

# Region 2 Planning Commission



## MEMORANDUM #5

To: Joint Oversight Committee  
Joint Recreation Plan & Operations Study

From: Grant E. Bauman, AICP  
R2PC Principal Planner

Date: Friday, November 13, 2009

Subject: **Joint Recreation Plan and Metro Park Study Update**

Since we are entering the busy holiday season, I thought it appropriate to bring everyone up to date on the progress of the Joint Recreation Plan and Metro Park Study efforts via memo rather than convening a meeting. Please feel free to contact me regarding any of the matters discussed below at 768-6711 or [gbauman@co.jackson.mi.us](mailto:gbauman@co.jackson.mi.us).

### Online Survey

I met with the City and County Parks Directors and received their approval of the survey format. The survey will take place online November 18th through December 6th. Notification of the survey will take place via the following devices:

- A press release to the Citizen Patriot and other area media;
- The email lists of Jackson County and the City of Jackson, and
- The Arts and Cultural Alliance of Jackson County e-newsletter and email list.

Links from the Region 2, City, and County websites will provide access to the online survey. Paper versions of the survey will also be made available in various locations.

### Joint Recreation Plan

I also met with the City and County Parks Directors regarding the Joint Recreation Plan. Drafts of the first three chapters (e.g., Community Description, Administrative Structure, and Recreation and Resource Inventories) and associated appendices of the document were reviewed briefly. The Directors will be sharing the chapters with their Park and Recreation Commissioners. The draft chapters are also linked to the Jackson Metro Park Study webpage for review by the Joint Oversight Committee.

The Parks Directors and I also developed the following timeline for the completion and adoption of the Joint Recreation Plan:

- Completion of chapter four (e.g., Description of the Planning and Public Input Processes) will take place once the results of the online survey are tallied in early December;
- Chapters five and six (e.g., Goals and Objectives and Action Program) will be completed by late December/early January;

- The state mandated one-month public review period will occur throughout January/early February (during which time the two Parks and Recreation Commissions can also review the document) and the state mandated public hearing will take place before a meeting of the Joint Oversight Committee on February 10th; and
- The two Parks and Recreation Commissions will approve the document in mid to late February and the City Council and County Board will adopt the Joint Plan in early/mid March.

This timeline will ensure that the document will be sent to the Michigan Department of Natural Resources prior to the March 31st deadline.

### **Metro Park Study**

Work on the Metro Park Study will be delayed until after the City's new Mayor has had a chance to settle in to her position and a new City Manager is hired. Work can always resume on the Study if that is the wish of the Committee.