
**JACKSON AREA COMPREHENSIVE TRANSPORTATION STUDY (JACTS)
POLICY COMMITTEE**

**FOR FURTHER INFORMATION
CONTACT:**

**Steven Duke, Executive Director
Susan Richardson, Senior Planner
Region 2 Planning Commission
(517) 788-4426**

DATE: Thursday, April 16, 2015

TIME: 8:00 A.M.

**PLACE: Jackson Co. Tower Bldg.
120 W. Michigan Ave-5th Floor
Jackson, MI 49201**

A G E N D A

Comments will be solicited on each item following discussion and prior to any final action.

1. Call to Order
2. Public Comment
3. Approve Minutes of the Policy Committee Meeting of March 19, 2015 and Receive the Minutes of the Technical Advisory Committee Meeting of March 10, 2015 (enclosed) - **ACTION**
4. Agency Status Reports (enclosed) – **DISCUSSION**
 - City of Jackson
 - Jackson Area Transportation Authority
 - Jackson County Department of Transportation
 - Michigan Department of Transportation (to be provided)
 - Jackson County Airport-Reynolds Field
 - Fitness Council of Jackson
5. ***“Opportunity for Public Comment”*** - Approval of Amendments/Administrative Modifications to the JACTS FY 2014-2017 Transportation Improvement Program (TIP) (enclosure) – **ACTION**
 - Michigan Department of Transportation
6. MDOT University Region - Regional Non-Motorized Plan, Chris Gulock, MDOT - **PRESENTATION**
7. Other Business
 - FHWA Update
 - MDOT Update
8. Public Comment
9. Adjournment

MINUTES

JACTS POLICY COMMITTEE

Jackson County Tower Building
120 W. Michigan Avenue – 5th Floor
Jackson, Michigan

Thursday, March 19, 2015

Members Present: Keith Acker, Sandstone Charter Township
Todd Brittain, Leoni Township
John Feldvary, Jackson County Airport-Reynolds Field
Marston Fortress, Spring Arbor Township
Pete Jancek, Blackman Charter Township
Elwin Johnson, Region 2 Planning Commission
John Lanum, MDOT – Lansing
Joe Michalsky, Jackson County Department of Transportation
Phil Moilanen, Jackson Area Transportation Authority
Mike Overton, Jackson County Department of Transportation
Steve Shotwell, Chair, Jackson County Commission
Mike Trudell, Summit Township
Dan Wymer, Napoleon Township

Members Absent: Patrick Burtch, City of Jackson
Jason Smith, City of Jackson

Others Present: Jon Dowling, City of Jackson
Chris Gulock, MDOT – University Region
John Hopkins, Citizen
Susan Richardson, Region 2 Planning Commission

ITEM 1 CALL TO ORDER

Chair Shotwell called the meeting to order at 8:00 AM.

ITEM 2 PUBLIC COMMENT

No public comment was received.

ITEM 3 APPROVE MINUTES OF THE POLICY COMMITTEE MINUTES OF FEBRUARY 19, 2015 AND RECEIVE THE TECHNICAL ADVISORY COMMITTEE MEETING OF FEBRUARY 10, 2015

The motion was made by Mr. Jancek, supported by Mr. Moilanen, to approve the Policy Committee meeting minutes of February 19, 2015 and to receive the Technical Advisory Committee meeting minutes of February 10, 2015 as presented. The motion carried unanimously.

JACTS POLICY COMMITTEE MINUTES

March 19, 2015

Page 2

ITEM 4 AGENCY STATUS REPORTS

Project status updates were reviewed by the City of Jackson, Jackson Area Transportation Authority, Jackson County Department of Transportation, Michigan Department of Transportation, and Jackson County Airport – Reynolds Field. The Fitness Council report was included in the packet.

ITEM 5 “OPPORTUNITY FOR PUBLIC COMMENT” - APPROVAL OF AMENDMENTS/ADMINISTRATIVE MODIFICATIONS TO THE JACTS FY 2014-2017 TRANSPORTATION IMPROVEMENT PROGRAM

The following amendments to the JACTS FY 2014-2017 TIP were presented to the committee:

Fiscal Year	Project Name	Limits	Project Description	Funding Source	Cost
DELETE FY 2015	JATA	Countywide	Replace full-size bus	Federal (5339): State (CTF):	\$ 400,000 \$ 100,000
ADD FY 2015	JATA	Countywide	Purchase 2 large bus engines, computer software upgrades, photocopier, and parking lot lighting.	Federal (5339): State (CTF):	\$ 141,626 \$ 113,301

The motion was made by Mr. Johnson, supported by Mr. Moilanen, to approve the JATA proposed amendments as presented. The motion carried unanimously.

