policy Committees concerning the following Transportation Improvement Program (TIP) Amendment for FY 2014-2017:

Fiscal Year	Action	Street	Description	Funding	
2016	Delete	Steward Street: Wildwood to Lansing	Mill and Overlay	Federal	\$599,000
				City	\$150,000
2016	Add	Mechanic St. Morrell to Washington	Complete Reconstruction	Federal	\$599,000
				City	\$362,000

Steward Street was placed on the TIP several years ago as a mill and overlay. Over the past couple of winters the condition of Mechanic Street has deteriorated rapidly compared to Steward Street. The City would like to swap Mechanic Street as a complete reconstruction project for the Steward Street project in FY 2016.

Thank you for your assistance with this request. If you have any questions or need additional information, please contact me at (517) 788-4160.

Sincerely,

Jon H. Dowling, P.E.
City Engineer

C: Patrick H. Burch, City Manager
Troy R. White, P.E., Senior Civil Engineer



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF TRANSPORTATION
LANSING

KIRK T. STEUDLE
DIRECTOR

February 10, 2015

Mr. Steve Duke, Executive Director
Region 2 Planning Commission
Jackson County Tower Building
120 W. Michigan Avenue, 9th Floor
Jackson, Michigan 49201

Dear Mr. Duke:

This letter is sent by the Michigan Department of Transportation (MDOT) to inform the Jackson Area Comprehensive Transportation Study committees of two amendments to the FY 2014-2017 Transportation Improvement Plan (TIP). Two I-94 projects are being added to the TIP.

The MDOT TIP amendments are detailed below.

Fiscal Year	Project Name	Limits	Project Description	Funding
FY 2015 JN 126811	I-94	I-94 EB & WB Grass Lake Weight Scales	Expand concrete parking pad for chase vehicles	Construction Federal: \$ 8,015 (IM) State: 891
FY 2015 JN 125448	I-94	Jackson County	Purchase easements for wetland mitigation credit.	Right of Way Federal: \$ 470,638 (IM) State: 104,362

Thank you for your attention to this request. If you have any questions or need additional information, please contact me at 517-335-2641

Sincerely,

Rick Fowler, Transportation Planner