ITEM 6 FY 2015 LOCAL AGENCY PROGRAM (LAP) PROJECT PLANNING GUIDE

Ms. Richardson referenced the planning guide included in the packets. She stated that this diagram showed the dates that paperwork was due to MDOT in order to be included in any particular bid letting. She asked that the local agencies please refer to this calendar so that all monies for Jackson County will be obligated in a timely manner.

ITEM 7 MICHIGAN TRAVEL COUNTS

Mr. Lanum informed the committee that MDOT was conducting a random survey to determine travel patterns of residents in the state. This information would be used to update and calibrate the traffic model. He stated that if anyone was called about the survey to assure them it was legitimate and anonymous.

ITEM 8 MICHIGAN ROAD FUNDING BALLOT INITIATIVE

This topic was discussed during previous agenda items so there was no further discussion warranted.

JACTS POLICY COMMITTEE MINUTES

March 19, 2015

Page 3

ITEM 9 OTHER BUSINESS

- **FHWA Update** – Ms. Richardson stated that the federal financial accounting system was being upgraded and would be down from April 1 to April 13. She informed the committee that any federal invoices must be received by MDOT by March 27 in order to avoid any delay in payments.
- **MDOT Update** – Mr. Lanum informed the committee that the pre-UWP meeting had been held and that performance measures were going to be a part of upcoming responsibilities.

Mr. Gulock stated that the University Region Non-Motorized Plan was almost completed and that there would be two more public hearings in April. The first one is scheduled for April 13th from 4 to 7 PM. He said they would be identifying corridors to promote throughout the region.

Mr. Fortress informed the committee that Spring Arbor has built a new police department and invited members to the Open House on Wednesday, March 25th from 4 to 7 PM.

Mr. Jancek stated that Blackman Township had signed a purchase agreement with Salco Engineering to construct a new building in the Technology Park.

ITEM 10 PUBLIC COMMENT

Mr. Hopkins presented a proposal to the committee regarding naming the I-94 corridor from Kalamazoo to Ann Arbor the "Innovation Corridor". He has been in discussions with Kalamazoo and Jackson and stated that this designation could generate opportunities to draw innovative companies to locate along the corridor. Legislation is required to make this designation. Mr. Brittain stated that Cascades could also be promoted with this type of signage.

ITEM 11 ADJOURNMENT

There being no further business, Chair Shotwell adjourned the meeting at 8:52 AM.

Susan Richardson
Senior Planner

MINUTES

JACTS TECHNICAL ADVISORY COMMITTEE

Jackson City Hall
161 W. Michigan Avenue - 10th Floor
Jackson, Michigan

Tuesday, March 10, 2015

Members Present: Brad Charkowske, Jackson Area Transportation Authority
Andrea Dewey, FHWA (Ex-officio)
Jon Dowling, City of Jackson – Engineering
Rick Fowler, MDOT- Lansing
Chris Gulock (Alt.), MDOT-University Region
Todd Knepper, City of Jackson Public Works
Kent Maurer, Jackson County Airport – Reynolds Field
Susan Richardson (Alt.), Region 2 Planning Commission
Jack Ripstra, Blackman Charter Township
Amy Torres, The Enterprise Group
Troy White, City of Jackson – Engineering

Members Absent: Alexandra Cash, Fitness Council of Jackson
Corey Clevenger, Jackson County Dept. of Transportation
Joe Michalsky, Jackson County Dept. of Transportation
Mike Rand, Jackson County Dept. of Transportation

Others Present: Laura Schlecte, Jackson City Council

ITEM 1 CALL TO ORDER

Vice-Chair Dowling called the meeting to order at 9:31 AM.

ITEM 2 PUBLIC COMMENT

Vice-Chair Dowling asked if anyone from the public wished to address the Committee. No public comments were offered.

ITEM 3 APPROVE MINUTES OF THE TECHNICAL ADVISORY COMMITTEE MEETING OF FEBRUARY 10, 2015 AND RECEIVE THE POLICY COMMITTEE MINUTES MINUTES OF FEBRUARY 19, 2015

The motion was made by Ms. Torres, supported by Mr. Maurer, to approve the Technical Advisory Committee meeting minutes of February 10, 2015 and to receive the Policy Committee meeting minutes of February 19, 2015 as presented. The motion carried unanimously.

JACTS TECHNICAL ADVISORY COMMITTEE
March 10, 2015
Page 2

ITEM 4 **AGENCY STATUS REPORTS**

Project status updates were reviewed by the City of Jackson, Jackson Area Transportation Authority, the Michigan Department of Transportation, Jackson County Airport – Reynolds Field, and the Enterprise Group. Jackson County Department of Transportation and the Fitness Council reports were included in the packet. Ms. Torres informed the committee that a first-time ever joint meeting was held with the Enterprise Group and the Chamber of Commerce and the focus was on two areas: 1). Talent and training retention; and 2). Upgrading potential sites to be as “shovel ready” as possible for new businesses.

ITEM 5 **“OPPORTUNITY FOR PUBLIC COMMENT” – APPROVAL OF AMENDMENTS TO THE JACTS FY 2014-2017 TIP**

The Jackson Area Transportation Authority proposed the following amendment to the JACTS FY 2014-2017 TIP.

The amendments are as follows:

Fiscal Year	Project Name	Limits	Project Description	Funding Source	Cost
DELETE FY 2015	JATA	Countywide	Replace full-size bus	Federal (5339): State (CTF):	\$ 400,000 \$ 100,000
ADD FY 2015	JATA	Countywide	Purchase 2 large bus engines, computer software upgrades, photocopier, and parking lot lighting.	Federal (5339): State (CTF):	\$ 141,626 \$ 113,301

The motion was made by Ms. Torres, supported by Mr. Ripstra, to approve the JATA proposed amendments as presented. The motion carried unanimously.

ITEM 6 **FY 2015 LOCAL AGENCY PROGRAM (LAP) PROJECT PLANNING GUIDE**

Ms. Richardson referenced the planning guide included in the packets. She stated that this diagram showed the dates that paperwork was due to MDOT in order to have a project included in any particular letting. She asked that the local agencies please refer to this so that all monies for Jackson County will be expended in a timely manner and not forfeited.

ITEM 7 **MICHIGAN TRAVEL COUNTS**

Mr. Maffeo was not present at the meeting so this topic was deferred to the April agenda. Mr. Fowler encouraged the committee to fill out the questionnaire if anyone received one in the mail.

JACTS TECHNICAL ADVISORY COMMITTEE

March 10, 2015

Page 3

ITEM 8 MICHIGAN ROAD FUNDING BALLOT INITIATIVE

Ms. Richardson stated that information on the new Road Funding Initiative was included in the packet. She asked the committee if they were interested in passing a resolution supporting this initiative. The consensus was not to pass a resolution.

Ms. Torres attended a meeting with Director Steudle, and Senator Shirkey and State Representative Poleski regarding the ballot initiative. She stated that the message has been lost with all of the additional items included in the initiative. There was much discussion regarding this proposal.

ITEM 9 OTHER BUSINESS

- **FHWA Update** – Ms. Dewey informed the committee that the federal financial system (FEMIS) would be down from April 1 – 13, 2015 for upgrades. She stated that if you had a invoice to be paid, it must be to MDOT by March 27, 2015.
- **MDOT Update** – No further updates were provided by MDOT.

Ms. Richardson asked that anyone doing PASER ratings make sure that they were trained this fiscal year.

Ms. Dewey asked about the NFC update and Ms. Richardson informed her that Jackson did have some changes and they would be presented at the April meeting.

ITEM 10 PUBLIC COMMENT

Vice-Chair Dowling asked if anyone from the public wished to address the Committee. No public comment was offered.

ITEM 11 ADJOURNMENT

There being no further business, Vice-Chair Dowling adjourned the meeting at 10:25 AM.

Susan Richardson
Senior Planner



Neighborhood & Economic Operations

Building a Stronger Jackson

161 W. Michigan Avenue • Jackson, MI 49201-1303 • Facsimile (517) 780-4781

Building Inspection
(517) 788-4012

Code Enforcement
(517) 788-4060

Engineering
(517) 788-4160

Planning & Economic Development
(517) 768-6433

To: JACTS Technical Advisory and Policy Committees

DATE: April 7, 2015

FROM: Jon H. Dowling, P.E.

SUBJECT: TIP Project Status

2012

Trail St at Railroad Crossing (Local Safety Program) – Construct non-motorized crossing and bridge sidewalk repair. Railroad Agreement is in place. MDOT Rail Safety Section has extended the completion time to July 31, 2015

2014

North St: Kennedy to Elm Ave (Urban) – Reconstruct with curb replacement. Roadway is complete, trees and dormant seeding still needs to be done.

2015

Wisner: Argyle to Boardman (Cat F) – Mill and resurface with new sidewalk on the east side. Hubbell, Roth and Clark (HRC) is the City's consultant. Still obtaining grading permits prior to advertising.

West Ave: Bloomfield to High (urban) - Reconstruct pavement with curb repairs. Wade-Trim is the City's consultant **Project is in the June letting.**

Lewis Street Bridge (Local Bridge) – Bridge replacement over the Grand River. FTC&H is the City's consultant. **The bridge project bid was 28% over estimate, details to be resolved for award.**

Lansing-Ganson Signal (Urban) – New box span signal with a south bound left turn lane add. FTC&H is the City's Consultant. **Survey is completed and design is underway.**



2350 EAST HIGH STREET

JACKSON, MICHIGAN 49203-3490

(517) 787-8363 FAX (517) 787-6833

**Projects
2014-2017 TIP
(April, 2015 Report)**

FY 2013

- 1. Routing Software.**
 - a. Project Substantially complete, will sign off final acceptance this month**
- 2. Transit Summit**
 - a. Survey is complete and tabulation and reports are being prepared**
 - b. Community event has been scheduled for May 7th 2015**
 - c. Project still on track and expected to be complete by June 2015**

FY 2014

- 1. Vehicle procurements**
 - a. MassTrans has reached agreement with MDOT on the procurement specs**
 - b. Procurement projected for summer 2015**

FY 2015

- 1. Shop Equipment**
 - a. Federal Register has been published, waiting on contract authority so we can begin procurements. (no change)**
- 2. Facility Upgrades (5339)**
 - a. 2 replacement Large Bus Engines**
 - b. Microsoft Office upgrades**
 - c. Parking lot security lighting repair and upgrade**
 - d. Main photocopier replacement**

CHRISTOPHER J. BOLT, MPA, P.E.
Managing Director
ROBERT D. GRIFFIS
Director of Operations



JOSEPH M. MICHALSKY, P. E.
Director of Engineering
MARILYN KILPATRICK
Office Manager

**DEPARTMENT OF
TRANSPORTATION**

**Jackson Area Comprehensive Transportation Study (JACTS)
Technical Advisory Committee & Policy Committee
April 14, 2015**

2015 PROJECTS:

HAGUE AVENUE BRIDGE OVER THE GRAND RIVER (Local Bridge): Low bidder was Nashville Construction @ \$720,083.32

BOARDMAN ROAD: WEST AVENUE TO MAYNARD ROAD (STUL): Michigan Paving was low bidder at \$441,789.80

MOSCOW ROAD: M – 60 TO THE SOUTH COUNTY LINE (STP-Rural):

LANSING AVENUE: HENRY ROAD TO THE NORTH COUNTY LINE (STP-Rural):

COUNTY FARM ROAD: GARDNER ROAD TO PARMA ROAD (STP-Rural): All three (3) roads scheduled for wedge, chip seal and fog seal. Low bidder was Pavement Maintenance Systems at \$886,384.64

GUARDRAIL REPLACEMENT (Safety): Benn Road, North Parma Road, Rives Junction Road, Springport Road and Wood Road; in May letting

FIFTH STREET: PAGE AVENUE TO BROAD STREET (Category F): Cold-mill and resurfacing; incorporating Leoni Township's Streetscape TAP Grant project. GI date is 04/08

NORTH MAIN STREET (Village of Concord): M-60 TO NORTH VILLAGE LIMITS (STP-Rural)—Resurfacing project by consultant

2016 PROJECTS:

WEST MICHIGAN AVENUE BRIDGE OVER MDOT RAILROAD AND RAILROAD STREET (Local Bridge): RFP awarded to Brechting Bridge; soil borings and survey underway

ROBINSON ROAD: WEST MICHIGAN AVENUE TO MCCAIN ROAD (STUL): No activity

BERRY ROAD: RIVES EATON ROAD TO LANSING AVENUE (STP-Rural): No activity; modify TIP

RIVES EATON ROAD: PERRINE ROAD TO BERRY ROAD (STP-Rural): No activity; add to TIP

HARDCASTLE ROAD: HORNING ROAD TO M – 124 (STP-Rural): No activity

2017 PROJECTS

ROBINSON ROAD: SPRING ARBOR ROAD TO KIBBY ROAD (STUL): No activity

EAST MICHIGAN AVENUE UNDER THE RAILROAD VIADUCT (STP-Rural): No activity

DEARING ROAD: I – 94 TO WEST MICHIGAN AVENUE (STP-Rural): No activity; add to TIP

WEST MICHIGAN AVENUE: GLASGOW ROAD TO PARMA VILLAGE (STP-Rural): No activity; add to TIP



Jackson County Airport – Reynolds Field

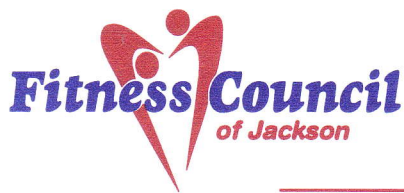
Flying Jackson Forward!

Kent L. Maurer, Airport Manager

JACTS Airport Report March 2015

- Final engineering for Runway 7-25 is at 90%
- Tree clearing and grubbing is completed and in the ground restoration phase
- Bid specs for landfill off site relocation are under contract to Envirologic and in draft form
- Scheduled to bid approximately \$10 million in construction projects in June of 2015





Telephone: (517) 990-9798
E-mail: info@fitnesscouncil.org
www.fitnesscouncil.org

225 N. Jackson Street, Jackson, MI 49201

Fitness Council of Jackson

Agency Update

April 2015

Our Girl Quest Boy Quest Program is in 11 schools in Jackson and Hillsdale Counties. We have close to 300 kids participating. They will participate in the Orthopaedic Rehab run on April 18th as their 1.2 mile practice run. The final 5K run for them this year will be the Spirit Run 5K which the Fitness Council will organize for May 16th 2015.

The Armory Bike Union opened on March 21st this year. We are open Mondays and Wednesdays 4-8 pm and Saturdays 10-2 pm. Anyone with bicycle mechanics experience or a willingness or desire to learn is encouraged to volunteer during those hours. This summer we will be having bike safety classes for both children and adults, workshops for women and girls, and bike culture events.

Smart Commute will kick off May 2015. Smart Commute is a community-wide celebration encouraging everyone to try a healthier, cheaper, and more environmentally friendly way to get to their destination. Whether you're going to work, running errands, or enjoying a fun, family outing, challenge yourself to find a "greener" and healthier way to get around. Anyone who wants to learn more is encouraged to go to fitnesscouncil.org for more information.

Alexandra Cash

Executive Director



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF TRANSPORTATION
LANSING

KIRK T. STEUDLE
DIRECTOR

April 14, 2015

Mr. Steve Duke, Executive Director
Region 2 Planning Commission
Jackson County Tower Building
120 W. Michigan Avenue, 9th Floor
Jackson, Michigan 49201

Dear Mr. Duke:

This letter is sent by the Michigan Department of Transportation (MDOT) to inform the Jackson Area Comprehensive Transportation Study committees of four amendments to the FY 2014-2017 Transportation Improvement Plan (TIP).

The MDOT TIP amendments are detailed below.

Fiscal Year	Project Name	Limits	Project Description	Funding
Add FY 2015 JN 115861	I-94	Over the Conrail RR and the Grand River	Replace structure and realign it to the south, to accommodate the I-94 corridor study.	Utility Federal: \$ 675,000 (IM) State: 75,000
Move from 2015 to 2016 JN 120275	M-60	Emerson Rd to Renfrew Rd	Resurface	Right of Way Federal: \$ 24,555 (ST) State: 5,445
Move from 2015 to 2016 JN 120277	M-60	Chapel Rd to Emerson Rd	Resurfacing/Widening w/CLTL	Right of Way Federal: \$ 204,625 (ST) State: 45,375
Move from 2015 to 2016 JN 120277	M-60	Chapel Rd to Emerson Rd	Resurfacing/Widening w/CLTL	Preliminary Engineering Federal: \$ 788,806 (ST) State: 174,915

Thank you for your attention to this request. If you have any questions or need additional information, please contact me at 517-335-2641

Sincerely,

Rick Fowler, Transportation Planner